

WAYNE MUNICIPAL
AIRPORT AUTHORITY
AMENDED AGENDA
April 13, 2015
7:00 p.m.

1. Call to Order

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the east wall of the Airport Terminal Meeting Room.

The Airport Authority reserves the right to adjourn into executive session as per Section 84-1410 of the Nebraska Revised Statutes.

Public Comments - Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes after being recognized by the Chair.

2. Approval of Minutes

3. Approval of Claims

4. New Business

- Approve Hangar Leases for 2015 (3)
- Chicken Show
- Naming meeting room after Mitch Nissen
- Runway and Taxiway Painting specifications & advertising for bids

5. Old Business

- Irrigation system bids
- Other business

6. Airport Managers comments

7. Member comments

8. Adjourn

WAYNE MUNICIPAL AIRPORT AUTHORITY

March 9, 2015

7:00 P.M.

The regular meeting of the Airport Authority of the City of Wayne was called to order at the Nancy Braden Terminal Building on the above date and time by Chairman Jerome Conradt. The following members were present: Jerome Conradt, Rod Tompkins, Tom Schmitz and David Ley. Also, attending the meeting were Nancy Braden Airport Authority Treasurer, Kyle Dahl Airport Authority Attorney, Tom Becker FBO & Airport Manager, Karma Schulte, Jim Hoffman, Sandra Hoffman, and Dawn Navrkal,

Ley moved and Schmitz 2nd to accept the minutes of the February 9, 2015 meeting. Roll was called with the following results: Yeas: Schmitz, Tompkins, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Ley moved and Schmitz 2nd to accept all the claims presented as of March 9, 2015. Roll was called with the following results: Yeas: Schmitz, Tompkins, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

The 2013-2014 Audit was presented and accepted.

Ley moved and Schmitz 2nd that we appoint Tom Becker to provide proper pilot signage on the apron side for the terminal building. Roll was called with the following results: Yeas: Schmitz, Tompkins, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Tom Becker was also requested to request three bids on an irrigation system for the grassy area.

Ley moved and Tompkins 2nd that we accept the three completed new 2015 hanger leases and release Norm Slama for the balance of the mandatory 45 day notice to only be responsible for the first quarter of 2015. Roll was called with the following results: Yeas: Schmitz, Tompkins, Conradt and Ley. Nays: None. The Chairman declared the motion carried.

Requested that we send a letter to FAA requesting more safety considerations be given before cancelation of NPRM now used as an alternative during aircraft approaches.

There being no further business, Chairman Conradt adjourned the meeting.

David R. Ley
Secretary

WAYNE AIRPORT AUTHORITY
BANK SUMMARY
CHECKING ACCOUNT
March 9, 2015

PREVIOUS BALANCE 28,308.77

DEPOSITS:

Interest on checking account	16.73
Avgas	3,845.84
Farm income	24,900.75
County Treasurer	4,407.52
Hangar Rent	6,859.73

40,030.57

TOTAL AVAILABLE 68,339.34

CLAIMS:

Claims Paid March 9, 2015	21,113.00
Claims Paid March 9, 2015	27.00
Check reprint	10.56

BOOK BALANCE AS OF March 31, 2015 47,188.78

Plus Outstanding Checks	.00
Less Outstanding Deposits	.00

BANK BALANCE AS OF March 31, 2015 47,188.78

WAYNE MUNICIPAL
AIRPORT AUTHORITY
April 13, 2015

Ck #6658	American Broadband – telephone	91.34
Ck #6659	Appera – Rugs & mops	59.00
Ck #6660	Becker Flying Service – Managers contract..... 2,000.00 Less FBO lease..... (100.00) Less storage bldg..... (61.00).....	1,839.00
Ck #6661	Black Hills Energy – natural gas	211.74
Ck #6662	Century Link – DLS.....	30.98
Ck #6663	Chesterman – water service.....	35.00
Ck #6664	City of Wayne NDB/AWOS..... 41.46 Apron lighting..... 157.20 House..... 35.67 Terminal/hangar..... 490.95 Shop..... 41.93 Office..... 19.54 Insurance..... 1,268.38 Ads & Notices..... 14.32 Treasurer's fee..... 500.00.....	2,569.45
EFT	Department of Aeronautics – Hangar loan..... 1,027.00 AWOS..... 383.33 NDB..... 160.00.....	1,570.33
Ck #6665	Heartland Natural Gas – March.....	62.18
Ck #6666	Jim Hoffman – Digital TV.....	55.03
Ck #6667	John Deere Financial – oil filter, tank, gasket, bushing, blades, oil.....	1,067.21
Ck #6668	Johnny's Pest Control – mice & rodents.....	42.00
Ck #6669	Northeast Nebraska Public Power District – electricity PAPI's.....	87.35
Ck #6670	Shopko – vinegar, disinfectant, K-cups	55.95
EFT	Verizon – cell phone (\$400 deposit returned).....	Credit 263.23
	In the News – plaque – (if the board wants to keep it) .. (\$209 if paid on line or with credit card \$189 if the board wants the plaque)	189.00
	TOTAL.....	\$ 7,965.56

