

**MINUTES
CITY COUNCIL MEETING
May 18, 2010**

The Wayne City Council met in regular session at City Hall on Tuesday, May 18, 2010, at 5:30 o'clock P.M. Mayor Lois Shelton called the meeting to order with the following in attendance: Councilmembers Jim Van Delden, Jon Haase, Dale Alexander, Doug Sturm, Kaki Ley, and Ken Chamberlain; City Attorney Mike Pieper; City Administrator Lowell Johnson; and City Clerk Betty McGuire. Absent: Councilmembers Brian Frevert and Kathy Berry.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on May 6, 2010, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Councilmember Sturm made a motion and seconded by Councilmember Haase, whereas the Clerk has prepared copies of the Minutes of the meeting of May 4, 2010, and that each Councilmember has had an opportunity to read and study the same, and that the reading of the Minutes be waived and declared approved.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved, as corrected.

The following claims were presented to Council for their approval:

VARIOUS FUNDS: ALMETEK INDUSTRIES, SU, 1808.25; AMERITAS, RE, 2146.19; APPEARA, SE, 95.24; BAKER & TAYLOR BOOKS, SU, 811.81; BANK FIRST, FE, 210.00; BARONE SECURITY SYSTEMS, SE, 680.04; CITY EMPLOYEE, RE, 9.60; BIG T ENTERPRISES, SU, 95.95; CITY OF WAYNE, RE, 750.00; CITY OF WAYNE, RE, 20.00; CITY EMPLOYEE, RE, 185.59; CITY EMPLOYEE, RE, 129.45; CITY OF WAYNE, PY, 56525.31; CITY OF WAYNE, RE, 2521.14; CHARTWELLS, SE, 5361.05; COMMUNITY HEALTH, RE, 4.00; CULLIGAN, SE, 42.25; DAVE'S DRY CLEANING, SE, 135.00; DOESCHER APPLIANCE, SU, 400.00; CITY

