

WAYNE MUNICIPAL
AIRPORT AUTHORITY
Wayne Municipal Airport
April 14, 2014
7:00 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the City Council Chambers.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Approval of Minutes

3. Approval of Claims

4. New Business

- Radio Control airplanes – Robert McLean & Tim Schmeits
- Car Club
- Discussion regarding AirNav.com

5. Old Business

- Progress report on terminal/hangar
- Tornado - updates
- Hangar leases

6. Airport Managers comments

7. Member comments

8. Adjourn

**CITY OF WAYNE
INTEROFFICE MEMORANDUM**

DATE: April 14, 2014

TO: Wayne Airport Authority

FROM: Nancy L. Braden, Finance Director

I have just a few comments on the current airport agenda

- Radio Control airplanes
 - In the past the board authorized the radio controlled airplane club to fly in a designated spot specified by the airport manager. The Robert McLain called and asked if they could come and talk to the board regarding being able to continue flying at the airport and if there was any thing they could do to help at the airport.
- Car Club
 - Board members have been approached by a Car Club regarding timed drag racing on the airport runways. They were told to find out how other airports are able to allow this. They also needed to come forward with insurance coverage.
- Discussion regarding AirNav.com
 - I was contacted by AirNav.com to expand our current free service on AirNav. Currently I put the avgas price on AirNav (aka Nav aids). This could allow additional information to be listed on the web site.
- Progress report Hangar/Terminal
 - Otte's continue to make progress on the hangar/terminal.
- Tornado Updates
 - Richards Electric has the beacon on site and hopefully we will have it in place in the near future.
 - AWOS/NDB should be here towards the end of the month. We are hoping to be able to install it into the new terminal rather than install it and move it in just a month or two.
 - North Central Builders is working on the hangars. The 10 bay is operational and we have planes in the hangars.
 - Stanley will be ordering the fuel system. Again we are looking at installing the system in the new terminal instead of installing in the one building and then moving it in a short time.
 - We will be meeting with Homestead Friday afternoon to go thru the punch list on the admin building.
- Hangar Leases
 - Now that we have the 10 bay partially occupied, how does the board want to proceed with the leases?

WAYNE MUNICIPAL AIRPORT AUTHORITY
March 10, 2014
7:00 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the City Council Chambers on the above date and time by Chairman Mitchell Nissen. The following members were present: Mitchell Nissen, Jerome Conradt, Todd Luedeke, and Carl Rump. Also attending the meeting were Nancy Braden Treasurer, Dawn Navrkal, Tom Becker FBO and Airport Manager, Karma Schulte, Jim Hoffman, Tom Schmitz, Curtis Christianson, Jill Brodersen, Keith Moje, Jesse Kaufman, and Dana Tompkins,

Luedeke moved and Conradt 2nd to accept the minutes of the Feb10, 2014 meeting. Roll was called with the following results: Yeas: Nissen, Luedeke Conradt and Rump. Nays: None. The Chairman declared the motion carried.

Luedeke moved and Conradt 2nd to accept the claims as presented by March 10 2014. Roll was called with the following results: Yeas: Nissen, Luedeke, Conradt and Rump. Nays: None. The Chairman declared the motion carried.

Luedeke moved and Conradt 2nd to accept the bid of \$16,900 as provided by Grossenburg for a replacement mower. Roll was called with the following results: Yeas: Nissen, Luedeke, Conradt and Rump. Nays: None. The Chairman declared the motion carried.

Rump moved and Conradt 2nd to sign up for the NDA Crack/Joint Sealing Program (Project 14-22) under the same conditions as last year.

A progress report on the terminal/hanger project was provided by Otte Const. and Olsson Assoc.

Luedeke moved and Conradt 2nd to accept the bid by Sebade on concrete work. Included in this project will be the area between the 80X80 and the 40X40 hangers, the area west of the 80X80 hanger, and the East drive. The total bid for this project is \$46,695. Tom Becker indicated he would pay for the work on the north side of the 40X40 hanger, Roll was called with the following results: Yeas: Nissen Luedeke, Conradt and Rump. Nays:None. The Chairman declared the motion carried.

