

**AGENDA  
CITY COUNCIL MEETING  
March 15, 2016**

1. [Approval of Minutes – March 1, 2016](#)

2. [Approval of Claims](#)

The City Council will be hearing public comments on the following agenda items:

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the City Council Chambers.

The City Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

3. [Action on Wayne Volunteer Fire Department Application for Membership of Zachary Nordbye — Phil Monahan, Fire Chief](#)

4. [Demonstration of new Library Software – Luran Lofgren, Library Director, and Brian Kesting, Information Technology Specialist](#)

5. [Presentation by James Simpson regarding his Eagle Scout Project - Shelter House at Roosevelt Park](#)

**Background:** The Boy Scouts have been working on plans to enhance the Roosevelt City Park along Logan Creek. It is commonly known as “Boy Scout Park.” The scouts were at a Council meeting last year with a development plan that included a picnic shelter and burn pit. At that meeting, the Council gave approval to develop a detailed plan. James has chosen this as his Eagle Scout Project to be constructed this summer, if approved.

6. [Resolution 2016-12: Authorizing the submittal of a grant application to the Lower Elkhorn Natural Resources District for an Eagle Scout Project to build a shelter house at Roosevelt Park](#)

**Background:** We estimate the cost to the City, if the grant is approved, would be about \$3,600 for our share of materials, including concrete, plus labor to pour the concrete. The construction would be completed by a Wayne State College construction class.

**Recommendation:** Approval of this park enhancement is at the discretion of the Councilmembers.

7. [Action on the LB840 Sales Tax Advisory Committee’s recommendation regarding an LB840 Application on behalf of the City of Wayne for funds \(\\$240,000\) to build single-family homes sold at \\$140,000 or less to income eligible households within the corporate limits of the City of Wayne](#)

**Background:** This action converts the former approval for an income-qualified, single-family housing rental project to become an income-qualified, single-family housing project with the units to be sold.

**Recommendation:** The recommendation of the LB840 Sales Tax Advisory Committee is attached.

8. [Action on the design of an additional parking lot at the Community Activity Center](#)

**Background:** In the original plan for the CAC there was a proposed paved parking lot north of the facility on the open area of grass. We delayed that third lot until we knew what the parking demand would be. We know the demand is high, especially during tournaments, and will be needed for the swimming pool. Per a Council retreat goal, we have prepared a proposal to build a 32-stall, paved lot north of the CAC. We anticipated more stalls could be developed there, but we are limited by the drastic slope on the east side of the proposed lot.

Since we have relocated most of the soccer program to the rugby fields, Joel has suggested that we consider relocating the City Rec football program there also and convert the CAC soccer field into a 150+ stall parking lot. This would create some transportation issues for the after school City Rec football program, but we wanted you to be aware of the potential.

9. [Resolution 2016-13: Amending Wage and Salary Schedule](#)

**Background:** Attached is the spreadsheet that Nancy updates annually after we receive the League of Municipalities' wage and salary comparability study. We compare our current job description pay ranges to this study to recommend compensation rates for the new calendar year.

The League Study provides the pay ranges from about 20 cities that range from half our population to twice our population. Nancy has prepared a spreadsheet that uses the survey information to calculate the midpoint of the starting wages and maximum wages for each of the job descriptions. The beginning and maximum wages for each Wayne job description in the attachment is based on these midpoints.

10. [Resolution 2016-14: Amending Sewer Rates](#)

**Background:** We set our water, sewer and electric rates to break even and maintain an emergency cash reserve of about one year's revenues. About every five years we hire the Nebraska Rural Water Association to calculate the rates needed to break even for the next few years and cover operating costs and debt service. The construction of the new wastewater plant and sludge handling system has created a large debt service for 20 years.

The attached rate study and recommendation was prepared for us by the Rural Water Association to cover operating costs, the new debt service, and to maintain a one-year emergency cash reserve. It proposes a 24% rate increase.

**Recommendation:** The recommendation of Lowell Johnson, City Administrator, and the Rural Water Association is to approve the rate increase as proposed.

11. [Resolution 2016-15: Establishing a Keno Fund](#)

**Background:** This action establishes a separate city account, which is State required, to deposit the city's portion of the Keno operation proceeds after paying out to the winning Keno players, the local vendor, and the State of Nebraska.

12. [Resolution 2016-16: Accepting Bid and Awarding Contract for the Carpet Replacement Project at the Community Activity Center](#)

**Background:** This is a part of the pool addition project and will replace the 14-year old carpet in the halls and the locker rooms with bacteria and moisture resistance carpet. We have received three quotes.

**Recommendation:** We are still evaluating these and will have a recommendation for you before the City Council meeting.

13. [Resolution 2016-17: Accepting Bid and Awarding Contract on the Demolition Project \(209 S. Windom Street, 821 Valley Drive and 307 S. Nebraska Street\)](#)

**Background:** These bids are part of the CIS grant demolition project. They are for demolition of the Cornhusker Building (the old green concrete block building we own across from the transfer station gate on Windom Street), an abandoned single-family residence and shed at 307 S. Nebraska Street, and an abandoned mobile home using CIS grant funds. These are the same funds we used to build the East Park Storm Shelter. We received three bids for this work at 2:00 p.m. today.

**Recommendation:** Staff recommendation is to approve the low bids for each property.

14. [Resolution 2016-18: Accepting Bid and Awarding Contract on the Asbestos Removal Project \(209 S. Windom Street and 307 S. Nebraska Street\)](#)

**Background:** This is part of the CIS grant demolition project. These bids are for asbestos removal in the old Cornhusker building and the abandoned single-family residence on S. Nebraska Street prior to demolition. These are the same grant funds we used to build the East Park Storm Shelter. We received one bid for this work at 2:00 p.m. today.

**Recommendation:** We believe the bid of \$4,890 for the City's Cornhusker Building just south of Overin Field and the bid of \$2,600 for the house at 307 S. Nebraska Street are reasonable and recommend approval thereof.

15. [Resolution 2016-19: Approving Service/Consultant Agreement with Northeast Nebraska Economic Development District for Housing Management](#)

**Background:** This is also a part of the CIS grant. \$75,000 is allocated for the rehab of three, owner-occupied single-family homes in the southeast quadrant of the City. This agreement retains Northeast Nebraska Economic Development District in

Norfolk to manage the income eligibility determination and the construction process, using grant funding to pay them for their work.

**Recommendation:** Lowell Johnson, City Administrator, and Nancy Braden, Finance Director, recommend approval of this agreement with NNEDD, as they are skilled at this and will make sure that all of the requirements of the grant are met.

16. [Resolution 2016-20: Accepting Proposal of Almquist, Maltzahn, Galloway & Luth, PC for City Auditing Services from 2016 through 2020](#)

**Background:** Attached are responses to Requests for Proposals for an auditor. We published notices requesting proposals from auditors for a five-year contract to audit the City of Wayne and the Wayne Airport. We received two submittals which are attached.

**Recommendation:** The audit committee recommendation is for Almquist, Maltzahn, Galloway & Luth.

17. [Ordinance 2016-3: Creating 4<sup>th</sup> Street Paving District](#)

**Background:** This project will pave 1300 feet of 4<sup>th</sup> Street on the north side of the rugby fields from Jaxon Street to the east fence line, and will extend Tomar Drive from where it ends by the Cobblestone Hotel, and will pave Rugby Road from Jaxon Street south to the Summer Sports Complex parking lot. It is being designed for 2016 construction to accommodate the construction of new homes in the subdivision.

Paving districts are created by City Council action. Notice of the paving district is then published in the local paper, and notices are sent to the owners of property abutting the paving project. The owners then have 30 days from the publication of the notice to object to the district in writing to the City Clerk. If the Clerk receives objections from property owners of more than 51% of front footage of the abutting properties, the district fails.

This ordinance is being completed by the project engineer, Steve Rames, and will be available by the City Council meeting. We had asked him to make some changes in the surveys and legal description included in the ordinance for the district.

18. [Action approving pickup and blade replacement](#)

**Background:** Attached are photos of the old pickup we are scheduled to replace and the new pick up equipped with heavy duty mounts for a snowplow and a photo of the plow. The new truck is bid through the Nebraska State bid program that allows cities and schools to purchase through the State's bid pricing. The snowplow is bid privately and is consistent with the other plows we have, so we can switch rigs and parts.

**Recommendation:** The recommendation of Lowell Heggemeyer, Public Works Supervisor, and Lowell Johnson, City Administrator, is to approve the bids for the truck and blade.

19. [Adjourn](#)

APPROVED AS TO FORM AND CONTENT:

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Mayor

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City Administrator

**MINUTES  
CITY COUNCIL MEETING  
March 1, 2016**

The Wayne City Council met in regular session at City Hall on Tuesday, March 1, 2016, at 5:30 o'clock P.M. Mayor Ken Chamberlain called the meeting to order with the following in attendance: Councilmembers Cale Giese, Rod Greve, Jon Haase, Nick Muir, Jason Karsky, and Jill Brodersen; City Attorney Amy Miller; City Administrator Lowell Johnson; and City Clerk Betty McGuire. Absent: Councilmembers Jennifer Sievers and Matt Eischeid.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on February 18, 2016, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Councilmember Haase made a motion, which was seconded by Councilmember Brodersen, whereas, the Clerk has prepared copies of the Minutes of the meeting of February 16, 2016, and that each Councilmember has had an opportunity to read and study the same, and that the reading of the Minutes be waived and declared approved. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

**VARIOUS FUNDS:** AMAZON.COM, SU, 377.25; AMERICAN RED CROSS, RE, 10.00; AMERITAS, SE, 2551.26; APPEARA, SE, 109.77; ARNIE'S FORD-MERCURY, SE, 220.19; BLACK HILLS, SE, 1516.09; BOMGAARS, SU, 1518.22; BSN SPORTS, SU, 3679.90; CDS INSPECTIONS & BEYOND, SE, 397.00; CENTURYLINK, SE, 414.84; CHEMQUEST, SE, 595.00; CITY OF WAYNE, RE, 300.00; CITY OF WAYNE, PY, 78657.16; COMMUNITY HEALTH, RE, 4.00; DAVE'S DRY CLEANING, SE, 99.99; DE LAGE LANDEN FINANCIAL, SE, 77.00; DEARBORN NATIONAL LIFE, SE, 2184.59; DEMCO, SU, 124.94; DGR & ASSOCIATES, SE, 473.50; DUNRITE, SU, 71.82; ECHO GROUP, SU, 1166.97; ED. M FELD EQUIPMENT, SU, 1032.75; EGAN SUPPLY, SU, 33.58; FIRST CONCORD GROUP, SE, 3272.98; FLOOR MAINTENANCE, SU, 321.07; GROSSENBURG IMPLEMENT, SE, 325.96; HACH COMPANY, SU, 134.79; CITY EMPLOYEE, RE, 79.14; HAWKINS, SU, 510.81; HOLIDAY INN EXPRESS, SE, 199.90; HOLIDAY INN OF KEARNEY, SE, 418.28; ICMA, RE, 6356.81; IRS, TX, 27551.03; JEO CONSULTING GROUP, SE, 6816.00; KRIZ-DAVIS, SU, 757.56; LUTT OIL, SU, 19520.00; MAIN STREET AUTO CARE, SE, 100.00; MUNICIPAL SUPPLY, SU, 784.33; N.E. NEB ECONOMIC DEV DIST, SE, 1110.00; CITY

EMPLOYEE, RE, 244.89; NE DEPT OF REVENUE, TX, 3744.40; NE PUBLIC HEALTH ENVIRONMENTAL LAB, SE, 262.00; NNPPD, SE, 12689.60; NOVA HEALTH EQUIPMENT, SE, 350.02; ONE OFFICE SOLUTION, SE, 69.00; PARTS ENGINEERING, SU, 65.28; PICK EQUIPMENT & CHOPPING, SE, 268.62; PITNEY BOWES, SU, 507.68; SAND CREEK POST & BEAM, SE, 937.50; STADIUM SPORTING GOODS, SU, 705.00; STATE FARM INSURANCE, SE, 563.00; TASTE OF HOME BOOKS, SU, 31.98; THE RETROFIT COMPANIES, SE, 84.00; TYLER TECHNOLOGIES, SE, 3781.25; VERIZON, SE, 99.78; WAMCO SALES, SU, 1600.00; WAYNE COUNTY COURT, RE, 800.00; WAYNE EAST-PRIME STOP, SU, 542.00; AMY K. MILLER, SE, 5416.67; APPEARA, SE, 62.99; AS CENTRAL SERVICES, SE, 448.00; CITY EMPLOYEE, RE, 275.20; BLUE CROSS BLUE SHIELD, SE, 35115.48; CITY OF WAYNE, RE, 100.00; CITY OF WAYNE, RE, 20.00; ECOLAB INC., SU, 364.59; GEORGINA CASTANEDA, SE, 43.75; GROSSENBURG IMPLEMENT, SU, 57.09; HOMETOWN LEASING, SE, 412.86; ICC, SU, 187.00; CITY EMPLOYEE, RE, 86.00; LERNER PUBLISHING GROUP, SU, 160.83; MARCO INC, SE, 126.36; MARRIOTT HOTELS, SE, 357.00; MATHESON TRI-GAS, INC., SU, 57.03; MSC INDUSTRIAL, SU, 229.60; MURPHY TRACTOR & EQUIPMENT, SU, 228.52; NE DEPT OF HHS, FE, 80.00; NE LAW ENFORCEMENT, SU, 60.00; PICK EQUIPMENT & CHOPPING, SE, 1158.00; SKARSHAUG TESTING LAB, SE, 425.54; SOOLAND BOBCAT, SU, 18.85; STATE NEBRASKA BANK-PETTY CASH, RE, 101.26; TITAN MACHINERY, SU, 210.00; TYLER TECHNOLOGIES, SE, 93.75; VIAERO, SE, 247.07; WAYNE RENTALS, RE, 6443.83; WESCO, SU, 691.22; WESTERN RIDGE III, RE, 9142.63; ZEE MEDICAL SERVICE, SU, 34.67

Councilmember Haase made a motion, which was seconded by Councilmember Brodersen, to approve the claims. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

Mayor Chamberlain advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection. In addition, he advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Tim Sutton, Electric Line Supervisor, advised the Council that the following Resolution would approve the agreement with DGR Engineering for professional services for the Phase I - Wayne Municipal Electric Distribution System Improvement Project. Phase I improvements will consist of converting the West Inner and East Inner main lines to underground, while upgrading capacity to allow for additional back feeding capabilities for an estimated cost of \$1,567,000. The

West Inner portion is located from the main substation to the intersection of Sherman Street and 3<sup>rd</sup> Street, and from 7<sup>th</sup> Street to 13<sup>th</sup> Street between Sherman Street and Douglas Street. The East Inner portion is located from the intersection of Logan Street and Fairground Avenue to the intersection of Dearborn Street to 7<sup>th</sup> Street.