EMPLOYEE, RE, 102.68; ED M FELD EQUIPMENT, SU, 182.20; EISCHEID ARTIFICIAL RAIN, SE, 288.48; FBINAA-NE CHAPTER, FE, 40.00; FLOOR MAINTENANCE, SU, 278.54; FREDRICKSON OIL, SE, 52.00; GANA TRUCKING & EXCAVATING, SE, 56483.05; GERHOLD CONCRETE, SU, 150.80; GILL HAULING, SE, 2935.40; GREAT PLAINS ONE-CALL, SE, 95.77; HARTINGTON SHOPPER, SE, 56.00; CITY EMPLOYEE, RE, 134.15; HEIMAN INC, SU, 252.25; ICMA, RE, 5638.50; IRS, TX, 18246.81; JASON CAROLLO, SE, 140.00; JEFF ELLIS, SE, 222.00; JOHN'S WELDING AND TOOL, SE, 31.63; LIQUID ENGINEERING, SE, 3239.50; MICROFILM IMAGING SYSTEMS, SE, 1507.46; MIDWEST LABORATORIES, SE, 338.35; MOONLIGHT TOWING, SE, 225.00; NE DEPT OF REVENUE, TX, 2707.47; NPPD, SE, 173074.17; NIAGARA CONSERVATION CORP, SU, 2105.79; NMC, INC, SE, 15190.78; NORFOLK DAILY NEWS, SE, 137.73; N.E.NEB AMERICAN RED CROSS, RE, 59.24; NNPPD, SE, 10698.54; OTTE CONSTRUCTION, SE, 12795.00; PAMIDA, SU, 139.97; PEPSI-COLA, SU, 312.70; PRESTO X COMPANY, SE, 77.20; QWEST, SE, 1311.87; ROBERTSON IMPLEMENT, SU, 256.65; S & S WILLERS, SU, 192.80; SHAWN STORY, SE, 25.00; SPARKLING KLEAN, SE, 1418.00; SPARKLING KLEAN, SU, 371.18; STALP GRAVEL, SU, 1528.87; STATE NATIONAL BANK, SE, 94.15; CITY EMPLOYEE, RE, 133.17; TOM'S BODY & PAINT SHOP, SE, 77.96; UNITED WAY, RE, 32.32; VAN DIEST SUPPLY, SU, 1883.20; WAED, RE, 5270.66; WAYNE CO SHERIFF, SE, 20.32; WAYNE GRAIN & FEED, SE, 124.00; WAYNE GREENHOUSE, SU, 23.96; WAYNE HERALD, SE, 2708.14; WAYNE STATE COLLEGE, RE, 300.00; WBDA, RE, 1000.00; WEST PAYMENT CENTER, SU, 176.50; WAPA, SE, 30974.84; ADVANCED CARPET CLEANING, SE, 290.00; AMOT CONTROLS, SU, 452.92; AQUA-CHEM, INC., SU, 136.08; AXELS AND GEARS, SU, 81.12; CITY EMPLOYEE, RE, 525.80; CITY EMPLOYEE, RE, 98.10; CITY EMPLOYEE, RE, 262.49; CARHART LUMBER COMPANY, SU, 1385.41; CITY OF NORFOLK, SE, 253.70; CITY OF WAYNE, RE, 350.00; CITY OF WAYNE, RE, 150.00; CLAUSSEN & SONS IRRIG., SE, 733.79; COUNTRY NURSERY, SU, 64.00; COVENTRY, SE, 18058.10; DE LAGE LANDEN FINANCIAL, SE, 394.00; ECHO GROUP, SU, 664.98; FASTENAL CO, SU, 25.97; FREDRICKSON OIL, SU, 42.04; GERHOLD CONCRETE, SU, 1020.00; CITY EMPLOYEE, RE, 136.41; HAWKINS, SU, 1258.70; HEIMAN INC, SU, 264.60; HEWLETT-PACKARD, SU, 599.00; HOOVER, SU, 29.07; HTM SALES, SE, 3874.40; IMLA, FE, 480.00; JACK'S UNIFORM, SU, 161.70; JEO CONSULTING GROUP, SE, 220128.60; KEVIN KOENIG, RE, 500.00; KIRKHAM MICHAEL, SE, 8340.00; KRIZ-DAVIS, SU, 1330.51; CITY EMPLOYEE, RE, 166.89; MIDLAND EQUIPMENT, SU, 232.04; MIDWEST DIESEL, SU, 55.58; MSC INDUSTRIAL, SU, 169.88; N.E. NEB ECONOMIC DEV DIS, FE, 6922.92; NE EXPRESSWAYS, SE, 581.04; NE PUBLIC HEALTH, SE, 153.00; NORFOLK DIESEL REPAIR, SE, 276.43; OLSSON ASSOCIATES, SE, 2869.63; PITNEY BOWES, SE, 648.00; PUSH-PEDAL-PULL, SU, 1372.73; QUALITY 1 GRAPHICS, SU, 75.00; QUILL, SU, 498.84; CITY EMPLOYEE, RE, 107.84; SPARKLING KLEAN, SE, 193.05; STADIUM SPORTING GOODS, SU, 382.50; STATE NATIONAL BANK, RE, 113.74; SUN RIDGE SYSTEMS, SE, 2600.00; CITY EMPLOYEE, RE, 2047.22; WAYNE AUTO PARTS, SU, 1163.99; WAYNE COUNTY COURT, SE, 48.00; WAYNE STATE COLLEGE, RE, 200.00; WESCO, SU, 50.48

Councilmember Sturm made a motion and seconded by Councilmember Chamberlain to approve the claims. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Shelton advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection. In addition, she advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Administrator Johnson advised the Council that Tom Sievers was reappointed as Fire Chief by the Wayne Volunteer Fire Department for the upcoming year. The Council must approve the appointment by motion.