Nancy Braden provided Tornado updates. All FEMA projects are written (Completed within the required 60 days). FEMA will cover the cost of those projects not covered by insurance. As of this date, 5 of a total of 8 projects are approved, including repair of the grass runway.

Nancy Braden provided an update on requests for hanger leases. There was discussion on the possibility of heating and insulating the 6 Bay Hanger. Tom Becker will get a bid estimate on this.

There was discussion on upgrading phones at the airport and the need to order furniture.

WAYNE AIRPORT AUTHORITY
BANK SUMMARY
CHECKING ACCOUNT
April 14, 2014

PREVIOUS BALANCE 305,773.58

DEPOSITS:

Interest on checking account	26.83
Avgas	2,713.51
Land Rent	17,737.50
Land Fill reimbursement	24,710.00
County Treasurer	3,806.20

48,994.04

TOTAL AVAILABLE 354,767.62

CLAIMS:

Claims Paid March 10, 2014	257,090.81
Claims Paid March 11, 2014	11,152.00

BOOK BALANCE AS OF February 28, 2014 86,524.81

Plus Outstanding Checks	825.00
Less Outstanding Deposits	.00

BANK BALANCE AS OF February 28, 2014 87,349.81

Jerry Conradt provided information relating to the proposed re-dedication events tentatively scheduled for Oct 4, 2014.

Jill Brodersen requested additional payments for work contracted on the terminal project. 100 hours had been approved, but a total of 139 hours were completed. It was suggested that a written summary be provided to the Airport Authority for consideration during the April meeting.

There being no further business, Conradt moved and Luedeke 2nd that the meeting be adjourned. All voting in the affirmative the meeting was adjourned.

Carl Rump
Acting Secretary

WAYNE MUNICIPAL
AIRPORT AUTHORITY
March 11, 2014

Ck #6364	Stanley Petroleum – fuel system clean & temp pump ...	11,152.00
April 14, 2014		
Ck #6365	American Broadband – telephone	32.21
Ck #6366	Becker Flying Service – Managers contract..... 2,000.00 Less FBO lease..... (100.00).....	1,900.00
Ck #6367	Beiermann Electric Extras on Admin building..... 328.66 AWOS building..... 628.81.....	957.47
Ck #6368	Black Hills Energy – natural gas house	85.14
Ck #6369	Bomgaars – marking flags.....	10.99
Ck #6370	Jill Brodersen – professional services	3,354.00
Ck #6371	Builders Resource – key board supplies	99.19
Ck #6372	City of Wayne NDB/AWOS..... 10.63 Office..... 124.85 Hangar..... 88.61 House..... 116.60 Terminal/hangar..... 324.57 Temporary office..... 142.49 Notices..... 13.64 Postage..... 24.45 Insurance..... 720.20 Treasurer's fee..... 500.00.....	2,066.04
EFT	Department of Aeronautics - Hangar loan.....	1,027.00
Ck #6373	Heritage Homes – Final on House	5,048.00
Ck #6374	North Central Builders – 10 Bay T-hangar..... 9,750.00 6 Bay T-hangar..... 5,000.00 40 x 40 building..... 20,000.00 4 Bay T-hangar..... 5,000.00 100x100..... 5,000.00.....	44,750.00
Ck #6375	Northeast Nebraska Public Power District – electricity PAPI's.....	28.75
Ck #6376	Steffen – install snow plow blade cutting edges	330.33
Ck #6377	Wisner West – Diesel treatment..... 20.22 Gasoline..... 66.80	

	Propane	36.74	123.76
Ck #6378	Zach Propane – Install water softener for office		426.75
	TOTAL		\$ 58,123.59

AIRNAV.COM

[Airports](#)
[Nav aids](#)
[Airspace Fixes](#)
[Aviation Fuel](#)
[iPhone App](#)
[My AirNav](#)

 Welcome, Nancy L. Braden. You are one of 1034 users online 

Listing Request for Wayne Municipal Airport

You are submitting a request to list Wayne Municipal Airport on AirNav.com pages for Wayne Municipal Airport / Stan Morris Field (KLCG).