1 **620-3.1.1 MATERIALS:** The non-volatile portion of the vehicle for all paint types shall be
2 composed of a 100% acrylic polymer as determined by infrared spectral analysis.
3 The acrylic resin used for Type III shall be a 100% cross linking acrylic as
4 evidenced by infrared peaks at wavelengths 1568, 1624, and 1672 cm-1 with
5 intensities equal to those produced by an acrylic resin known to be 100% cross
6 linking.

7
8 **620-3.2 EQUIPMENT.** Equipment shall include the apparatus necessary to properly clean
9 the existing surface, a mechanical marking machine, a bead dispensing machine,
10 and such auxiliary hand-painting equipment as may be necessary to satisfactorily
11 complete the job.

12
13 The mechanical marker shall be an atomizing spray-type or airless type marking
14 machine suitable for application of traffic paint. It shall produce an even and
15 uniform film thickness at the required coverage and shall apply markings of uniform
16 cross sections and clear-cut edges without running or spattering and without over
17 spray.

18
19 **620-3.3 PREPARATION OF SURFACE.** Immediately before application of the paint, the
20 surface shall be dry and free from dirt, grease, oil, laitance, or other foreign
21 material that would reduce the bond between the paint and the pavement. The
22 area to be painted shall be cleaned by sweeping and blowing or by other methods
23 as required to remove all dirt, laitance, and loose materials without damage to the
24 pavement surface. Use of any chemicals or impact abrasives during surface
25 preparation shall be approved in advance by the Engineer. **Paint shall not be**
26 **applied to Portland cement concrete pavement until the areas to be painted**
27 **are clean of curing material. Sandblasting or approved equal shall be used to**
28 **remove curing materials.**

29
30 **620-3.4 LAYOUT OF MARKINGS.** The proposed markings shall be laid out by the
31 **Contractor** in advance of the paint application. The locations of markings to
32 receive glass beads shall be shown on the plans.

33
34 **620-3.5 APPLICATION.** Paint shall be applied at the locations and to the dimensions and
35 spacing shown on the plans. Paint shall not be applied until the layout and
36 condition of the surface has been approved by the Engineer.

37
38 The edges of the markings shall not vary from a straight line more than 1/2 inch (12
39 mm) in 50 feet (15 m) and marking dimensions and spacings shall be within the
40 following tolerances:

41

Dimension and Spacing	Tolerance
36 inches or less	±1/2 inch
greater than 36 inches to 6 feet	± 1 inch
greater than 6 feet to 60 feet	± 2 inches
greater than 60 feet	± 3 inches

42
43 The paint shall be mixed in accordance with the manufacturer's instructions and
44 applied to the pavement with a marking machine at the rate(s) shown in Table 1.
45 The addition of thinner will not be permitted. ~~A period of 30 days shall elapse~~
46 ~~between placement of a bituminous surface course or seal coat and application of~~
47 ~~the paint. Permanent paint shall not be applied to Portland cement concrete~~
48 **pavement until at least 30 days after the placement of the pavement.**

1
2 Temporary markings at the application rate specified in Table 1 shall be
3 applied prior to opening the pavement to traffic. No glass beads are required
4 for the temporary markings.
5

6 Prior to the initial application of markings, the contractor shall certify in
7 writing that the surface has been prepared in accordance with the paint
8 manufacturer's requirements, that the application equipment is appropriate
9 for the marking paint and that environmental conditions are appropriate for
10 the material being applied. The certification along with a copy of the paint
11 manufacture's application and surface preparation requirements shall be
12 submitted to the Engineer prior to the initial application of markings.
13

14 **Table 1. Application for Rates for Paint and Glass Beads**
15

Application	Paint Type	Paint Square feet per Gallon (maximum)	Glass Beads, Type I, Gradation A Pounds per gallon of paint (minimum)
Temporary	Waterborne	380 ft ² /gal.	0 lb./gal.
Final	Waterborne	115 ft ² /gal.	7 lb./gal.

