

**Wayne Public Library Board of Trustees**  
**Tuesday, October 1, 2013 / 5 p.m., Conference Room**

**MINUTES**

The meeting was called to order at 5:05 p.m.

Present: Joel Ankeny, Spring Dahl, Jenny Hammer, Ellen Imdieke, Dennis Lipp, Lauran Lofgren, Library Director and Brian Kesting, City of Wayne Technology Support Specialist

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The minutes from the previous meeting were approved as presented.

The financial report was approved as presented.

Notes: Still spending to catch up from this summer.

Spending more on temporary wages (hiring contractual services).

Reordering lots of promotional material.

**DIRECTOR'S REPORT**

Statistics (100% of year has passed)

	AUG2013	SEP2013	SEP2012	% OF YTD
Circulation	5103	4473	4832	93
Patrons	3917	3521	3699	97
Meeting Room	5	3	4	119
Reference ?s	178	128	183	96
Computer ?s	126	84	127	125
Phone Calls	327	314	370	102
OPACS	165	164	231	83

AWEs	476	330	500	94
Internet	966	726	853	99
New Patron Cards	33	22	32	92
Items Added	151	105	147	83
Items Deleted	69	177	50	54

### Staff Activities

- Library hosted Chamber Coffee on Sept 13 (Friday the 13<sup>th</sup>). Staff and attendees had lots of fun with ladders, black cats, open umbrellas, etc.
- LKL, JOsnes, and RMcLean were on The View from Wayne America to promote fall library activities.
- Mother Goose Lapsit and the Saturday fall story time are in full swing. JOsnes opened the fall story time by visiting the country market on Hwy 275.
- LKL attended OneLibrary Consortium quarterly meeting. Lofgren is currently serving as vice-president of the executive board.
- LKL has been serving on the Nebraska Library Association PLTS (Public Librarians and Trustees Section) awards committee.
- The library co-sponsored the September 30 program on the Affordable Care Act. About 50 people attended. The event was held in the Senior Center.
- RMcLean has completed planning for the fall 2013 Expand Your Horizon series. Due to major anniversaries, we are focusing on Presidents. Speakers will be here October 8, October 15, and October 22, speaking on Teddy Roosevelt, Abraham Lincoln and the Gettysburg Address, and the media coverage of the assassination of John F. Kennedy.
- LKruckenberg attended the NELS fall conference for continuing education hours. 5 staff members have NLC Public Library certification: Lauran Lofgren, Rita McLean, Julie Osnes, Heather Headley, and Linda Kruckenberg. (Note: Over half WPL staff is certified.)
- LKL, RMcLean, and JOsnes attended the Association of Small and Rural Libraries national conference the end of September. This was a great conference, very focused and applicable to our situation. We came back with lots of ideas! We should send people to this every few years.

### OLD BUSINESS

Update on budget process: No changes have been made to the library budget, except for the request for a full-time youth services librarian. (Part of the changes coming with Obama-care is lowering full-time hours to 30. Our youth services position is currently at 34. This may change things.)

### NEW BUSINESS

Discussion on filtering systems for the computer lab: Brian Kesting, City of Wayne Support Specialist said that the City is considering the purchase of a filter for the city's system. The board requested that whatever product is selected block as little legal access as possible, is easy to update, and doesn't place an undue burden on staff. Kesting & LKL will look into the different types of systems.

Discussion on limiting DVD checkouts: Currently the policy states that a new patron may check out five DVDs at a time for the first three months. After that any patron may check out 75 items at a time. Board approved a new policy stating that patrons be restricted to ten items at a time.

Meeting adjourned at 6:02 p.m.

Respectfully submitted,

Jenny Hammer, Secretary