

Wayne Public Library Board of Trustees
Tuesday, December 2, 2014 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER: The meeting was called to order at 5:06pm.

ROLL CALL: Joel Ankeny, Spring Dahl, Jenny Hammer, Ellen Imdieke, and Lauran Lofgren (Library Director) were in attendance. Absent: Dennis Lipp.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: The minutes were approved as presented.

FINANCIAL REPORT: The financial report was approved as presented.

Notes: WPL is now 17% of the way through the approved budget year.

DIRECTOR'S REPORT

- Statistics (see attached) LKL is trying a new format which incorporates both versions of the library stats. She also added online searches to the categories.
- Staff Activities
 - 8 staff members took CPR training (good for 2 years)
 - Successful first Junk in the Trunk event. Will repeat in nicer weather.
 - LKL participated in Overdrive webinar
 - New children's furniture delivered. Looks great!! Majority of cost covered by non city funding.
 - Library hosted Chamber Coffee to introduce new furniture.
 - LKL attended Three Rivers board meeting in Fremont.
 - LKL attended SIRSI Users Group meeting at Bellevue University
 - The library was given an Appreciation Award from WPS Second Graders during a ceremony at the school. JOSnes and LKL attended. (It was awesome!!)
 - RMcLean held final book club of the calendar year. Plans are in the works for the 2015 series.
 - JOSnes held final Fall Story Time for the year. Mother Goose goes through December.

- Library closed one day early for Thanksgiving to permit dry cleaning of the carpet. We've already had several comments from the public regarding the difference.
- LKL had annual evaluation with Lowell Johnson.
- Staff is making plans for December events, including the annual Santa Story Time on December 9, and a Holiday Bingo promotion that will run during the last part of December.
- FOL Book Sale date has been set for April 9-10-11, 2015.

OLD BUSINESS

- Strategic Planning: Board reviewed a Wayne city survey from 18 months ago, at which LKL recommended that we pull the top public concerns and have library staff create options for the planning and implementation of a strategic plan. She also suggested that outsiders could be included. A benefit is that the City Office is designing a new comprehensive plan, and the library could ask to be included. The strategic plan could then be finalized and to the mayor by June, and then possibly ready for accreditation by August. The library board agreed.

NEW BUSINESS

No new business.

The meeting was adjourned at 5:32pm.

Respectfully submitted,
Jennifer Hammer, Secretary