Administrator Johnson stated this project, along with the wastewater plant and water main projects, will have some kind of an impact on our utility rates. We are still waiting to hear back from Mike Towne on the electric cost of service study. We have received the sewer rate recommendation from the Nebraska Rural Water Association.

Councilmember Brodersen introduced Resolution 2016-10 and moved for its approval; Councilmember Greve seconded.

RESOLUTION NO. 2016-10

A RESOLUTION APPROVING DEWILD GRANT RECKERT & ASSOCIATES COMPANY, D/B/A "DGR ENGINEERING," FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF PHASE 1 OR TASK ORDER PROJECT NO. 01 OF THE WAYNE MUNICIPAL ELECTRIC DISTRIBUTION SYSTEM IMPROVEMENT PROJECT.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

Administrator Johnson stated the following Resolution would amend the schedule of fees at the Community Activity Center.

Bryce Meyer, Recreation Director, presented the fee changes as follows:

**Pool Fees:**

Family Pass - \$150

Individual Pass - \$80

Daily Admission – Ages 13 – Over \$5.00

Ages 6 – 12 \$4.00

Ages 5 – Under \$3.00

*No preseason pass specials*

**CAC Memberships adding Pool:**

Family - \$300 plus \$120  
Adult Married Couple - \$230 plus \$100  
Adult Single - \$170 plus \$75  
Senior Married Couple - \$110 plus 65  
Senior Single - \$85 plus \$50  
Any College Student - \$60 (pool)  
High School - \$100 plus \$50  
Middle School - \$80 plus \$40  
Elementary School - \$65 plus \$30

\$100 per hour to rent the pool for parties (must be outside operational hours)  
24-hour access - \$50 for a year added to any membership (paid up front, not adding to utility bill or 6-month plan)  
\$25 for new key fob if original is lost

**Full gym/facility rental:**

\$600

**CAC hours of operation:**

When the pool opens, the hours will be changed to year round  
Monday – Thursday: 5:30 a.m. – 10:00 p.m.  
Friday – 5:30 a.m. – 9:00 p.m.  
Saturday & Sunday – 8:00 a.m. – 8:00 p.m.

After a lengthy discussion, Councilmember Giese introduced Resolution 2016-11 and moved for its approval, and Councilmember Brodersen seconded, with the following changes:

- Increase CAC Membership rates 10%, rounded down to the lowest \$5 or zero effective 4/1/16.
- 24-hour access is included in the membership fee (must be 18 or over); one key fob will be issued upon request for members 18 or over; first key fob free, replacement key fobs will be \$20.
- Pool rates with a CAC membership will remain the same as last year: \$105 for a family and \$60 for a single person.
- Pool rates for non-members will be \$125 for a family and \$80 for a single person.
- Daily admission into the pool stays as recommended.
- Full Gym/Facility Rental: \$100 per hour with a minimum of 6 hours, starting 3/1/16. For those that had booked the facility by 3/1/16, the old rental prices will be honored.
- CAC hours of operation will be left up to the discretion of the Recreation Director.

RESOLUTION NO. 2016-11

A RESOLUTION AMENDING SCHEDULE OF FEES AND CHARGES.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

Discussion took place on installing a new parking lot at the Community Activity Center (north of the north parking lot of the CAC). This was an item that came out of the Council Retreat. Staff would begin to put some bid specs together for the project.

Councilmember Giese made a motion, which was seconded by Councilmember Greve, authorizing City staff to begin work on a parking lot design at the Community Activity Center. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

JEO Consulting Group, Inc. presented Application for Payment No. 7 for the “2015 Wastewater Treatment Facility Improvement – Phases 3, 4, & 5 Project” for \$165,778.34 to Eriksen Construction. They have found the work to date completed in accordance with the plans and specifications, and recommend approval of the same.

Councilmember Brodersen made a motion, which was seconded by Councilmember Giese, approving Application for Payment No. 7 for \$165,778.34 to Eriksen Construction for the “2015 Wastewater Treatment Facility Improvement – Phases 3, 4, & 5 Project.” Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

JEO Consulting Group, Inc. presented Application for Payment No. 8 for the “2016 Wayne Aquatic Center Project” for \$38,079.74 to Christiansen Construction Co., LLC. They have found the work to date completed in accordance with the plans and specifications and recommend approval of the same.

Councilmember Brodersen made a motion, which was seconded by Councilmember

Giese, approving Application for Payment No. 8 for \$38,079.74 to Christiansen Construction Co., LLC, for the “2016 Wayne Aquatic Center Project.” Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried.

Discussion took place in regard to waiving the four person limit per household for two semesters while Wayne State is renovating Bowen Hall.

Jeff Carstens, Vice-President of Student Affairs at Wayne State College, was present to explain that Wayne State College has taken efforts to accommodate the students during the renovation of Bowen Hall. They expect 35-50 fewer students living on campus this fall, than were living on campus last fall. Some of the upper class students prefer not to have a roommate, so they “buy out” the extra bed. They also intend to communicate with the Seniors that if they live within 60 miles of Wayne, they will not guarantee them housing in the fall. No one on campus will have a two-person room to himself or herself during the fall semester. Bowen Hall will be renovated in its current configuration. The unknown is how many upper class students who have been able to have a two-person room by themselves may opt to move off campus, because they only require first year students to live on campus. The other unknown is exactly what their freshman population will be. The completion date for the renovation is August 2017.

Councilmember Karsky stated he did not think this was the City’s responsibility to make accommodations for housing students off campus.

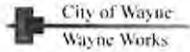
After discussion, Councilmember Giese stated he thought the Council could draft some language that would not discriminate against some of the larger houses, which do exist around campus. He liked Joel Hansen’s idea that if you are one of those landlords that thinks they are being discriminated against by the city’s current rule, that they can allow city staff to inspect their property, and if it meets code requirements, it can be cleared for more than 4 unrelated occupants.

BJ Woehler spoke against waiving the 4-limit per household requirement.

Lucas Thompson spoke in favor of waiving the 4-limit per household requirement.

Joel Hansen, Zoning Administrator, stated that if the Council would like to change any part of this ordinance, the same should go before the Planning Commission for a recommendation. Council consensus was to take it to the Planning Commission for a recommendation.

Councilmember Giese made a motion, which was seconded by Councilmember Greve, to adjourn the meeting. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Sievers and Eischeid who were absent, the Mayor declared the motion carried and the meeting adjourned at 7:00 p.m.

**CLAIMS LISTING MARCH 15, 2016**

AMERICAN RED CROSS	PAYROLL DEDUCTIONS	20.00
AMERITAS LIFE INSURANCE	POLICE RETIREMENT	2,437.59
APPEARA	LINEN & MAT SERVICE	172.76
ARNIE'S FORD-MERCURY INC	GASKET/MANIFOLD/CABIN FILTER REPAIRS	1,398.46
BAKER & TAYLOR BOOKS	BOOKS	414.48
BARONE SECURITY SYSTEMS	FIRE SPRINKLER INSPECTION/MONITORING	138.00
BROMM LINDAHL	TRAIL CONDEMNATION	122.50
CERTIFIED TESTING SERVICES INC	AQUATIC CENTER/BIOSOLID	1,805.00
CHADD FRIDERES	ENERGY INCENTIVE	500.00
CHARTWELLS	SENIOR CENTER MEALS	4,863.90
CHRISTIANSEN CONSTRUCTION	AQUATIC CENTER	38,079.74
CITY OF WAYNE	FIRE HALL DEPOSIT REFUND	400.00
CITY OF WAYNE	PAYROLL	67,278.74
CITY OF WAYNE	UTILITY REFUNDS	840.27
CITY FIREMAN	EMT/CPR TRAINING REIMBURSEMENT	775.00
COMMUNITY HEALTH	PAYROLL DEDUCTIONS	4.00
COPY WRITE PUBLISHING	OFFICE SUPPLIES/SHIPPING CHARGES	198.86
DAVE'S DRY CLEANING	POLICE UNIFORM CLEANING	93.00
DEMCO INC	DVD ALBUM/VINYL POCKETS	133.88
DOESCHER APPLIANCE	STOVE BURNER PANS	59.00
EAKES OFFICE PLUS	COPY CHARGES	842.87
ECHO GROUP INC JESCO	CABLE/CONNECTORS/BREAKER/PANELS	735.24
ERIKSEN CONSTRUCTION CO, INC	BIOSOLIDS	165,778.34
CITY EMPLOYEE	SAFETY BOOT REIMBURSEMENT	150.00
FAIRFIELD INN & SUITES BY MARRIOTT	LODGING-BRADY/ECHTENKAMP	239.90
FIRE STATION SOFTWARE, LLC	FIRE DEPARTMENT SOFTWARE	939.00
FLOOR MAINTENANCE	JANITORIAL SUPPLIES	386.28
FRANK SHEDA JR.	LIBRARY/SR CENTER CLEANING	198.75
GILL HAULING, INC	SANITATION SERVICES	170.50
GROSSENBURG IMPLEMENT INC	WRENCH/COUPLING/HOSE/FITTINGS	186.33
HD SUPPLY WATERWORKS, LTD	OMINI METERS/FLANGES	1,953.72
HEWLETT-PACKARD	WAED COMPUTER	788.00
HUNTEL CABLEVISION	FIBER LINE LEASE/TELEPHONE CHARGES	2,502.24
ICMA RETIREMENT	PAYROLL RETIREMENT	6,368.16
INLAND TRUCK PARTS	DUAL AXIS REMOTE VALVE CONTROL	95.55
IRS	PAYROLL TAXES	24,363.64
IZABEL CHAVEZ	INTERPRETER	33.00
KRIZ-DAVIS COMPANY	STEM CONNECTION/OCCUPANY SENSORS	1,016.87
KTCH AM/FM RADIO	RADIO ADS	641.00
LINPEPCO	CAC POP	393.40
LUTT OIL	GASOLINE/TIRES	4,158.73
N.E. NEB ECONOMIC DEV DIST	CIS GRANT	2,070.00
CITY EMPLOYEE	HEALTH REIMBURSEMENT	468.70
NE DEPT OF REVENUE	PAYROLL TAXES	3,468.28
NEBRASKA PUBLIC POWER DIST	ELECTRICITY	283,253.24
NMPP ENERGY	REGISTRATION-G HANSEN	160.00
NORTHEAST NE PUBLIC POWER	ELECTRICITY	6,167.00
NORTHEAST NEBRASKA NEWS	SUBSCRIPTION RENEWAL	61.00
NORTHWEST ELECTRIC LLC	ELECTRIC MOTOR	1,327.10
ONE CALL CONCEPTS, INC	DIGGERS HOTLINE	19.23
ONE OFFICE SOLUTION	OFFICE SUPPLIES	79.08
PAC N SAVE	SUPPLIES -LIBRARY PROGRAM	11.29
PENGUIN RANDOM HOUSE LLC	AUDIO BOOKS	183.75

PLUNKETT'S PEST CONTROL	PEST CONTROL	85.60
PSYCHOLOGICAL RESOURCES	POLICE TESTING	540.00
QUALITY 1 GRAPHICS	DECALS	120.00
RESCO	ARM BRACE/INSULATOR PIN	219.36
S & S WILLERS, INC.	CONCRETE GRAVEL	1,280.89
SHOPKO	BATTERIES/SD CARD/DRY ERASE MARKERS	50.45
STATE NEBRASKA BANK & TRUST	ACH FEE/SERIES 2011 INTEREST	2,231.58
US BANK	BRACKETS/TRAVEL/FACILITY FEE/CAMERA SYSTEM	4,116.55
WAYNE COUNTY CLERK	FILING FEES	58.00
WAYNE COUNTY COURT	BOND	150.00
WAYNE COUNTY TREASURER	VEHICLE TAX & LICENSING	3,277.28
WAYNE GROCERY LLC	BATTERIES	15.78
WAYNE SENIOR CENTER	REIMBURSE POSTAGE	669.88
WAYNE STATER	HELP WANTED AD	24.00
WAYNE VETERINARY CLINIC	CAT & DOG IMPOUNDS	238.00
WESTERN AREA POWER ADMIN	ELECTRICITY	27,456.97
		669,479.71

ADD FROM CLAIMS LISTING 3-1-16

Echo Group - Led Recessed Lighting \$69.18

Wayne Area Economic Devel Feb-Mar Contributions \$14,433.32

Delete From Claims Listing

2-16-16 Interstate All Battery - Batteries \$201.35

3-1-16 ICC - Code Book \$187.00

OK  
Cory

**WAYNE VOLUNTEER FIRE DEPARTMENT**  
And Rural Fire District No. 2  
510 Tomar Drive, Wayne, NE 68787

**APPLICATION FOR MEMBERSHIP**

This form is to be completed by the Applicant and filed with the Secretary at a regular meeting of the Wayne Volunteer Fire Department.