16 If temporary painting is required prior to permanent painting, paint shall be applied
17 at 30-50% of the permanent application rate with no glass beads.
18

19 Prior to the full application of **permanent** airfield markings, the contractor shall
20 produce a test strip in the presence of the engineer. The test strip shall include the
21 application of a minimum of 5 gallons of paint and application of 35 lbs. of type I
22 glass beads. The test strip shall be used to establish thickness / darkness
23 standard for all markings. The test strip shall cover no more than the maximum
24 area prescribed in Table 1.
25

26 Glass beads shall be distributed upon the marked areas at the locations shown on
27 the plans to receive glass beads immediately after application of the paint. A
28 dispenser shall be furnished which is properly designed for attachment to the
29 marking machine and suitable for dispensing glass beads. Glass beads shall be
30 applied at the rate(s) shown in Table 1. Glass beads shall not be applied to black
31 paint. Glass beads shall adhere to the cured paint or all marking operations shall
32 cease until corrections are made.
33

34 All emptied containers shall be returned to the paint storage area for checking by
35 the Engineer. The containers shall not be removed from the airport or destroyed
36 until authorized by the Engineer.
37

38
39 **620-3.6 PROTECTION AND CLEANUP.** After application of the paint, all markings shall
40 be protected from damage until the paint is dry. All surfaces shall be protected
41 from excess moisture and/or rain and from disfiguration by spatter, splashes,
42 spillage, or drippings of paint. The Contractor shall remove from the site all debris,
43 waste, loose or unadhered reflective media, and by-products generated by the
44 surface preparation and application operations to the satisfaction of the Engineer.

1 The Contractor shall dispose of these wastes in strict compliance with all
2 applicable state, local, and Federal environmental statutes and regulations.
3

4 METHOD OF MEASUREMENT

5
6 **620-4.1** The quantity of temporary pavement marking to be paid for shall be the
7 number of square feet of painting performed in accordance with the plans
8 and specifications and accepted by the Engineer. Temporary markings do
9 not require reflective media or black outlines.
10

11 **620-4.2** The quantity of permanent pavement ~~runway and taxiway~~ markings to be paid for
12 shall be the number of square feet of painting (with reflective media)
13 performed in accordance with the plans and specifications and accepted by the
14 Engineer.
15

16 BASIS OF PAYMENT

17
18 **620-5.1** Payment shall be made at the respective contract price per square foot for
19 temporary pavement marking. This price shall be full compensation for
20 furnishing all materials and for all labor, equipment, tools, and incidentals
21 necessary to complete the item.
22

23 **620-5.2** Payment shall be made at the respective contract price per square foot for
24 permanent pavement marking ~~runway and taxiway~~ painting and ~~for reflective~~
25 ~~media~~. This price shall be full compensation for layout of the markings and
26 furnishing all materials including reflective media and for all labor, equipment,
27 tools, and incidentals necessary to complete the item.
28

29 Payment will be made under:

30		
31	Item P-620-5.1	Temporary Pavement Marking – per square foot
32		
33	Item P-620-5.2	Permanent Pavement Marking (with glass beads) –
34		per square foot
35		
36	Item P-620-5.2	Permanent Pavement Marking (without glass
37		beads) – per square foot
38		
39	Item P-620-5.1-2	Reflective Media per pound
40		

41 TESTING REQUIREMENTS

42		
43		
44	ASTM C 136	Sieve Analysis of Fine and Coarse Aggregates
45		
46	ASTM C 146	Chemical Analysis of Glass Sand
47		
48	ASTM C 371	Wire-Cloth Sieve Analysis of Nonplastic Ceramic
49		Powders
50		
51	ASTM D 92	Test Method for Flash and Fire Points by Cleveland
52		Open Cup
53		

1	ASTM D 711	No-Pick-Up Time of Traffic Paint
2		
3	ASTM D 968	Standard Test Methods for Abrasion Resistance of
4		Organic Coatings by Falling Abrasive
5		
6	ASTM D 1213-54(1975)	Test Method for Crushing Resistance of Glass Spheres
7		
8	ASTM D 1652	Test Method for Epoxy Content of Epoxy Resins
9		
10	ASTM D 2074	Test Method for Total Primary, Secondary, and Tertiary
11		Amine Values of Fatty Amines by Alternative Indicator
12		Method
13		
14	ASTM D 2240	Test Method for Rubber Products-Durometer Hardness
15		
16	ASTM G 15453	Operating Light and Water-Exposure Apparatus
17		(Fluorescent Light Apparatus UV-Condensation Type)
18		for Exposure of Nonmetallic Materials.
19		
20	Federal Test Method	Paint, Varnish, Lacquer and Related Materials;
21		Methods of Inspection, Standard No. 141D /
22		GENSampling and Testing
23		