Councilmember Sturm made a motion and seconded by Councilmember Alexander approving the reappointment of Tom Sievers as Fire Chief. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

An Application for a Special Designated Liquor License Permit was received from The White Dog Pub for a beer garden in the Carhart Parking Lot on July 10, 2010, which is in conjunction with the Chicken Show Activities. Bill Melena, representing The White Dog Pub, was present to answer questions.

Councilmember Haase made a motion and seconded by Councilmember Sturm approving the request of The White Dog Pub for a Special Designated Liquor License Permit for a beer garden in the Carhart Parking Lot on July 10, 2010, in conjunction with

the Chicken Show Activities. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Wes Blecke, Executive Director of Wayne Area Economic Development, Inc., on behalf of the Chicken Days Committee, was requesting the following streets be closed during the Chicken Show activities:

- ❖ On Friday, July 9th, the Committee is requesting the closure of the following streets from 3:00 pm until 12 Midnight for the Annual Henoween Celebration: Main Street from 1st to 4th Street (not including the end intersections); 2nd Street from the alley west of Main Street to the alley east of Main Street; and 3rd Street from Pearl Street (not including the intersection) to the alley East of Main Street.

Councilmember Sturm made a motion and seconded by Councilmember Alexander approving the request of the Chicken Days Committee to close the following streets on Friday, July 9th from 3:00 p.m. until 12 Midnight for the Annual Henoween Celebration: Main Street from 1st to 4th Street (not including the end intersections); 2nd Street from the alley west of Main Street to the alley east of Main Street; and 3rd Street from Pearl Street (not including the intersection) to the alley East of Main Street. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Wes Blecke, Executive Director of Wayne Area Economic Development, Inc., on behalf of the Chicken Days Committee, was requesting the following streets be closed during the Chicken Show activities:

- ❖ On Saturday, July 10th, the Committee is requesting the closure of the following streets from 6:00 a.m. until 5:00 p.m., for the Annual Chicken Show Celebration in Bressler Park: 10th Street from Lincoln Street to Douglas Street; Lincoln Street from 10th Street to 8th Street; and Douglas Street from 8th Street to 10th Street. Intersections at 10th and Douglas and 10th and Lincoln Streets are also requested to be closed.

Councilmember Sturm made a motion and seconded by Councilmember Ley approving the request of the Chicken Days Committee to close the following streets on Saturday, July 10th from 6:00 a.m. until 5:00 p.m. for the annual Chicken Show celebration in Bressler Park: 10th Street from Lincoln Street to Douglas Street; Lincoln Street from 10th Street to 8th Street; Douglas Street from 8th Street to 10th Street; and the intersections at 10th and Douglas and 10th and Lincoln Streets. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Wes Blecke, Executive Director of Wayne Area Economic Development, Inc., on behalf of the Chicken Days Committee, was requesting the following streets be closed during the Chicken Show activities:

- ❖ On Saturday, July 10th for the Annual Chicken Show Parade from 9:00 a.m. until 11:30 a.m. (or until the end of the parade): Main Street from 1st to 10th Street (including intersections) and 10th Street from Main Street to Lincoln Street.

Councilmember Haase made a motion and seconded by Councilmember Sturm approving the request of the Chicken Days Committee to close the following streets on Saturday, July 10th for the Annual Chicken Show Parade from 9:00 a.m. until 11:30 a.m. (or until the end of the parade): Main Street from 1st to 10th Street (including intersections) and 10th Street from Main to Lincoln Street. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Chamberlain made a motion and seconded by Councilmember Ley authorizing the Police Chief to issue future street closing requests received in conjunction with parade permit requests. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Brian Reetz, Program coordinator for Nebraska, gave a presentation on the Groundwater Foundation Programs and the services that are provided to communities. This foundation was established to educate the public about best management practices for preserving ground water quality and recognizing property managers for good groundwater protection practices. Mr. Reetz explained the “Groundwater Guardian Green Site Program”, which was developed to recognize good stewards of groundwater by encouraging managers and superintendents of highly managed green spaces such as baseball fields, golf courses, etc., to implement, measure, and document their groundwater-friendly practices. The “Green Site Program” will:

- Publicly recognize highly managed green spaces for their groundwater stewardship;
- Generate positive PR for the site;
- Provide an opportunity for managers of highly managed green spaces to educate themselves, site staff, and site visitors about groundwater;
- Document the environmental benefit of each site’s groundwater-friendly practices; and
- Encourage the sustained use of groundwater-friendly practices on highly-managed green spaces.

