

**AGENDA
CITY COUNCIL MEETING
June 6, 2017**

1. [Approval of Minutes – May 16, 2017](#)

2. [Approval of Claims](#)

The City Council will be hearing public comments on the following agenda items: _____

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Council Chambers.

The City Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

3. [Action to accept resignation of Councilmember Nick Muir — Ward 1](#)

4. [Action on declaring a “Notice of Vacancy” in Ward 1 and authorizing the City Clerk to publish notice](#)

Background: Attached is a page from the Wayne Municipal Code Book outlining the steps that need to be taken when there is a vacancy on the City Council. Nick is preparing his written notice of vacancy, and that will be distributed at the meeting. The City Clerk will prepare and publish a “Notice of Vacancy.” The Mayor then has four weeks from this meeting to place the issue of filling the vacancy on the agenda for Council approval.

5. [Action on the appointment of Phil Monahan as Fire Chief of the Wayne Volunteer Fire Department](#)

Background: The firefighters vote each year on a recommendation to the Mayor for an appointment of a Fire Chief. The Council then votes to approve the Mayor’s appointment.

Recommendation: The recommendation of the Wayne Firefighters is to reappoint Phil Monahan as the Fire Chief.

6. [Resolution 2017-50: Approving Consulting Services Agreement Addendum with C. H. Guernsey & Company](#)

Background: The Council has already approved a Consulting Agreement to assess the status of the Wayne power plant and to prepare options to begin replacing the oldest engines or to leave the power plant generation as is and decommission the engines as they become too obsolete to maintain. Our current plant generation capacity is 19 Megawatts using expensive diesel fuel. An estimate of the cost to replace 9 Megawatts of our oldest engines with the new high efficient natural gas generation would be around \$12 million. Our current Wayne system peak demand is around 15 Megawatts. One source of funding to pay for replacement generation is to connect directly across Northeast Nebraska Public Power District powerlines to the Southwest

Power Pool grid and contract to provide capacity in that market to follow wind generation that we contract to provide backup power for. That would require some fulltime staff 24/7 to operate on demand from the SPP, but that labor cost would be compensated for in the contract. This addendum retains Guernsey to work with Northeast Nebraska Public Power District and Wakefield to research the cost and the process to make that connection.

The other source of funding could be to wait until halfway through our Big Rivers' contract to install new generation, and then, beginning in 2027, buy energy only through the Southwest Power Pool, using our own power plant to provide the capacity while seldom running the plant. At current market pricing, that method of purchasing power would create about \$1.2 million per year in savings with about 50% available for operational costs and 50% for debt service for the new engine.

Recommendation: Approval of this prepares for you the option for the City Council to consider this method of connecting to the SPP and financing generation replacement by contracting for wind following capacity through them to pay for the Wayne engine so you can financially evaluate the option. It doesn't create any obligation. The recommendation of Lowell Johnson, City Administrator, and the Electric Department staff is to approve the addendum to help evaluate financing options for this or future Councils.

7. [Resolution 2017-51: Approving Agreement with Providence Medical Center for ambulance services](#)

Background: This Resolution would approve the attached proposal suggested by the Mayor at the May 30th special joint meeting of the Wayne City Council, the Wayne Rural Fire District Board, and the Providence Medical Center Board.

8. [Ordinance 2017-10: Annexing Real Estate to the City of Wayne and extending the Corporate Limits in the Northeast Quadrant of the City of Wayne to include said Real Estate \(Beaumont Event Center\) \(Second Reading\)](#)
9. [Ordinance 2017-11: Creating Street Improvement District No. 2017-01 – Wayne Crown II Project \(Third and Final Reading\)](#)
10. [Ordinance 2017-12: Creating Sewer Extension District No. 2017-01 – Wayne Crown II Project \(Third and Final Reading\)](#)
11. [Ordinance 2017-13: Amending Wayne Municipal Code Sec. 78-13 Stop Sign Locations; West of Main Street, South of 7th Street \(Third and Final Reading\)](#)
12. [Ordinance 2017-14: Amending Wayne Municipal Code Sec. 78-212 Speed; Maximum \(Third and Final Reading\)](#)
13. [Ordinance 2017-17: Rezoning Property from I-1 Light Industrial and Manufacturing to R-2 Residential — Lot 1 of the Giese Addition and Tax Lots 31 & 39 in Part of the N¹/₂ of the SE ¹/₄ of Section 13, Township 26N, Range 3E \(Second Reading\)](#)

14. [Ordinance 2017-19: Creating Water Extension District No. 2017-01 – Beaumont Event Center Project \(Second Reading\)](#)
15. [Ordinance 2017-20: Amending Wayne Municipal Code Title V Public Works, Chapter 53 Water Division, Sec. 53.038 Approval](#)

Background: Our current building code and our current city code prohibit any connections of a residence or business to the city electric system ahead of the meter. Our current codes do not specifically prohibit connections to the city water system ahead of the meter. If our meter readers or our software spots an irregularity in the normal monthly readings, we check out the physical system. Last year, we found a local business owner had bypassed his water meter during the three winter months that we use to determine the sewer rates. We required restitution, but did not press criminal charges for theft of public services.

We have recently encountered a new construction home where the contractor installed a Tee connection ahead of the water meter, and the owner wants to keep it. I see no valid reason for a connection to either city water or electricity ahead of the city meter used for billing.

Recommendation: The recommendation of Lowell Johnson, City Administrator, is to approve the amendment so we can clearly require any connections ahead of water meters to be removed or we discontinue service until they are removed.

16. [Action to approve the job description and authorize City Clerk to begin advertising for the Finance Director position](#)
17. [Action to set alternate Council Meeting date for first meeting in July \(July 5th or 7th\)](#)
18. [Adjourn](#)

**MINUTES
CITY COUNCIL MEETING
May 16, 2017**

The Wayne City Council met in regular session at City Hall on Tuesday, May 16, 2017, at 5:30 o'clock P.M. Mayor Ken Chamberlain called the meeting to order with the following in attendance: Councilmembers Cale Giese, Rod Greve, Jon Haase, Jennifer Sievers, Nick Muir, Jason Karsky, Matt Eischeid and Jill Brodersen; City Attorney Amy Miller; City Administrator Lowell Johnson; and City Clerk Betty McGuire.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on May 4, 2017, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Councilmember Haase made a motion, which was seconded by Councilmember Sievers, whereas, the Clerk has prepared copies of the Minutes of the meeting of May 2, 2017, and that each Councilmember has had an opportunity to read and study the same, and that the reading of the Minutes be waived and declared approved. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

VARIOUS FUNDS: ALTEC INDUSTRIES, INC., SU, 394.00; ALVARADO, GABRIELLE, RE, 40.47; AMERITAS, SE, 72.00; AMERITAS, SE, 98.01; AMERITAS, SE, 2504.62; AMERITAS, SE, 56.54; ARNIE'S FORD, SU, 119.19; BACKHAUS, KELSEY, RE, 60.44; BAKER & TAYLOR BOOKS, SU, 895.60; BARONE SECURITY SYSTEMS, SE, 766.16; BATENHORST, RYAN, RE, 120.58; BENSCOTER CONSTRUCTION, RE, 100.00; BROWN SUPPLY, SU, 968.51; BROWNING, TIMOTHY, RE, 117.93; BSN SPORTS, SU, 738.95; BURKLUND, DILLON, RE, 102.62; CAPSTONE, SU, 19.49; CHARTWELLS, SE, 4277.05; CITY EMPLOYEE, RE, 88.00; CITY EMPLOYEE, RE, 100.00; CITY EMPLOYEE, RE, 158.53; COFFMAN, CHRISTINA, RE, 73.62; COMMUNITY HEALTH, RE, 3.00; COWELL, BRIANNA, RE, 103.51; CUSIP SERVICE BUREAU, FE, 119.00; DANIELSON, SARALOU, RE, 109.11; DEMCO, SU, 582.69; DUTTON-LAINSON, SU, 1500.57; EASYPERMIT POSTAGE, SU, 1015.56; EATON, MICHAEL, RE, 196.41; ESCOBAR, NANCY, RE, 108.01; FOOTE, TYLER, RE, 100.00; GALE/CENGAGE LEARNING, RE, 222.86; GARCIA PENA, ZULEMA, RE, 82.44; GEOCOMM INC, SE, 2188.00; GERHOLD CONCRETE, SU, 192.50; GROSSENBURG IMP, SU, 9774.55; H.K. SCHOLZ CO, SE, 2597.66; HAHN, LACEY, RE,

150.00; HAMMER, MICHELLE, RE, 82.43; HAUFF MID-AMERICAN SPORTS, SU, 82.00; HEGEMANN, KAYLA, RE, 243.80; HELENA CHEMICAL, SU, 2620.00; ICMA, SE, 8960.52; INGRAM LIBRARY SERVICES, SU, 593.84; IRS, TX, 3050.82; IRS, TX, 12092.14; IRS, TX, 13044.58; J.H. HESPE CO, RE, 250.00; JESSICA BOLLES, RE, 10.00; JOHNSON, HOLLY, RE, 80.36; JOSHUA PIERSANTI, RE, 79.16; KATHLEEN A LAUGHLIN, CHAPTER 13 TRUSTEE, RE, 243.00; KOHL, COLTON, RE, 236.26; KTCH, SE, 769.00; LEAGUE OF NEBRASKA MUNICIPALITIES, FE, 105.00; LIEBENTRITT, JORDIN, RE, 212.52; LUBBERSTEDT, VICTORIA, RE, 19.79; LUTT OIL, SU, 3467.64; MARCO, SE, -218.97; MARCO, SE, 126.36; MARCO, SE, 218.97; MARCO TECHNOLOGIES, SE, 92.61; MATHESON-LINWELD, SU, 18.00; METZ, BRADY, RE, 15.73; MIDWEST LABORATORIES, SE, 246.50; MITCHELL, HALEY, RE, 82.40; MOLT, TERRI, RE, 60.73; NNEDD, FE, 7135.38; NATP, FE, 20.00; NATP, FE, 85.00; NE DEPT OF REVENUE, TX, 3972.06; NE NEBRASKA VOLUNTEER FIREFIGHTERS ASSN, FE, 50.00; NORFOLK DAILY NEWS, SE, 268.45; OVERDRIVE, INC., SU, 392.30; PAC N SAVE, SU, 168.83; PEERLESS WIPING CLOTH, SU, 240.00; PENGUIN RANDOM HOUSE, SU, 168.75; PENRO CONSTRUCTION CO, SE, 1300.00; PITNEY BOWES, SE, 253.85; POLLARD PUMPING, SE, 300.00; QUALITY FOOD, SE, 326.11; RECREONICS, SU, 191.95; REHAB SYSTEMS, SE, 2500.00; RESCO, SU, 8185.50; SCHMIT, ALISON, RE, 201.23; SCHROTBERGER, SEAN, RE, 109.11; SHOPKO, SU, 28.93; SIOUX CITY JOURNAL, SE, 807.60; SKARSHAUG TESTING LAB, SE, 203.21; SPARKLING KLEAN, SE, 1200.00; SPARKLING KLEAN, SE, 1536.17; STATE NEBRASKA BANK & TRUST, RE, 100.00; STERNBERG, PAXTON, RE, 86.11; SYDOW, SUZANNE, RE, 49.58; THE WALLING COMPANY, SU, 49.68; TITAN MACHINERY, SE, 286.20; TOELLE, RILEY, RE, 115.83; TOTAL FILTRATION SERVICES, SU, 217.23; UNITED WAY, RE, 5.00; UTILITIES SECTION, FE, 600.00; VIAERO, SE, 133.17; VIAERO, SE, 223.03; VIAERO, SE, -223.03; VINKAVICH, BENJAMIN, RE, 32.11; VOGT, ALLIE, RE, 24.53; WAKELEY, BRENNAN, RE, 127.17; WAYNE AUTO PARTS, SU, 690.79; WAYNE COUNTY CLERK, SE, 474.00; WAYNE COUNTY CLERK, SE, 224.00; WAYNE COUNTY COURT, RE, 142.50; WAYNE HERALD, SE, 267.00; WAYNE HERALD, SE, 274.50; WAYNE VETERINARY CLINIC, SE, 168.00; WIGMAN CO, SU, 669.98; WILMES, CATHERINE, RE, 134.41; ZACH HEATING & COOLING, SE, 87.30; APPEARA, SE, 185.68; ARMSTRONG, SYDNEY, RE, 218.58; BLISS, CONNOR, RE, 47.14; BOETTCHER, MATTHEW, RE, 71.81; BROWN SUPPLY, SU, 1089.55; CITIZENS STATE BANK, RE, 5331.90; CITIZENS STATE BANK, RE, 3618.86; CITIZENS STATE BANK, RE, 9969.28; CITY EMPLOYEE, RE, 355.80; CONSOLIDATED MANAGEMENT, RE, 54.66; COWELL, BRANDON, RE, 76.44; COY, HANNAH, RE, 93.90; DAVE'S DRY CLEANING, SE, 66.00; DEARBORN NATIONAL LIFE, SE, 2222.68; ED. M FELD EQUIPMENT, SU, 218.00; EKBERG AUTO PARTS, SU, 179.76; ELLER, ROSS, RE, 112.10; ELLIS HOME SERVICES, SE, 557.64; FLOOR MAINTENANCE, SU, 241.18; FUNK, CHASE, RE, 16.04; GERHOLD CONCRETE, SU, 2788.05; GILHAM, CAITLIN, RE, 150.00; GRIFFEN, NATHAN, RE, 72.64; HAMMER, AUSTIN, RE, 81.09; HANNA:KEELAN ASSOCIATES, SE, 10500.00; HARTMAN, AMANDA, RE, 153.08; HAWKINS, INC, SU, 564.20; HUGHES, BLAKE, RE, 91.04; HUSS, HOUSTON, RE, 300.00; JAMES, ROBERT, RE, 42.69; JURGENSMEIER, LOGAN, RE, 141.01; KRINGS, BRIDGET, RE, 29.34; LANCASTER, BROOKE, RE, 195.90; LEWIS, CHRISTIAN, RE, 125.40; LOUIS BENSOTER, RE, 5908.98; MADSON, MACKENZIE, RE, 251.77; MAIN STREET AUTO CARE, SE, 100.00; MAXNET SECURITY, SE, 2290.50; MCCROMETER INC, SE, 856.78; MEYER, JACOB, RE, 87.80; MOSEL, JORDAN, RE, 300.00; MYERS, ASHLEY, RE, 153.88; MYERS, MACKENZIE, RE, 251.04; NE DEPT OF ENVIRONMENTAL QUALITY, SE, 26128.92; NE DEPT OF ENVIRONMENTAL QUALITY, SE, 234244.66; NE LAW ENFORCEMENT TRAINING CENTER, SE, 100.00; NPPD, SE, 244145.68; NELSON, WYATT, RE, 155.34; NEWMAN, KYLE, RE, 76.81; NIGGELING, MILLIE, RE, 135.09; OBERMILLER, MICHAEL, RE, 82.39; ODEYS INC, SU, 1907.00; ONE CALL CONCEPTS, SE, 88.44; OTTEN, MADELINE, RE,