MATERIAL REQUIREMENTS

24		
25		
26	ASTM D 476	Specifications for Dry Pigmentary Titanium Dioxide
27		Pigments Products
28		
29	Code of Federal	40 CFR Part 60, Appendix A – Definition of Traverse
30	Regulations	Point Number and Location
31		
32	Code of Federal	29 CFR Part 1910.1200 – Hazard Communications
33	Regulations	
34		
35	FED SPEC TT-B-1325D	Beads (Glass Spheres) Retroreflective
36		
37	AASHTO M 247	Glass Beads Used in Traffic Paints
38		
39	FED SPEC TT-P-1952E	Paint, Traffic and Airfield Marking, Waterborne
40		
41	Commercial Item	Paint, Traffic, Solvent Based
42	Description (CID)	
43	A-A-2886B	
44		
45	FED STD 595	Colors used in Government Procurement
46		
47		
48		

END OF ITEM P-620

**ARTIFICIAL
RAIN
LLC.**

Robert Pommer
410 West Darlene St.
Hartington, NE 68739

Customer: City of Wayne Airport
Start Date: End March, Early April 2015

ARTIFICIAL RAIN proposes to install a complete underground sprinkler system.

- 70 - Rainbird 5004 rotors
- 12 - Irritrol 2400 valves
- 1 - Rainbird controller

ARTIFICIAL RAIN bids the above irrigation system for the sum of **\$3,283.60**

ARTIFICIAL RAIN will warranty all materials and workmanship for a period of **2 years** from the date of completion. This warranty covers manufacturers and or installation defects not including freeze, lightning, or user damage. ARTIFICIAL RAIN will determine all warrantable applications.

ARTIFICIAL RAIN will contact all major utilities; we are not responsible for unmarked gas grill lines, outdoor lighting, and other lines that may be underground, including drain tile. If it is not located exactly and is less than 1 foot in depth, we will not be held responsible. We may also have to drive on concrete sidewalks and or driveways and will not be held responsible if said concrete should crack or chip. Locates are done approximately 48 hours prior to the install date. Please do not remove/move any markers/flags depicting location of utility lines. This estimate is good for the current year's growing season.

TERMS: PAYMENT DUE UPON COMPLETION. Cash or checks only.

.....
Robert Pommer, owner
Artificial Rain

Customer Signature: _____

Date: _____

*Please Call Rob Pommer with any questions you may have: **402-750-5855**

Claussen & Sons Irrigation, Inc.

85642 569th Ave
 Carroll, NE 68723

Estimate

Date	Estimate #
3/13/2015	332

Name / Address
City of Wayne Airport Hyway 35 Wayne, NE. 68787

Project

Qty	Description	Rate	Total
	Rain Bird Underground Sprinkler System		
37	Rain Bird Rotor	60.00	2,220.00
7	Rain Bird Zone Valve	60.00	420.00
1	Valve Box	66.00	66.00
1	Zone Rain Bird Clock	180.00	180.00
1	Pressure Vacuum Breaker (PVB)	136.00	136.00
1	Plumbing out of building	135.00	135.00
2	Sidewalk Bore	45.00	90.00
1	Drip Master of Rose in front of building	35.00	35.00
	3 Year warranty on all Parts		

Subtotal	\$3,282.00
Sales Tax (6.5%)	\$0.00
Total	\$3,282.00

RIGHT AS RAIN

SPRINKLER SERVICE

57680 862nd Rd.
Wayne, Ne 68787
(402) 369-3000

Customer
Wayne Municipal Airport

Description	Total
Install Underground System (Estimate)	\$3,300.00



Wayne Municipal Airport

March 31, 2015

City of Wayne
Mayor & Council

RE: Final Pay application to Robert Woehler & Sons Construction for the "Chief's Way Sanitary and Water Extension Project

Ladies and Gentlemen:

It has come to our attention that Woehler & Sons are requesting final payment for the water line to the airport. We are requesting that the payment not be made at this time due to the following reason:

1. We have authorized BJ Woehler to make the connections to the facilities at our cost in the well pit and they are to also install the meter in the hangar/terminal.
2. None of the airport facilities are connected to city's water system
3. The Airport is informed that we need to abandon the well. If we do this, we will not have any water service at this time.
4. The Lions Club park water lines are not completed

Our understanding is that the contract required our facilities to be connected to the city's system as soon as the lines were there. We understand that with the tornado that priorities changed and the Lions Club Park became a last priority, but did that also mean that the airport is also a last priority?

Sincerely,

A handwritten signature in black ink, appearing to read "Jerome Conradt", written over a large, stylized flourish.