Name Zachary Nordbye Address 4907 Underwood ave Apt. 1  
Phone Number 402-999-6842 Social Security # 507-37-7193  
Driver's License Number and Issuing State H13597299  
Employer - Occupation -  
How long have you been employed by your present employer? -  
Previous Employer and Address HVee 90th Center Omaha Ne

Have you previously been a member of a Fire Department? NO  
If so, give the name of the fire department, your rank and positions held. If applicable, identify any related credentials and record of training. -

Do you have any physical ailments or disabilities that could affect your performance on the department?  
NO

-As a member of this department, you will be required to give freely of your time to attend fire calls, meetings, drills, serve and provide leadership on committees, and participate in community events and fundraising activities. Do you agree to this? Yes

- There is a 30-day waiting period from the date of this application until the Department formally acts upon this request. Do you agree to this? Yes

-Have you read the Bylaws of the Department, and do you understand them? Yes Do you agree to abide by them? Yes

- The applicant must understand that if accepted for membership he/she will be placed on probation for a six-month period. During that time, he/she must meet certain criteria as stated in the Bylaws and follow the Standard Operating Guidelines.

Applicant's Signature Zachary Nordbye Date 12-16-15

.....  
I agree to a background check with information provided by the Wayne Police Department.

Applicant's Signature Zachary Nordbye Date 12-16-15

We, the undersigned representing the Standing Membership Committee, having investigated the background of the applicant, feel that he/she would be an asset to the Department and hereby recommend him/her for membership.

J. Robert Cory Moller  
Secretary's Signature \_\_\_\_\_ Date \_\_\_\_\_

Chief's Signature Phillip Mander Date 3-1-2016

.....  
Council approved on \_\_\_\_\_ certified by City Clerk \_\_\_\_\_

.....  
For record purposes only: Date of Birth 06/03/1997

**RESOLUTION NO. 2016-12**

**A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE LOWER ELKHORN NATURAL RESOURCES DISTRICT FOR AN EAGLE SCOUT PROJECT TO BUILD A SHELTER HOUSE AT ROOSEVELT PARK.**

WHEREAS, there are grant funds available through the Lower Elkhorn Natural Resources District on behalf of "Recreation Area Development Programs;" and

WHEREAS, the City of Wayne desires to apply for said funds to be used to help fund an Eagle Scout Project to build a shelter house at Roosevelt Park.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wayne, Nebraska, that the City Administrator is instructed to apply for the above-mentioned funds and does hereby certify that the City of Wayne is considered to be capable of providing the necessary grant match and the required administration of the grant funds being sought to build a shelter house at Roosevelt Park, and that the City is the owner of land upon which the shelter house will be built

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA,

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**LOWER ELKHORN  
NATURAL RESOURCES DISTRICT**

Box 1204 - 601 East Benjamin Avenue  
Phone: (402) 371-7313 NORFOLK, NE 68702-1204

**RECREATION AREA DEVELOPMENT PROGRAM  
Application Form**

1. Date: 3-8-2016 Tax ID Number 47-6006407
2. Project Name: Roosevelt Park Eagle Scout Project
3. Project Sponsor: City of Wayne  
(Address) 306 Pearl Street Wayne NE 68787  
E-Mail Address cityadmin@cityofwayne.org
4. Contact Person: Lowell Johnson Title: City Administrator
5. Telephone: 402-375-1733 Cell Phone 402-369-2507
6. Project Location\*\*: Roosevelt Park between S. Nebraska Street and S. Windom Street
7. Description of Project\*\*: Shelter house for Picnic tables
8. Total Estimated Cost: \$4,592.50
9. Cost Share Request: \$2,296.25
10. Signature/Title: James Simpson / Scout
11. Approval by Lower Elkhorn NRD \_\_\_\_\_

\*\* Attach additional sheets as necessary.



Folk Street

S. Windom Street

S. Nebraska Street

Roosevelt Park

212

213

216

219

216

217

312

220

221

304

301

302

305

312

307

311

308

123

315

310

309

319

325

317

325

315

# MAIN SHELTER, SCENIC PT AND ONE COOKING STAND





**CARHART LUMBER COMPANY-WAYNE**  
**105 MAIN STREET**  
**P O BOX 430**  
**WAYNE NE 68787**  
**PHONE: (402) 375-2110**

PAGE NO 1

Contractor Reg # 28575  
 Visit us Online at www.carhartlumber.com

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
113			SCGUTS	NET 10TH	MK	3/ 2/16	3:11

**Sold To:**  
 LINDNER CONST CO  
 124 S MAIN  
 WAYNE NE 68787-1949  
 (402) 375-1616

**Ship To:**  
 16X30X8 PICNIC SHELTER  
 JEFF 833-5225  
 833-5997 FAX

EXP. DATE: 5/ 8/15  
 TERM#561  
 TAX : 001 WAYNE NE  
 DOC# 10740 /1  
 \*\*\*\*\*  
 \* ESTIMATE \*  
 \*\*\*\*\*  
 EST. 10740

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1		8	EA	NSLBR	2X6 12' 3 PLY CCA LAM COLUMN		8	59.45 /EA	555.60
2		8	EA	414BP	4"X14" ROUND CEMENT BARN POLE		8	5.00 /EA	40.00
3		1	EA	TRUSS	4-16' 4/12 AG TRUSS 10' OC NO OH		1	235.00 /EA	235.00
4					TAKE WITH TRUSS ORDER				
5					LAYOUT DRAWING				
6					TRUSS ENGINEERING DRAWING				
7					TRUSS WARNING SHEET				
8		16	EA	SF	1/2"X7" C BOLT, NUT & WASHER		16	3.39 /EA	54.24
9		8	EC	2412	2X4-12 #2 & BTR SPF (TRUSS BRAC	6.12	8	5.58 /PC	44.64
10		20	PC	102709	PF26 2X6 PURLIN HANGER SADDLE		20	2.89 /PC	57.80
11		20	EA	JP26S	2X6 SINGLE PURLIN HANGER 100	1.29	20	1.19 /EA	23.80
12		40	FC	26102	2X6-10 #2 KD SPF (PURLINS)	6.53	40	7.68 /FC	307.20
13		3	LB	741193	10114 TRHPO 1 1/4 GLV TRS 50/CTN		3	.165/LB	8.25
14					3/LB- \$2.75 per LB				
15		2	PC	26202	2X6-20 #2 KD SPF (FASCIA)	17.58	2	15.82 /PC	31.64
16		2	FC	26102	2X6-10 #2 KD SPF (FASCIA)	6.53	2	7.49 /PC	14.98
17		1	EA	NSMP	ROOF & GABLE END STEEL PACKAGE		1	820.35 /EA	820.35
18		2	PC	2416	2X4-16 #2 & BTR SPF	8.28	2	7.49 /PC	14.98
19		1	FC	248	2X4-8 #2 & BTR SPF	3.54	1	3.33 /PC	3.33
20									
21					SHELTER TOTAL W/O CEILING				2,211.81
22									
23									
24					CEILING ADD CN				
25		28	PC	26102	2X6-10 #2 KD SPF	6.53	28	7.49 /PC	209.72
26		14	PC	102709	PF26 2X6 PURLIN HANGER SADDLE		14	2.89 /PC	40.46
27		14	EA	JP26S	2X6 SINGLE PURLIN HANGER 100	1.29	14	1.19 /EA	16.66
28		1	LB	741193	10114 TRHPO 1 1/4 GLV TRS 50/CTN		1	.916/LB	2.75
29					1/LB- \$2.75 per LB				
30		1	LB	741193	10114 TRHPO 1 1/4 GLV TRS 50/CTN		1	2.750/LB	2.75
31					1/LB- \$2.75 per LB				
32		1	EA	NSMP	CEILING STEEL PACKAGE		1	518.35 /EA	518.35
33									
34					CEILING ADD CN TOTAL				790.69
35									

CONT'D

Loaded by: \_\_\_\_\_ Delivered by: \_\_\_\_\_  
 PURCHASER ACKNOWLEDGES THAT NO EXPRESS WARRANTY IS MADE BY CARHART LUMBER COMPANY IN CONNECTION WITH THE PRODUCT OR GOODS SOLD AND THAT MANUFACTURER'S WARRANTIES ARE NEITHER GRANTED NOR EXTENDED BY CARHART LUMBER COMPANY. STATEMENTS RELATING TO ANY PRODUCT SOLD MADE PRIOR TO EXECUTION OF THIS DOCUMENT ARE NOT WARRANTIES AND DO NOT FORM A PART OF ANY AGREEMENT BETWEEN PURCHASER AND CARHART LUMBER COMPANY.

X \_\_\_\_\_  
 Received By



**CARHART LUMBER COMPANY-WAYNE**  
 105 MAIN STREET  
 P O BOX 430  
 WAYNE NE 68787  
 PHONE: (402) 375-2110

PAGE NO 2

Contractor Reg # 28575  
 Visit us Online at www.carhartlumber.com

Cust No	Job No	Purchase Order	Reference	Terms	Clerk	Date	Time
113			SCCUTS	NET 10TH	MK	3/ 2/16	3:11

**Sold To:**  
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 124 S MAIN  
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**Ship To:**  
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 JEFF 833-5225  
 833-5997 FAX

EXP. DATE: 5/ 8/16  
 TERM#561  
 TAX : 001 WAYNE NE  
 DOC# 10740 /1  
 \*\*\*\*\*  
 \* ESTIMATE \*  
 \*\*\*\*\*  
 EST. 10740

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
001	3002.50	7.000%	-	210.18	This is an ESTIMATE only.				

TAXABLE 3002.50  
 NON-TAXABLE 0.00  
 SUBTOTAL 3002.50

\*\* ESTIMATE \*\* ESTIMATE \*\* ESTIMATE \*\* ESTIMATE \*\*

Loaded by: \_\_\_\_\_ Delivered by: \_\_\_\_\_  
 PURCHASER ACKNOWLEDGES THAT NO EXPRESS WARRANTY IS MADE BY CARHART LUMBER COMPANY IN CONNECTION WITH THE PRODUCT OR GOODS SOLD AND THAT MANUFACTURER'S WARRANTIES ARE NEITHER GRANTED NOR EXTENDED BY CARHART LUMBER COMPANY. STATEMENTS RELATING TO ANY PRODUCT SOLD MADE PRIOR TO EXECUTION OF THIS DOCUMENT ARE NOT WARRANTIES AND DO NOT FORM A PART OF ANY AGREEMENT BETWEEN PURCHASER AND CARHART LUMBER COMPANY.

TAX AMOUNT 210.18  
 TOTAL AMOUNT 3212.68

X \_\_\_\_\_  
 Received By



# Ready Mix Quotation Form

Gerhold Concrete Company Inc.

Subsidiary of Lyman-Richey Corporation

Wayne, Nebraska Plant

Date: February 29, 2016

PROJECT: Wayne Boy Scouts

Bid Date: February 29, 2016 Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Customer: Boy Scouts Contact: \_\_\_\_\_

Customer Account Number: \_\_\_\_\_  New Project  Revision / Addition to Project

Taxable project:  Yes  No Purchase Order# \_\_\_\_\_

Monitored project:  Yes  No Restricted project:  Yes  No

Gerhold Concrete Co. is pleased to quote as follows the prices on delivered materials for the above referenced project:

MIX CODE	PLACEMENT LOCATION & MIX DESCRIPTION	PRICE / CUBIC YARD (SALES TAX NOT INCLUDED)
✓ 100435	SGF-3000 AE	\$68.00
✓ 310111	Fibermesh	\$5.00
<div style="background-color: yellow; padding: 10px; border: 1px solid black;"> <p>Building 3225            Concrete (5") 10 cy yds            x 73            Truck + 100            Non-ch 5x10 = + 50            Mid Range 6x10 = + 60            = 950            + 10 90 = 4592.50</p> </div>		
✓ 990000	Truck Holding Time Prices after January 1, 2017 are subject to a \$ 4.00/CY increase.	\$100.00

**Addition Mix Items:**

✓ Non-Chloride Accelerator Add \$5.00 Per Cubic Yard For Each 1% Added.

Calcium Chloride Add \$5.00 Per Cubic Yard For Each 1% Added.

✓ Mid-Range Water Reducer Add \$6.00 Per Cubic Yard.

High-Range Water Reducer Add \$8.00 Per Cubic Yard (For an increase in slump of 1 inch)

**Wayne  
Area**  
**Economic Development  
Chamber ■ Main Street**

March 11, 2016

Lowell Johnson  
City Administrator  
306 Pearl Street  
PO Box 8  
Wayne, NE 68787

RE: Sales Tax Advisory Committee – recommendation for City of Wayne (\$300,000)

Dear Lowell,

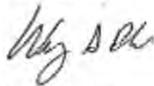
The Sales Tax Advisory Committee met on Thursday, March 10, 2016, and reviewed an application to Wayne's Economic Development Program fund.

The committee recommended approving a request by the *City of Wayne* (terms modified) for funds to build single family homes sold at \$140,000 or less to income eligible households within the corporate limits of the City of Wayne. The committee recommended to redirect the previously allocated \$240,000 from the "Angel Village" application to this request. The recommendation includes \$240,000 (16 homes at \$15,000 each) with a maximum of 5 housing units [incentives] at a time to any one builder. The maximum \$15,000 to buy down the price of the home would begin to be forgiven after year 5 of the original owners occupancy, and at the end of each subsequent 4 years (for \$3000 per year starting after year five for a total of \$15,000 after year 9). The forgivable loan would be due in full if the original owner sells before the end of year 5. The committee also recommends the homes to be at least 1000 sq ft (of living space), include a 2-car garage, and have a storm shelter or basement. Any type of rental allowed with these homes should meet the income eligibility criteria. This modified recommendation was unanimously approved with 6 voting members present.

Using its "LB 840 Application Review" matrix, the committee scored the project with the following: *Doesn't Meet* scored 28; *Doesn't Meet/Somewhat Meets* scored 5; *Somewhat Meets* scored 6; *Somewhat Meets/Meets* scored 1; and *Meets* scored 18. This review scoring is used for deliberation. The committee does not use a raw number threshold to recommend projects to the Council.

Please convey this recommendation to the members of the City Council so necessary steps can be taken to complete the application process. Feel free to contact me if you have any questions.

