

Wayne Public Library Board of Trustees  
Tuesday, August 4, 2015 / 5 p.m., Conference Room

AGENDA

CALL TO ORDER (Joel)

ROLL CALL (attendees: LKL, Joel, Dennis, Ellen, Chele)  
Welcome new board member: Chele Meisenbach

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES (Motion to approve minutes-Dennis Second-Ellen)

FINANCIAL REPORT

Small items:

The wall clock in the computer lab was replaced

We received two months worth of bills from the cleaning company so it was a bit higher than Usual

Health Insurance for LKL

Ellen made the motion to approved the financial report-Dennis Second)

DIRECTOR'S REPORT

- Statistics
- Activities
  - LKL presented annual report to the county commissioners
  - LKL and JO presented the annual report and request for funding to the Wayne United Way board. A check for \$1500 towards the summer reading program was received.
  - LKL submitted budget request to Nancy Braden, and met with NBraden and LJohnson over questions about the staffing amounts.
  - RM organized two presentations at the Sr. Ctr. : LaRayne Topp on her book about the Pilger tornado *Eighty One Seconds*, and Gwen Jensen on the Savidge Amusement Company. Both were well received with 58 attended the Topp presentation and 90 attending Jensen's.
  - Sr. Ctr. Collaboration continues in August with Extraordinary Tuesdays, inviting people to bring in odd or unique items to share. This is the final group of events for the adult summer reading program: Escape the Ordinary.
  - JO wrapped up the children/teen Summer Reading Program. 398 children and teens registered and just over 80% participated by attending programs, reading a minimum of 10 hours, or both. 160 read at least 10 hours, 114 read at least 20 hours, and a whopping 77 read for 30 hours or more. 18 kids attended all 8

weekly programs. Final event was a pool party for participants. Prizes and crafts were funded by donations from area businesses and organizations, and each child who reached 10 hours of reading received a book purchased with United Way funds.

- The library foundation received a memorial of \$130 for Lowell Rethwisch from his daughter, Joy (and Rick) Smith of Allen. It will be used to purchase books for the collection.

The adult summer reading program ran through July 31, and 11 people completed the challenge, putting them in the drawing for the Kindle Fire that had been donated by the Wayne Library Foundation. LKL presented Ellen the Kindle Fire-winner of the Adult summer program

- RM has been in contact with personnel from NECC about the library hosting 1-day classes. These are non-credit classes that are geared to assisting employees improve their skills. There would be a cost to the participant, but no cost to the library unless library staff take the class. LJohnson has approved this library sponsored use of the conference room at no cost.
- Board approved this event.
  - Staff recommends we run a Food for Fines from the beginning of school until the week after Labor Day. Hopefully clear out some fines and help the food bank.
  - Staff members who have left us this summer are: Diana Ruiz, Alissa Johnson, Heather Headley (as of 8-15-2015), and Anna Osten (sub). That leaves us Linda Kruckenberg and Allison Backer as Library Assistant I, with Bridget Pease also working a few hours a month. Bonnie Andersen remains as an occasional sub. I have received permission to advertise for a new Library Assistant I with the understanding we stay at the reduced temporary staff line item.
  - Michele Meisenbach was appointed to the library board and Jenny Hammer has resigned from the library board. Discussion was held to come to the next meeting with possible candidates to fill Jenny's position

## OLD BUSINESS

- Update on Strategic Plan  
Initial submission was approved by the State (Richard Miller)
- Library Re-accreditation  
LKL suggested the Board read through the re-accreditation plan. Some items on the plan may raise our points for the next re-accreditation. Budget cuts to some of the plans may change our letter rating for the next re-accreditation
- 2015-2016 budget

## NEW BUSINESS

- 2015-2016 Meeting Dates and Library Closings  
Motion to approve-Ellen Seconded-Dennis
- Technology Plan Review  
The Board will review this plan for the next meeting and begin working on the 2016 plan

Motion to adjourn –Dennis Seconded-Ellen