You must be an authorized director, owner, manager, employee or agent of Wayne Municipal Airport in order to submit this request.

Please ensure that all information below is complete and correct.

Confirm or Select Listing Level, Duration and Options

Level: NOTE: In addition to the costs shown below, there will be a Listing Setup fee of \$50.00.

Select your listing level:

Level	Features included on airport page	Features included on your listing page
Basic <input checked="" type="radio"/> \$32.00 annually	<ul style="list-style-type: none"> • Business name • Summary of services (from our standard list) • Your phone number • Link to details page • Link to your web site • Fuel prices* • Fuel brand* • Online reservations* 	<ul style="list-style-type: none"> • List of services (up to 10 from our standard list) • Contact information: address, phone number, fax, email, link to web site • Fuel prices* • Fuel brand* • Fuel discounts* • Online reservations*
Basic+Logo <input type="radio"/> \$79.00 annually	<ul style="list-style-type: none"> • All features of Basic level plus... • Your logo (60x60) • Your fuel brand logo 	<ul style="list-style-type: none"> • All features of Basic level plus... • Your logo (180x60) • Your fuel brand logo
Silver <input type="radio"/>	<ul style="list-style-type: none"> • All features of Basic level plus... 	<ul style="list-style-type: none"> • All features of Basic level plus...

\$129.00 annually

- Your logo (60x60)
- Your fuel brand logo
- Your business name in bold
- Description of business (300 characters, about 40 words)
- Your business listed above competitors' Basic listings (first come first served within Silver listings)
- Your logo (180x60)
- Your fuel brand logo
- A message introducing your business (e.g., welcome message from the General Manager)
- List of services and amenities (20 lines, in your own words)
- Fueling hours
- Your radio frequency (ARINC/UNICOM)

Gold

☉ \$289.00 annually

- All features of Silver level plus...
- A much larger logo (240x60)
- More room for description of business (600 characters, about 80 words)
- Your location on airport diagram
- Your business listed above all competitors (first come first served within Gold listings)
- All features of Silver level plus...
- Custom designed page, using your branding theme
- A logo as big as you want, wherever you want it
- List of services and amenities (unlimited, in your own words)
- Contact information: addresses, phone numbers, fax numbers, email addresses, link to web site -- including multiple contact info for multiple departments
- Any additional text you want
- Photos of your facility and/or key staff
- Airport diagram or local area map showing your location
- Attached documents (brochures, etc.)

Location(s):**KLCG - Wayne Municipal Airport / Stan Morris Field**3164 page views in the last 12 months ([click for details](#))

Additional airports

With a Gold listing you can also have your listing appear on other nearby airports. Those additional appearances on other airports come with an additional cost per airport, as shown below. Here are some suggestions...

- KSUX** - Sioux Gateway Airport/Col. Bud Day Field (28 miles from KLCG)
\$466.00 ADDITIONAL COST
9761 page views in the last 12 months ([click for details](#))
- KOFK** - Norfolk Regional Airport/Karl Stefan Memorial Field (25 miles from KLCG)
\$318.00 ADDITIONAL COST
6197 page views in the last 12 months ([click for details](#))
- 0C4** - Pender Municipal Airport (14 miles from KLCG)
\$249.00 ADDITIONAL COST
1023 page views in the last 12 months ([click for details](#))
- 7K7** - Graham Field Airport (28 miles from KLCG)
\$289.00 ADDITIONAL COST
3450 page views in the last 12 months ([click for details](#))
- KOMA** - Eppley Airfield (74 miles from KLCG)
\$698.00 ADDITIONAL COST
19799 page views in the last 12 months ([click for details](#))
- 7K8** - Martin Field Airport (26 miles from KLCG)
\$289.00 ADDITIONAL COST
2183 page views in the last 12 months ([click for details](#))
- KLNK** - Lincoln Airport (84 miles from KLCG)
\$698.00 ADDITIONAL COST
19105 page views in the last 12 months ([click for details](#))
- KFSD** - Joe Foss Field Airport (81 miles from KLCG)
\$698.00 ADDITIONAL COST
16308 page views in the last 12 months ([click for details](#))

