



- LKL began preparation of a Building and Grounds Maintenance to be completed in early next year with the guidance of the library board. The current intent is for this to become a tool for each round of long range planning in the future.
- Fall Children's Programming ended the week before Thanksgiving. Saturdays went well; Mother Goose was down a little this fall. Not sure whether it is just a change in the demographics of children that age, if we need to better market this program to young parents, or even just change the day. (staff has noticed young mothers and children gathering in the children's room on Thursdays and Fridays)
- LKL, RMcLean, and JOsnes have completed CPR recertification. Five of the library assistants have also completed training.
- JOsnes continues with participation in the Wayne Leadership program. She brings some new tidbit back each month to share with the staff.
- LKL has completed annual evaluations for the Library Assistants. December will see evaluation of the Librarian 1 positions. The two new staff members will receive their 6-month probationary review in early 2012.
- JOsnes hosted a Cabin Fever party on Tuesday afternoon, November 15 to celebrate the release of the latest book in Jeff Kinney very popular series: Diary of a Wimpy Kid.
- RMcLean met with the adult book club for the final time in 2011. The group selected reads for 2012. This popular program for adults is becoming so successful we may need to consider expanding to more than one group.
- December report preview: Last Friday JOsnes was awarded with the Chamber's final Congeniality Award of 2012. The timing was perfect, happening at the Chamber Coffee with elementary students singing. Lots of parents were there, so we told Julie to attend coffee and share info about the Early Literacy Station computers in the children's room. She came, presented, and then was thoroughly surprised by the honor. Fun to watch her get this well deserved award.

#### OLD BUSINESS

- Video request--L. Lofgren will look into purchasing the book version of the video.
- Library Long Range Planning--J. Hammer moved to approve the long range plan with the option of altering it in the future. M. Spieker seconded. Plan approved.

#### NEW BUSINESS

- Officer elections--postponed until next month

Other:

L. Lofgren will develop a "Giving Tree" for the library that will allow patrons a new way to donate materials.

M. Spieker moved to adjourn the meeting, J. Hammer seconded. Meeting adjourned at 5:30 PM.

Respectfully submitted,  
Mollie Spieker  
Secretary