

Wayne Public Library Board of Trustees
Tuesday, June 2, 2015 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER: The meeting was called to order at 5:05pm.

ROLL CALL: Joel Ankeny, Spring Dahl, Jenny Hammer, Ellen Imdieke, Dennis Lipp, and Lauran Lofgren, Library Director.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: The minutes were approved as presented.

FINANCIAL REPORT: The financial report was approved as presented.

- Notes: The budget is beginning to show the cut back in staff hours. It is difficult to tell from the personnel budget due to health care expense.

DIRECTOR'S REPORT

- STATISTICS: Circulations are down 4% compared to last year. Everything else is right on.
- ACTIVITIES
 - Started new staff hours May 4. We are falling behind in book repair, shelf reading, and (since summer reading began) shelving. Services sometimes delayed when only one staff member present: assistance in finding materials, help with photocopier and computers, checking a patron out, answering the phone
 - Wayne hosted the May meeting of the Three Rivers Library System board
 - Library board met with stakeholders to review goals for strategic plan
 - Jeff Quinn, magician, was well received at summer reading kickoff.
 - We are nearing the end of our Sure Start training with the new catalog interface. We will continue to tweak the appearance of our page and hope to go live for the public mid to late summer.
 - Junk in the Trunk hosted 12 vendors and over 75 shoppers. Got good reviews from the vendors, and will look for additional ways to advertise this opportunity for the remaining 2015 sales.
 - 283 youth have signed up for summer reading. They are reading for time this year instead of book titles. 19 have submitted their first reading log,

meaning they have read a minimum of 10 hours since May 20. Julie spends Tuesday morning at Rainbow World, has 5 sessions on Wednesdays, and a teen lunch bunch on Thursday. The first week over 250 children and parents participated in the programs.

OLD BUSINESS

- 2015-2016 budget discussion and planning:
 - Library board will be attending the Wayne City Council meeting on Tuesday, June 16th at 5:30pm. Luran will make a presentation on the library's behalf according to the recent budget cuts, and how they have impacted the library. (Lowell Johnson indicated that council members have requested a \$100,000 cut in the library's budget.) Luran has reduced next year's budget by \$60,000 from the current budget.

NEW BUSINESS: No new business was presented.

Meeting was adjourned at 6:00pm.

Respectfully submitted,

Jennifer Hammer, Secretary