Sincerely,



Wes Blecke  
Executive Director

**APPLICATION FOR WAYNE'S  
ECONOMIC DEVELOPMENT PROGRAM (WEDP) FUND**

Application Number:

Date Received

**2016**

LB840 (form approved 073109)

**PART I. GENERAL INFORMATION**

*TYPE OR PRINT ALL INFORMATION*

<b>1. APPLICANT IDENTIFICATION</b>			<b>2. PERSON PREPARING APPLICATION</b>		
Applicant Name	City of Wayne		Name/Business	City of Wayne Spencer Shadden Intern	
Mailing Address	306 Pearl St Wayne NE 68787		Address	306 Pearl Wayne, NE 68787	
	(City)	(State)	(ZIP)	(City)	(State)
Telephone Number	402-375-1733		Telephone Number	402-375-1733	
Fax Number			Federal Tax ID # / SS#		
Federal Tax ID Number					
Email Address			Email Address		
<b>3. BUSINESS TYPE</b>			<b>5. FUNDING SOURCES</b>		
<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Company		WEDP Funds Requested	\$	\$300,000
<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship		Matching Funds	\$	\$2,800,000
<input checked="" type="checkbox"/> Other			Other Funds	\$	
<b>4. ASSISTANCE TYPE REQUESTED</b>			Total Project Funds	\$	@3,100,000
<input type="checkbox"/> Low interest loan	<input type="checkbox"/> Interest buy down		<i>(Round amounts to the nearest hundred dollars.)</i>		
<input checked="" type="checkbox"/> Performance-based loan	<input type="checkbox"/> Grant				
<input type="checkbox"/> Other					

**6. PROGRAM SUMMARY:** Brief narrative description of the project for which WEDP funds are requested

To build 20 single family homes sold at \$140,000 or less to qualified house holds. \$15,000 per household would be used to buy down the cost to the homeowner through a forgivable downpayment loan

**7. CERTIFYING OFFICIAL:** Chief Executive Officer or owner of applicant requesting WEDP funds.

To the best of my knowledge and belief, data and information in this application are true and correct, including any commitment of local or other resources This applicant will comply with all Federal, state, and local requirements governing the use of WEDP funds.

*Lowell D Johnson*      Lowell D Johnson City Admin      2-26-16  
Signature in ink      Typed Name and Title      Date Signed

Attest      Typed Name and Title      Date Signed

**SUBMIT THE ORIGINAL AND ONE COPY (UNBOUND) OF THE ENTIRE APPLICATION TO:**

Wayne Area Economic Development  
Wayne Economic Development Program Fund  
108 W 3<sup>rd</sup> St  
Wayne, NE 68787  
(402) 375-2240 Fax (402) 375-2246

**PART II. FUNDING SUMMARY**

**(Round amounts to the nearest hundred dollars.)**

<b>Eligible Activities</b>	<b>WEDP Funds</b>	<b>Matching Funds</b>	<b>Other Funds</b>	<b>Total Funds</b>	<b>Sources of Matching or Other Funds</b>
The purchase of real estate, options for such purchases, the renewal or extension of such options, and public works improvements					
Payments for salaries and support of City staff to implement the Program or for contracting of an outside entity to implement any part of the Program.					
Expenses for business and industry recruitment activities to locate or relocate a qualifying business into the area and for equity investment in a qualifying business.					
The authority to issue bonds pursuant to the act subject to City Council approval.					
Grants or agreements for job training.					
Small business and microenterprise development including expansion of existing businesses.					
Interest buy down agreements.					
Expand and promote Wayne through marketing, workforce attraction, and tourism related activities.					
Development of housing related programs to foster population growth.	\$ 300,000	\$2,800,000		\$3,100,000	Contractor
Activities to revitalize and encourage growth in the downtown area.					
May contribute to or create a revolving loan fund from which low interest or performance based loans will be made to qualifying entities on a match basis.					
Other approved activity					
<b>TOTAL PROGRAM COSTS</b>	<b>\$300,000</b>	<b>\$2,800,000</b>		<b>\$3,100,000</b>	

**APPLICANT CERTIFICATIONS**

- a. There are no legal actions underway or being contemplated that would significantly impact the capacity of this company to effectively proceed with the project; and to fulfill all WEDP requirements.

If benefiting business/organization is a proprietorship or partnership, sign below:

By: \_\_\_\_\_ Date: \_\_\_\_\_

If benefiting business/organization is a Corporation, sign below:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Attest

Typed Name/Title

Date

### PART III. PROJECT DESCRIPTION AND IMPACT

On separate sheets of paper, provide any additional information (such as jobs to be created, collateral assignments, community impact, etc.) and enclose with this application form.

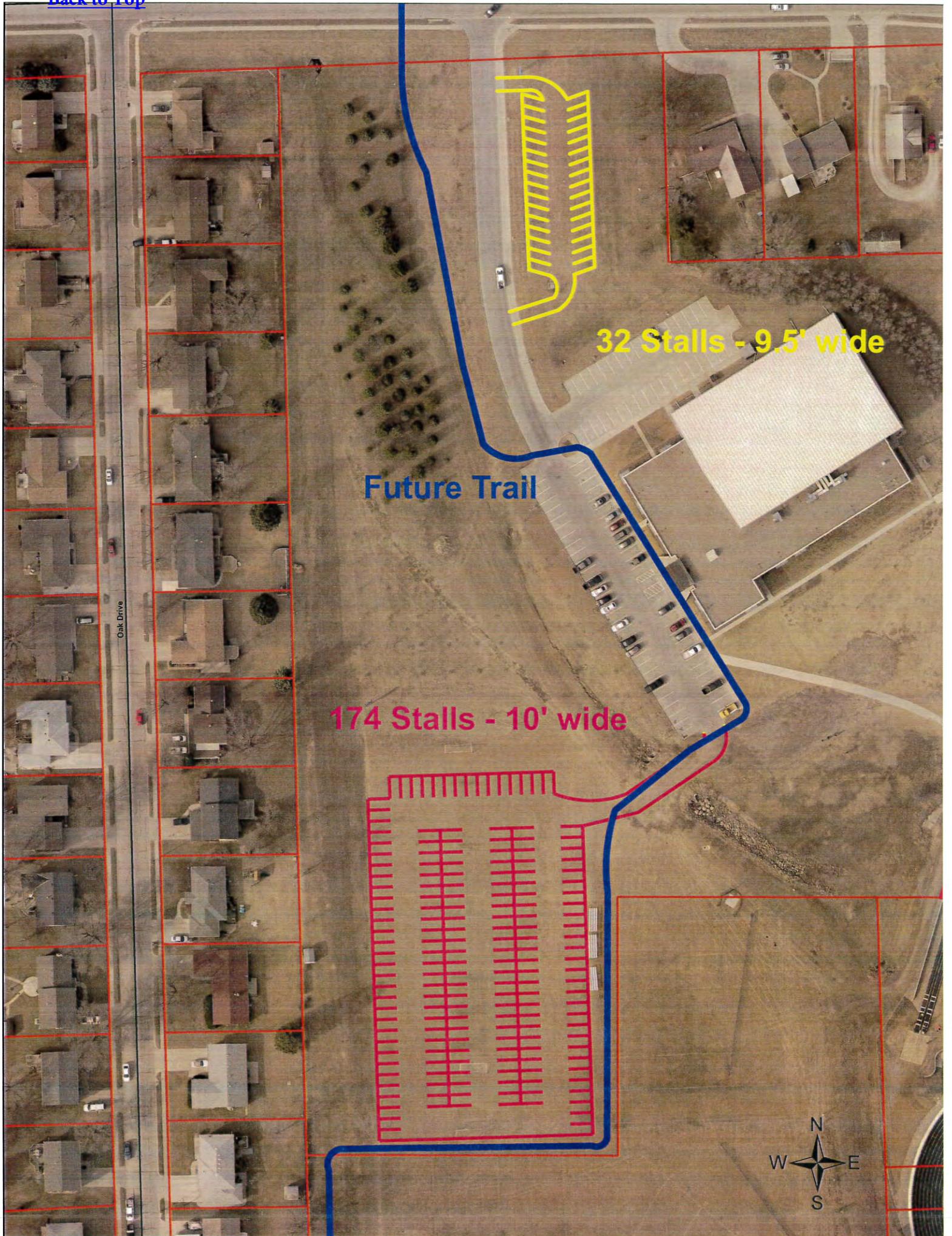
Submit the original and one copy of the application form and all application materials.  
DO NOT BIND, FOLD, OR STAPLE

A major focus of the 2015 Wayne Business and Industry Retreat and of local employers is affordable housing for hourly wage workers. A February survey of Nebraska First Class Cities showed that lack of affordable housing is critical limiting factor to employment growth in every city.

This proposal redirects the \$240,000 already approved for a new construction, 20 single family rental home project (with 11 homes reserved for households at 100% median income or less), into a \$300,000 incentive to area builders and eligible home buyers to construct 20 new single family homes to be sold for \$140,000 or less to eligible households.

Terms of the Forgivable Loans:

- 1) The maximum incentive would be \$15,000 per single family home with a lien filed in favor of the City of Wayne
- 2) The builder of each new home would apply for the incentive to assist in the construction of a home to be sold for a maximum price of \$140,000 with a city lien for the amount of the incentive filed on the lot
- 3) Upon the sale of the home to an income eligible family, the entire incentive is remitted by the builder to the City of Wayne and is loaned to the eligible buyer as a zero down payment loan with \$3,000 forgiven annually at the end of year 3, 4, 5, 6, and 7 of the loan.
- 4) Upon the sale of the home to a non-eligible household, the entire incentive must be remitted by the builder to the City of Wayne.
- 5) This incentive would not be eligible for construction on lots owned by the Wayne Community Development Agency in Western Ridge which are already priced for affordable housing.
- 6) The administration of this loan program would be contracted with Wayne Community Housing Development Corp.
- 7) The builder has the option to rent an unsold home up to a maximum of 24 months or until sold. At the end of 24 months the incentive must be rebated back to the city and the lien will be released.



Future Trail

32 Stalls - 9.5' wide

174 Stalls - 10' wide

Oak Drive



**RESOLUTION NO. 2016-13**

WHEREAS, the City of Wayne desires to amend Resolution No. 2015-4, a standard wage and salary schedule which was effective January 1, 2015;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wayne, Nebraska, that the City of Wayne Wage & Salary Schedule shall be as follows:

CITY OF WAYNE  
NON-EXEMPT WAGE AND EXEMPT SALARY SCHEDULES  
Effective January 4, 2016

**NON-EXEMPT WAGE SCHEDULE**

<b><u>JOB CLASSIFICATION</u></b>	<b><u>HOURLY RANGE</u></b>	
Part-Time Employees (Lifeguards, Senior Center Activities Aid)	<b>8.00</b> - 9.00	<b>10.80</b> 11.02
Recreation – Leisure Services Assistant I	<b>8.60</b> - 9.00	<b>11.43</b> 11.66
Senior Center Operations Assistant	<b>8.60</b> - 9.00	<b>11.43</b> 11.66
Custodian	<b>9.49</b> - 9.68	<b>12.63</b> 12.88
Handi-Van Driver	<b>10.48</b> - 10.69	<b>13.95</b> 14.23
Assistant Librarian I	<b>11.00</b> - 11.22	<b>15.00</b> 15.30
Heavy Equipment Operator I	<b>12.73</b> - 12.98	<b>16.94</b> 17.28
Pool Manager	13.50 -	15.00
Heavy Equipment Operator II	<b>13.36</b> - 13.63	<b>18.22</b> 18.58
Administrative Assistant	<b>13.36</b> - 13.63	<b>18.22</b> 18.58
Librarian I	<b>13.36</b> - 13.63	<b>18.22</b> 18.58
Water/Sewer Operator I	<b>14.06</b> - 14.34	<b>18.71</b> 19.08

Light Plant Operator II	<del>14.06</del> 14.34	-	<del>18.71</del> 19.08
Account Clerk II	<del>14.06</del> 14.34	-	<del>18.71</del> 19.08
Accountant/Assistant Treasurer	<del>14.06</del> 14.34	-	<del>18.71</del> 19.08
Dispatchers	<del>14.15</del> 14.43	-	<del>18.88</del> 19.26
Mechanic	<del>12.73</del> 15.06	-	<del>16.94</del> 20.53
Dispatch Supervisor	<del>15.09</del> 15.39	-	<del>20.14</del> 20.54
Water/Wastewater Operator II	<del>15.45</del> 15.76	-	<del>20.76</del> 21.18
Assistant Street Foreman	<del>15.45</del> 15.76	-	<del>20.76</del> 21.18
Class A Licensed Electrician	<del>15.45</del> 15.76	-	<del>20.76</del> 21.18
Apprentice Lineman	<del>15.45</del> 15.76	-	<del>20.76</del> 21.18
Street Foreman	<del>18.74</del> 17.81	-	<del>26.56</del> 23.70
Patrolman	<del>17.46</del> 17.81	-	<del>24.24</del> 24.72
Water/Wastewater Operator III	<del>17.83</del> 18.19	-	<del>23.73</del> 24.20
Chief of Electric Production	<del>18.74</del> 19.11	-	<del>26.56</del> 27.09
Technology Support Specialist	<del>17.83</del> 20.42	-	<del>23.73</del> 27.55
Building Inspector/Planner/Street Superintendent	<del>20.21</del> 20.61	-	<del>27.56</del> 28.11
Lineman II	<del>20.21</del> 20.61	-	<del>27.56</del> 28.11

Water/Wastewater Foreman	<del>20.21</del>	-	<del>27.56</del>
	21.01	-	28.11
Police Sergeant	<del>21.01</del>	-	<del>27.61</del>
	21.43	-	28.16
Senior Lineman	<del>21.81</del>	-	<del>29.03</del>
	22.25	-	29.61
<del>Water Supervisor</del>	<del>21.81</del>	-	<del>29.03</del>
Electric Line Supervisor	<del>25.50</del>	-	<del>33.29</del>
	26.41	-	35.37

**EXEMPT SALARY SCHEDULE**

**JOB CLASSIFICATION**

Recreation Services Director	<del>15.38</del>	-	<del>25.00</del>
	15.69	-	25.50
Community Activity Center Director	<del>15.38</del>	-	<del>25.00</del>
	15.69	-	25.50
Sr. Citizens Center Coordinator	<del>13.23</del>	-	<del>20.12</del>
	13.77	-	20.94
Library Director	<del>20.62</del>	-	<del>27.76</del>
	21.03	-	28.32
Ex-Officio Treasurer for Airport	500.00		
Public Buildings Manager	300.00		
Third Party Administrator MRP	250.00		
City Clerk	<del>24.25</del>	-	<del>34.08</del>
	24.74	-	34.76
Finance Director	<del>25.39</del>	-	<del>34.69</del>
	25.90	-	35.38
Electric Superintendent – Production	<del>18.92</del>	-	<del>29.28</del>
	26.41	-	34.98
<del>Water Supervisor</del>	<del>21.81</del>	-	<del>29.03</del>
	<del>22.25</del>	-	<del>31.11</del>
Police Chief	<del>28.87</del>	-	<del>38.17</del>
	29.45	-	38.93
Electric Superintendent - Distribution	19.87	-	36.98

City Administrator

~~49.34~~  
50.33

BE IT FURTHER RESOLVED that upon satisfactory evaluation, the progression through the exempt salary schedule and the labor grade steps shall be at least twelve (12) months, unless otherwise deemed warranted and appropriate by the City Administrator.