Jerome Conradt,
Chairman, Wayne Airport Authority

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director



March 9, 2015

Mr. Steven L. Whitton, P.E.
Federal Aviation Administration
Airports Division, ACE-621E
901 Locust Street, Suite 364
Kansas City, Missouri 64106-2328

Subject: Wayne Municipal Airport/Stan Morris Field
Wayne, Nebraska
Project No. 3-31-0086-013-2012 Hangar/Terminal
Sponsor Cover Letter

Dear Mr. Whitton:

As agent for the Wayne Airport Authority, the Nebraska Department of Aeronautics (NDA) is submitting the AIP Final Inspection Report, Sponsor Certification for Construction Project Final Acceptance, As-Built Construction Plans (Record Drawings – ½ size), and Final Construction Report.

With the submittal of the above documents, this completes the requirements for project closeout. The NDA has discussed the subject project with the Wayne Airport Authority and concludes the subject project was completed in compliance with approved procurement specifications. All claimed costs that have been incurred, are eligible for AIP participation and are supported by appropriate documentation. The Wayne Airport Authority has received a set of as-built drawings. Based on the review, discussions and the enclosed, we would recommend your approval.

Sincerely,

DEPARTMENT OF AERONAUTICS

A handwritten signature in blue ink that reads "Barry J. Scheinost".

Barry J. Scheinost, P.E.
Project Engineer

Enclosure

Cc: Wayne Airport Authority, Olsson Associates

Main Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location
3431 Aviation Road Suite 150
Lincoln, Nebraska 68524
www.aero.nebraska.gov

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

AIP FINAL INSPECTION REPORT		Reports Identification Symbol: AS 5100-4	
SPONSOR'S NAME Wayne Airport Authority		PROJECT NO. 3-31-0086-013-2012	
SPONSOR'S ADDRESS P.O. Box 8 Wayne, Nebraska 68787-0008		DATE COMPLETED June 3, 2014	DATE INSPECTED June 11, 2014
		NUMBER OF CONTRACTS THIS PROJECT 1	
		FUNDS	
		AIP	OTHER
AIRPORT NAME Wayne Municipal	TOTAL BID	\$795,693.99	
LOCATION Wayne, Nebraska	TOTAL AMOUNT CHANGE ORDERS	\$0.00	
CONTRACTOR'S NAME OCC Builders, LLC	TENTATIVE TOTAL COST	\$795,693.99	
1. DESCRIPTION OF WORK <i>(Indicate portion of project description applicable to the contract inspected. Additional description may be given to define the scope of the contract and to indicate eligible work and ineligible work.)</i> Construct Building (Hangar/Terminal)			
2. QUALITY OF WORK ALL ELIGIBLE WORK IS: <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> UNSATISFACTORY (Explain in item 3)			
3. SUMMARY OF TEST RESULTS <i>(Describe any unusual construction or installation conditions. If unsatisfactory ineligible work which can adversely affect eligible work exists, explain in detail. If previous inspection reports indicate unsatisfactory work, give date of inspection and comment on conditions found at time of this inspection)</i> Test results in Final Engineering Report, Appendix "B", Summary of Tests Concrete pavement strength and thickness met or exceeded specifications.			
4. COMMENTS An EF-4 tornado destroyed the nearly complete project on October 5, 2013. The buildings were rebuilt with insurance and massive community support (for cleaning up afterwards.) Additional apron pavement/base was removed & replaced due to design & construction errors. The additional apron pavement/base removal/replacement was paid by the Consultant & Contractor.			
5. NAMES AND TITLES OF PERSONS PRESENT DURING INSPECTION Nancy Braden, Financial Director, City of Wayne Carl Rump & Todd Luedeke, members, Wayne Airport Authority Tom Becker, Wayne Municipal Airport Manager Keith Moje, OCC Builders Curt Christianson, P.E., Project Engineer, Olsson Associates Barry Scheinost, P.E., Nebr. Dept. of Aeronautics			
DATE March 6, 2015	TITLE NDA Project Engineer	SIGNATURE 	



U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports Division
Central Region
Iowa, Kansas, Missouri, Nebraska

FAA ACE-621E
901 Locust
Kansas City, MO 64106

March 16, 2015

Mr. Russell Gasper, P.E.
Project Management, Division Manager
Nebraska Department of Aeronautics
P.O. Box 82088
Lincoln, NE 68501

RECEIVED

MAR 20 2015

DEPT. OF AERONAUTICS

Dear Mr. Gasper,

Wayne Municipal/ Stan Morris Field
AIP Grant No 3-31-0086-013-2012
Multi-Year Letter Amendment (Amendment No. 3)

This letter transmits the Federal Aviation Administration's (FAA) fiscal year (FY) 2015 statement of the maximum obligation for the multi-year Grant Agreement for Airport Improvement Project No. 3-31-0086-013-2012.