Councilmember Sturm made a motion and seconded by Councilmember Ley authorizing staff to submit an application, on behalf of Bressler Park, for participation in the “Groundwater Guardian Green Site.” Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Dawn Navrkal, Jessie Piper, and Melanie McManigal, representing one of the Leadership Wayne Committees, requested Council consideration to allocating \$20,000 to purchase/upgrade the playground equipment in East Park. The total amount of the equipment that will be purchased is \$19,692.42; however, they are requesting \$20,000 in

case of a contingency. The proposal is to redo the basketball court, add a rock climbing wall (6'), benches, crawl tube, balance beam, play unit, etc.

Councilmember Chamberlain made a motion and seconded by Councilmember Sturm to allocate \$20,000 to purchase/upgrade the playground equipment in East Park. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Shelton declared the time was at hand for the public hearing to consider the Planning Commission's recommendation regarding the amendment of Sec. 90-10 by adding the following definitions:

Non-Farm Buildings are all buildings except those buildings utilized for agricultural purposes on a farmstead of twenty acres or more which produces one thousand dollars or more of farm products each year.

Vehicle Towing Service is any person or business offering the services of a vehicle wrecker or towing service to the general public, whereby motor vehicles are towed or otherwise removed from the place where they are located, by use of a wrecker so designed for that purpose, or by a truck, or other equipment so adapted to that purpose, or in the business of storing towed vehicles.

In regard to the "Non-Farm Buildings" definition, this affects only the property located within the two-mile zoning jurisdiction. This idea was taken to the Planning & Zoning Conference, and staff was advised that you can zone outside your city limits, but you don't have enforce the building code. The City would, however, still require occupancy permits for buildings in the two-mile zoning jurisdiction.

The Planning Commission held a public hearing on this matter and recommended approval thereof subject to the following "Findings of Fact":

- It will provide consistency in the Municipal Code; and
- It is staff's recommendation.

There being no further comments, Mayor Shelton closed the public hearing.

City Clerk McGuire had not received any communication, for or against, this public hearing.

Councilmember Sturm introduced Ordinance 2010-10, and moved for its approval; Councilmember Chamberlain seconded.

ORDINANCE NO. 2010-10

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE I. IN GENERAL, BY AMENDING SECTION 90-10 DEFINITIONS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried. The second reading will take place at the next meeting.

Mayor Shelton declared the time was at hand for the public hearing to consider the Planning Commission's recommendation in regard to amending the Extraterritorial Jurisdiction Map by changing the current arc system to a straight line system.

Administrator Johnson stated that Wayne has operated with the arc system since 1979. The trend in zoning is going towards following property lines, which is the recommendation being brought forward.

The Planning Commission held a public hearing on this matter and recommended approval thereof subject to the following "Finding of Fact":

- It is staff's recommendation.

There being no further comments, Mayor Shelton closed the public hearing.

City Clerk McGuire had not received any communication, for or against, this public hearing.

Councilmember Ley introduced Resolution 2010-25, and moved for its approval;
Councilmember Sturm seconded.

RESOLUTION NO. 2010-25

A RESOLUTION CHANGING EXTRATERRITORIAL JURISDICTION
MAP FROM ARC SYSTEM TO STRAIGHT LINE SYSTEM.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the
Mayor declared the motion carried.