BE IT FURTHER RESOLVED that employees receiving wage rates less than rates scheduled herein above shall have their wage rates adjusted only upon satisfactory evaluation.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

City of Wayne 2016 wage Scale

P A B C D E F G H I J

	0/6 mo	6 mo/1 yr	1 - 2 yr	2 - 3 yr	3 - 4 yr	4 - 5 yr	5 - 6 yr	6 - 7 yr	7 - 8 yr	8 - 9 yr	9 yr & beyond
Part time employees; Life guards, Senior Center Activities Aide	\$ 9.00	\$ 9.19	\$ 9.38	\$ 9.58	\$ 9.78	\$ 9.99	\$ 10.20	\$ 10.41	\$ 10.63	\$ 10.85	\$ 11.02
Rec Leisure Service Asst; Senior Center Operations Assistant	\$ 9.00	\$ 9.23	\$ 9.47	\$ 9.72	\$ 9.97	\$ 10.23	\$ 10.50	\$ 10.77	\$ 11.05	\$ 11.34	\$ 11.66
Custodian	\$ 9.68	\$ 9.96	\$ 10.25	\$ 10.55	\$ 10.85	\$ 11.17	\$ 11.49	\$ 11.82	\$ 12.17	\$ 12.52	\$ 12.88
Handl Van Driver	\$ 10.69	\$ 10.95	\$ 11.27	\$ 11.61	\$ 11.96	\$ 12.32	\$ 12.69	\$ 13.07	\$ 13.46	\$ 13.87	\$ 14.23
Asst. Librarian 1	\$ 11.22	\$ 11.57	\$ 11.93	\$ 12.30	\$ 12.68	\$ 13.07	\$ 13.48	\$ 13.89	\$ 14.32	\$ 14.77	\$ 15.30
Heavy Equip Op I	\$ 12.98	\$ 13.36	\$ 13.75	\$ 14.15	\$ 14.56	\$ 14.98	\$ 15.41	\$ 15.86	\$ 16.32	\$ 16.79	\$ 17.28
Pool manager	\$ 13.50	\$ 13.66	\$ 13.80	\$ 13.94	\$ 14.08	\$ 14.22	\$ 14.36	\$ 14.50	\$ 14.65	\$ 14.79	\$ 15.00
Heavy Equip Op II	\$ 13.63	\$ 14.06	\$ 14.50	\$ 14.96	\$ 15.43	\$ 15.91	\$ 16.41	\$ 16.93	\$ 17.46	\$ 18.01	\$ 18.58
Admin. Assistant	\$ 13.63	\$ 14.06	\$ 14.50	\$ 14.96	\$ 15.43	\$ 15.91	\$ 16.41	\$ 16.93	\$ 17.46	\$ 18.01	\$ 18.58
Librarian 1	\$ 13.63	\$ 14.06	\$ 14.50	\$ 14.96	\$ 15.43	\$ 15.91	\$ 16.41	\$ 16.93	\$ 17.46	\$ 18.01	\$ 18.58
Water/Sew Operator I	\$ 14.34	\$ 14.76	\$ 15.19	\$ 15.63	\$ 16.08	\$ 16.54	\$ 17.02	\$ 17.52	\$ 18.03	\$ 18.55	\$ 19.08
Light Plant Op II	\$ 14.34	\$ 14.76	\$ 15.19	\$ 15.63	\$ 16.08	\$ 16.54	\$ 17.02	\$ 17.52	\$ 18.03	\$ 18.55	\$ 19.08
Account Clerk II	\$ 14.34	\$ 14.76	\$ 15.19	\$ 15.63	\$ 16.08	\$ 16.54	\$ 17.02	\$ 17.52	\$ 18.03	\$ 18.55	\$ 19.08
Accountant/Asst. Treas	\$ 14.34	\$ 14.76	\$ 15.19	\$ 15.63	\$ 16.08	\$ 16.54	\$ 17.02	\$ 17.52	\$ 18.03	\$ 18.55	\$ 19.08
Dispatchers	\$ 14.43	\$ 14.85	\$ 15.28	\$ 15.73	\$ 16.18	\$ 16.65	\$ 17.13	\$ 17.63	\$ 18.14	\$ 18.67	\$ 19.26
Mechanic	\$ 15.06	\$ 15.53	\$ 16.02	\$ 16.53	\$ 17.05	\$ 17.59	\$ 18.14	\$ 18.71	\$ 19.30	\$ 19.91	\$ 20.53
Dispatch Supervisor	\$ 15.39	\$ 15.84	\$ 16.30	\$ 16.77	\$ 17.26	\$ 17.76	\$ 18.27	\$ 18.80	\$ 19.35	\$ 19.91	\$ 20.54
W/W Operator II	\$ 15.76	\$ 16.23	\$ 16.72	\$ 17.22	\$ 17.74	\$ 18.27	\$ 18.82	\$ 19.38	\$ 19.96	\$ 20.56	\$ 21.18
Asst St Foreman	\$ 15.76	\$ 16.23	\$ 16.72	\$ 17.22	\$ 17.74	\$ 18.27	\$ 18.82	\$ 19.38	\$ 19.96	\$ 20.56	\$ 21.18
Licensed Electrician	\$ 15.76	\$ 16.23	\$ 16.72	\$ 17.22	\$ 17.74	\$ 18.27	\$ 18.82	\$ 19.38	\$ 19.96	\$ 20.56	\$ 21.18
Apprentice Lineman	\$ 15.76	\$ 16.23	\$ 16.72	\$ 17.22	\$ 17.74	\$ 18.27	\$ 18.82	\$ 19.38	\$ 19.96	\$ 20.56	\$ 21.18
Street Foreman	\$ 17.81	\$ 18.33	\$ 18.86	\$ 19.40	\$ 19.97	\$ 20.55	\$ 21.14	\$ 21.76	\$ 22.39	\$ 23.04	\$ 23.70
Patrolman	\$ 17.81	\$ 18.40	\$ 19.00	\$ 19.63	\$ 20.28	\$ 20.95	\$ 21.64	\$ 22.35	\$ 23.09	\$ 23.85	\$ 24.72
W/W Operator III	\$ 18.19	\$ 18.71	\$ 19.26	\$ 19.82	\$ 20.39	\$ 20.98	\$ 21.59	\$ 22.22	\$ 22.86	\$ 23.52	\$ 24.20
Chief EI Prod	\$ 19.11	\$ 19.80	\$ 20.52	\$ 21.25	\$ 22.02	\$ 22.81	\$ 23.63	\$ 24.48	\$ 25.37	\$ 26.28	\$ 27.09
Tech Support Specialist	\$ 20.42	\$ 21.04	\$ 21.68	\$ 22.35	\$ 23.03	\$ 23.73	\$ 24.45	\$ 25.20	\$ 25.97	\$ 26.76	\$ 27.55
Bldg Insp/Plan/St Supt	\$ 20.61	\$ 21.27	\$ 21.95	\$ 22.66	\$ 23.38	\$ 24.13	\$ 24.90	\$ 25.70	\$ 26.52	\$ 27.37	\$ 28.11
Lineman II	\$ 20.61	\$ 21.27	\$ 21.95	\$ 22.66	\$ 23.38	\$ 24.13	\$ 24.90	\$ 25.70	\$ 26.52	\$ 27.37	\$ 28.11
Water/Wastewater Foreman	\$ 21.01	\$ 21.62	\$ 22.27	\$ 22.94	\$ 23.63	\$ 24.34	\$ 25.07	\$ 25.82	\$ 26.59	\$ 27.39	\$ 28.11
Police Sergeant	\$ 21.43	\$ 22.03	\$ 22.65	\$ 23.28	\$ 23.93	\$ 24.60	\$ 25.29	\$ 26.00	\$ 26.73	\$ 27.48	\$ 28.16
Senior Lineman	\$ 22.25	\$ 22.89	\$ 23.56	\$ 24.24	\$ 24.94	\$ 25.66	\$ 26.41	\$ 27.17	\$ 27.96	\$ 28.77	\$ 29.61
Electric Line Supervisor	\$ 26.41	\$ 27.20	\$ 28.02	\$ 28.86	\$ 29.72	\$ 30.62	\$ 31.53	\$ 32.48	\$ 33.46	\$ 34.46	\$ 35.37

	Bottom Hourly Rate	Top Hourly Rate
City Administrator	\$ 50.33	\$ 50.33
City Clerk	\$ 24.74	\$ 34.76
Finance Director	\$ 25.90	\$ 35.38
Chief of Police	\$ 29.45	\$ 38.93
Recreation Services Director; Community Activity Center Director	\$ 15.69	\$ 25.50
Library Director	\$ 21.03	\$ 28.32
Public Works Director	\$ 20.27	\$ 37.71
Supt. - Electric Distribution	\$ 19.87	\$ 36.98
Electric Superintendent- Production	\$ 26.41	\$ 34.98
Sr. Citizens Center Coordinator	\$ 13.77	\$ 20.94
Water Supervisor	\$ 22.25	\$ 31.11

minimum wage \$9 as of 1/1/16

**RESOLUTION NO. 2016-14**

**A RESOLUTION AMENDING SEWER SERVICE AND USE RATES.**

BE IT RESOLVED that the customer service charge shall be a minimum monthly amount based upon the customer's water meter size and the commodity use rate shall be based upon the amount of water metered each month in thousands of gallons or parts thereof; and

BE IT FURTHER RESOLVED by the Mayor and Council of the City of Wayne, Nebraska, that the following Sewer Service and Use Rates are established for all customers pursuant to the Wayne Municipal Code Section 82-156 (residential and commercial rates) and Section 82-160 (special use water rate):

1. Net Monthly Customer Service Charge

<u>Meter Size</u>	<u>Inside City</u>		<u>Outside (Rural)</u>	
3/4" or les	<del>\$ 6.50</del>	<b>8.00</b>	<del>\$13.00</del>	<b>16.00</b>
1	<del>9.43</del>	<b>11.75</b>	<del>18.86</del>	<b>23.50</b>
1 1/4	<del>13.20</del>	<b>16.50</b>	<del>26.40</del>	<b>33.00</b>
1 1/2	<del>17.94</del>	<b>22.25</b>	<del>35.88</del>	<b>44.50</b>
2	<del>29.84</del>	<b>37.00</b>	<del>59.68</del>	<b>74.00</b>
3	<del>63.77</del>	<b>80.00</b>	<del>127.54</del>	<b>160.00</b>
4	<del>111.35</del>	<b>138.00</b>	<del>222.70</del>	<b>276.00</b>
6	<del>247.33</del>	<b>307.00</b>	<del>494.66</del>	<b>614.00</b>

2. Net Monthly Commodity, Use Rate per Thousand Gallons

- (a) Inside City - \$ ~~5.12~~ **\$ 6.35**
- (b) Outside City - \$ ~~10.24~~ **\$12.70**

BE IT FURTHER RESOLVED that all residential rates shall be based on an average of the water usage during the months of December, January, February; and

BE IT FURTHER RESOLVED that the sewage contribution of a residential user, who has not established an average for the months of December, January and February, shall be charged, based on proven averages, in the following manner:

- Single occupancy - 2,000 gal. per month
- Double or more occupancy - 5,000 gal. per month

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force from and after its passage, approval, and posting as required by law, and the rates provided herein shall be applicable to all services used after meters are read for billing purposes in April, 2016.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA,

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# Sewer Rate Information Sheets

City of Wayne

February 2016



Randy Hellbusch

Office 1-800-842-8039

Cell 402-443-8535

Email: [randy@nerwa.org](mailto:randy@nerwa.org)

SEWER RATE STUDY FOR CITY OF WAYNE 2/19/2016

EXPENSES	2014-2015
Personnel	\$ 192,464.00
Contract Services	\$ 250,373.00
Commodities	\$ 217,714.00
Payment in lieu of taxes	\$ 72,862.00
Depreciation	\$ 373,111.00
Debt Service	\$ 413,150.79
ANNUAL EXPENSES	\$ 1,519,674.79
ANNUAL SEWER SALES	\$ 1,045,787.00
Water Fund Transfer	\$ 150,000.00
General Fund Transfer	\$ 75,000.00
TOTAL REVENUE	\$ 1,270,787.00
PROFIT (LOSS)	\$ (248,887.79)
SUGGESTED RATE REVENUE	\$ 1,295,791.00
<u>PROFIT (LOSS)</u>	<u>\$ 1,116.21</u>

