

## MINUTES

CALL TO ORDER: The meeting was called to order at 5:00pm

ROLL CALL: Joel Ankeny, Jenny Hammer, Ellen Imdieke, Dennis Lipp and Lauran Lofgren (Library Director) were in attendance. Absent: Spring Dahl.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: The minutes were approved as presented.

FINANCIAL REPORT: The financial report was approved as presented.

- LKL reported that WPL is at 45% of the budget with 50% of the year gone.

## DIRECTOR'S REPORT

- Statistics (see attached)
- Activities
  - JO did Cat in the Hat for the elementary school and at Rainbow World's family night
  - LKL met with LJohnson twice regarding budget
  - Expand Your Horizon series was completed, with 3 evening sessions and 1 noon session for the Senior Center. A total of 80 people attended the 4 events.
  - The annual Easter Egg Hunt was held on March 21. Over 80 children and around 60 adults participated. Our thanks to the volunteers who helped hide 600+ eggs around the outside of the library.
  - LKL and JOsnes took part in advance training for the new patron catalog interface – Enterprise. Training continues, as does creating our new pages. When complete, patrons will be able to do “federated searches” ... one search for our library holdings, the Overdrive downloadable book database, and any other z39.50 databases we would acquire in the future.
  - LKL attended OneLibrary Consortium in Columbus. I serve as president of the board through June 2016.
  - LKL attended TRLS executive board meeting in Omaha. I serve as vice-president of the board through June 2016. Our next meeting will be May 1 here in Wayne.

- JO, RM, LK, HH, and AJ attended the paraprofessional conference in Norfolk. Primary topic covered was customer service.
- Winter story time and Mother Goose on the Loose are done. Mother Goose will start up again the first week in June with the Summer Reading program.
- Staff spent two weeks tallying their duties by 30 minute time slots. This info has been provided to LJohnson for the mayor and council
- Staff has been cleaning the library for two weeks. Seems to be going okay for now. A new lighter vacuum has been purchased for use inside the library only.
- LKL, JO, and RM have been spending time working on the strategic plan steps
- New shelving in the storeroom has been completed. Rearrangement of supplies and stored items is on-going.
- Had a patron share this story: Mom said: "I downloaded this great song from Amazon for only \$1.00!" Daughter said: "Mom, that is SO last week! I got it from the library for free!!"

## OLD BUSINESS

- Library budget cuts: LKL is continuing to work on this issue. Reduction in staff will begin on May 4<sup>th</sup>. The board discussed what different scenarios might mean for the library.
- Board report on Trustees newsletter: Ellen Imdieke gave a brief synopsis of a publication by the United for Libraries group: The Voice for America's Libraries. Many interesting ideas were presented.
- Strategic planning: A goals and objectives discussion handout was presented at the meeting. Two main ideas arose:
  - 1. WPL must focus on marketing about WPL. Will implement public relation pieces such as The Stall News, etc.
  - 2. WPL must build volunteer opportunities.

NEW BUSINESS: No new business was presented.

Meeting adjourned at 6:10pm.

Respectfully submitted,

Jennifer Hammer, Secretary