204.70; PIGG, TAYLOR, RE, 300.00; PLUNKETT'S PEST CONTROL, SE, 94.78; POEHLMAN, TYLER, RE, 89.25; QUALITY 1 GRAPHIC, SU, 185.00; QUINILLA, JUANA, RE, 117.88; RETHWISCH, ADAM, RE, 208.97; ROGGE, TABITHA, RE, 123.58; SCHUTTE, STEVEN, RE, 189.74; SD MYERS, LLC, SE, 2588.00; SOOLAND BOBCAT, SU, 147.60; STANCZYK, JONATHAN, RE, 13.79; STARK, RYLIE, RE, 300.00; STATE NEBRASKA BANK & TRUST, RE, 100.00; STATE NEBRASKA BANK & TRUST, RE, 5225.00; TITUS, HANNAH, RE, 47.99; TODD, JADIN, RE, 208.45; VAN DIEST SUPPLY, SU, 417.50; VIAERO, SE, 133.17; WAGNER, KYLE, RE, 90.83; WAYNE BASEBALL ASSOCIATION, RE, 11350.00; WAYNE HERALD, SE, 3117.76; WAYNE HOSPITALITY, RE, 20985.24; WAYNE LAWN & LEISURE, SE, 45.50; WAYNE SOFTBALL ASSOCIATION, RE, 6500.00; WAPA, SE, 21647.04; WESTERN RIDGE III, RE, 10976.56; WILLIAMS, SHYMERE, RE, 203.13; WINDOM RIDGE, RE, 1169.25; WOODSON, MAKAYLA, RE, 74.79; YUNKER, KATLYN, RE, 47.00; ZUMBRENNEN, JONATHAN, RE, 215.77

Councilmember Haase made a motion, which was seconded by Councilmember Giese, to approve the claims. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Chamberlain advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection. In addition, he advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

The Wayne Elementary School students gave a “public thank you” to the Wayne Police Department in recognition of “National Police Week.”

Kelby Herman, representing Mesner Development, was present to ask for a sense of the Council on a project that they would like to seek tax increment financing for to clear a site and prepare to build a 10-duplex tax credit housing project on the south end of Sherman Street. Wayne Community Housing Development Corporation will manage the project after it is completed and will have the first option to buy ownership of the project after 15 years for \$1.00. This will be a \$3.8 million dollar project. They are working with Farmers Pride to relocate the propane tanks out of the City. They are focusing the demographics towards seniors, but depending upon how the scoring goes through NIFA, there may be a part of the project that will be 3-bedroom units available for families. It will be restricted to 60% of the median income.

Students will be allowed if they are a single parent or married and meet the income qualifications. If the project is awarded the tax credits, which they will know in June, the project will start in the fall and be completed at the end of 2018. Apartment units may be ready for occupancy a year from now.

Council consensus was that this project is suitable for tax increment financing.

Mayor Chamberlain declared the time was at hand for the public hearing on the Blighted and Substandard Area Determination for the "South Sherman-Douglas Street Redevelopment Area."

Northeast Nebraska Economic Development District (NNEDD) prepared the blight study. Jan Merrill, Community Planner with NNEDD, was present to answer questions.

This blight determination is required before any projects, such as the Mesner Development project, are eligible for tax increment financing in this area.

Brian Daum, representing Farmers Pride Cooperative, was present to state they were not against the project, but would like some help in moving the propane tanks out of town.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Sievers introduced Resolution 2017-44, and moved for its approval; Councilmember Brodersen seconded.

RESOLUTION NO. 2017-44

A RESOLUTION OF THE CITY OF WAYNE, NEBRASKA, MAKING FINDINGS AND DECLARING PORTIONS OF THE CITY TO BE BLIGHTED AND SUBSTANDARD PURSUANT TO THE NEBRASKA COMMUNITY DEVELOPMENT ACT (SOUTH SHERMAN-DOUGLAS STREET REDEVELOPMENT AREA).

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Chamberlain stated the time was at hand for the public hearing to consider the Planning Commission's recommendation concerning a rezoning request from B-1 Highway Business to R-3 Residential to accommodate the single-family residence existing on the property. The applicant is the City of Wayne. The area to be rezoned is described as 319 S. Main, 323 S. Main and 325 S. Main Street.

The Planning Commission reviewed the matter at their public hearing on May 1, 2017, and forwarded a recommendation to approve the same subject to the following "Findings of Fact:"

- Consistency with the Comprehensive Plan and the current and future land use maps; and
- Staff's recommendation.

Jerry and Linda Dorcey were present to answer questions and asked Council to consider waiving the three readings on the ordinance.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Giese introduced Ordinance No. 2017-15, and moved for approval thereof; Councilmember Greve seconded.

ORDINANCE NO. 2017-15

AN ORDINANCE AMENDING THE ZONING MAP AND CHANGING THE ZONING OF PROPERTY ADDRESSED AS 319 SOUTH MAIN, 323 SOUTH MAIN AND 325 SOUTH MAIN STREET, WAYNE, NEBRASKA, FROM B-1 HIGHWAY BUSINESS DISTRICT TO R-3 RESIDENTIAL DISTRICT.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Giese made a motion and Councilmember Brodersen seconded to suspend the statutory rules requiring ordinances to be read by title on three different days. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Giese made a motion, which was seconded by Councilmember Greve, to move for final approval of Ordinance No. 2017-15. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Chamberlain stated the time was at hand for the public hearing to consider the Planning Commission's recommendation concerning a rezoning request from I-1 Light Industrial and Manufacturing to B-2 Central Business District. The applicant is the City of Wayne. The area to be rezoned is described as Lot 1 and Lot 9 of the Schulz Railyard Addition. The City seeks the request to clean up the zoning lines.

The Planning Commission reviewed the matter at their public hearing on May 1, 2017, and forwarded a recommendation to approve the same subject to the following "Findings of Fact:"

- Consistency with the Comprehensive Plan and the current and future land use maps; and
- Staff's recommendation.

Jason Schulz was present to answer questions.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Brodersen introduced Ordinance No. 2017-16, and moved for approval thereof; Councilmember Sievers seconded.

ORDINANCE NO. 2017-16

AN ORDINANCE AMENDING THE ZONING MAP AND CHANGING THE ZONING OF PROPERTY LEGALLY DESCRIBED AS LOT 1 AND LOT 9, SCHULZ RAILYARD ADDITION OF THE CITY OF WAYNE, WAYNE COUNTY, NEBRASKA, FROM I-1 LIGHT INDUSTRIAL AND MANUFACTURING DISTRICT TO B-2 CENTRAL BUSINESS DISTRICT.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Brodersen made a motion, which was seconded by Councilmember Sievers, to suspend the statutory rules requiring ordinances to be read by title on three different days. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Brodersen made a motion, which was seconded by Councilmember Sievers, to move for final approval of Ordinance No. 2017-16. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Chamberlain declared the time was at hand for the public hearing to consider the Planning Commission's recommendation regarding a Use by Exception Request for the Wayne Municipal Code B-2 Central Business District, specifically Section 152.081 (d) Exceptions (7) Storage Garages and Mini-warehouses. The applicant for the request is Jason Schulz who seeks to construct a storage facility on Lot 1 of the Schulz Railyard Addition.

The Planning Commission reviewed this matter at their public hearing on May 1, 2017, and recommended approval thereof, subject to the following "Findings of Fact:"

1. Consistency with the current and future land use maps; and
2. Staff's recommendation;

Jason Schulz was present to answer questions.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Eischeid left the meeting at 5:59 p.m.

Councilmember Sievers introduced Resolution 2017-45, and moved for its approval; Councilmember Greve seconded.

RESOLUTION NO. 2017-45

A RESOLUTION APPROVING THE APPLICATION OF JASON SCHULZ FOR A ZONING USE BY EXCEPTION PERMIT TO BUILD A STORAGE FACILITY AT 116 SOUTH MAIN STREET.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Mayor Chamberlain stated the time was at hand for the public hearing to consider the Planning Commission's recommendation concerning a rezoning request from I-1 Light Industrial and Manufacturing to R-2 Residential. The applicants, Kelby Herman and Brendon Pick, are seeking the request to allow for residential development. The area to be rezoned is described as Lot 1 of the Giese Addition and Tax Lots 31 and 39 in Part of the N1/2 of the SE1/4 of Section 13, Township 26 North, Range 3, East of the 6th P.M., Wayne County, Nebraska.

The Planning Commission reviewed the matter at their public hearing on May 1, 2017, and forwarded a recommendation to approve the same subject to the following "Findings of Fact:"

- Consistency with the Comprehensive Plan and the current and future land use maps; and
- Staff's recommendation.

Kelby Herman and Brendon Pick were present to answer questions.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Sievers introduced Ordinance No. 2017-17, and moved for approval thereof; Councilmember Brodersen seconded.

ORDINANCE NO. 2017-17

AN ORDINANCE AMENDING THE ZONING MAP AND CHANGING THE ZONING OF PROPERTY LEGALLY DESCRIBED AS LOT 1 OF THE GIESE ADDITION AND TAX LOTS 31 AND 39 IN PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 26 NORTH, RANGE 3, EAST OF THE 6TH P.M., WAYNE COUNTY, NEBRASKA, FROM I-1 LIGHT INDUSTRIAL AND MANUFACTURING DISTRICT TO R-2 RESIDENTIAL DISTRICT.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The second reading will take place at the next meeting.

Mayor Chamberlain stated the time was at hand for the public hearing to consider the Planning Commission's recommendation in regard to amending the Wayne Municipal Code, Title XV Land Usage, Chapter 152 Zoning, Sec. 152.082 B-3 Neighborhood Commercial District (1) Maximum Height, specifically to increase the maximum from 25' to 35'. The applicant is State Nebraska Bank.

The Planning Commission reviewed the matter at their public hearing on May 1, 2017, and forwarded a recommendation to approve the same subject to the following "Finding of Fact:"

- Staff's recommendation.

