

Wayne Public Library Board of Trustees
Tuesday, August 3, 2010 / 5 p.m.

AGENDA

CALL TO ORDER

ROLL CALL

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

APPROVAL OF MINUTES from June meeting

FINANCIAL REPORT

DIRECTOR'S REPORT

- Statistics
- Meetings attended
- Staff projects and concerns

OLD BUSINESS

- Library bulletin board – draft policy attached
- Report on change of DVD policy

NEW BUSINESS

- Action on United Way request
- Action on renewal of Gale Core Four request (online databases)
- Approval of library closures for 2010-2011 (attached)
- Action on purchase of additional shelving

This same evening, City Council will act on our request to renew the Interlocal Agreement that permits us to request funding from the county. Lowell recommended it would be a good idea if board members could attend the beginning of the city council meeting as a show of force. City council meets at 5:30, so I am suggesting we meet in the city council rooms at 5 instead of the library. There will be some activity as council members gather, but I don't think this will be a real problem with the board getting their business done. Please let me know what you think.

BULLETIN BOARD POLICY (Approved _____)

As part of its mission to support independent learning and encourage life-long learning, Wayne Public Library provides bulletin board space for community organizations and individuals for notices of charitable, educational, cultural, social and recreational interest. A second bulletin board is available for small home-based businesses to advertise.

Bulletin Board 1 -- Notices

- Exhibits, displays and postings will not be accepted on political topics or of a commercial nature.
- Flyers are limited in size to standard letter paper (8-1/2 x 11 inches). Larger posters will be approved on a case by case basis depending on space available.
- All items on the library bulletin board located just outside library entrance doors must be approved by library staff members. Library staff has the authority to remove any postings that have not been approved by a staff member.
- Items will be displayed for a maximum of 2 months. Flyers will be removed after completion of advertised event or at the end of 2 months, whichever comes first.

Bulletin Board 2 – Home-Based Businesses

- Flyers are limited in size to standard letter paper (8-1/2 x 11 inches). Larger posters will be approved on a case by case basis depending on space available.
- All items on the library bulletin board located just outside library entrance doors must be approved by library staff members. Library staff has the authority to remove any postings that have not been approved by a staff member.
- Items will be displayed for a maximum of 2 months, at which time the notice can be renewed or replaced as needed.

WAYNE PUBLIC LIBRARY

CLOSINGS FROM SEPTEMBER 2010 THROUGH AUGUST 2011

<u>DATE</u>	<u>REASON</u>	<u>ACTION</u>
September 6	Labor Day	Closed
October 8	Staff In-Service	Close at 4 PM
November 11	Observed Veteran's Day	OPEN
November 24	Thanksgiving Eve	Close at 6 PM
November 25	Thanksgiving Day	Closed
November 26	Substituted Veteran's Day	Closed
December 24-5	City Christmas Day & actual	Closed
December 26	Substituted Martin Luther King Day	Closed
December 31	City New Year's Day	Closed
January 1	New Year's Day	Closed
January 17	Martin Luther King Day	OPEN
April 15	Staff In-Service	Close at 4 PM
April 24	Easter	Closed
May 29	Summer hours begin	Closed
May 30	Memorial Day	Closed
July 4	Independence Day	Closed

WAYNE PUBLIC LIBRARY BOARD

MEETINGS FROM SEPTEMBER 2010 THROUGH AUGUST 2011

September 7	Regular meeting
October 5	Board in-service
November 2	Regular meeting
December 7	Short meeting
January 11	Regular meeting
February 1	Board in-service
March 1	Regular meeting
April 5	Budget review
May 3	Regular meeting
June 7	Finalize budget
July 12	Short meeting
August 2	Regular meeting