

**Wayne Public Library Board of Trustees
Tuesday, June 1, 2010 / 5 p.m., Conference Room**

Minutes

The meeting was called to order at 5 PM.

All members of the board were present; also Luran Lofgren, Library Services Director.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The minutes from last month were approved as written.

The financial report from last month was approved.

DIRECTOR'S REPORT 66% of year

- Statistics
- | | APR10 | MAY10 | MAY09 | % of Previous
Year Total |
|--|-------|-------|-------|-----------------------------|
|--|-------|-------|-------|-----------------------------|

Circulation	3699	4453	4398	62
Patrons	4084	3874	4229	60
Meeting Room	23	8	13	106
Reference ?s	199	190	246	66
Computer ?s	227	212	221	67
Phone Calls	459	386	467	67
OPACS	194	178	261	63
CD-ROMs	131	166	211	66
Internet	1002	958	1199	59
New Patron Cards	26	26	35	51
Items Added	159	194	243	84
Items Deleted	331	41	72	96

- Meetings attended
 - LKL met with Lowell regarding budget
 - LKL presented at Leadership Wayne volunteer fair
 - JOsnes attended United Way check presentation
- Staff projects and concerns
 - Library received \$300 donation from Eagles Auxiliary for large print books
 - JOsnes, RMcLean and LKL all worked with intern Rebecca Agler during May (will continue through June—cost of internship covered by Friends of the Library)
 - LKL did a trial run of inventory and compiled detailed instructions for staff to use. Inventory will begin this Friday and will run Fridays through the summer.
 - New library cards have been ordered and should be received sometime during June.
 - 251 kids are registered for summer reading as of today – Julie will be sporting blue hair this summer. Kickoff is tomorrow afternoon at 1 pm at the auditorium.
 - RMcLean and LKL each took 1 week of vacation.

OLD BUSINESS

- Library bulletin board – The board reviewed the new policy draft and suggested a few changes. LKL will present a final version of the draft at next month's meeting.

NEW BUSINESS

- DVD policies – The board agreed to change current procedure with DVDs. Now they will be made available immediately after acquiring them. Also, checkout time will be shortened to 5 days. These changes will be made immediately, and LKL will report back in August on how the changes are going.
- Board In-Service – Chapter 2 questions from Trustee Handbook

The meeting adjourned at 5:40 PM.

Respectfully submitted,
Mollie Spieker