The above-captioned grant agreement commits the United States to the obligation of additional amounts to this project, as authorized by Title 49, U.S.C., Section 47108(b), as amended. For FY2015, this additional amount is \$150,000.

The current maximum obligation, including FY2015 funds, for this agreement is now \$824,884. For the purposes of any future grant amendments which may increase the maximum obligation of the United States under the provisions of Title 49, U.S.C., Section 47108(b), as amended, the following amounts are being specified for this purpose.

\$ 0.00 for planning
\$ 824,884 for airport development or noise program implementation

All other terms and conditions of the Grant Agreement remain in full force and effect.

Under the terms of the Grant Agreement, this document is incorporated into and constitutes Amendment No. 3 to the above referenced Grant Agreement.

Sincerely,

Jim A. Johnson
Manager, Airports Division

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director

March 25, 2015



Mr. Jerome Conradt, Chairman
Wayne Airport Authority
P.O. Box 8
Wayne, NE 68787-0008

Subject: Audit Report - Management Decision
Wayne Airport Authority
Fiscal Year ended September 30, 2014

Dear Mr. Conradt:

We have received the State Auditor's response to your audit report for the year ended September 30, 2014. During their review of the report they noted certain items for consideration in your next audit. You will note that the report does contain the reporting elements required by Government Auditing Standards. Please find enclosed a copy of the letter showing the State Auditor's comments regarding the report. You should keep this in your audit file for future reference.

Please send a copy of the letter to your CPA for their review, comments and information. Of course, if you have any questions, don't hesitate to call Barbara Atkins as 402/471-7920.

Sincerely,

DEPARTMENT OF AERONAUTICS

A handwritten signature in blue ink that reads "Ronnie Mitchell".

Ronnie Mitchell
Director

enclosure

Main Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location
3431 Aviation Road Suite 150
Lincoln, Nebraska 68524
www.aero.nebraska.gov

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen.
State Auditor

Charlie.Janssen@nebraska.gov
PO Box 98917
State Capitol, Suite 2303
Lincoln, Nebraska 68509
402-471-2111, FAX 402-471-3301
www.auditors.nebraska.gov

March 20, 2015

Ronnie Mitchell, Director
Department of Aeronautics
PO Box 82088
Lincoln, NE 68501

RECEIVED

MAR 24 2015

RE: Wayne Municipal Airport Authority

DEPT. OF AERONAUTICS

Dear Mr. Mitchell:

Per your request and our agreement, a review of the subrecipient audit report submitted to you for the Wayne Municipal Airport Authority, for the fiscal year ended September 30, 2014, was performed.

The report does contain the reporting elements required by Government Auditing Standards. However, we did note the following items during our review for your consideration relative to the audit reporting requirements portion of your subrecipient monitoring procedures. You will need to determine their effect, if any, on the acceptability of the report for those purposes.

Items involving General Procedures at the entity:

1. The Report on Internal Control Over Financial Reporting and on Compliance and Other Matters disclosed one Significant Deficiency described as an inadequate segregation of duties over to ensure internal control over cash receipts, disbursements, and recording of transactions, due to limited personnel.

If you have any questions or need further assistance, please contact this office at 471-2111.

Sincerely,

A handwritten signature in cursive script that reads "Deann Haeffner".

Deann Haeffner, CPA
Assistant Deputy State Auditor

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director

March 27, 2015



Mr. Jerome Conradt, Chairman
Wayne Airport Authority
P.O. Box 8
Wayne, NE 68787-0008

Subject: Wayne Municipal Airport
Wayne, Nebraska
Project No. 3-31-0086-013
Financial

Dear Mr. Conradt:

Enclosed are three (3) copies of Summary of Project Costs, Statement No. 15, in the amount of \$135,720.59 showing federal funds due the Wayne Airport Authority on the above project. If you agree with this Summary, please sign and date all copies. **Return the two (2) copies marked "NDA" to this office for further processing.**

If you have any questions, please contact our office.

Sincerely,

DEPARTMENT OF AERONAUTICS

Prepared by:

Handwritten signature of Barbara Atkins in blue ink.

Barbara Atkins
Accountant

Reviewed by:

Handwritten signature of Barry J. Scheinost in blue ink.