Mayor Shelton declared the time was at hand for the public hearing to consider
the Planning Commission's recommendation in regard to amending the Building Code
requirements by eliminating the need for permits and city construction oversight for
structures other than non-farm buildings located outside the city limits, but within the
City's two-mile zoning jurisdiction.

Administrator Johnson stated that this ordinance amendment would eliminate city
staff time and cost to enforce building codes on farm buildings outside the city limits in
the two-mile extraterritorial jurisdiction. New residential and commercial structures and
buildings on acreages of 20 acres or less that are producing less than \$1,000 per year in
farm income would still require building permits. All other buildings in the ETJ would
be considered farm buildings for new construction and would require only an
"Exceptional Use Permit" for zoning enforcement.

The Planning Commission held a public hearing on this matter and recommended
approval thereof subject to the following "Finding of Fact":

- It is staff's recommendation.

There being no further comments, Mayor Shelton closed the public hearing.

City Clerk McGuire had not received any communication, for or against, this public hearing.

Councilmember Sturm introduced Ordinance 2010-11, and moved for its approval; Councilmember Alexander seconded.

ORDINANCE NO. 2010-11

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE XII ADMINISTRATIVE PROCEDURE AND ENFORCEMENT BY AMENDING SECTION 90-882 BUILDING PERMITS REQUIRED; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried. The second reading will take place at the next meeting.

Councilmember Sturm made a motion and seconded by Councilmember Alexander approving Contractor's Pay Estimate No. 1 for the "Former Kardell Landfill Stream Restoration Project" in the amount of \$56,483.05 to Gana Trucking and Excavating, Inc., and to acknowledge and thank the Nebraska Environmental Trust Fund for their contribution to help pay for this project. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Roger Protzman of JEO Consulting Group reviewed the "Invitation to Bid" on the Wastewater Treatment Plant Project. The bid opening date will be June 22nd, and the project will be awarded at the July 6th Council meeting. They will have a 360-day construction period to get the main plant constructed and on line. JEO will give them 130 days after that to complete demolition of portions of the old plant. We will need to add approximately 5' to the width of the road to comply with the Fire Marshall's desire to

get fire protection there. Mr. Protzman noted there are quite a few contractors tracking this project, including three from around this area.

Councilmember Chamberlain made a motion and seconded by Councilmember Sturm approving the “Invitation to Bid” on the Wastewater Treatment Plant Project. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Johnson prepared a “Request for Proposal for Operation Agreement of the City of Wayne Transfer Station”, and reviewed the same with the Council. Rather than selling or leasing the transfer station, the decision has been made to contract with someone to operate it which gives us a little more flexibility. We have two interested parties, and Johnson was requesting feedback and/or approval of the terms in the document.

Councilmember Sturm made a motion and seconded by Councilmember Ley approving the “Request for Proposals for Operation Agreement of the City of Wayne Transfer Station.” Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Johnson discussed the possible selection of FEMA Hazard Mitigation projects. Any project that we intend to make a grant application for will be in the capital projects plan. New funding will probably be released this fall for some of the projects that we already have listed in there. When we get to the capital projects portion of our budget, staff will probably make a couple of suggestions to you about the kinds of emergency planning things we would like to see on there, and if you’re interested, we’ll

put them on and start the grant process. If you're not, we're not putting them in there and we're not starting the grant process.

Garry Poutre, Supt. of Public Works and Utilities, stated that Change Order No. 1 for the 2009 Water Distribution Improvement Project is for the installation of water main to loop the system near the development on South Tomar Drive and also the reduction of water main installation due to an acceptable existing water main near Pac N Save. This resulted in a net increase of \$10,399.66, bringing the total contract price to \$144,008.70. Because we did not need additional water main installed by Pac N Save and we wanted to take advantage of the amount of money that was available to us through the stimulus funds, the decision was made to loop the system on Tomar Drive.