Matt Ley was present to answer questions.

City Clerk McGuire had not received any comments, either verbal or in writing, for or against this public hearing.

There being no further comments, Mayor Chamberlain closed the public hearing.

Councilmember Sievers introduced Ordinance No. 2017-18, and moved for approval thereof; Councilmember Brodersen seconded.

ORDINANCE NO. 2017-18

AN ORDINANCE AMENDING TITLE XV LAND USAGE, CHAPTER 152 ZONING, SECTION 152.082 B-3 NEIGHBORHOOD COMMERCIAL DISTRICT (I) MAXIMUM HEIGHT; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Councilmember Sievers made a motion, which was seconded by Councilmember Brodersen, to suspend the statutory rules requiring ordinances to be read by title on three different days. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Councilmember Sievers made a motion, which was seconded by Councilmember Brodersen, to move for final approval of Ordinance No. 2017-18. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Councilmember Sievers introduced Ordinance No. 2017-7, and moved for approval of the third and final reading thereof; Councilmember Brodersen seconded.

ORDINANCE NO. 2017-7

AN ORDINANCE DIRECTING THE SALE OF A TRACT OF LAND LOCATED IN THE NORTH HALF OF SECTION 13, TOWNSHIP 26 NORTH, RANGE 3, EAST OF THE 6TH P.M., IN THE CITY OF WAYNE, WAYNE COUNTY, NEBRASKA, TO WAYNE COMMUNITY SCHOOL DISTRICT #17.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Councilmember Sievers introduced Ordinance No. 2017-10, and moved for approval of the second reading thereof; Councilmember Brodersen seconded.

ORDINANCE NO. 2017-10

AN ORDINANCE ANNEXING CERTAIN REAL ESTATE TO THE CITY OF WAYNE AND EXTENDING THE CORPORATE LIMITS IN THE NORTHEAST QUADRANT OF THE CITY OF WAYNE TO INCLUDE SAID REAL ESTATE.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Councilmember Sievers introduced Ordinance 2017-11 and moved for approval of the second reading thereof; Councilmember Greve seconded.

ORDINANCE NO. 2017-11

AN ORDINANCE OF THE CITY OF WAYNE, NEBRASKA, CREATING A STREET IMPROVEMENT DISTRICT WITHIN THE CITY OF WAYNE TO BE KNOWN AS STREET IMPROVEMENT DISTRICT NO. 2017-01; DEFINING THE BOUNDARIES OF SAID DISTRICT AND PROPERTY CONTAINED THEREIN; AND, PROVIDING FOR THE CONSTRUCTION OF IMPROVEMENTS THEREIN.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Councilmember Sievers introduced Ordinance 2017-12 and moved for approval of the second reading thereof; Councilmember Muir seconded.

ORDINANCE NO. 2017-12

AN ORDINANCE CREATING SANITARY SEWER EXTENSION DISTRICT NO. 2017-01 OF THE CITY OF WAYNE, NEBRASKA; ESTABLISHING THE OUTER BOUNDARIES OF THE DISTRICT; DESIGNATING THE SIZE, LOCATION AND TERMINAL POINTS OF SEWER MAINS AND SEWER LINES WITHIN SAID DISTRICT; AND REFERRING TO PLANS AND SPECIFICATIONS AND COST ESTIMATES AS PREPARED BY THE ENGINEER IN CONNECTION THEREWITH AND ON FILE WITH THE CITY CLERK.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Councilmember Sievers introduced Ordinance 2017-13 and moved for approval of the second reading thereof; Councilmember Karsky seconded.

ORDINANCE NO. 2017-13

AN ORDINANCE AMENDING TITLE VII TRAFFIC CODE, PROHIBITIONS AND ENFORCEMENT, SECTION 78-13 STOP SIGN LOCATIONS; WEST OF MAIN STREET, SOUTH OF SEVENTH STREET; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Councilmember Sievers introduced Ordinance 2017-14 and moved for approval of the second reading thereof; Councilmember Karsky seconded.

ORDINANCE NO. 2017-14

AN ORDINANCE AMENDING TITLE VII TRAFFIC CODE, PROHIBITIONS AND ENFORCEMENT, SECTION 78-212 SPEED; MAXIMUM; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Tim Sutton, Electric Distribution Line Supervisor, was present and stated that one bid was received on May 9, 2017, for the “Electric Distribution Meter Cutover - West Inner and East Inner Conversion Project,” and that was from Klein Electric, Inc., for \$107,912.80. DGR Engineering has reviewed the same and is recommending that the project be awarded to that bidder, Klein Electric, Inc., of Wakefield, NE, for \$107,912.80.

Councilmember Sievers introduced Resolution 2017-46, and moved for its approval; Councilmember Brodersen seconded.

RESOLUTION NO. 2017-46

A RESOLUTION ACCEPTING BID AND AWARDED CONTRACT ON THE “ELECTRIC DISTRIBUTION — METER CUTOVER WEST INNER AND EAST INNER CONVERSION PROJECT” TO KLEIN ELECTRIC, INC., FOR \$107,912.80.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Marlen Chinn, Police Chief, and Jason Mrsny, Wayne State College Campus Security Manager, reviewed the Interlocal Agreement to Share Law Enforcement Services between the City and Wayne State College. There were no major changes from the last agreement.

Councilmember Sievers introduced Resolution No. 2017-47 and moved for its approval; Councilmember Greve seconded.

RESOLUTION NO. 2017-47

A RESOLUTION APPROVING INTERLOCAL AGREEMENT TO SHARE LAW ENFORCEMENT RESOURCES BETWEEN THE CITY OF WAYNE AND THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES, D/B/A WAYNE STATE COLLEGE.

Because the College and the City's budget periods are different, the plan is to set up a meeting or meetings towards the end of this year to discuss the agreement in more detail and make some changes thereto.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

The following Resolution would approve the plans and specifications and the estimate cost of \$170,424.00 for the water improvements for the Beaumont Event Center.

Steve Rames of McLaury Engineering was present to answer questions.

Councilmember Sievers introduced Resolution No. 2017-48 and moved for its approval; Councilmember Brodersen seconded.

RESOLUTION NO. 2017-48

A RESOLUTION APPROVING THE HIRING OF A SPECIAL ENGINEER AND APPROVING THE PLANS AND SPECIFICATIONS AND ESTIMATE OF COST FOR THE CONSTRUCTION OF CERTAIN WATER IMPROVEMENTS TO BE CONSTRUCTED IN THE CITY OF WAYNE, NEBRASKA (BEAUMONT EVENT CENTER).

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who was absent, the Mayor declared the motion carried.

The following Ordinance would create Water Extension District No. 2017-01 (Beaumont Event Center Project).

Councilmember Sievers introduced Ordinance 2017-19 and moved for approval thereof; Councilmember Brodersen seconded.

ORDINANCE NO. 2017-19

AN ORDINANCE OF THE CITY OF WAYNE, NEBRASKA, CREATING A WATER EXTENSION DISTRICT WITHIN THE CITY OF WAYNE TO BE KNOWN AS WATER EXTENSION DISTRICT NO. 2017-01; DEFINING THE BOUNDARIES OF SAID DISTRICT AND PROPERTY CONTAINED THEREIN; AND, PROVIDING FOR THE CONSTRUCTION OF IMPROVEMENTS THEREIN (BEAUMONT EVENT CENTER PROJECT).

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried. The second reading will take place at the next meeting.

Steve Rames presented Contractor's Application for Payment No. 3 (Final) for \$18,341.96 for the "Nebraska Street Water Main Replacement 2016 Project" to Penro Construction Co., Inc.

Councilmember Muir made a motion, which was seconded by Councilmember Sievers, approving Contractor's Application for Payment No. 3 (Final) for \$18,341.96 to Penro Construction Co., Inc., for the "Nebraska Street Water Main Replacement 2016 Project." Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Councilmember Giese made a motion, which was seconded by Councilmember Greve, to appoint Tim Sutton as the Electric Distribution Superintendent. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

Administrator Johnson stated the following Resolution would amend the wage and salary schedule by increasing the top of the pay range for the position of Electric Distribution Superintendent from \$35.37 to \$38.00 per hour.

Councilmember Sievers introduced Resolution 2017-49, and moved for its approval; Councilmember Brodersen seconded

RESOLUTION NO. 2017-49

A RESOLUTION AMENDING THE WAGE AND SALARY SCHEDULE.

Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried.

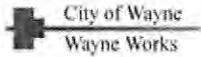
BJ Woehler was present to discuss options for the old swimming pool. He suggested putting an advisory committee together to review, discuss, and make a recommendation to the Council.

Joel Hansen, City Planner, stated he would like to see the City continue or go forward with demolishing the old pool, even if a decision has not been made on what to do with the property.

Mayor Chamberlain suggested holding two public meetings for the public to come and give their input on what to do with the property.

Steve Rames of McLaury Engineering stated he would gather information on what is called a “mobility park” and forward the same to Council.

Councilmember Giese made a motion, which was seconded by Councilmember Muir, to adjourn the meeting. Mayor Chamberlain stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who left the meeting, the Mayor declared the motion carried and the meeting adjourned at 6:40 p.m.



Vendor	Payable Description	Payment Total
ALDERSON, MARY	UTILITY REFUND	209.96
ALL-AMERICAN PUBLISHING	T SHIRT ADVERTISING	149.00
ALTONA FINISHING INC.	DOOR AND TRIM INSTALLATION	6,372.08
AMAZON.COM, LLC	DVD'S	637.16
AMERICAN BROADBAND NE COMM	TELEPHONE CHARGES/FIBER LINE LEASE	2,471.63
AMERITAS LIFE INSURANCE	POLICE RETIREMENT EMPLOYEE DONATION	72.00
AMERITAS LIFE INSURANCE	AMERITAS ROTH	56.54
AMERITAS LIFE INSURANCE	POLICE RETIREMENT PERCENT	84.44
AMERITAS LIFE INSURANCE	POLICE RETIREMENT	2,276.74
APPEARA	LINEN & MAT SERVICE	108.95
BARENTO, ROBA	UTILITY REFUND	80.43
BENDER, RACHEL	UTILITY REFUND	-205.69
BLACK HILLS ENERGY	GAS BILLS	443.10
BLEIL, AARON	UTILITY REFUND	107.06
BLUE CROSS BLUE SHIELD	HEALTH PREMUJMS	36,892.75
BOARDERS INN & SUITES	LODGING-FIRE SCHOOL	1,308.00
BOMGAARS	SPRAY PAINT	4.79
BREEN, KEENAN	UTILITY REFUND	230.66
BROGIE, ED	SEWER REPAIRS-10TH & MAIN	1,250.00
BROWN SUPPLY CO	HOLE SAW/TAPPER	252.38
BSN SPORTS, INC	LANYARDS/CPR MASK/STOP WATCH/WHISTLES	405.40
C. H. GUERNSEY & COMPANY	POWER & TRANSMISSION /COTTONWOOD SERVICES	3,668.71
CARHART LUMBER COMPANY	FILTERS/BATTERY/WOOD/OUTLETS ETC	731.92
CENTURYLINK	TELEPHONE CHARGES	416.61
CHRISTIAN CHINCHILLA	FIRE SCHOOL REIMBURSEMENT	222.89
CITY EMPLOYEE	CLOTHING REIMBURSEMENT	89.85
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	20.80
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	2,565.36
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	3,125.82
CITY EMPLOYEE	VISION REIMBURSEMENT	16.25
CITY OF WAYNE	PAYROLL	90,637.27
COMMUNITY HEALTH	HEALTH CHARITIES	3.00
CONSOLIDATED MANAGEMENT CO	TRAINING CENTER MEALS	8.74
D & K PRODUCTS	FERTILIZERS	1,252.65
DAS STATE ACCTG-CENTRAL FINANCE	WSC INTERNET CHARGES	71.16
DAS STATE ACCTG-CENTRAL FINANCE	TELECOMMUNICATION CHARGES	448.00
DAVID LEE	BUILDING PERMIT DEPOSIT REFUND	100.00
DEARBORN NATIONAL LIFE	VFD INSURANCE	113.52
DEMCO INC	JACKET COVERS/BOOKMARKS	86.64
DGR & ASSOCIATES CO	WEST/EAST INNER CONVERSION	4,752.26
DITCH WITCH OF OMAHA	SPRAY HOSE/NOZZLE	408.66