SEWER RATE STUDY FOR CITY OF WAYNE 2/19/2016

Current Rate

	Units	Cost per unit	Annual Revenue
Res. & 3/4" comm	1813	\$6.50	\$ 141,414.00
1" Comm	61	\$9.43	\$ 6,902.76
1.25" Comm	1	\$13.20	\$ 158.40
1.5" Comm	12	\$17.94	\$ 2,583.36
2" Comm	21	\$29.84	\$ 7,519.68
3" Comm	6	\$63.77	\$ 4,591.44
4" Comm	2	\$111.35	\$ 2,672.40
6" Comm	4	\$247.33	\$ 11,871.84
1,000 gals. Units sold inside	162,120	\$5.12	\$ 830,054.40
3/4" outside	8	\$13.00	\$ 1,248.00
1" outside	2	\$18.86	\$ 452.64
2" outside	3	\$59.68	\$ 2,148.48
3" outside	1	\$127.54	\$ 1,530.48
1,000 gals. Units sold outside	3,186	\$10.24	\$ 32,624.64
Annual Revenue			\$ 1,045,772.52

SEWER RATE STUDY FOR CITY OF WAYNE 2/19/2016

Suggested Rate

	Units	Cost per unit	Annual Revenue
Res. & 3/4" comm	1813	\$8.00	\$ 174,048.00
1" Comm	61	\$11.75	\$ 8,601.00
1.25" Comm	1	\$16.50	\$ 198.00
1.5" Comm	12	\$22.25	\$ 3,204.00
2" Comm	21	\$37.00	\$ 9,324.00
3" Comm	6	\$80.00	\$ 5,760.00
4" Comm	2	\$138.00	\$ 3,312.00
6" Comm	4	\$307.00	\$ 14,736.00
1,000 gals. Units sold inside	162,120	\$6.35	\$ 1,029,462.00
3/4" outside	8	<b>\$16.00</b>	\$ 1,560.00
1" outside	2	\$23.50	\$ 564.00
2" outside	3	\$74.00	\$ 2,664.00
3" outside	1	<b>\$160.00</b>	\$ 1,896.00
1,000 gals. Units sold outside	3,186	\$12.70	\$ 40,462.20
Annual Revenue			\$ 1,295,791.20

**RESOLUTION NO. 2016-15**

**A RESOLUTION ESTABLISHING A KENO FUND.**

WHEREAS, the City Council, on December 17, 2013, approved the proposal of Advanced Gaming Technologies, Inc., to operate the keno-type lottery within the City of Wayne; and

WHEREAS, the City Council, on January 5, 2016, approved its first lottery location – The 4<sup>th</sup> Jug, 1001 E. 7<sup>th</sup> Street; and

WHEREAS, a separate fund must be established in which to deposit the proceeds of Keno into, and the same shall be known as the “Keno Fund.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Wayne, Nebraska, that the “Keno Fund” is hereby established and collections therefor shall be expended for lawful purposes.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**RESOLUTION NO. 2016-16**

**A RESOLUTION ACCEPTING BID AND AWARDING CONTRACT ON THE  
“COMMUNITY ACTIVITY CENTER CARPET REPLACEMENT PROJECT.”**

WHEREAS, three competitive bids were received on March 10, 2016, for the  
“Community Activity Center Carpet Replacement Project;” and

WHEREAS, city staff has reviewed the bids and is recommending that the project be  
awarded to \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of  
Wayne, Nebraska, that they find and declare that the bid for the “Community Activity Center  
Carpet Replacement Project,” as submitted by the following contractor, is reasonable and  
responsive, and the same is hereby accepted:

**Bidder**

**Amount of Bid**

BE IT FURTHER RESOLVED that the bid, as above set forth, filed with the City Clerk  
in accordance with the terms of the published notice, and attached hereto, be and the same is  
hereby accepted.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

[Back to Top](#)

**RESOLUTION NO. 2016-17**

**A RESOLUTION ACCEPTING BID ON THE RAZING OF THREE PROPERTIES (DEMOLITION AND REMOVAL OF THE STRUCTURES) LOCATED AT 209 S. WINDOM STREET, 821 VALLEY DRIVE, AND 307 S. NEBRASKA STREET.**

WHEREAS, three competitive bids on the demolition and removal of the structures located at 209 S. Windom Street, 821 Valley Drive, and 307 S. Nebraska Street were received on March 11, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Wayne, Nebraska, that they find and declare that the bid for the demolition and removal of the structures located at 209 S. Windom Street, 821 Valley Drive, and 307 S. Nebraska Street, as submitted by the following contractor, is the best bid received.

	<b>209 S. Windom Street</b>	
<b><u>Bidder</u></b>		<b><u>Amount of Bid</u></b>
Kay Contracting, Inc. Wayne, NE 68787		\$4,500.00
	<b>821 Valley Drive</b>	
<b><u>Bidder</u></b>		<b><u>Amount of Bid</u></b>
Kay Contracting, Inc. Wayne, NE 68787		\$2,000.00
	<b>307 S. Nebraska Street</b>	
<b><u>Bidder</u></b>		<b><u>Amount of Bid</u></b>
Milo Meyer Construction Wayne, NE 68787		\$4,450.00

BE IT FURTHER RESOLVED that the bid, as above set forth, filed with the City Clerk in accordance with the terms of the published notice, and attached hereto, be and the same is hereby accepted.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# KAY CONTRACTING, INC.

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Kevin Kay\*57655 851 RD\*Wayne, NE. 68787\*Ph 402.375.4583\*Cell 402.833.8315

2/22/2016

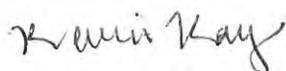
City of Wayne  
Attn: Betty McGuire, City Clerk  
PO Box 8  
Wayne, NE. 68787

**BID:**

- Demolition & Disposal of Concrete block building located at 209 Windom Street \$ 4,500.00

**TOTAL: \$ 4,500.00**

Thank You



Kevin Kay



Robbins Consulting & Management, LLC

18025 Oak Street  
Suite B  
Omaha, NE 68130

# Estimate

Date	Estimate #
2/24/2016	5653

Name / Address
City Of Wayne Attn: Betty McGuire City Clerk 306 Pearl Street Wayne, NE 68787

			Project
Description	Qty	Cost	Total
Work to be done at Property address: 209 Windom Street Wayne, NE 68787  Demo Concrete Block Building Removal of all debris to licensed landfill Includes city permits Included page shows proof of insurance Job to tentatively start March 3, 2016 completion no later than May 1, 2016 Price is not to exceed \$35,000.00 Job to be done according to local county codes and ordinances  Member of the Millard Business Association, BBB Honor Roll 4 years running and Mortgage Bankers Association  We look forward to making this project a success, any questions please call Nic Robbins 402-770-3730	1	35,000.00	35,000.00
We look forward to serving you and making this project a success!		<b>Total</b>	\$35,000.00



Customer Signature \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

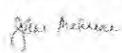
<b>PRODUCER</b> Nebraska Innovative Insurance P.O. Box 5211  Lincoln NE 68505		<b>CONTACT NAME:</b> Jane Mehrens <b>PHONE (A/C, No, Ext):</b> (402) 466-5735 <b>E-MAIL ADDRESS:</b> jane@neinnovativeinsurance.com <b>FAX (A/C, No):</b> (877) 349-6998	
<b>INSURED</b> ROBBINS CONSULTING AND MANAGEMENT LLC 18025 Oak St Ste B  Omaha NE 68130-6100		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : NATIONWIDE MUT INS CO INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	<b>NAIC #</b> 23787

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ACP7254678238	09/08/2015	09/08/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ACP7254678238	09/08/2015	09/08/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 0			ACP7254678238	09/08/2015	09/08/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 PR/COMP OPS AGG \$ 1,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ACP7254678238	09/08/2015	09/08/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Wayne Attn: Betty McGuire P.O. Box 8 Wayne, NE 68787	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# KAY CONTRACTING, INC.

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Kevin Kay\*57655 851 RD\*Wayne, NE. 68787\*Ph 402.375.4583\*Cell 402.833.8315

2/22/2016

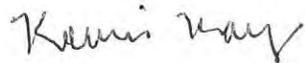
City of Wayne  
Attn: Betty McGuire, City Clerk  
PO Box 8  
Wayne, NE. 68787

**BID:**

- Demolition & Disposal of Trailer located at 821 Valley Drive \$ 2,000.00

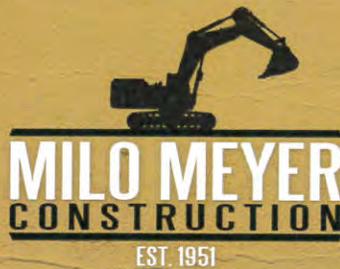
**TOTAL:** \$ 2,000.00

Thank You



Kevin Kay

◀ STEVE MEYER ▶  
CELL: 402-369-0283  
OFFICE: 402-375-3440



◀ MARK MEYER ▶  
CELL: 402-369-0284  
OFFICE: 402-375-3440

1002 INDUSTRIAL RD. WAYNE, NE 68787

**DEMOLITION BID  
TO: THE CITY OF WAYNE  
TRAILER @ 821 VALLEY DRIVE  
2/22/2016**

**Demolition Bid Includes:**

- a.) Remove and dispose of trailer to Jackson landfill
- b.) Cost of containers
- c.) Cost of Landfill fees
- d.) Cleaning lot after removal
- e.) Removal of 2 small wooden structures and disposal

**Total Bid                      \$ 2,550.00**

**Demolition Bid does NOT include:**

- a.) Any asbestos abatement
- b.) Any repair or replacement of underground utilities
- c.) Any seeding or sodding
- d.) Any utility disconnects
- e.) Any capping of gas or sewer lines
- f.) Any bond
- g.) Any razing permit
- h.) Any repair of concrete—NOTE: Drive is already severely cracked

If you have any questions regarding this bid, please contact our office.

Steven B. Meyer, President  
Milo Meyer Construction, Inc.

Robbins Consulting & Management, LLC

18025 Oak Street  
Suite B  
Omaha, NE 68130

# Estimate

Date	Estimate #
2/24/2016	5654

Name / Address
City Of Wayne Attn: Betty McGuire City Clerk 306 Pearl Street Wayne, NE 68787

Project

Description	Qty	Cost	Total
<p>Work to be done at Property address: 821 Valley Drive Wayne, NE 68787</p> <p>Demo of Trailer home and shed Removal of all debris to licensed landfill Includes city permits Included page shows proof of insurance Job to tentatively start March 3, 2016 completion no later than May 1, 2016 Price is not to exceed \$12,500.00 Job to be done according to local county codes and ordinances</p> <p>Member of the Millard Business Association, BBB Honor Roll 4 years running and Mortgage Bankers Association</p> <p>We look forward to making this project a success, any questions please call Nic Robbins 402-770-3730</p>	1	12,500.00	12,500.00
We look forward to serving you and making this project a success!		<b>Total</b>	\$12,500.00



Customer Signature \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Nebraska Innovative Insurance P.O. Box 5211  Lincoln NE 68505	<b>CONTACT NAME:</b> Jane Mehrens <b>PHONE (A/C, No, Ext):</b> (402) 466-5735 <b>E-MAIL ADDRESS:</b> jane@neinnovativeinsurance.com	<b>FAX (A/C, No):</b> (877) 349-6998
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> ROBBINS CONSULTING AND MANAGEMENT LLC 18025 Oak St Ste B  Omaha NE 68130-6100	<b>INSURER A:</b> NATIONWIDE MUT INS CO	<b>NAIC #</b> 23787
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ACP7254678238	09/08/2015	09/08/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			ACP7254678238	09/08/2015	09/08/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 0			ACP7254678238	09/08/2015	09/08/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 PR/COMP OPS AGG \$ 1,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ACP7254678238	09/08/2015	09/08/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Wayne Attn: Betty McGuire P.O. Box 8 Wayne, NE 68787	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  

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# KAY CONTRACTING, INC.

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Kevin Kay\*57655 851 RD\*Wayne, NE. 68787\*Ph 402.375.4583\*Cell 402.833.8315

2/22/2016

City of Wayne  
Attn: Betty McGuire, City Clerk  
PO Box 8  
Wayne, NE. 68787

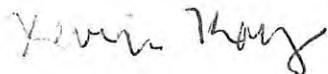
**BID:**

- Demolition & Disposal of House located at 307 S Nebraska Street \$ 6,500.00

**TOTAL:**

**\$ 6,500.00**

Thank You



Kevin Kay

Robbins Consulting & Management, LLC

18025 Oak Street  
Suite B  
Omaha, NE 68130

# Estimate

Date	Estimate #
2/24/2016	5652

Name / Address
City Of Wayne Attn: Betty McGuire City Clerk 306 Pearl Street Wayne, NE 68787

Project

Description	Qty	Cost	Total
Work to be done at Property address: 307 S Nebraska Wayne, NE 68787  Demo house only, Detached garage stays Removal of all debris to licensed landfill Includes city permits Included page shows proof of insurance Job to tentatively start March 3, 2016 completion no later than May 1, 2016 Price is not to exceed \$13,500.00 Job to be done according to local county codes and ordinances  Member of the Millard Business Association, BBB Honor Roll 4 years running and Mortgage Bankers Association  We look forward to making this project a success, any questions please call Nic Robbins 402-770-3730	1	13,500.00	13,500.00
We look forward to serving you and making this project a success!			<b>Total</b> \$13,500.00



Customer Signature \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/23/2016

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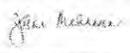
<b>PRODUCER</b> Nebraska Innovative Insurance P.O. Box 5211  Lincoln NE 68505		<b>CONTACT NAME:</b> Jane Mehrens <b>PHONE (A/C No, Ext):</b> (402) 466-5735 <b>E-MAIL ADDRESS:</b> jane@neinnovativeinsurance.com <b>FAX (A/C No):</b> (877) 349-6998	
<b>INSURED</b> ROBBINS CONSULTING AND MANAGEMENT LLC 18025 Oak St Ste B  Omaha NE 68130-6100		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> NATIONWIDE MUT INS CO <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 23787	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Wayne Attn: Betty McGuire P.O. Box 8 Wayne, NE 68787	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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**RESOLUTION NO. 2016-18**

**A RESOLUTION ACCEPTING BID ON THE ASBESTOS REMOVAL ON TWO PROPERTIES LOCATED AT 209 S. WINDOM STREET AND 307 S. NEBRASKA STREET.**

WHEREAS, one bid on the asbestos removal on two properties located 209 S. Windom Street and 307 S. Nebraska Street was received on March 11, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Wayne, Nebraska, that they find and declare that the bid for the asbestos removal on the properties located at 209 S. Windom Street and 307 S. Nebraska Street, as submitted by the following contractor, is the best bid received.