If you would like your listing to appear on an airport not listed above, please [contact us](#)

Duration: Your listing will start within 48 hours and last for the number of months you select above.

Fuel Price Guarantee: Do you want to participate in the AirNav [Fuel Price Guarantee](#) program?

- Yes, I want control over who changes my prices on AirNav, and I will guarantee that they are submitted correctly, with all taxes included. I also agree to honor the prices I post on AirNav to any transient customer. I request that AirNav display in salient bold text that my prices are **GUARANTEED**.

I agree to the additional \$99 per year fee for participation in the Fuel Price Guarantee program.

I request that AirNav remind us of price updates _____ days after the last update, and then again every _____ days thereafter

- No, I do not want to participate. I acknowledge that AirNav may accept price change submissions from other parties, and I will not hold AirNav responsible for publishing incorrect fuel prices.

Social Networking Links:

You may want to provide links for customers to contact you through other channels, such as Facebook, Twitter or Skype. Each alternate contact on your listing costs \$60/year (equivalent to \$5/month).

 Your facebook page: <http://www.facebook.com/> _____

 Your twitter name: _____

 Your Skype ID: _____

Tagline:

If you have a Gold listing, for an extra \$100 per renewal period you may add a tagline below your logo. You may select from one of the taglines below, or [contact us](#) if you want something different. Due to logo size limitations, taglines are only available with Gold listings.

-  CALL FOR VOLUME DISCOUNTS \$100
-  CHECK OUT OUR COMMENTS \$100
-  NO RAMP FEES \$100
- No tagline at this time. No extra cost

Additional Symbols:

You may want to display on the airport pages, next to your listings, the symbols that show your important affiliations or distinguished services. **Each symbol carries an additional fee of \$25 per renewal period.**

IMPORTANT: Some symbols are trademarks of their respective owners. Very often your relationship with the owner of the trademark gives you the right to display their symbol in your advertising. Please make sure that you have the right to use a symbol before you select it.

In some cases, depending on your agreements with your affiliated partners, you may be able to receive co-op advertising dollars from your partner for displaying their symbol next to your AirNav.com listing.

 **NATA Safety 1st**
 Is your line crew trained to NATA Safety 1st standards? Don't just display the sticker on the door for those customers who are already

Nancy Braden - AWOS Update

From: "Meyer, Marcy" <marcy.meyer@nebraska.gov>
To: "nancy@cityofwayne.org" <nancy@cityofwayne.org>
Date: 04/04/2014 4:00 PM
Subject: AWOS Update

Nancy,

- 1) The AWOS is scheduled to ship 04/23/14, should arrive no later than 04/30. However, I would not be surprised if it arrived by 04/23.

- 2) When we install the portion of the AWOS that is housed 'inside' you had mentioned we may be able to install it in it's permanent location inside the previously dedicated administration building. If that works out, are you wanting the video display in the flight planning room? That was the location we had originally planned [back in Aug. 2013]. If so, we have some items that need to be secured i.e. a closet or cabinet is acceptable.

We can send some photos of what we have done at other airports to give you an idea of what we need.

Take care, hope you get to feeling better....soon! I'm on the road this Monday, will be back in on Tuesday, if all goes as planned. If you do need us on Monday, the phone lines will be rolled over to the cell phone.