Vendor	Payable Description	Payment Total
DONALD SIMMONS	TREE INCENTIVE	50.00
DUIN, GRANT	UTILITY REFUND	92.25
DUNCAN & ALLEN	BIG RIVERS NEGOTIATION	3,405.00
DURHAM, NICHOLAS	UTILITY REFUND	137.25
DUTTON-LAINSON COMPANY	STREET LIGHT FIXTURE/RISER	682.68
DVORAK, DEVON	UTILITY REFUND	300.00
DYLAN ELLIS	FIRE SCHOOL REIMBURSEMENT	199.36
EAKES OFFICE PLUS	COPY CHARGES	1,053.24
ECHO GROUP INC JESCO	FUSES/CIRCUITS/BITS	157.52
ED. M FELD EQUIPMENT CO INC	AIR PACK BREATHING DEVICES	120.70
ELECTRONIC ENGINEERING CO	SIGNAL LIGHT	86.00
FAITH REGIONAL PHYSICIAN SERV.	PRE EMPLOYMENT TESTING	30.00
FASTENAL CO	BUSHINGS/TAPE MEASURE/FLASHLIGHT	866.20
FIRE CATT, LLC	FIRE HOSE TESTING	4,226.80
FIRST CONCORD GROUP LLC	FLEX FEES	2,748.44
FLOOR MAINTENANCE	JANITORIAL SUPPLIES/BOWLS	890.51
GERHOLD CONCRETE CO INC.	CONCRETE	1,243.43
GOMEZ, IGNACIO	UTILITY REFUND	63.51
GRADO, JANET	UTILITY REFUND	93.36
GRASS, JACOB	UTILITY REFUND	64.23
GROSSENBURG IMPLEMENT INC	FILTERS/ELEMENTS/BLADE/GASKETS	205.15
HAASE, JON	BUILDING PERMIT DEPOSIT REFUND	500.00
HAGEMANN, REBECCA	UTILITY REFUND	207.17
HANSEN, RONALD	UTILITY REFUND	86.23
HARDING, GRANT	UTILITY REFUND	180.39
HAWKINS, INC	POOL CHEMICALS	4,776.52
HEARTLAND FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER INSPECTION	836.75
HOLDSWORTH, CONNER	UTILITY REFUND	69.12
HOMETOWN LEASING	COPIER LEASE	412.86
HOSE AND HANDLING INC.	HOSE ASSEMBLY	2,320.35
HRNCHIR, CHELCEE	UTILITY REFUND	98.93
HULSENBUSCH, BRITTANY	UTILITY REFUND	116.82
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ICMA RETIREMENT	9,374.97
IRS	FEDERAL WITHHOLDING	200.00
IRS	FICA WITHHOLDING	744.00
IRS	FEDERAL WITHHOLDING	12,237.12
IRS	MEDICARE WITHHOLDING	174.02
IRS	MEDICARE WITHHOLDING	3,422.24
IRS	FICA WITHHOLDING	14,633.48
JANZEN, BETHANY	UTILITY REFUND	64.36
JEFF PAUSTIAN	BUILDING PERMIT DEPOSIT REFUND	100.00
JENNIFER THOMAS	ENERGY INCENTIVE	500.00
JEO CONSULTING GROUP	AQUATIC CENTER	1,492.50
JESSICA BOLLES	NATURE CAMP REFUND	10.00
JILL BESSMER	AUDITORIUM DEPOSIT REFUND	150.00
JOHNSON, TAYLOR	UTILITY REFUND	13.44

Vendor	Payable Description	Payment Total
JURICH, GREGORY	UTILITY REFUND	129.13
KATHLEEN A LAUGHLIN, CHAPTER 13 TRUSTEE	PAYROLL DEDUCTION	243.00
KELLY SUPPLY COMPANY	DRAIN VALVE	161.08
KLEINSCHMIT, KAYLYN	UTILITY REFUND	87.38
KOCH, TAYLOR	UTILITY REFUND	191.02
KRAJICEK, MEGHAN	UTILITY REFUND	118.15
KRIZ-DAVIS COMPANY	CONNECTORS/JUNCTION STRAPS/CONNECTORS	8,478.74
KYLE STUCKLIK	TREE INCENTIVE	35.25
LANGSCHWAGER, SAMANTHA	UTILITY REFUND	98.67
LAURA FRANKLIN	TREE INCENTIVE	39.58
LUZUM, JACLYN	UTILITY REFUND	163.08
MARK MCCORKINDALE	BUILDING PERMIT DEPOSIT REFUND	100.00
MATT PARROTT	UTILITY ENVELOPES	741.50
MCCARTHY, ERIC	UTILITY REFUND	94.57
MCLAURY ENGINEER, INC	EVENT CENTER /4 TH ST PAVING/NEBRASKA ST WATER MAIN	9,527.25
MES-MIDAM	FIRE APPAREL-HOOD	971.37
MEURET, PATRICK	UTILITY REFUND	212.76
MILLS, KELSA	UTILITY REFUND	199.71
MONAHAN, PHILLIP	FIRE SCHOOL REIMBURSEMENT	178.57
N.E. NEB ECONOMIC DEV DIST	WRLF/CIS HOUSING SERVICES	4,851.66
NAPA OF WAYNE	BATTERY	131.09
NATE TEMME	FIRE SCHOOL REIMBURSEMENT	207.27
NE AIR FILTER	AIR FILTERS	227.79
NE DEPT OF REVENUE	STATE WITHHOLDING	4,007.15
NE DEPT OF REVENUE	STATE WITHHOLDING	106.78
NE PUBLIC HEALTH ENVIRONMENTAL LAB	COLIFORM TESTING	127.00
NEARY, NATHAN	UTILITY REFUND	119.95
NICK VANHORN	FIRE SCHOOL REIMBURSEMENT	193.51
NIEDERKLEIN, MICHAELA	UTILITY REFUND	83.34
NIELSEN, LEVI	UTILITY REFUND	-8.67
NORTHEAST NE PPD	WHEELING CHARGES	12,579.22
NORTHEAST NE PPD	RATE DISPUTE/ELECTRICITY	13,667.91
NOVA FITNESS EQUIPMENT	BARBELL RACK/ARMS	3,146.00
NWOD	MEMBERSHIP RENEWAL-S LISTON	15.00
OAKSTONE PUBLICATIONS	TOP HEALTH/TOP SAFETY PUBLICATION	252.45
PARRY, BRENT	UTILITY REFUND	104.97
PENRO CONSTRUCTION CO, INC.	NEBRASKA ST WATER MAIN	18,341.96
PURVIANCE, DREW	UTILITY REFUND	40.95
REHAB SYSTEMS	JET VAC SEWER/STORM SEWER LINES	2,897.70
ROACH, SKYLER	UTILITY REFUND	71.45
ROBINSON, DYLAN	UTILITY REFUND	130.21
RODRIQUEZ, CARLOS	UTILITY REFUND	155.97
RON'S RADIO	REMOVE LIGHTBAR/ELECTRONICS	150.00
ROTH, HEIDI	UTILITY REFUND	115.13
SANDY BROWN	REIMBURSE MOVIE LICENSE	284.99
SCHAEFER, JENNIFER	OVERPAYMENT ON CAC MEMBERSHIP	4.10

Vendor	Payable Description	Payment Total
SCHILDT, MEGHAN	UTILITY REFUND	111.38
SCHROEDTER, JARED	UTILITY REFUND	233.15
SCHROPP, ALYSSA	UTILITY REFUND	122.84
SHEARS, MARCUS	UTILITY REFUND	148.70
SHERRY CONTRERAS	SWIM LESSON REFUND	35.00
SHIPE, KELSEY	UTILITY REFUND	59.51
SIEVERS, TOM	BUILDING PERMIT DEPOSIT REFUND	100.00
SIOUX CITY WINNELSON	URINAL REPAIRS	39.26
SMITH, ALEXANDER C	UTILITY REFUND	125.04
SPIEKER, PAIGE	UTILITY REFUND	300.00
SPRUNK, TAYLOR	UTILITY REFUND	300.00
STADIUM SPORTING GOODS	LIFE GUARD/REC SHIRTS/EMBROIDERY	893.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	356.14
STATE NEBRASKA BANK-PETTY CASH	LIBRARY PETTY CASH	109.17
THE WALLING COMPANY, INC	SUCTION ELBOW	32.91
TYLER TECHNOLOGIES	SPECIAL ASSESSMENT/UTILITY BILL ONLINE	2,700.43
ULINE	NITRILE GLOVES	222.23
UNITED WAY	UNITED WAY DEDUCTION	5.00
VERIZON WIRELESS SERVICES LLC	CELL PHONES	92.89
VIAERO WIRELESS	CELL PHONE	223.03
VON SEGGERN, AARON	UTILITY REFUND	123.58
WATER ENVIRONMENT FEDERATION	MEMBERSHIP	148.00
WATSON LABEL PRODUCTS	LABELS	196.06
WAYNE COMMUNITY SCHOOLS	PARKING TICKET REMITS	3,635.00
WAYNE FIREWORKS COMMITTEE	FIREWORKS DONATION	2,000.00
WAYNE HERALD	ADS AND NOTICES	18.00
WAYNE HERALD	GO GREEN AD	102.00
WEIS, SETH	UTILITY REFUND	110.53
WESCO DISTRIBUTION INC	WIRE/ARRESTER/FIRE RESISTANT CLOTHING	18,722.86
WIDNER, JOSH	FIRE SCHOOL REIMBURSEMENT	190.01
WILLIAM MELENA	BUILDING PERMIT DEPOSIT REFUND	100.00
WOOD, MATTHEW	UTILITY REFUND	24.76
ZEISS, JALYN	UTILITY REFUND	300.00
	Grand Total:	347,040.56

City Council

(B) Any vacancy in the office of Mayor shall be filled as otherwise provided by state statute. Any vacancy on the Council resulting from causes other than expiration of the term shall be filled by appointment by the Mayor with the consent of the Council to hold office for the remainder of the term.

(C) Except as otherwise provided in divisions (B) above or (E) or (F) below, vacancies in city elected offices shall be filled by the Council for the balance of the unexpired term. Notice of a vacancy, except a vacancy resulting from the death of the incumbent, shall be in writing and presented to the Council at a regular or special meeting and shall appear as a part of the minutes of such meeting. The Council shall at once give public notice of the vacancy by causing to be published in a newspaper of general circulation within the city or by posting in three public places in the city the office vacated and the length of the unexpired term.

(D) (1) The Mayor shall, within four weeks after the meeting at which such notice of vacancy has been presented or upon the death of the incumbent, call a special meeting of the Council or place the issue of filling such vacancy on the agenda at the next regular meeting at which time the Mayor shall submit the name of a qualified registered voter to fill the vacancy for the balance of the unexpired term.

(2) The Council shall vote upon such nominee and, if a majority votes in favor of such nominee, the vacancy shall be declared filled, if a nominee fails to receive a majority of the votes, the nomination shall be rejected and the Mayor shall, at the next regular or special meeting, submit the name of another qualified registered voter to fill the vacancy. If the subsequent nominee fails to receive a majority of the votes, the Mayor shall continue at such meeting to submit the names of qualified registered voters in nomination and the Council shall continue to vote upon such nominations until the vacancy is filled.

(3) The Mayor shall cast his or her vote for or against the nominee in case of a tie vote of the Council. All Council members present shall cast a ballot for or against the nominee.

(4) Any member of the Council who has been appointed to fill a vacancy on the Council shall have the same rights, including voting, as if such person were elected.

(E) The Council may, in lieu of filling a vacancy in a city elected office as provided in divisions (B) through (D) above, call a special city election to fill such vacancy.

(F) If vacancies exist in the offices of a majority of the members of the Council, the Secretary of State shall conduct a special city election to fill such vacancies.

(G) No official who is removed at a recall election or resigns after the initiation of the recall process shall be appointed to fill the vacancy resulting from his or her removal or the removal of any other member of the Council during the remainder of his or her term of office.

(2002 Code, § 2-43)

Statutory reference:

Related provisions, see Neb. RS 16-217, 32-560 through 32-572, 32-1308

§ 31.04 ENUMERATED.

June 2, 2017

Representative Nick Muir
Ward 1 Wayne City Council
729 Walnut Drive
Wayne, NE 68787

Ken Chamberlain, Mayor
Wayne City Council

Dear Mayor Chamberlain,

I regret to inform you that I am no longer able to represent my constituents as of June 2, 2017. My family is closing on the sale of our residence at 729 Walnut Drive today (June 2, 2017), and will soon be moving to another part of town. Therefore I will no longer reside in Ward 1 of the City of Wayne.