<b>209 S. Windom Street</b>	
<b><u>Bidder</u></b>	<b><u>Amount of Bid</u></b>
New Horizons, LLC 1201 D Street Lincoln, NE 68502	\$4,890.00

<b>307 S. Nebraska Street</b>	
<b><u>Bidder</u></b>	<b><u>Amount of Bid</u></b>
New Horizons, LLC 1201 D Street Lincoln, NE 68502	\$2,600.00

BE IT FURTHER RESOLVED that the bid, as above set forth, filed with the City Clerk in accordance with the terms of the published notice, and attached hereto, be and the same is hereby accepted.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# NEW HORIZONS<sub>LLC</sub>

*"Innovative Environmental Solutions"*

March 11, 2016

Mr. Lowell Johnson  
City Administrator  
City of Wayne  
PO Box 8  
Wayne, Nebraska 68787

Re: **Asbestos Abatement**  
209 Windom Street  
307 South Nebraska Street  
Wayne, Nebraska 68787

Dear Mr. Johnson,

New Horizons Enterprises, LLC (New Horizons), a certified Woman-Owned Business, is pleased to submit the following bid for asbestos abatement at the above-mentioned properties. This proposal is based on an asbestos inspection report for 209 Windom Street completed by CDS Inspections & Beyond on February 16, 2016 and an asbestos survey for 307 South Nebraska Street completed by Environmental Services, Inc on December 30, 2015. A third party visual clearance is included for each property.

New Horizons will complete the removal of the asbestos-containing materials under a Nebraska accredited license.

## **PROCEDURE**

**Staging of Supplies:** Supplies will be staged in a neat and orderly manner.

**Transportation and Disposal:** All asbestos materials removed from the site will be bagged or wrapped and properly labeled prior to being placed into a sealed disposal bin for transport to an authorized disposal site.

**Employee Protection:** For this project, workers will utilize half-face HEPA/APR protection. Additionally, all personnel on site will be required to wear proper protective clothing, including hooded Tyvek<sup>®</sup> suits, gloves, and boots.

**Worker Protection Personal Air Monitoring:** Personal air sampling is conducted during renovation or abatement projects to determine an employee's exposure (outside any respirator) to airborne fibers. Representative, daily personal monitoring during abatement projects is required by the OSHA Asbestos Standard at Title 29 *Code of Federal Regulations* (29 CFR) 1926.1101.

**SCHEDULE**

New Horizons will commence work following a signed Notice to Proceed. A notification and permit are required by the State of Nebraska Department of Health and Human Services. It is expected that the project will be substantially completed in four working days.

**EXCLUSIONS**

The following are specifically excluded from this project:

- Any work outside the Scope of Work as defined herein
- Removal of any hazardous material, whether contaminated with asbestos or not
- Replacement of fixtures moved to access asbestos
- Replacement of any asbestos materials removed
- Disposal of any non-asbestos materials removed to access asbestos materials
- Adherence to Specifications or Procedures submitted to New Horizons after proposal submission
- Costs or conditions caused by delays by others beyond New Horizons' control
- Payment or Performance Bonds
- Prevailing Wages/Davis Bacon Wages

**OWNER/AGENT RESPONSIBILITIES**

The Owner or his designated agent is responsible for providing to New Horizons the following:

- Staging areas for equipment and dumpsters, if needed
- Reasonable access to the work area
- Parking for the work force
- Access to water and electricity

**FEES**

**209 Windom Street**

<b>Abatement</b>	<b>\$4,200.00</b>
<b>3<sup>rd</sup> Party Visual Clearance</b>	<b>\$690.00</b>
<b>Total</b>	<b>\$4,890.00</b>

This fee includes 120 square feet (SF) of non-asbestos floor tile with asbestos mastic and 480 SF of roofing tar.

**307 South Nebraska Street**

<b>Abatement</b>	<b>\$2,000.00</b>
<b>3<sup>rd</sup> Party Visual Clearance</b>	<b>\$600.00</b>
<b>Total</b>	<b>\$2,600.00</b>

This fee includes 128 SF of floor tile and mastic under three layers of non-asbestos floor tile and mastic.

<b>Project Total</b>	<b>\$7,490.00</b>
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**TERMS OF PAYMENT**

Payment will be progressive, net 30 days. The client will pay 1.5% per month interest penalty for any part of the month and for any amount for which the payment becomes past due.

Mr. Johnson  
March 11, 2016  
Page 3 of 3

Thank you for this opportunity to submit our proposal on this project. If you have any questions or require any additional information, please do not hesitate to contact us at (402) 261-8130. New Horizons will proceed with this work upon your written authorization.

Sincerely,



Heather Piersol  
Project Manager  
New Horizons Enterprises, LLC

**ACCEPTANCE:** The above proposal, including Scope of Work, Procedures, and Terms and Conditions is hereby accepted. **New Horizons Enterprises, LLC** is authorized to proceed with the work as specified.

Accepted by:

---

Name

Title

---

Company

Date

**RESOLUTION NO. 2016-19**

**A RESOLUTION ACCEPTING AND AUTHORIZING THE EXECUTION OF A SERVICE/CONSULTANT AGREEMENT WITH NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT (NNEDD) FOR THE GENERAL ADMINISTRATION OF THE HOUSING MANAGEMENT PORTION OF THE COMPREHENSIVE INVESTMENT AND STABILIZATION GRANT (13-CIS-006).**

WHEREAS, the City of Wayne wishes to enter into a Service/Consultant Agreement with NNEDD for the general administration of the Housing Management portion of the Comprehensive Investment and Stabilization Grant; and

WHEREAS, the City of Wayne agrees to compensate NNEDD a sum of not to exceed \$10,500 to complete the General Administration Scope of Work for the Housing Management portion of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Wayne, Nebraska, that the City enter into a Service/Consultant Agreement with NNEDD for the general administration of the Housing Management portion of the Comprehensive Investment and Stabilization Grant, that the terms and conditions, as contained in the Agreement with NNEDD, are hereby approved, and that the Mayor is hereby authorized to execute said Agreement.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

THE CITY OF WAYNE, NEBRASKA,

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT  
SERVICE/CONSULTANT AGREEMENT  
FOR HOUSING MANAGEMENT**

THIS AGREEMENT made and entered into by and between the City of Wayne, Nebraska, hereinafter referred to as the City and the Northeast Nebraska Economic Development District, hereinafter referred to as the Consultant.

WITNESSES THAT:

WHEREAS, the City and the Consultant are desirous of entering into a contract to formalize their relationship, and

WHEREAS, pursuant to Title I of the Housing and Community Development Act of 1974, as amended through 1981, the State of Nebraska Department of Economic Development (DED) is authorized by the federal Department of Housing and Urban Development (HUD) to provide Community Development Block Grant Program funds (hereinafter referred to as CDBG funds) to units of local government selected to undertake and carry out certain programs and projects under the Nebraska State Community Development Block Grant Program in compliance with all applicable local, state and federal laws, regulations and policies, and

WHEREAS, the City has been notified of CDBG funds reservation as a result of CDBG application 14-CIS-006 for the purposes set forth herein, and

WHEREAS, the Scope of Work included in this contract is authorized as part of the City's approved CDBG program, and

WHEREAS, it would be beneficial to the City to utilize the Consultant as an independent entity to accomplish the Scope of Work set forth herein and such endeavor would tend to best accomplish the objectives of the local CDBG program.

NOW, THEREFORE, in consideration of the mutual promises, covenants and provisions contained herein and the mutual benefits to be derived therefrom, the parties hereto agree as follows:

**1. Services to be provided by the Parties**

- a. The Consultant shall complete in a satisfactory and proper manner as determined by the City the work activities described in the Scope of Work (Attachment #1 to the contract).
- b. The City will provide such assistance and guidance as may be required to support the objectives set forth in the Scope of Work and will provide compensation for services as set forth in Section 3 below.

**2. Time of Performance**

The effective date of this contract shall be the notice of release of funds date as received by NDED. The termination date of the contract shall be upon receipt of the final performance monitoring review/clearance letter.

**3. Consideration**

The City shall reimburse the Consultant for all allowable expenses agreed upon by the parties to complete the Scope of Work. In no event shall the total amount reimbursed by the City exceed the sum of \$10,500.00 dollars. Reimbursement under this contract shall be based on monthly billings, supported by appropriate documentation. It is expressly understood that claims for reimbursement shall not be submitted in excess of actual, immediate cash requirements necessary to carry out the purposes of this agreement. It is expressly understood that administration of the housing program will be for a maximum amount of \$10,500.00 of CDBG Housing Program Activities. Included in the \$10,500 is a \$1,500 fee per unit for lead based paint testing (\$750 for lead inspection; \$500 for risk assessment; and \$250 for clearance testing. See scope of

work for complete breakdown of services.) If additional clearance inspections are needed due to failed clearance an additional fee of \$250 will be assessed for each inspection needed to achieve clearance for the project.

Once Housing Program Activities exceed the grant requirements per Section E and F of Recitals of the grant contract, additional fees shall be negotiated for the additional basic services needed. The additional services shall be provided as authorized by the City with compensation as a negotiated fee determined at the time of authorization.

It is also understood that this contract is funded in whole or in part with CDBG funds through the State of Nebraska Community Development Block Grant Program as administered by DED and is subject to those regulations and restrictions normally associated with federally funded programs and any other requirements that the state may prescribe.

**4. Records**

The Consultant agrees to maintain such records and follow such procedures as outlined in the grant contract. In general such records will include information pertaining to the contract, obligations and unobligated balances, assets and liabilities, outlays, equal opportunity, labor standards (as appropriate), and performance.

All such records and all other records pertinent to this contract and work undertaken under this contract shall be retained by the Consultant as outlined in the grant contract.

The City, DED and duly authorized officials of the state and federal government shall have full access and the right to examine any pertinent documents, papers, records and books of the Consultant involving transactions to this local program and contract.

**5. Relationship**

The relationship of the Consultant to the City shall be that of an independent Consultant rendering professional services. The consultant shall have no authority to execute contracts or to make commitments on behalf of the City and nothing contained herein shall be deemed to create the relationship of employer and employee or principal and agent between the City and the Consultant.

**6. Suspension, Termination and Close Out**

If the Consultant fails to comply with the terms and conditions of this contract the City may pursue such remedies as are legally available including, but not limited to the suspension or termination of this contract in the manner specified herein:

**a. Suspension.** If the Consultant fails to comply with the terms and conditions of this contract, or whenever the Consultant is unable to substantiate full compliance with the provisions of this contract, the City may suspend the contract pending corrective actions or investigate effective not less than 7 days following written notification to the Consultant or its authorized representative. The suspension will remain in full force and effect until the Consultant has taken corrective action to the satisfaction of the City and is able to substantiate its full compliance with these terms and conditions of this contract. No obligations incurred by the Consultant or its authorized representatives during the period of suspension will be allowable under the contract except;

1). Reasonable, proper and otherwise allowable costs which the Consultant could not avoid during the period of suspension.

2). If upon investigation, the Consultant is able to substantiate complete compliance with the terms and conditions of this contract, otherwise allowable costs incurred during the period of suspension will be allowed.

3). In the event all or any portion of work prepared or partially prepared by the Consultant be suspended, abandoned, or otherwise terminated the City shall pay the Consultant for work performed to the satisfaction of the City, in accordance with the percentage of the work completed.

**b. Termination for Cause.** If the Consultant fails to comply with the terms and conditions of this contract and any of the following conditions exist:

1). The lack of compliance with the provisions of this contract are of such scope and nature that the City deems continuation of the contract to be substantially detrimental to the interests of the City.

2). The consultant has failed to take satisfactory action as directed by the City or its authorized representative within the time specified by same.

3). The consultant has failed within the time specified by the City or its authorized representative to satisfactorily substantiate its compliance with the terms and conditions of this contract; then, the City may terminate this contract in whole or in part, and thereupon shall notify the Consultant of the termination, the reasons therefore, and the effective date provided such effective date shall not be prior to notification of the Consultant. After this effective date, no charges incurred under any terminated portions are allowable.

**c. Termination for Other Grounds.** This contract may also be terminated in whole or in part:

1). By the City, with the consent of the Consultant, or by the Consultant with the consent of the City, in which case the two parties shall devise by mutual agreement, the conditions of termination in part, that portion to be terminated.

2). If the funds allocated by the City via this contract are from anticipated sources of revenue, and if the anticipated sources of revenue do not become available for use in purchasing said services.

3). In the event the City fails to pay the Consultant promptly or within 60 days after invoices are rendered, the City agrees that the Consultant shall have the right to consider said default a breach of this agreement and the duties of the Consultant under this agreement terminated. In such an event, the City shall then promptly pay the Consultant for all services performed and all allowable expenses incurred.

4). The City may terminate this contract at any time giving at least 10 days notice in writing to the Consultant. If the contract is terminated for convenience of the City as provided herein, the Consultant will be paid for time provided and expenses incurred up to the termination date.

## 7. **Changes, Amendments, Modifications**

The City may, from time to time, require changes or modifications in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of compensation therefore, which are mutually agree upon by the City and the Consultant shall be incorporated in written amendments to this contract.

## 8. **Personnel**

The Consultant represents that he/she has, or will secure at his/her own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees or have any contractual relationship to the City.

All services required hereunder will be performed by the Consultant or under his supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

None of the work or services covered by this contract shall be subcontracted without prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this contract.

**9. Assignability**

The Consultant shall not assign any interest on this contract, and shall not transfer any interest on this contract (whether by assignment or notation), without prior written consent of the City thereto; provided, however, that claims for money by the Consultant from the City under this contract may be assigned to a bank, trust company, or other financial institutions without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

**10. Reports and Information**

The Consultant, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this contract.