Councilmember Chamberlain made a motion and seconded by Councilmember Ley approving Change Order No. 1 for the 2009 Water Distribution Improvement Project in the amount of \$10,399.66. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would accept the work on the 2009 Water Distribution Project and authorize the final payment to Rutjens Construction, Inc., in the amount of \$144,008.70.

Councilmember Sturm introduced Resolution No. 2010-26 and moved for its approval; Councilmember Ley seconded.

RESOLUTION NO. 2010-26

A RESOLUTION ACCEPTING WORK ON THE 2009 WATER DISTRIBUTION PROJECT AND AUTHORIZING FINAL PAYMENT THERETO.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Sturm made a motion and seconded by Councilmember Ley approving Application for Payment No. 5 on the Well House and Municipal Well 2009-1 Project to Layne Christensen Co., in the amount of \$36,785.33. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mr. Poutre explained Change Order No. 3 for the Kardell Subdivision – Paving, Drainage, and Water Improvement Project. This comes as a result of having to make a temporary driveway for Pacific Coast so their freight trucks could enter and leave their property. Their main entrance or freight entrance which is on the south side of the building had to be taken out because of the installation of the sanitary sewer, etc. The driveway was not completed before winter set in. However, since the ground was frozen, the trucks were still able to get in and out fairly decently. When the ground started to thaw, the trucks were sinking. The freight entrance from the north had to be rebuilt to allow the trucks to enter and leave the property, which also worked well until the frost started to come out. We could not let Pacific Coast go without being able to move freight in and out. The total cost of Change Order No. 3 is \$15,698.23 which includes rock, labor, excavators with operators and thrust blocks.

Councilmember Ley made a motion and seconded by Councilmember Chamberlain approving Change Order No. 3 for the Kardell Subdivision – Paving, Drainage, and Water Improvement Project in the amount of \$15,698.23. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Sturm made a motion and seconded by Councilmember Van Delden approving Application for Payment No. 4 for the Kardell Subdivision – Paving, Drainage and Water Improvement Project to Steve Harris Construction in the amount of \$27,919.61. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Ley made a motion and seconded by Councilmember Alexander to recess as Council and convene as the Community Development Agency. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Chair Chamberlain called the meeting of the Community Development Agency to order. Those in attendance were: Members Jim Van Delden, Jon Haase, Dale Alexander, Lois Shelton, Doug Sturm, and Kaki Ley; City Attorney Mike Pieper; City Administrator Lowell Johnson; and City Clerk Betty McGuire. Absent: Members Brian Frevert and Kathy Berry.

Chair Chamberlain advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection.

The next item on the CDA agenda was to approve the minutes of the May 4, 2010, meeting.

Member Shelton made a motion and seconded by Member Alexander approving the minutes of the May 4, 2010, meeting. Chair Chamberlain stated the motion, and the result of roll call being all Yeas, the Chair declared the motion carried.

Administrator Johnson stated that Lou Bencoter, President of Bencoter Plumbing & Heating, submitted a request for a three-month extension of the twelve-month deadline of April 16th to obtain an occupancy permit for the house on Lot 6 in the Western Ridge II Subdivision.

Member Sturm made a motion and seconded by Member Shelton approving the request of Lou Bencoter, President of Bencoter Plumbing & Heating, for a three-month extension to the twelve-month deadline of April 16th to obtain an Occupancy Permit for the house on Lot 6 in the Western Ridge II Subdivision. Chair Chamberlain stated the motion, and the result of roll call being all Yeas, the Chair declared the motion carried.

Member Ley made a motion and seconded by Member Sturm to adjourn as the Community Development Agency and reconvene as Council. Chair Chamberlain stated the motion, and the result of roll call being all Yeas, the Chair declared the motion carried.

Nancy Braden, Finance Director, gave a report on the Heartland EDC Conference in Blue Springs, Missouri, and also the NEDA Conference in Gering, Nebraska, that she recently attended.

Councilmember Sturm made a motion and seconded by Councilmember Alexander to adjourn the meeting. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the meeting adjourned at 7:07 p.m.