While I regret that I am no longer able to represent the residents of Ward 1, my family is still happy and proud to call Wayne America our home and are excited to welcome a new resident to Wayne. It has been a pleasure serving the residents of Ward 1 and serving with you and the other council members. I wish you and the other council members the very best for the future.

Sincerely,

Nick Muir

Representative, Ward 1
Wayne City Council

RESOLUTION NO. 2017-50

**A RESOLUTION APPROVING CONSULTING SERVICES AGREEMENT
ADDENDUM WITH C. H. GUERNSEY & COMPANY.**

WHEREAS, the City of Wayne entered into a Consulting Services Agreement with C. H. Guernsey & Company for certain professional services on February 12, 2016; and

WHEREAS, the parties by this Addendum wish to amend said Agreement to provide a contract document by which the parties may contract for SPP Transmission and Formula Rate Consulting Services; and

WHEREAS, the fees for said services will be based on a time and materials basis; and

WHEREAS, staff recommendation is to approve the Addendum to said Consulting Services Agreement with C. H. Guernsey & Company.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska, that the Consulting Services Agreement Addendum between the City of Wayne and C. H. Guernsey & Company regarding an SPP Transmission and Formula Rate Consulting Services, which is attached hereto and incorporated herein by reference, be accepted as recommended, and the City Administrator and/or Mayor is authorized and directed to execute the Agreement for said professional services on behalf of the City.

PASSED AND APPROVED this 6th day of June, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

CONSULTING SERVICES AGREEMENT

ADDENDUM

ADDENDUM entered into between C. H. Guernsey & Company (Guernsey) and City of Wayne (Client or Owner), dated May 15, 2017;

WHEREAS, the parties have entered into a Consulting Services Agreement dated February 12, 2016, whereby Client agreed to hire Guernsey for certain professional services, and Guernsey agreed to provide such professional services (Agreement), and

WHEREAS, the parties by this Addendum wish to amend the Agreement to provide a contract document by which the parties may contract for (i) SPP Transmission and Formula Rate ("**Consulting Services**").

NOW THEREFORE, the parties agree as follows:

The Agreement shall apply to each Statement of Work (SOW) issued for Security Services with the following exceptions, additions, and amendments:

The City of Wayne, Nebraska (Wayne) and the Northeast Nebraska Public Power District (NeNPPD) together have formed an interlocal agreement to assess the feasibility of adding owned transmission and production facilities to the Southwest Power Pool for their mutual and individual benefit. This scope of services will be executed by Wayne on behalf of both parties.

The parties intend to implement an Annual Transmission Revenue Requirement formula rate (ATRR). New transmission projects related to load growth, reliability, and replacement of old assets are expected over the coming years. The parties would like to implement an ATRR that is easy to maintain and simple to understand, yet meets the requirements as approved by FERC.

Guernsey can provide support services as the parties consider moving forward with the development of the ATRR. Guernsey can:

- educate staff
- coordinate and review all ATRR items
- verify the qualifying facilities as to compliance with Attachment AI
- analyze facilities and reclassify qualifying assets
- provide expert testimony and all related support services
- provide assistance with implementation of the formula rate and other related items

Guernsey will evaluate for inclusion in the SPP ATRR, from the books and records of the parties, the transmission operation and maintenance expenses, administrative and general expenses, depreciation expenses, credits, SPP upgrade impacts, tax expense, loads, and the return component to arrive at the transmission revenue requirement, and rates.

SCOPE OF WORK

Methodology

The parties would like to implement the simplest method that will ensure appropriate recovery of costs. We have previously discussed two methods:

- 1) Actual Cost Look-back and
- 2) Forecast with Actual Cost True-up.

While it seems simpler to implement method 1 the standard appears to be method 2. Guernsey will propose a best methodology given the needs and culture of the parties.

In order to evaluate the options under the new scenario of a FERC Formula Rate under the SPP OATT, the study and analysis may include the following steps to meet the expanding needs of the parties:

- a) Determination of ATRR asset eligibility under the SPP OATT Attachment AI. This in turn determines those facilities excluded from the ATRR rate base.
- b) Determination of the valuation of identified ATRR assets.
- c) Determination of estimated ATRR based on TIER and DSC, or other applicable methods.
- d) True-up provisions and instructions to manage the process.
- e) Evaluation of loads to include as the divisor of the ATRR.
- f) Identification of responsibilities and requirements related to a FERC formula rate under the SPP OATT.
- g) Development of Implementation Protocols, including applicable True-Up provisions.

In order to provide the study evaluations, the parties and Guernsey will closely assess available data and information.

Cost Integrity

Guernsey will validate transmission accounts to ensure only relevant transmission costs are included in the ATRR. This is not an audit but a consolidated effort between the contractor and the parties to avoid issues in the future. The cost data should be organized in a way that is justifiable to SPP, FERC, internal parties, and external parties.

In order to determine which facilities are eligible for inclusion in the SPP ATRR, Guernsey will use both engineering data and accounting records in consultation with staff. Guernsey can immediately provide a list of data request items, from which the ATRR will be determined. Guernsey can work with staff to whatever desired extent in determining the ATRR, training the staff as part of the process. However if staff is not available, Guernsey can perform the validation work and discuss it with the internal staff as their time allows. Guernsey can also provide coordination with SPP personnel, and legal resources as specified.

The parties should with the advice of its auditors, engage in a plant accounting reclassification of former distribution account assets to include these facilities in the transmission accounts. The reclassification should include transmission substations, line segments and related equipment. As a result, the 2017 or 2018 CFC Form No. 7 will be based on reclassified data.

When the parties decide to join SPP as a Transmission Owner, it recognizes that to recover the costs associated with its Qualified Facilities through its ATRR under the SPP Tariff, it would need to differentiate between distribution and transmission facilities in its books. As a result, it will engage in the reclassification process described above.

Revenue Optimization

The parties would like to consider any methods that could collect additional revenues, which meet FERC requirements. The ATRR should ensure financial requirements are met, such as Debt Service Coverage and Margins for Interest, and include an optimized and acceptable rate of return.

Guernsey will prepare and discuss all ATRR items with personnel to insure that revenues are optimized. This includes a discussion of planned projects in order to place qualifying facilities in service prior to complete buildout of transmission projects. In addition, Guernsey can provide consulting services regarding several potential rate of return methodologies appropriate for a cooperative, given the needs and culture, and debt service coverage requirements.

Education

Based upon previous discussion, Guernsey can perform a one day session to educate staff on the methodology and process of maintaining an ATRR. The involvement of multiple staff will be required to maintain the formula rate. Guernsey can provide support and education for the staff in all facets of the formula rate process, beginning with the one day training session. We can assist in identification of particular subject matters that are required for the filings and provide assistance throughout the process in person or through WebEx conferences.

Formula Template and Work Papers

The ATRR template used should clearly reference accounting documents. If additional reports are needed for the ATRR Guernsey can assist staff in creating the reports. The ATRR should clearly indicate which fields and numbers will be updated annually. Work papers required to support the ATRR should be developed and provide sufficient data while kept to a minimum.

Guernsey will provide a complete ATRR model with clearly identified references, and coordinate the accounting and engineering data that is to be included. The ATRR model, along with other materials, typically becomes a part of the testimony Guernsey will provide in support of the SPP FERC filing.

Protocols

Guernsey can assist or provide protocols supporting the annual update process. These procedures should include instructions to update the ATRR and a timeline, consistent with FERC

requirements, that works with and around annual year end accounting and annual budgeting. Guernsey can provide as a part of the FERC filing these detailed Implementation Protocols, which are normally part of the testimony and support.

Submission to SPP and FERC

The ATRR and supporting documents should be prepared for submission to SPP and ultimately to FERC. It is our understanding that SPP will submit the ATRR to FERC and we will receive feedback directly from FERC. Any additional requested information by SPP or FERC to support the ATRR should be considered part of this project.

Guernsey will coordinate with personnel, provide testimony and support, coordination with legal services in all facets of the filing submissions, all subsequent iterations related to the SPP FERC filings, including responses to data requests and other technical items. Guernsey can also provide recommendations of FERC attorney practices for consideration.

Initial Annual True-up

Guernsey will be available to provide support during the initial annual true-up of the ATRR. This includes further education about the template and participation in customer meetings to review the ATRR.

Guernsey will provide staff and support for the formula rate process, including assistance with customer meetings and other implementation protocol requirements.

Implementation and Timing

The goal is to have the ATRR submitted about 2019 after a financial and accounting reclassification occurs. Guernsey can develop a general plan including the time associated with each work item should be developed. This plan will help ensure the project remains on track and the contractor performs proficiently.

Other Activities

From time to time the parties will request work to be done, such as meetings with NPPD and communications with the SPP, or others.

Guernsey's Fee

Guernsey's fee will be based on a time and materials basis, as stated in the original Consulting Services Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be duly executed.

ACCEPTED:

CLIENT

ATTEST:

By: _____
Title: _____

By: _____
Title: _____

C. H. GUERNSEY & COMPANY

ATTEST:

By: _____
Title: _____

By: _____
Title: _____

RESOLUTION NO. 2017-51

A RESOLUTION APPROVING AN AGREEMENT FOR AMBULANCE SERVICE BETWEEN THE CITY OF WAYNE, NEBRASKA, AND PROVIDENCE MEDICAL CENTER.

WHEREAS, the City of Wayne has entered into agreements with Providence Medical Center, wherein the City of Wayne agrees to provide financial support to Providence Medical Center each fiscal year to help defray the cost of operation and provide funds for the replacement of an ambulance and equipment; and

WHEREAS, the City of Wayne proposes to enter into an Agreement for Ambulance Service with Providence Medical Center, which is attached hereto and incorporated herein by reference.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska, that the proposed Agreement for Ambulance Service between the City of Wayne and Providence Medical Center to provide financial support is hereby approved, and the Mayor and City Clerk are hereby authorized to execute the necessary documents to complete the transaction.

PASSED AND APPROVED this 6th day of June, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

AGREEMENT

WHEREAS, the Providence Medical Center, a non-profit corporation, has provided ambulance service for the City of Wayne, a Nebraska Municipal Corporation, and surrounding areas as a governmental service under an arrangement by which the City of Wayne provided funds to defray a part of the cost of the operation of said ambulance; and

WHEREAS, on September 28, 1982, Providence Medical Center and the City of Wayne entered into a long-term contract which expired on August 1, 1989, and which contract was entered into following a public hearing pursuant to Section 13-303 of the Revised and Reissued Statutes of the State of Nebraska; and

WHEREAS, on February 19, 1990, said contract was extended by the parties through the period of August 1, 1996, and again through August 2003; and

WHEREAS, said contract provides that the parties may mutually agree to extend the same, which they now wish to do, pursuant to this agreement.

NOW, THEREFORE, IT IS AGREED by and between Providence Medical Center and the City of Wayne as follows:

1. The City of Wayne will provide financial support to Providence Medical Center as follows:

2017/2018	\$51,000
2018/2019	\$57,120
2019/2020	\$63,975

Thereafter, annual increases will be made at a rate of 2% per year. Payments shall be made on the fifteenth of October.

2. Providence Medical Center will be responsible for the operation of said ambulance service on a twenty-four hour basis and shall provide the necessary drivers and attendants for all calls made by the ambulance service. In addition to the aforementioned primary ambulance service, Providence Medical Center shall maintain one or more backup ambulance units as needed.

3. Regarding the purchase of a new replacement ambulance, Providence Medical Center shall appoint a selection committee to review and make recommendations

regarding a new replacement ambulance and said selection committee shall have one or more representatives from the City.

4. Providence Medical Center will assume the responsibility for providing the ambulance service in the City of Wayne and surrounding areas provided by Providence Medical Center during the term of this contract.

5. Providence Medical Center shall provide separate operating statements regarding the ambulance service, which shall be submitted to the City of Wayne on an annual basis prior to July 1 of each year.

6. This agreement may be modified by the parties at any time by written supplemental agreements hereto and approved by the parties, as required by law.

8. This contract will automatically renew each year on October 1, unless either party gives at least six months advanced notice to the other party of its intent to terminate.

Executed in duplicate this _____ day of June, 2017.