**11. Findings Confidential**

All of the reports, information, data, etc., prepared or assembled by the Consultant under this contract are confidential and the Consultant agrees that they shall not be made available to any individual or organization without prior written approval of the City.

**12. Copyright**

No reports, maps, or other documents produced in whole or in part under this contract shall be subject of an application for copyright by or on behalf of the Consultant.

**13. Compliance With Local Laws**

The Consultant shall comply with all applicable laws, ordinances and codes of the state and local governments and the Consultant shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this contract and from failure to comply with any condition or term of this contract.

**14. Executive Order 11246, As Amended <http://www.dol.gov/ofccp/regs/statutes/eo11246.htm>**

**15. Title VI of the Civil Rights Act of 1964**

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**16. Section 109 of the Housing and Community Development Act of 1974**

No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied benefits of or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

**17. Section 3 Compliance in the Provision of Training, Employment and Business Opportunities**

a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.

- b. The parties to this contract will comply with the provision of said Section 3. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these provisions.
- c. The Consultant will send to each labor organization or representative or workers with which he/she has collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative or his/her commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- d. The Consultant will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or receipt of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. The Consultant will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its consultants and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

**18. Age Discrimination Act of 1975, As Amended (42 U.S.C. 6161, et.seq.)**

The law provides that no person will be excluded from participation, denied program benefits or subjected to discrimination on the basis of age under any program or activity receiving federal funding assistance.

**19. Section 504 of the Rehabilitation Act of 1973, As Amended (29 U.S.C. 794)**

The law provides that no otherwise qualified individual will, solely by reason of his other handicap, be excluded from participation (including employment), denied program benefits or subjected to discrimination under any program or activity receiving federal assistance funds.

**20. Executive Order 11246, As Amended**

This Order applies to all federally assisted construction contracts and subcontracts. The Consultant and subcontractors, if any, will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Consultant and subcontractors, if any, will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin.

**21. Verification of Work Eligibility Status for New Employees.**

The Consultant is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. In this context, "new employees" means employees hired on or after the effective date of this contract. A "federal immigration verification system" means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

This contractual obligation to verify work eligibility status for new employees physically performing services within the State of Nebraska also applies to any and all subcontractors utilized by the Consultant in performing this contract. The Consultant will be responsible to the Department for enforcing this requirement with Consultant's subcontractors.

A failure by the Consultant to adhere to these requirements is violative of the statutory requirements in Neb. Rev. Stat. §4-114 and as such will be deemed a substantial breach of this contract which could result in the Department declaring Consultant to be in default on the contract.

**22. Verification of Lawful Presence for Public Benefits Eligibility (as required of applicants benefited by this contract).**

The Department of Economic Development is prohibited by state law (Neb. Rev. Stat. §4-108) from providing public benefits to a person not lawfully present in the United States.

Public benefits are statutorily defined broadly (see Neb. Rev. Stat. §4-109), with some exemptions from the verification of lawful presence requirement set forth in Neb. Rev. Stat. §4-110. For the purposes of this contract, the Department has determined the Consultant is, in the performance of Consultant's contractual duties, providing public benefits to individuals or households under the statutory definition of public benefits.

Consequently, pursuant to this contract and Neb. Rev. Stat. §§4-108 through 4-114, the Consultant shall have each applicant for public benefits under this contract complete the United States Citizenship Attestation Form, available on the State of Nebraska Department of Administrative Services website at [www.das.state.ne.us](http://www.das.state.ne.us). The attestation form is also reproduced on a following page of this contract.

Such form serves as the applicant's attestation that he or she is a U.S. citizen or a qualified alien under the federal Immigration and Nationality Act, 8 U.S.C. 1101 et seq. (as such federal statute existed on January 1, 2009, or as it may be subsequently amended). If the applicant attests they are a qualified alien, Consultant shall verify the applicant's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

Consultant shall:

- a. retain the attestation form, and retain any additional verification documentation required because the applicant attested they were a qualified alien.
- b. provide such attestation form and other documentation (or copies thereof) to the Department of Economic Development upon the request of such Department.
- c. maintain aggregate records for the duration of the contract showing: (a) the number of applicants for public benefits under this contract; and, (b) the number of applicants rejected pursuant to the lawful presence requirement (which is the subject matter of the procedural, attestation, and verification requirements set forth in the Nebraska statutes and contractual provisions above).
- d. provide a summary report to the Department of Economic Development, no later than December 31<sup>st</sup> each calendar year, reflecting data for such calendar year (or portion of such year when there is not a full, calendar year of activity under this contract), so as to allow the Department to fulfill its annual reporting obligation to the Nebraska Legislature concerning these "lawful presence" requirements. The Department's annual report to the Nebraska Legislature is due January 31<sup>st</sup> each year.

**23. Conflict of Interest (24CFR570.489 & 2CFR200.318)**

No officer, employee or agent of the Consultant who will participate in the selection, the award, or the administration of this grant may obtain a personal or financial interest or benefit from the activity or have an

interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. It is further required that this stipulation be included in all subcontracts to this contract. Upon written request, exception may be granted upon a case by case basis when it is determined that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project. These exceptions are granted by DED.

**24. Audits and Inspections**

The City, DED, the State Auditor and HUD or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of the CDBG project and this contract, by whatever legal and reasonable means are deemed expedient by the City, DED, the State Auditor and HUD.

**25. Hold Harmless**

The Consultant agrees to indemnify and hold harmless the City, its appointed and elective officers and employees, from and against all loss and expense, including attorney's fees and costs by reason of any and all claims and demands upon the City, its elected or appointed officers and employees from damages sustained by any person or persons, arising out of or in consequence of the Consultant's and its agents' negligent performance of work associated with this agreement. The Consultant shall not be liable for property and bodily injury as may result from the negligence of any construction contractor or construction subcontractor.

This agreement contains all terms and conditions agreed to by the City and the Consultant. The attachments to this agreement are identified as follows:

Attachment #1, Scope of Work, consisting of one page.

Attachment #2, United States Citizenship Attestation Form, consisting of one page.

WITNESS WHEREOF, the City and the Consultant have executed this contract agreement as of the date and year last written below.

**CITY OF WAYNE, NEBRASKA**

BY \_\_\_\_\_

TITLE Mayor

DATE \_\_\_\_\_

**NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT**

BY  \_\_\_\_\_

TITLE Executive Director

DATE 3/7/16

## ATTACHMENT 1

### SCOPE OF WORK

#### THE CONTRACTOR WILL AS FOLLOWS:

1. Provide housing administrative services for CDBG housing rehabilitation program.
2. Serve as the representative between homeowners, building contractors and the City for rehabilitation projects.
3. Assist program applicants in application completion.
4. Maintain housing rehabilitation project files.
5. Conduct preliminary inspections of eligible homes in Wayne.
6. Prepare all work write-ups and bid specifications.
7. Perform regular construction monitoring inspections.
8. Verify work completed and arrange progress payments to contractors.
9. Perform final inspections and certify completion of work.
10. Provide lead based paint services to include the following:

#### Lead Inspection:

- Travel to and from job location
- Complete residential questionnaire and collect information regarding the unit
- Schematic overview of the unit and photo documentation
- Perform testing utilizing SRF and prepare report
- Perform lead wipe and soil tests
- Prepare samples and file documentation

#### Risk Assessment:

- Identify lead hazards and potential lead hazards upon review of the XFR report and sample reports
- Prepare documentation of observations, hazard control solutions, cost estimates, recommendations, reevaluation, and monitoring schedule

#### Clearance Testing:

- Travel to and from job location
- Visual inspection of the unit in conjunction with lead wipe and soil tests
- Review sample results and prepare clearance documentation for the client, contractor, and client file

11. Provide progress reports to the City of Wayne and Housing Rehabilitation Board.
12. Attend meetings of City as required.
13. Keep current on CDBG housing rehabilitation guidelines.
14. Consultant will utilize their Board of Directors as the housing committee to make recommendations to the City Council on all rehabilitation clients.

ATTACHMENT 2

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME

\_\_\_\_\_

(first, middle, last)

SIGNATURE

\_\_\_\_\_

DATE

\_\_\_\_\_

**RESOLUTION NO. 2016-20**

**A RESOLUTION ACCEPTING PROPOSAL OF ALMQUIST, MALTZAHM, GALLOWAY & LUTH, PC, FOR CITY AUDITING SERVICES FROM 2016 THROUGH 2020.**

BE IT RESOLVED, by the Mayor and Council of the City of Wayne, Nebraska, that they find and declare that the proposal for the auditing services, as submitted by the following company, is the best proposal received.

<u>Proposal</u>	<u>Price</u>
Almquist, Maltzahn, Galloway & Luth, PC. Grand Island, Nebraska	2016 - \$21,650 + \$2,500/single audit 2017 - \$22,150 + \$2,600/single audit 2018 - \$22,650 + \$2,700/single audit 2019 - \$23,150 + \$2,800/single audit 2020 - \$23,650 + \$2,900/single audit

BE IT FURTHER RESOLVED, that the proposal, as set forth, filed with the City Clerk in accordance with the terms calling for the proposals for the furnishing of said services by the City of Wayne, Nebraska, be and the same is hereby accepted.

BE IT FURTHER RESOLVED, that the Mayor be, and he is hereby instructed and authorized to enter into a contract on behalf of the City of Wayne, Nebraska, with the company for said services as is necessary.

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2016.

CITY OF WAYNE, NEBRASKA

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# #8 - PRICE

## ALMQUIST, MALTZAHN, GALLOWAY & LUTH, P.C.

### CERTIFICATION OF AUTHORITY OF SIGNATORY

Marcy J. Luth, CPA, signatory of this proposal, is entitled to represent Almqvist, Maltzahn, Galloway & Luth, P.C., and is authorized to submit this proposal and cost data and to sign a contract with the City of Wayne.

### MAXIMUM FEE, INCLUDING OUT-OF-POCKET EXPENSES

Our maximum fee, including out-of-pocket expenses, for the work as described in this proposal to provide professional services for the fiscal years ending September 30, 2016, 2017, 2018, 2019 and 2020 will be:

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Audit the City's financial statements as of and for the years ending September 30, Single Audit, in accordance with OMB Circular A-133, if necessary	\$ 21,650	\$ 22,150	\$ 22,650	\$ 23,150	\$ 23,650
Total	<u>\$ 24,150</u>	<u>\$ 24,750</u>	<u>\$ 25,350</u>	<u>\$ 25,950</u>	<u>\$ 26,550</u>

These fees are fixed, complete, and inclusive. This engagement does not include any services not specifically included in this proposal. Occasional technical advice and other services will be billed separately at our regular hourly rates as listed below, based on 15-minute increments. Telephone calls or responses to e-mails requiring less than 15 minutes will not be billed. We will advise you in advance of any estimated fees before commencing any extensive services.

### HOURLY RATE BY STAFF CLASSIFICATION

Senior Accountants	\$ 85/hour
Supervisor	\$107.50/hour
Manager	\$130/hour
Shareholders	\$140-170/hour

### FREQUENCY AND TIME OF BILLING PROCESS

Billings for our services will be rendered approximately every four weeks, and payment is due within 30 days of the invoice date.





# #8 – PRICE, CONTINUED

## COST SCHEDULE

	<u>Number of Hours</u>	<u>Average Rate/Hour</u>	<u>Total</u>
Planning	20	\$115	\$ 2,300
Fieldwork	110	122.50	13,475
Review	10	155	1,550
Report Writing	15	155	2,325
Presentation to Board	5	155	775
Staff time subtotal			<u>20,425</u>
Travel Expenses			
Lodging			525
Mileage			500
Meals			200
Expense subtotal			<u>1,225</u>
<b>TOTAL</b>			<b><u>\$21,650</u></b>

## HOURLY RATE BY STAFF CLASSIFICATION TIMES ANTICIPATED HOURS

<u>Classification</u>	<u>Number of Hours</u>	<u>Average Rate/Hour</u>	<u>Total</u>
Senior Accountant	40	\$ 85	\$ 3,400
Supervisor	20	107.50	2,150
Manager	25	130	3,250
Shareholder	75	155	11,625
			<u>\$20,425</u>

The foregoing proposal fully describes the services we will provide upon acceptance of our engagement.

## ALMQUIST, MALTZAHN, GALLOWAY & LUTH, P.C.



\_\_\_\_\_  
Marcy J. Luth, CPA

2-12-16

\_\_\_\_\_  
Date

ml/se/pro





This is what the new truck will look like.





Search for a part...

☰ Menu

## Boss 9.2' XT Power V Plow (RT3 - SH2)



Part Number: BV9.2XT

Qty:

List Price: ~~\$6,734.94~~

\$ 5,850 *Wayne*



*Central Parts Warehouse has agreed to honor MAPP pricing policies that only allow us to publish List Price. For your CPW cost - please call, or click "Chat" to speak with a representative regarding your cost.*

G+1 0

Like Share 2 people like this. [Sign Up](#) to see what your friends like.



Steffen Truck Equipment, Inc.  
623 West 7<sup>th</sup> Street  
Sioux City, IA 51103  
Phone: 712-279-8080 Fax: 712-279-8070

February 12, 2016

City of Wayne  
306 N Pearl  
Wayne, NE 68787

Dear Lowell,

Steffen Truck & Equipment proposes to supply to you the equipment you requested as follows:

One (1) Boss 9'2" V-plow, model power V-XT snowplow.

- 38" on ends and 30" at center, blade at straight position is 110", v-position is 99" and scoop position is 92".
- Blade thickness is 11 gauge steel, cutting edge is 1/2" x 6" high performance with built-in curb guards.
- Smart hitch 11 is the fastest, simplest attachment on the market, plus smart light II halogen infrared bulbs.
- Smart II hand held controls are versatile along with high performance hydraulics.
- Smart lock cylinders lock securely in the straight position while back dragging.
- Mounted complete on a suitable chassis with recommended GAWR front axle.

TOTAL **\$5,850.00**

Thank you for your inquiry. If you have any questions, please feel free to give me a call.

Sincerely,

Doug Kovama

DK/jc8567

Quote valid for 30 days

*Bid from Sioux City Iowa for new V-Plow*