

Wayne Public Library Board of Trustees
Tuesday, October 7, 2014 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER. The meeting was called to order at 5:05pm.

ROLL CALL. Joel Ankeny, Spring Dahl, Jennifer Hammer, Dennis Lipp, Lauran Lofgren (Library Director) and Amy Miller of the city attorney's office were all in attendance. Also in attendance was the Wayne Public Library Staff. Absent: Ellen Imdieke.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES. The minutes were approved as presented.

FINANCIAL REPORT. The financial report was approved as presented.

DIRECTOR'S REPORT

- Statistics

	AUG14	SEP14	SEP13
Circulation	4824	5355	4574
Patrons	4236	3796	3521
Meeting Room	13	10	3
Reference ?s	155	162	183
Computer ?s	52	71	128
Phone Calls	309	303	314
OPACS	141	162	164
AWEs	587	313	330
Internet	840	707	726
New Patron Cards	29	28	22
Items Added	159	199	105
Items Deleted	32	58	177

- Staff Activities
 - The library hosted a poetry reading / book signing with Dwaine Spieker. 26 people attended.
 - LKL attended a meeting of the Interim Board for the new Three Rivers Library System (a compilation of the Northeast Library System and the Eastern Library System).
 - LKL attended a meeting of the OneLibrary Consortium. Lofgren is serving as president of the board for the next two years.

- JOsnes presented for two education classes at Wayne State College.
- JOsnes helped bus tables during the Great Books for Great Kids annual fundraiser sponsored by Runza. We will receive a record high \$465.17.
- RMcLean, JOsnes, and LKL sat in on a webinar demonstration on a new music service – Freegal. Used by several public libraries in the state, Freegal is an economical way (versus purchasing CDs) to provide a 24/7 downloadable and/or streaming music component to our collection.
- LKL attended the final Northeast Library Systems annual meeting.

OLD BUSINESS

- Privacy policy and procedures. The library director has created an incident report to go along with the newly adopted privacy policy that was approved in the July meeting. Both the library staff and board reviewed the incident report with the library director and city attorney. The library staff was instructed (whenever the occasion arises) to fill out the report and submit it to the library director.

NEW BUSINESS – no new business.

The meeting was adjourned at 5:30pm.

Respectfully submitted,

Jennifer Hammer, Secretary