

Wayne Public Library Board of Trustees
Tuesday, May 5, 2015 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER: The regular board of trustees meeting was called to order at 6:10pm.

ROLL CALL: Joel Ankeny, Spring Dahl, Jenny Hammer, Dennis Lipp, and Luran Lofgren, Library Director. Absent: Ellen Imdieke.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: The minutes were approved as presented.

FINANCIAL REPORT: The financial report was approved as presented.

- Of significant note, a reduction in staff hours went into effect this month (from 90 to 43 assistant staff hours. Another result of budget cuts has resulted in the purchase of fewer materials.

DIRECTOR'S REPORT

- Statistics: Seeing an increase in some areas such as Ancestry and Freegal.
- Activities
 - LKL and JO attended several training sessions for implementation of our new ILS software Enterprise
 - Several people attended the Open House for Volunteers during National Library Week
 - FOL book sale was a success with approximately \$1500 raised through sales and memberships
 - RM and JO worked a booth at the WSC Health Awareness Fair
 - SRP signup began the last weekend of April and continues at the library. 206 children have signed up so far.
 - Staff continues with cleaning the inside of the library. We will see how it goes with the shortened time available for these duties.
 - Half a dozen people participated in Junk in the Trunk. Rainy day forced us to close down early. Already have several signed up for the May 30 event.
 - Work continues on digitizing old library minutes.

- o LKL spent a lot of time working on design of new web interface
- o Wayne hosted a meeting of the Three Rivers Library system board
- o LKL will be taking vacation time in May
- o Library hours are shortened by 2 hours a week beginning May 4. Library assistants assigned hours have been shortened by 45 hours a week. LKL, RM, and JO are each taking one evening a week and one Saturday a month.

OLD BUSINESS (This section of the meeting began at 5:00pm.)

Present: WPL Director, Board of Trustees, WPL staff members Julie Osnes & Rita McLean, and WPL Stakeholder Group established for the purpose of the Strategic Plan. Stakeholders: Jeanne Brink, Deb Dickey, Kim Endicott, Irene Fletcher, Nancy Powers, Charlene Rasmussen, ... (Absent: Mike Berry, Mark Evetovich, Mytzy R. Kufner,)

- Strategic planning...Goals and objectives discussion

LKL began this section of the meeting by reviewing the goals and objectives that were arrived at by careful study of the library and community. It was determined that the strategic plan should contain two main goals:

1. Increasing community awareness of and access to library programs and services.
2. WPL needs to build volunteer opportunities within both the community and the library.

LKL reviewed the actions that were needed to attain these goals. Discussion ensued with the stakeholders on other ideas they might have.

This section of the meeting adjourned at 6:10pm. WPL staff members and stakeholders left the meeting, and the Board of Trustees began their regular meeting.

NEW BUSINESS: No new business was presented.

Meeting adjourned at 6:30pm.

Respectfully submitted,

Jennifer Hammer, Secretary