

Wayne Public Library Board of Trustees
Tuesday, March 1, 2016 / 5 p.m., Conference Room

AGENDA

CALL TO ORDER 5:08 by Lipp

ROLL CALL: Dennis Lipp, Chris Costa, Lauran Lofgren, Marilyn Quance

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES Motion to approve- Costa, 2nd Quance Passed

FINANCIAL REPORT – January and February report Motion to approve- Quance 2nd Costa Passed

DIRECTOR'S REPORT

- Statistics
- Activities - January
 - Work continued on volunteer handbook, annual report to the state, procedure handbook, adult nonfiction weeding
 - LKL attended department head staff retreat
 - LKL participated on TRLS nominating committee conference calls
 - LKL prepped Wayne Library Foundation annual meeting / attended meeting
 - LKL and RMcLean met with George Phelps and Diann Ballard regarding SCORE and REAP organizations free and low-cost offerings to the public
 - WLF received memorials for Ken Daugherty and Elinor Jensen
 - JOsnes began winter sessions of Mother Goose and story time. During month of January she offered both Saturday morning and Thursday evening sessions to see which time worked best for parents. Thursday nights won by a slim margin.
- Activities – February
 - 2014-2015 annual statistical report to the Nebraska Library Commission was completed and submitted
 - LKL and JOsnes each attended a session of Dr. Laura Dendinger's "Business Communications," as the students prepare to adopt specific library needs
 - Heavy snow had us closed for a day and a half
 - Library celebrated both Chinese New Year's and Mardi Gras with snacks and crafts
 - Two new volunteers started.
 - LKL visited Norfolk Public Library to see how they use the email option in SIRSI
 - The new catalog interface Enterprise went live for the public on February 15.
 - LKL participated in 3 Sure Sailing webinars discussing various Sirsi products used by the consortium

- In cooperation with the Senior Center, the library hosted two classes on Quickbooks, offered to area entrepreneurs by SCORE and REAP.
- The library sponsored a travelogue on Israel, presented at the Senior Center and given by Linda Christensen and John Brown. Upcoming programs offered to the public in conjunction with the noon meal at the Senior Center include a series on little known women in history (March – Women's History Month) and travelogue presentation on Greece (April as part of National Library Week).
- JOsnes gave a program at Headstart
- JOsnes visited Wayne Elementary School as the Cat in the Hat for Read Across America (Dr. Seuss), visiting 21 classrooms. The Cat in the Hat is scheduled for additional appearances around town in early March.

OLD BUSINESS

- 2015-2016 budget Motion made- Lipp 2nd- Costa. Motion passed
- Discussion on Technology Plan Suggestion brought up to develop some self-help sheets to be for public on computer concerns and other help sheets for staff on processing and duties. Lofgren would look into this.

NEW BUSINESS

- Set time for spring staff in-service Crista made motion for April 29 with closing library from 4-8, 2nd by Lipp, Motion passed.
- Quance made motion to get funds from trust and agency funds to replace 6 staff chairs (about 20 years old) Costa 2nd. Motion passed

ADJOURN 5:41PM