Marcy Meyer, Division Manager
NE Dept of Aeronautics - Nav aids Division
(308)865-5696
Marcy.Meyer@nebraska.gov

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2014

70 -AIRPORT

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
PROPERT TAXES	100,964.00	3,224.63	19,281.61	19.10	81,682.39
INT REVENUE - FEDERAL	412,001.00	0.00	95,746.63	23.24	316,254.37
INT REVENUE - STATE	150.00	581.57	653.37	435.58 (503.37)
INT REVENUE - LOCAL	147,799.00	20,551.01	66,352.57	44.89	81,446.43
MISC & OTHER REVENUE	150.00	26.83	1,203,823.80	2,549.20 (1,203,673.80)
TOTAL REVENUES	661,064.00	24,384.04	1,385,857.98	209.64 (724,793.98)
<u>EXPENDITURE SUMMARY</u>					
AIRPORT	637,623.00	268,342.81	1,424,398.41	223.39 (786,775.41)
TOTAL EXPENDITURES	637,623.00	268,342.81	1,424,398.41	223.39 (786,775.41)
REVENUES OVER/(UNDER) EXPENDITURES	23,441.00 (243,958.77) (38,540.43)		61,981.43

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2014

70 -AIRPORT

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PROPERTY TAXES</u>					
70-312.00 PROPERTY TAXES	100,964.00	3,224.63	19,281.61	19.10	81,682.39
TOTAL PROPERTY TAXES	100,964.00	3,224.63	19,281.61	19.10	81,682.39
<u>INT REVENUE - FEDERAL</u>					
70-342.00 FEDERAL GRANTS	150,000.00	0.00	0.00	0.00	150,000.00
70-342.01 Fed Grant Storage Hangar	262,001.00	0.00	95,746.63	36.54	166,254.37
TOTAL INT REVENUE - FEDERAL	412,001.00	0.00	95,746.63	23.24	316,254.37
<u>INT REVENUE - STATE</u>					
70-351.00 HOMESTEAD EXEMPTION	0.00	581.57	581.57	0.00 (581.57)
70-355.00 MOTOR VEHICLE PRORATE TAX ALL	150.00	0.00	71.80	47.87	78.20
TOTAL INT REVENUE - STATE	150.00	581.57	653.37	435.58 (503.37)
<u>INT REVENUE - LOCAL</u>					
70-390.00 AERIAL APPLICATORS PERMIT	2,000.00	0.00	1,000.00	50.00	1,000.00
70-391.00 RENTALS	45,449.00	100.00	539.00	1.19	44,910.00
70-392.00 FARM INCOME	35,250.00	17,737.50	31,670.14	89.84	3,579.86
70-393.00 AvGas sales	65,000.00	2,713.51	9,692.55	14.91	55,307.45
70-394.00 MISECLLANEOUS	100.00	0.00	23,450.88	3,450.88 (23,350.88)
TOTAL INT REVENUE - LOCAL	147,799.00	20,551.01	66,352.57	44.89	81,446.43
<u>MISC & OTHER REVENUE</u>					
70-421.00 INTEREST ON INVESTMENTS	150.00	26.83	219.58	146.39 (69.58)
70-429.00 INSURANCE PAYMENT LOSSES	0.00	0.00	1,203,604.22	0.00 (1,203,604.22)
TOTAL MISC & OTHER REVENUE	150.00	26.83	1,203,823.80	2,549.20 (1,203,673.80)
TOTAL REVENUES	661,064.00	24,384.04	1,385,857.98	209.64 (724,793.98)
	=====	=====	=====	=====	=====