Barry J. Scheinost, P.E.
NDA Project Engineer

ba
enclosures

Main Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
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3431 Aviation Road Suite 150
Lincoln, Nebraska 68524

www.aero.nebraska.gov

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

SUMMARY OF PROJECT COSTS
Nebraska Department of Aeronautics

Wayne Airport Authority
Wayne, Nebraska
Wayne Municipal Airport

Statement No. 15
March 27, 2015
Project No. 3-31-0086-013

DESCRIPTION	New This Time	Itemized Costs	TOTAL
Construction			
OCC Builders, LLC Progress Estimates No. 1-12 Final	143,767.45	754,891.27	
Total Construction			754,891.27
Engineering			
Olsson Associates Progress Estimates No. 1-20 Final			
Design		55,100.00	
Bidding		5,700.00	
Design - Geotech		8,010.00	
Construction	18,225.63	71,899.36	
Total Equipment			140,709.36
Administration			
Nebraska Department of Aeronautics	722.41	6,429.33	
Total Administration			6,429.33
TOTAL PROJECT COSTS TO DATE	162,715.49		902,029.96
Federal Share			
90% x \$902,029.96 = \$811,826.96 (Maximum = \$824,884) (Maximum for Fiscal Year 2015)	146,443.00	811,826.00	
Less: \$10,000 - Pending FAA approval of final claimed costs	(10,000.00)	(10,000.00)	
Total Federal funds	136,443.00	801,826.00	
Less: NDA Admin.	(722.41)	(6,429.33)	
Less: Previous Payments to Sponsor (Statements No. 1-14)		(659,676.08)	
Total Funds Due Sponsor	135,720.59		135,720.59
PREPARED BY <u>Barbara Atkins</u> Date <u>3-27-2015</u> APPROVED <u>Bryan Scheinert</u> Date <u>27 Mar 2015</u> <small>NDA Project Engineer</small> APPROVED <u>Steve F. [Signature]</u> Date <u>30 Mar. 2015</u> <small>Sponsor</small>			Federal Funds Due Sponsor 135,720.59

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts

Governor

Ronnie D. Mitchell

Director

March 30, 2015

MR. JEROME CONRADT, CHAIRMAN
WAYNE AIRPORT AUTHORITY
P O BOX 8
WAYNE NE 68787-0008

RE: Monthly ACH payments

Dear Mr. Conradt:

I have been informed by our Engineer Barry Scheinost that I should begin billing your airport for loan payments on Loan # HLLCG06. Billing will begin on May 1st, 2015 and will increase the amount of the ACH debit to your airport's account. I am enclosing two forms pertaining to this increase in your payments.

The first form is the Monthly Payment Schedule of Contractual Obligation, which lists the details of your monthly invoice for MAY 2015 ONLY. Please note that the list includes monthly payments for the nav aids installed at the airport as well.

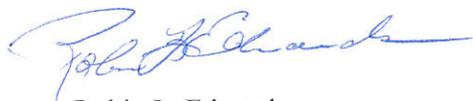
The second form is also a Monthly Payment Schedule of Contractual Obligation. This one is in effect beginning JUNE 1st.

Your Loan #2840 will be billed for a monthly payment for the last time in July 2015. If this does not agree with your records, please let me know.

Please fill out the enclosed forms and return them to our office as soon as possible. We will then get your airport set up for the May 1st invoice, which will debit on May 20th.

If you have any questions or concerns, please don't hesitate to call me.

Sincerely,



Robin L. Edwards
Division Manager, Accounting/Support
402-471-7929
enc

Main Office

Mailing Address

P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location

3431 Aviation Road Suite 150
Lincoln, Nebraska 68524

www.aero.nebraska.gov

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

NEBRASKA DEPARTMENT OF AERONAUTICS
MONTHLY PAYMENT SCHEDULE OF CONTRACTUAL OBLIGATION

WAYNE AIRPORT AUTHORITY

(Airport Authority Name)

<u>Obligation</u>	<u>Monthly Amt.</u>	
Hangar Loan #2840	1,027.00	
Hangar Loan #HLLCG06	1,147.95	MAY 2015 ONLY
AWOS	383.33	
VOR	-	
NDB	160.00	
DME	-	
TOTAL MONTHLY DEBIT	<u>2,718.28</u>	

***Please note: When signing this form, your airport agrees to a monthly Automated Clearing House (ACH) debit of your account in the total amount listed here. You may not exclude any of the contractual obligations listed.

DATED: 31 March 2015

SIGNED: 

TITLE: Chairman

NEBRASKA DEPARTMENT OF AERONAUTICS
MONTHLY PAYMENT SCHEDULE OF CONTRACTUAL OBLIGATION

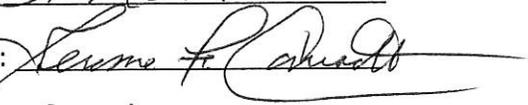
WAYNE AIRPORT AUTHORITY

(Airport Authority Name)

<u>Obligation</u>	<u>Monthly Amt.</u>	
Hangar Loan #2840	1,027.00	
Hangar Loan #HLLCG06	1,182.00	BEGIN JUNE 2015
AWOS	383.33	
VOR	-	
NDB	160.00	
DME	-	
TOTAL MONTHLY DEBIT	<u>2,752.33</u>	

***Please note: When signing this form, your airport agrees to a monthly Automated Clearing House (ACH) debit of your account in the total amount listed here. You may not exclude any of the contractual obligations listed.