Providence Medical Center,
A Non-Profit Corporation

ATTEST:

Secretary

By _____
President

The City of Wayne,
A Municipal Corporation,

ATTEST:

Clerk

By _____
Mayor

ORDINANCE NO. 2017-10

AN ORDINANCE ANNEXING CERTAIN REAL ESTATE TO THE CITY OF WAYNE AND EXTENDING THE CORPORATE LIMITS IN THE NORTHEAST QUADRANT OF THE CITY OF WAYNE TO INCLUDE SAID REAL ESTATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. The City of Wayne does hereby find and declare that the following described real estate:

THAT PART OF THE NORTH-HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 26 NORTH, RANGE 4 EAST OF THE 6TH P.M., WAYNE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTH-HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE N88°04'43"E, ALONG THE SOUTH LINE OF SAID NORTH-HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, A DISTANCE OF 54.00 FEET TO THE EAST RIGHT-OF-WAY LINE OF STATE HIGHWAY #15 AND THE POINT OF BEGINNING; THENCE N02°44'25"W, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 349.72 FEET; THENCE N01°51'17"W, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 90.17 FEET TO THE SOUTHWEST CORNER OF A PARCEL FILED ON MARCH 16, 1998, BY LS #488, IN THE WAYNE COUNTY REGISTER OF DEEDS OFFICE, SAID PARCEL ALSO FILED WITH THE STATE RECORD REPOSITORY ON FEBRUARY 17, 1998; THENCE N85°50'01"E, ALONG THE SOUTH LINE OF SAID PARCEL, A DISTANCE OF 649.80 FEET; THENCE S02°33'31"E, A DISTANCE OF 465.34 FEET TO THE SOUTH LINE OF SAID NORTH-HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE S88°04'43"W, ALONG SAID SOUTH LINE, A DISTANCE OF 649.58 FEET TO THE POINT OF BEGINNING, CONTAINING 6.75 ACRES MORE OR LESS,

is immediately adjoining and contiguous to the corporate limits of the City of Wayne, Nebraska.

Section 2. The above described real estate is annexed to the City of Wayne, Nebraska, and is declared to be within the corporate limits of the City of Wayne, Nebraska, pursuant to Section 19-916 (R.R.S. 1943).

Section 3. The corporate limits of the City of Wayne, Nebraska, are hereby extended to include said real estate.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this _____ day of June, 2017.

THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk



3418

3102

3108

2710

2611

2602

2520

2504

2420

2412

2406

2320

2400

2316

2314

2312

Highway 15

302

306

310

302

304

314

E. 21st Street

Fairway Circle



1702

205

204

206

232

228

231

227

200

212

225

225

ORDINANCE NO. 2017-11

AN ORDINANCE OF THE CITY OF WAYNE, NEBRASKA, CREATING A STREET IMPROVEMENT DISTRICT WITHIN THE CITY OF WAYNE TO BE KNOWN AS STREET IMPROVEMENT DISTRICT NO. 2017-01; DEFINING THE BOUNDARIES OF SAID DISTRICT AND PROPERTY CONTAINED THEREIN; AND, PROVIDING FOR THE CONSTRUCTION OF IMPROVEMENTS THEREIN.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WAYNE, NEBRASKA:

Section 1. The Mayor and City Council of the City of Wayne, Wayne County, Nebraska, hereby find and determine that it is in the best interests of the City that certain streets, including intersections with all streets, avenues and alleys, be improved as hereinafter described; and that it is in the best interests of the City of Wayne to create a street improvement district for the construction of the said improvements.

Section 2. There is hereby created within the City of Wayne, Nebraska, a street improvement district to be known and designated as Street Improvement District No. 2017-01, the outer boundaries of which shall contain the following property:

A tract of land in the Northeast Quarter of Sec. 18 Township 26 North, Range 4 East of the 6th PM further described as:

Commencing at the North Quarter Corner of said Section; Thence, S 01° 54' 29" E a distance of 1228.06 feet to the Point of Beginning; Thence N 88° 03' 16" E a distance of 177.75 feet to the **Southeast** corner of Lot 15 of Benscoter Addition Planned Unit Development Replat 2 to the City of Wayne, Nebraska; Thence N 02° 25' 25" W a distance of 66.87 feet to the Northwest corner of **Lot 23** of said Addition; Thence N 74° 25' 18" E a distance of 247.27 feet to the Northeast corner of Lot 21 of Said Addition; Thence, N 81° 26' 20" E a distance of 84.63 feet to the Northeast corner of Lot 20 of Said Addition; Thence, N 17° 54' 49" E a distance of 57.48 feet to the Northwest corner of Lot 8 of Benscoter Addition Planned Unit Development Replat 3 to the City of Wayne, Nebraska; Thence, N 59° 09' 09" E 289.89 feet to the Northeast corner of Lot 7 of said Addition; Thence, N 02° 24' 39" W a distance of 30.94 feet to the Northwest corner of Lot 5 of said Addition; Thence N 88° 03' 56" E a distance of 100.87 feet to the Northeast corner of Lot 5 of said Addition; Thence, N 73° 03' 44" E a distance of 62.00 feet to the Northwest corner of Lot 2 of Benscoter Addition Planned Unit Development Replat 2 to the City of Wayne, Nebraska; Thence, N 88° 03' 50" E a distance of 388.56 feet to the Northeast corner of said Lot 2; Thence S 01° 49' 40" E a distance of 1022.41 to a point; Thence S 88° 28' 14" W a distance of 1322.29 feet to a point on the on the North Quarter Line; Thence, N 01° 54' 28" W a distance of 636.84 feet along the Quarter Line to the Point of Beginning; Containing 26.5336 Acres more or less

Within said District, said streets, including intersections with all streets, avenues and alleys, shall be improved by grading and construction of concrete paving, storm sewer, sidewalk and other necessary improvements and appurtenances.

Section 3. All of said improvements shall be constructed to the established grades as fixed by ordinances of the City of Wayne, and shall be constructed in accordance with plans and specifications to be prepared by the City's engineer, McLaury Engineering, Inc., which plans shall be approved by the Mayor and City Council. The improvements shall be made at public cost, but special assessments shall be levied to reimburse the City for the cost of the improvements as provided by law.

Section 4. Notice of the creation of said Street Improvement District No. 2017-01 shall be published in The Wayne Herald newspaper, a legal newspaper published in and of general circulation within the City of Wayne, for three weeks after the publication of this Ordinance.

Section 5. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

PASSED AND APPROVED this 2nd day of May, 2017.

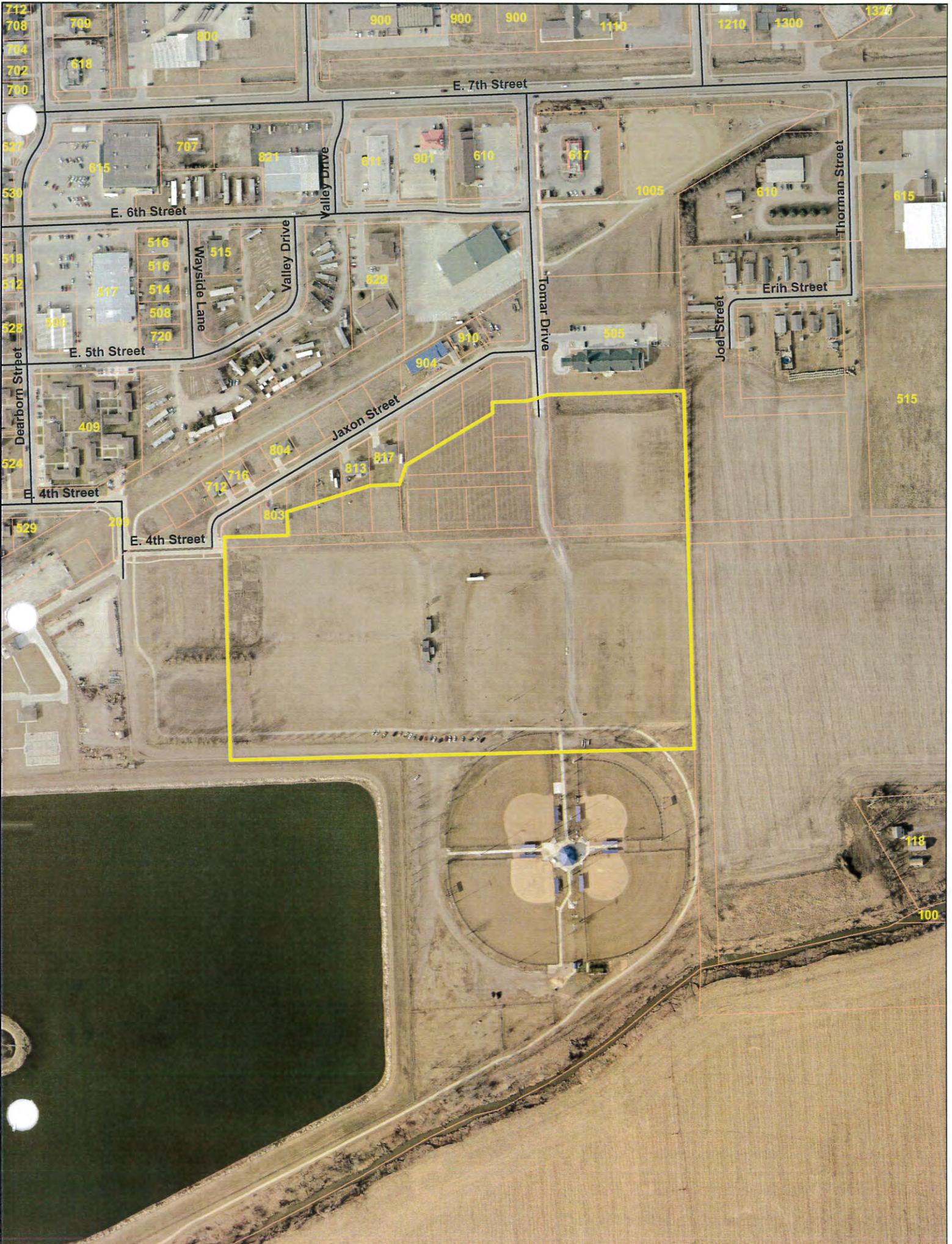
THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk

(SEAL)



