

Wayne Public Library Board of Trustees
Tuesday, November 1, 2016 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER 5:02 by Ankey

ROLL CALL : Lipp, Ankeny, Imdieke, Costa, Quance, Lofgren

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room. The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: Motion made to accept by Lipp, 2nd by Imdieke. Passed

FINANCIAL REPORT: LKL made note that percentage of reduction in budget (20%) seemed to be reflected in circulation reduced by 18% and patron count reduced by 17%. Imdieke made motion to accept, Costa 2nd. Passed

DIRECTOR'S REPORT

- Statistics
- Activities
 - JOsnes continued Story times through the month, including a special Ninja story hour with local karate students doing a demonstration
 - RMcLean has been working with a group from the senior center on Tuesdays during October with a program called "My Life Story." Using a book in our collection called "To Our Children's Children: Preserving Family Histories for Generations to Come," participants have started to record their own life story to hand down. She repeated the programs at Brookdale. This program will continue monthly for a while, depending on the interest of the participants.
 - Our SIRSI library software was updated, requiring a reload of the program on all work machines. Brian Kesting assisted with that.
 - All staff members have taken/will take a CPR certification class.
 - The library hosted a pumpkin decorating contest. While we had fewer entries than last year, participants had fun and the pumpkins added to the decorations in the library.
 - The final Treasure in the Trunk parking lot sale was held. Interest stayed pretty steady throughout the 2016 season so we will probably continue it next year, making sure the same staff member isn't working all of them (RMcLean did a great job!).
 - LKL attended a meeting of the Wayne Library Foundation and assisted in the reworking of the Bylaws and drafting of an investment policy.
 - LKL, RMcLean, and JOsnes attended the 2016 Nebraska Library Association fall conference in Omaha. There were several good breakout sessions, and two incredible keynote addresses. I was surprised (amazed) to receive the 2016 NLA PLTS Excalibur Award as this year's Outstanding Public Librarian.
 - City staff moved 60 boxes of books to the auditorium for next year's FOL book sale.

- Two of the AWE computers have been having problems and are being returned to the company for repair/replacement one at a time. All of this is under warranty.
- The majority of the lights in the library have been replaced with LED bulbs.
- We have placed the order for BrainHQ and are working to get it active on our catalog page. We are also developing press releases to start informing the public, and hope to visit groups in town to demonstrate the software. (Should be available by Dec1.)

OLD BUSINESS

- Policy and procedure for long overdue accounts. Several revisions were suggested to the letter. Code language needs to be approved by the council. If OK'ed will start sending out to patrons with overdue. Quance proposed motion with suggested revisions, 2nd by Lipp. Motion carried.

NEW BUSINESS

- January meeting date – change to second Tues so Lowell can meet with us (January 10 instead of January 3) Costa made motion to accept, 2nd by Lipp. Motion carried

ADJOURN: Motion made by Lipp 2nd by Imdieke. Adjourned at 5:50 pm.

Pen set was awarded to Lipp for past years of service.