

Wayne Public Library Board of Trustees
Tuesday, October 4, 2011 / 5 p.m., Conference Room

Minutes

The meeting was called to order at 5:00 PM. In attendance: Joel Ankeny, Dennis Lipp, Mollie Spieker, Spring Dahl. Absent: Jenny Hammer. Also in attendance: Lauran Lofgren, Library Services Director. Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The minutes and financial report were approved as written.

DIRECTOR'S REPORT 100% of year

Statistics	AUG11	SEP11	SEP10	% of Previous Year Total
Circulation	5925	4345	4366	119
Patrons	3715	4195	4471	102
Meeting Room	5	7	6	47
Reference ?s	221	168	233	105
Computer ?s	235	131	262	77
Phone Calls	382	332	416	91
OPACS	299	211	210	123
CD-ROMs	1080	675	141	471
Internet	1173	773	999	92
New Patron Cards	37	26	44	93
Items Added	149	161	330	92
Items Deleted	227	92	292	49

- Staff projects and concerns
 - The Gale databases have been cancelled, and no longer have a link on our website.
 - Invitations have been sent out for the BTOP event on October 14.
 - Letters have been sent to organizations in town advertising that Rita, Julie, and I are available for programs in the library or off-site. (This is one of my stated goals for 2011.) We have started getting some response.
 - Received memorials for Zita Jenkins and Jackie Nisssen.
 - RMcLean and LKruckenberg attended the NELS annual meeting in Norfolk.
 - JOsnes is participating in the Leadership Wayne classes this year. Her first meeting was September 13. It looks like it is going to be a good experience for her.
 - LKL, JOsnes and RMcLean have been working on a presentation for the fall conference in Lincoln. The topic is: Increasing library awareness through collaboration. I have also been asked to take part in a panel discussion of the BTOP grant, focusing on the training for and installation of the ADA workstation.
 - Had a great staff in-service on September 30. First 2 hours we were trained on all four pieces of software on the new ADA workstation. Shared a soup supper with the trainers from the Library Commission, where we discussed changes to the Overdrive downloadable books service. Following the meal we trained on checking out the new notebook computers to the public, and then went down a laundry list of topics dealing with procedures, software, patron interaction, etc. There was a spirited discussion, and the training didn't wrap up until 8:15 pm.

OLD BUSINESS

- Library Survey--The board will integrate categories from the survey into the Long Range Planning.
- Library Long Range Planning--The board will continue to develop this.
- Overdrive audio and ebook service options---We will ask Nancy to reserve the \$2400 from Overdrive contract to add to our electronic book collection.

NEW BUSINESS

- Staff raises – everyone qualifies for their step increase which we traditionally do every October. Our two new hires will not receive any increase until their 6 month probation period is over, when they will get their 6-month step increase plus any COL that has been approved by council.

Respectfully submitted,
Mollie Spieker, Secretary