E. 7th Street

E. 6th Street

E. 5th Street

E. 4th Street

E. 4th Street

Jaxon Street

Tomar Drive

Valley Drive

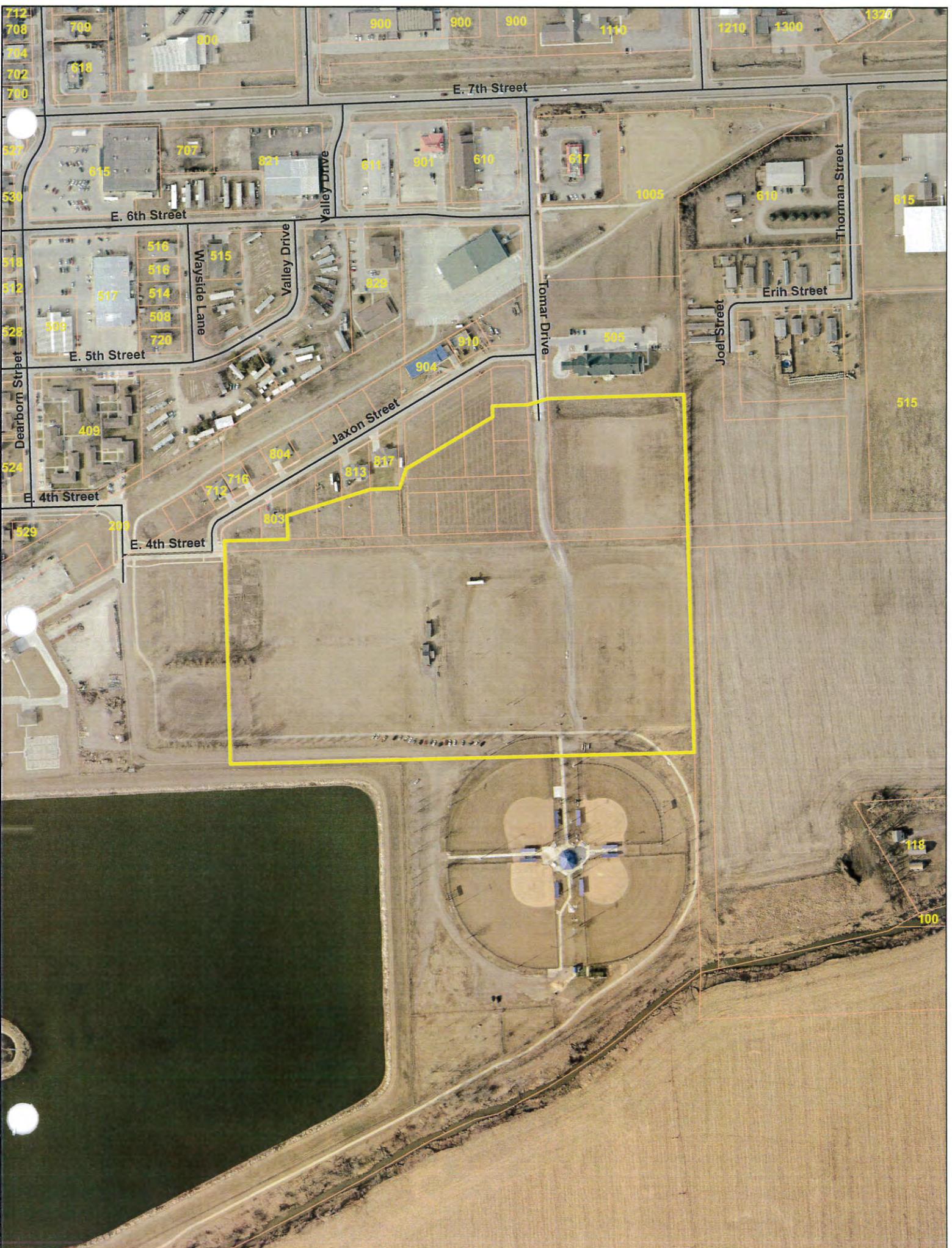
Wayside Lane

Valley Drive

Thorman Street

Erih Street

Joel Street



ORDINANCE NO. 2017-12

AN ORDINANCE CREATING SANITARY SEWER EXTENSION DISTRICT NO. 2017-02 OF THE CITY OF WAYNE, NEBRASKA; ESTABLISHING THE OUTER BOUNDARIES OF THE DISTRICT; DESIGNATING THE SIZE, LOCATION AND TERMINAL POINTS OF SEWER MAINS AND SEWER LINES WITHIN SAID DISTRICT; AND REFERRING TO PLANS AND SPECIFICATIONS AND COST ESTIMATES AS PREPARED BY THE ENGINEER IN CONNECTION THEREWITH AND ON FILE WITH THE CITY CLERK.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAYNE, NEBRASKA:

Section 1. The Mayor and Council of the City of Wayne, Nebraska, hereby find and determine that it is necessary and advisable to extend the municipal sanitary sewer system beyond the existing system by the construction of sanitary sewer mains and appurtenant improvements and that for the purpose of constructing said sanitary sewer mains and related improvements, there is hereby created Sanitary Sewer Extension District No. 2017-02 of the City of Wayne, pursuant to authority granted in Section 19-2402, R.R.S. Neb. 2012.

Section 2. The outer boundaries of Sanitary Sewer Extension District No. 2017-01 shall consist of a tract of land located in Wayne County, Nebraska, being described as follows:

Limits of District:

Beginning at the Northeast corner of Lot 3, Benscoter Addition Planned Unit Development Replat 3, Wayne, Nebraska thence S 02° 26' 55" E a distance of 345.49 feet to the Northeast corner of Lot 10 of said Addition, thence N 88° 03' 16" E a distance of 101.02 feet to the Northeast corner of lot 9 of said Addition, thence S 02° 28' 08" E a distance of 180.01 feet, thence S 88° 03' 16" W a distance of 396.06 feet, thence N 02° 26' 55" W a distance of 372.60 feet, thence N 59° 09' 09" E a distance of 23.73 feet to the Northwest corner of Lot 1 of said Addition, thence N 59° 09' 09" E a distance of 289.89 feet to the Point of Beginning.

Properties to be Assessed:

Benscoter Addition Planned Unit Development Replat 3 to the City of Wayne, Nebraska

Lots 1 thru 3 and Lots 7 thru 12

The size, location and terminal points of the sanitary sewer mains and other appurtenances in said District shall consist of the following:

Description of Sewer Extension:

Construction of Sanitary Sewer mains to be constructed in 4th Street R-O-W beginning at an existing manhole located approximately 560 feet east of the intersection of 4th Street and Jaxon Street and extending east 287 feet; and in utility easements beginning at an existing manhole in an alleyway approximately 220 feet north of the centerline of 4th Street at alignment Station 408+35 of the plans and extending northeast along several lot lines 246 feet. Work shall include the construction of an 8-inch PVC SDR 26 sanitary sewer main, concrete manholes, service line connections, cleanouts and other miscellaneous work as shown on the plans prepared by McLaury Engineering Inc.

Section 3. Reference is hereby made to the plans and specifications for said sewer extensions, which have been prepared by McLaury Engineering, Inc., special engineers for the City, and which, together with said engineers' estimate of the total cost for the proposed sewer extensions, have heretofore been filed with the City Clerk.

Section 4. The engineers' estimate of total cost for the proposed sewer extension improvements in said District is \$ 45,984.00.

Section 5. The Mayor and Council hereby find and determine that none of the properties located within said District are presently served by the City's existing system of sanitary sewer service and that said District constitutes an area of land located apart and outside the area served and benefited by said system and all of the property in said District is located within the City of Wayne, Nebraska or within two miles of the corporate limits of the City of Wayne, Nebraska.

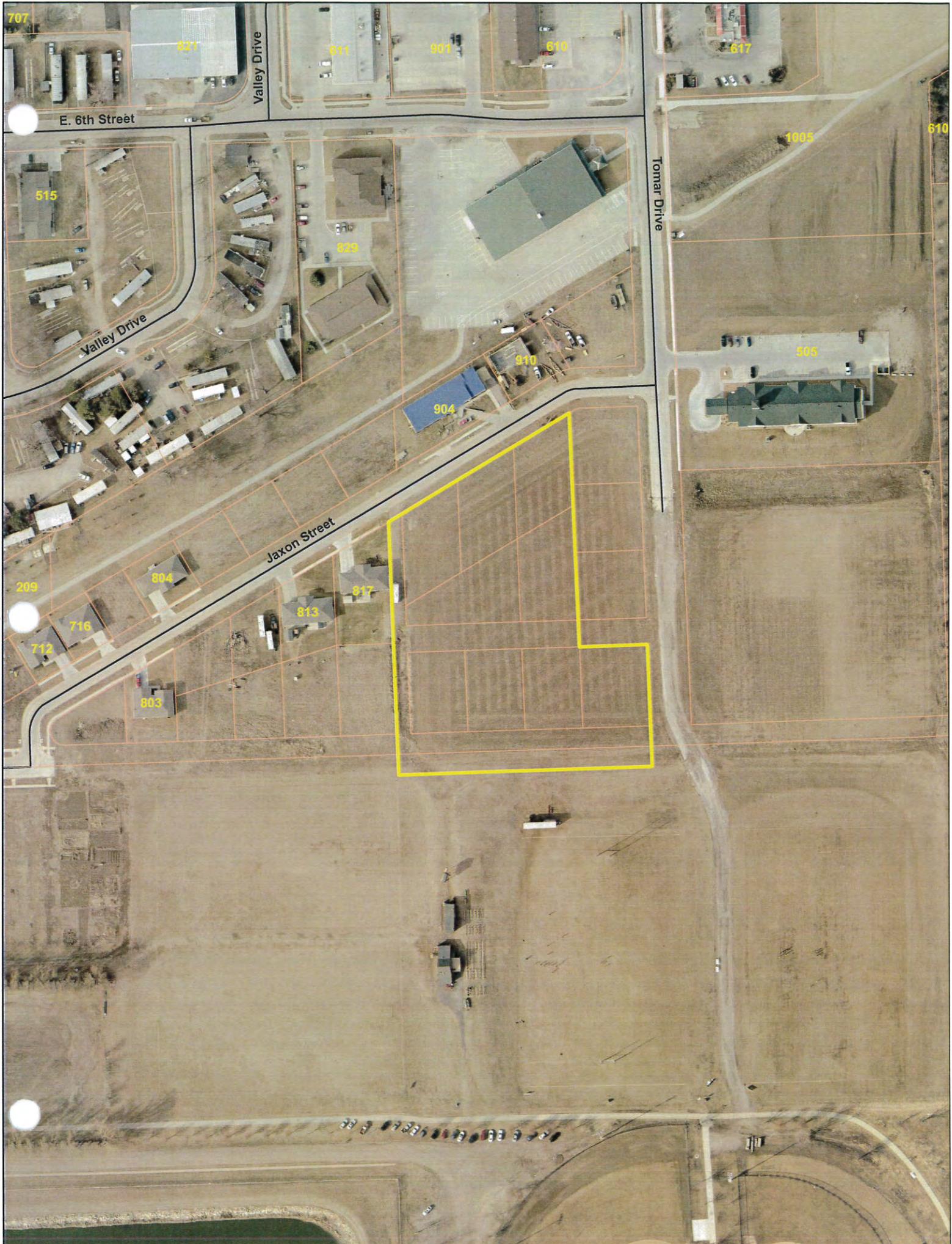
PASSED AND APPROVED this 2nd day of May, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk



ORDINANCE NO. 2017-13

AN ORDINANCE AMENDING TITLE VII TRAFFIC CODE, PROHIBITIONS AND ENFORCEMENT, SECTION 78-13 STOP SIGN LOCATIONS; WEST OF MAIN STREET, SOUTH OF SEVENTH STREET; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. That Title VII Traffic Code, Prohibitions and Enforcement, Section 78-13 of the Wayne Municipal Code is amended to read as follows:

Sec. 78-13. Stop sign locations; west of Main Street, south of 7th Street.

(A) Stop signs are established at the following locations in the city:

Donner Pass at the west approach of Nathan Drive
Grainland Road at the north approach of South Maple Street
Grainland Road at the north approach of South Blaine Street
Grainland Road at the north approach of Pheasant Run Road
Main Street at the west approach of West 4th Street
Main Street at the west approach of West 5th Street
Main Street at the west approach of West 6th Street
Main Street at the west approach of West 1st Street
Oak Drive at the west approach of 3rd Avenue
Oak Drive at the east approach of West 3rd Street
Pearl Street at the east and west approaches of West 6th Street
Pearl Street at the east and west approaches of West 5th Street
Pearl Street at the east and west approaches of West 2nd Street
Pearl Street at the east and west approaches of West 3rd Street
Pearl Street at the east and west approaches of West 4th Street
Pheasant Run at the east and west approaches of Grainland Road
Sherman Street at the east and west approaches of West 6th Street
South Main Street at the west approach of Clark Street
West 1st Street at the north and south approaches of Douglas Street

West 1st Street at the north and south approaches of Lincoln Street
West 1st Street at the north and south approaches of Pearl Street
West 1st Street at the north and south approaches of Sherman Street
West 1st Street at the north approach of Blaine Street
West 3rd Street at the north and south approaches of Douglas Street
West 3rd Street at the north and south approaches of Sherman Street
West 3rd Street at the south approach of Blaine Street
West 3rd Street at the south approach of Wilcliff Drive
West 3rd Street at the north and south approaches of Lincoln Street
West 4th Street at the north and south approaches of Sherman Street
West 5th Street at the north and south approaches of Sherman Street
West 7th Street at the south approach of Pearl Street
West 7th Street at the south approach of Lincoln Street
West 7th Street at the south approach of Douglas Street
West 7th Street at the south approach of Sherman Street
West 7th Street at the south approach of Oak Drive
West 7th Street at the south approach of Donner Pass
West 7th Street at the south approach of Pheasant Run

(B) Except where directed to proceed by a police officer or traffic-control signal, every driver of a vehicle approaching an intersection where a stop is indicated by a stop sign shall stop, which, for the purpose of this section, shall be a completed cessation or movement, at a clearly marked stop line, but if there is no such line, then before entering the crosswalk on the near side of the intersection or, if no crosswalk as indicated, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic from the intersecting roadway before entering the intersection. After having stopped, such driver shall yield the right-of-way to any vehicle which has entered the intersection from another street or which is approaching so closely on such street as to constitute an immediate hazard if such driver moved across or into such intersection.

(C) It shall be unlawful for any person to violate the provisions of this section.

Section 2. All Ordinances or parts of Ordinances in conflict herewith are repealed.

Section 3. This Ordinance shall be in full force and effect after the passage, approval, and publication or posting as provided by law.

PASSED AND APPROVED this 6th day of June, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

ORDINANCE NO. 2017-14

AN ORDINANCE AMENDING TITLE VII TRAFFIC CODE, PROHIBITIONS AND ENFORCEMENT, SECTION 78-212 SPEED; MAXIMUM; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. That Title VII Traffic Code, Prohibitions and Enforcement, Section 78-212 of the Wayne Municipal Code is amended to read as follows:

Sec. 78-212 Speed; maximum.