DATED: 31 March 2015

SIGNED: 

TITLE: Chairman

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director

March 30, 2015

Mr. Jerome Conratt, Chairman
Wayne Airport Authority
P.O. Box 8
Wayne, Nebraska 68787-0008

Wayne Municipal Airport/Stan Morris Field
Wayne, Nebraska
Project No. Wayne H-06 Hangar Loan (HLLCG06)
Financial

Dear Mr. Conratt:

Since the new hangar is in operation and you have received 54% of your allocated hangar loan, debit billing for repayment will begin in May, 2015. Per the Amended Loan Agreement Specific Conditions (attached with this letter) there is an initial payment of \$1,147.95 and 119 monthly payments of \$1,182.00 based on the amended total hangar loan amount of \$141,805.95.

Please sign & date the two copies of the Amended Specific Conditions that are enclosed. Any another authority member may witness. Keep one copy and attach it to your hangar loan. Send the other copy to NDA.

An amortization table is enclosed.

If you have any questions, please let me know.

Sincerely,

DEPARTMENT OF AERONAUTICS



Barry J. Scheinost, P.E.
Project Management Division

Enclosure

Cc: Robin Edwards

Main Office

Navigational Aids Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location
3431 Aviation Road Suite 150
Lincoln, Nebraska 68524

www.aero.nebraska.gov

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

Amended Specific Conditions
REVOLVING HANGAR PROGRAM AND SECURITY AGREEMENT
PROJECT NO. WAYNE H-06 (HLLCG06)
WAYNE MUNICIPAL/STAN MORRIS FIELD
WAYNE, NEBRASKA

The amended maximum loan amount is \$141,805.95.

The loan period is 10 years (120 months).

The amended monthly loan payments are an initial payment of \$1,147.95 and 119 monthly payments of \$1,182.00.

Wayne Airport Authority
(Sponsor)

DEPARTMENT OF AERONAUTICS
STATE OF NEBRASKA

Wayne, Nebraska
(Location)

Signature: 

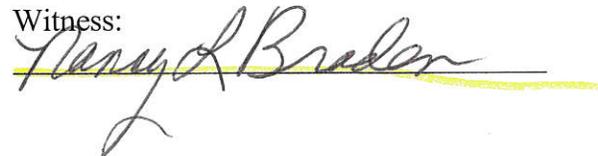
Signature: 

Title Chairman

Title Deputy Director

Date 31st March 2015

Date March 30, 2015

Witness: 

Witness: 

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director

April 7, 2015



Mr. Jerome Conradt, Chairman
Wayne Airport Authority
P.O. Box 8
Wayne, NE 68787-0008

Subject: Wayne Municipal Airport
Wayne, Nebraska
Project No. 3-31-0086-013
Financial

Dear Mr. Conradt:

We have been notified by the State Treasurer's office that the State of Nebraska is in the process of electronically transferring to the Wayne Airport Authority's bank account the amount of \$135,720.59 (EFT #53279824). This amount represents federal funds due the Wayne Airport Authority on the above project as shown on Summary of Project Costs, Statement No. 15, a copy of which was submitted to you with our letter dated March 27, 2015.

If you have any questions, please contact this office.

Sincerely,

DEPARTMENT OF AERONAUTICS

Prepared by:

Handwritten signature of Barbara Atkins in blue ink.

Barbara Atkins
Accountant

Reviewed by:

Handwritten signature of Barry J. Scheinost in blue ink.

Barry J. Scheinost, P.E.
NDA Project Engineer

ba

Main Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location
3431 Aviation Road Suite 150
Lincoln, Nebraska 68524

www.aero.nebraska.gov

An Equal Opportunity Employer
printed with soy ink on recycled paper

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

NOTICE OF INTENT TO TAX

THE FOLLOWING DESCRIBED REAL ESTATE WILL BE PLACED ON THE TAX ROLLS

CITY OF WAYNE

PROPERTY OWNER

PO BOX 8

STREET OR OTHER MAILING ADDRESS

WAYNE

NE

STATE

68787

ZIP

CITY

LEGAL DESCRIPTION OF PROPERTY TO BE TAXED

IOLL/CHS WAUSA BUILDING

WAYNE TRACTS 8-26-4

YEAR PROPERTY WILL BE TAXED

2015