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2014

70 -AIRPORT

AIRPORT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTUAL SERVICES</u>					
70-591-20.00 AIRPORT UTILITIES	16,930.00	1,358.31	3,382.37	19.98	13,547.63
70-591-21.00 AIRPORT TELEPHONE	2,040.00	82.75	230.55	11.30	1,809.45
70-591-24.00 AIRPORT OTHER CONTRACT SER	27,000.00	2,500.00	16,406.50	60.76	10,593.50
70-591-24.02 AIRPORT HANGAR LOAN	12,324.00	1,027.00	4,108.00	33.33	8,216.00
70-591-24.03 T-HANGER LOAN	<u>26,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,200.00</u>
TOTAL CONTRACTUAL SERVICES	84,494.00	4,968.06	24,127.42	28.56	60,366.58
<u>COMMODITIES</u>					
70-591-30.00 AIR OFFICE SUPPLIES	75.00	0.00	0.00	0.00	75.00
70-591-31.00 AIR PRINTING	100.00	0.00	94.08	94.08	5.92
70-591-32.00 AIR PUBLICATIONS	1,400.00	0.00	280.56	20.04	1,119.44
70-591-33.00 AIR - PROMOTIONS & ADVERTI	2,400.00	0.00	800.03	33.33	1,599.97
70-591-35.00 AIR POSTAGE	350.00	0.00	55.88	15.97	294.12
70-591-37.00 AIR PROFESSIONAL SERVICES	17,150.00	0.00	4,824.00	28.13	12,326.00
70-591-38.00 AIR INSURANCE	19,977.00	0.00	7,565.58	37.87	12,411.42
70-591-43.00 AIR COMMUNICATIONS MAINTEN	200.00	0.00	0.00	0.00	200.00
70-591-44.00 AIR RENTS & LEASES	6,528.00	0.00	72.44	1.11	6,455.56
70-591-45.00 AIR MISCELLANEOUS	150.00	0.00	0.00	0.00	150.00
70-591-47.00 AIR MEMBERSHIP & DUES	350.00	0.00	350.00	100.00	0.00
70-591-48.00 AIR TRAVEL, CONF & MEETING	2,000.00	0.00	395.09	19.75	1,604.91
70-591-55.00 AIR VEHICLE MAINTENANCE	3,500.00	0.00	1,653.46	47.24	1,846.54
70-591-56.00 AIR VEHICLE EXPENSE	5,000.00	267.42	1,740.15	34.80	3,259.85
70-591-56.01 Air - AvGas	70,000.00	0.00	18,858.00	26.94	51,142.00
70-591-57.00 AIR EQUIP & OPERATING EXP	15,000.00	444.18	6,537.01	43.58	8,462.99
70-591-58.00 AIR MAINT- BUILDING & GROU	15,000.00	59.90	18,384.68	122.56 (3,384.68)
70-591-58.01 TORNADO ADDITIONAL COSTS	<u>0.00</u>	<u>4,359.91</u>	<u>58,554.86</u>	<u>0.00 (</u>	<u>58,554.86)</u>
TOTAL COMMODITIES	159,180.00	5,131.41	120,165.82	75.49	39,014.18
<u>CAPITAL OUTLAY</u>					
70-591-80.00 AIRPORT BUILDINGS	0.00	246,111.15	927,489.92	0.00 (927,489.92)
70-591-81.00 FENCING CONCRETE ELECTRICA	50,000.00	0.00	50,005.61	100.01 (5.61)
70-591-83.00 AIR EQUIP - REPLACEMENT	0.00	12,132.19	121,935.26	0.00 (121,935.26)
70-591-84.03 LAND ACQUISITION	50,000.00	0.00	0.00	0.00	50,000.00
70-591-84.08 NEW HANGER	<u>293,949.00</u>	<u>0.00</u>	<u>180,674.38</u>	<u>61.46</u>	<u>113,274.62</u>
TOTAL CAPITAL OUTLAY	393,949.00	258,243.34	1,280,105.17	324.94 (886,156.17)
<hr/>					
TOTAL AIRPORT	637,623.00	268,342.81	1,424,398.41	223.39 (786,775.41)
<hr/>					
TOTAL EXPENDITURES	637,623.00	268,342.81	1,424,398.41	223.39 (786,775.41)
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	23,441.00 (243,958.77) (38,540.43)		61,981.43

*** END OF REPORT ***