(A) No person shall operate a motor vehicle on the streets of the city at a rate of speed greater than is reasonable and proper, having regard to the traffic, the use of the road and the condition of the road, nor at a rate of speed such as to endanger the life and limb of any person, nor in any case in excess of 25 mph on any street within the corporate limits of the city, except on the following streets:

<i>Street</i>	<i>Location</i>	<i>Speed Limit</i>
City access road	Extending from 4th Street to the City Summer Sports Complex parking lot	20 mph
East Seventh Street	From a point 800 feet east of the east line of Pine Heights Road (as extended south) east to the east line of Centennial Road	45 mph
Grainland Road	From the west line of Blaine Street (as extended south), west to the corporate limits	30 mph
Main Street	From the south line of 14th Street north to a point 2,100 feet north of Country Club Road	45 mph
Main Street	From the south line of 7 th Street north to the south line of 14th Street	30 mph
7 th Street	From a point 700 feet west of the west line of Oak Drive (as extended north) west to the north-south county road which is 1 mile west of the intersection of Seventh and Main Streets	45 mph
7 th Street	From 800 feet west of the west line of Sherman Street to a point 800 feet east of the east line of Pine Heights Road (as extended south)	30 mph
South Main Street	From the north line of Clark Street (as extended east) south to the corporate limits at Logan Creek	30 mph

West Seventh Street	From 800 feet west of the west line of Sherman Street to a point 700 feet west of the west line of Oak Drive (as extended north)	35 mph
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(B) Speed limits shall be plainly indicated by appropriate signs. Unless otherwise posted, the speed limit within the corporate limits of the city shall be 25 mph.

Section 2. All Ordinances or parts of Ordinances in conflict herewith are repealed.

Section 3. This Ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED AND APPROVED this 6th day of June, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

ORDINANCE NO. 2017-17

AN ORDINANCE AMENDING THE ZONING MAP AND CHANGING THE ZONING OF PROPERTY LEGALLY DESCRIBED AS LOT 1 OF THE GIESE ADDITION AND TAX LOTS 31 AND 39 IN PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 26 NORTH, RANGE 3, EAST OF THE 6TH P.M., WAYNE COUNTY, NEBRASKA, FROM I-1 LIGHT INDUSTRIAL AND MANUFACTURING DISTRICT TO R-2 RESIDENTIAL DISTRICT.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska.

Section 1. That the real estate area shown on the attached map be changed and rezoned from I-1 (Light Industrial and Manufacturing) to R-2 (Residential). The area being rezoned is described as:

Lot 1 of the Giese Addition and Tax Lots 31 and 39 in part of the North Half of the Southeast Quarter of Section 13, Township 26 North, Range 3, East of the 6th P.M., Wayne County, Nebraska.

Section 2. That the Planning Commission held a public hearing on May 1, 2017, regarding this rezoning request, and have recommended approval thereof subject to the following "Findings of Fact:"

- Consistency with the Comprehensive Plan and the current and future land use maps; and
- Staff's recommendation.

Section 3. The official zoning map shall be forthwith changed by the zoning officials to properly show the real estate hereinabove described as now in an R-2 (Residential District) zone.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby amended and repealed.

Section 5. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this _____ day of June, 2017.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

ORDINANCE NO. 2017-19

AN ORDINANCE CREATING WATER EXTENSION DISTRICT NO. 2017-01 OF THE CITY OF WAYNE, NEBRASKA; ESTABLISHING THE OUTER BOUNDARIES OF THE DISTRICT; DESIGNATING THE SIZE, LOCATION AND TERMINAL POINTS OF WATER MAINS AND WATER LINES WITHIN SAID DISTRICT; AND REFERRING TO PLANS AND SPECIFICATIONS AND COST ESTIMATES AS PREPARED BY THE ENGINEER IN CONNECTION THEREWITH AND ON FILE WITH THE CITY CLERK (BEAUMONT EVENT CENTER).

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAYNE, NEBRASKA:

Section 1. The Mayor and Council of the City of Wayne, Nebraska, hereby find and determine that it is necessary and advisable to extend the municipal water system beyond the existing system by the construction of water mains and water lines and appurtenant improvements and that for the purpose of constructing said water mains and related improvements, there is hereby created Water Extension District No. 2017-01 of the City of Wayne, pursuant to authority granted in Section 19-2402, R.R.S. Neb. 2012.

Section 2. The outer boundaries of Water Extension District No. 2017-01 shall consist of a tract of land located in Wayne County, Nebraska, being described as follows:

Limits of District:

A 150.00-FOOT WIDE STRIP IN THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 26 NORTH, RANGE 4 EAST OF THE 6TH P.M., WAYNE COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER; THENCE S01°58'36"E, ALONG THE WEST LINE OF SAID SOUTHWEST QUARTER, A DISTANCE OF 659.61 FEET TO THE SOUTHWEST CORNER OF THE NORTH-HALF OF THE NORTH-HALF OF SAID SOUTHWEST QUARTER; THENCE N88°04'43"E, ALONG THE SOUTH LINE OF SAID NORTH-HALF OF THE NORTH-HALF OF THE SOUTHWEST QUARTER, A DISTANCE OF 54.00 FEET TO THE EAST RIGHT-OF-WAY LINE OF STATE HIGHWAY #15 AND THE POINT OF BEGINNING; THENCE N02°44'25"W, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 150.02 FEET; THENCE N88°04'43"E, PARALLEL TO THE SOUTH LINE OF SAID NORTH-HALF OF THE NORTH-HALF OF THE SOUTHWEST QUARTER, A DISTANCE OF 1395.30 FEET; THENCE S02°01'08"E, A DISTANCE OF 684.92 FEET TO THE NORTH LINE OF A PARCEL OF LAND IN A DEED FILED ON MARCH 10, 1993, AS MICROFILM #930277 IN THE WAYNE COUNTY REGISTER OF DEEDS OFFICE; THENCE S87°41'36"W, ALONG SAID NORTH LINE, A DISTANCE OF 150.00 FEET; THENCE N02°01'08"W, A DISTANCE OF 535.93 FEET TO THE SOUTH LINE OF SAID NORTH-HALF OF THE NORTH-HALF OF THE SOUTHWEST QUARTER;

THENCE S88°04'43"W, ALONG SAID SOUTH LINE, A DISTANCE OF 1243.41 FEET TO THE POINT OF BEGINNING. CONTAINING 6.65 ACRES MORE OR LESS.

Properties to be Assessed:

Beaumont First Addition to the City of Wayne
Lot 1

A tract of land in the S1/2 NE1/4 SW1/4 of Section 6, Township 26, North Range 4 East of the 6th PM in Wayne County, Nebraska.

The size, location and terminal points of the water mains, water lines and other appurtenances in said District shall consist of the following:

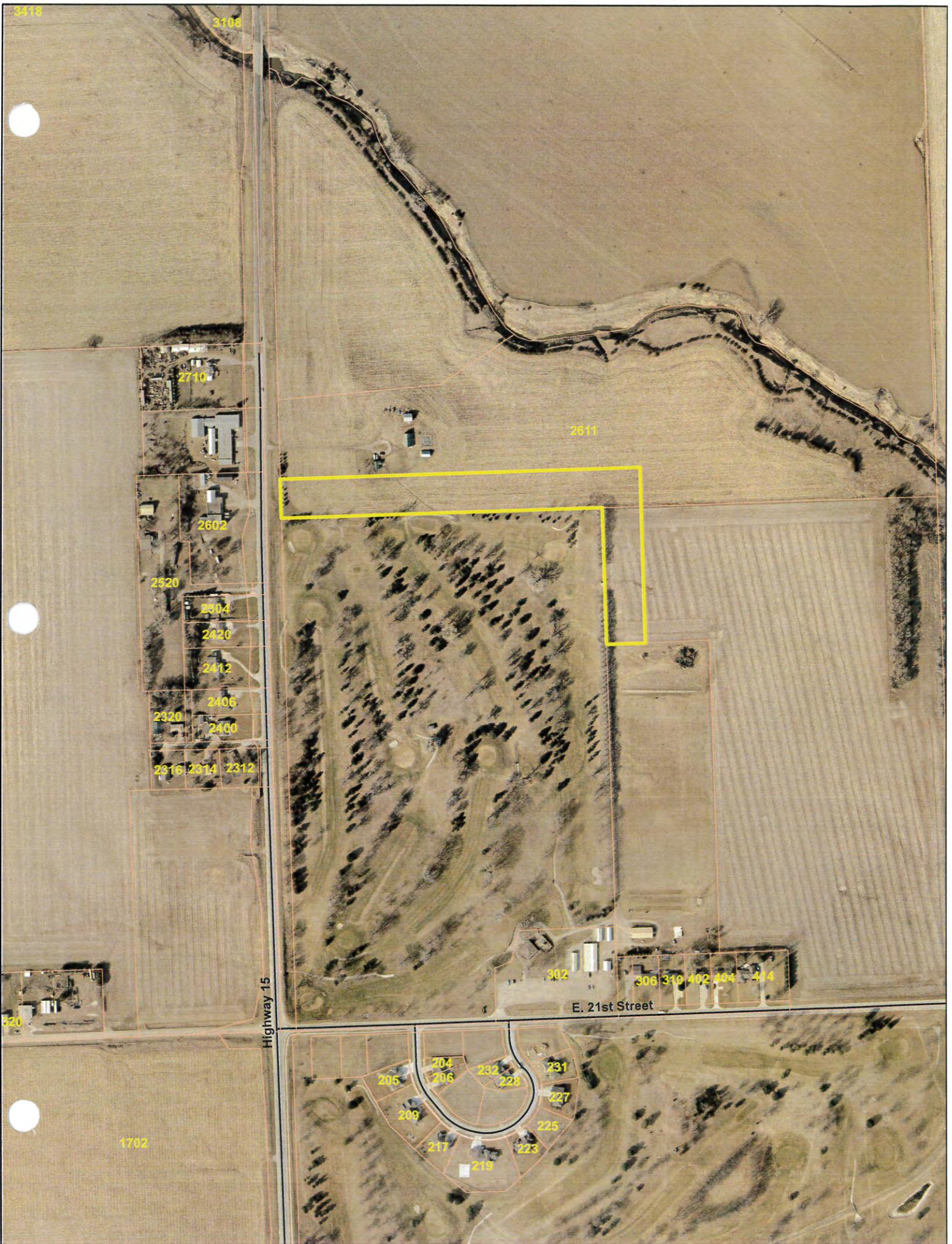
Description of Water Extension:

Construction of Water Mains to be constructed in Utility Easements beginning at a new Tee in the 16-inch transmission line located along the west edge of the Right Of Way and 652 feet south of the West Quarter Corner of Sec. 6, T26N, R4E of the 6th PM, thence S 88° 04' 43" W 1360 feet to a point 5 feet north of the Center N.-S.W. 1/64 Corner thence south 330 feet to a point south east of Well 7, thence, west to a new tee in the existing 8" DIP water main south of Well 7. Work shall include the construction of 8-inch and 10-inch PVC DR 18 water main, valves, fittings, fire hydrants, service line connections, steel casing, and other miscellaneous work show in the plans prepared by McLaury Engineering, Inc.

Section 3. Reference is hereby made to the plans and specifications for said water extensions, which have been prepared by McLaury Engineering, Inc., special engineers for the City, and which, together with said engineers' estimate of the total cost for the proposed water extensions, have heretofore been filed with the City Clerk.

Section 4. The engineers' estimate of total cost for the proposed water extension improvements in said District is \$170,425.00.

Section 5. The Mayor and Council hereby find and determine that none of the properties located within said District are presently served by the City's existing system of water service and that said District constitutes an area of land located apart and outside the area served and benefited by said system and all of the property in said District is located within the City of Wayne, Nebraska or within two miles of the corporate limits of the City of Wayne, Nebraska.



ORDINANCE NO. 2017-20

AN ORDINANCE AMENDING TITLE V PUBLIC WORKS, CHAPTER 53 WATER SYSTEM, SECTION 53.038 APPROVAL; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. That Title V, Chapter 53, Section 53.038 of the Wayne Municipal Code is hereby amended to read as follows:

§ 53.038 APPROVAL.

All supply pipes, service pipes, stopboxes, water meters, remote meter readouts and other required meter apparatus shall be approved as to quality by the Water Commissioner or his or her authorized agent. **No valves, tees, take-offs or any other connections are allowed between the curbstop box and the city water meter.**
(2002 Code, § 82-152)

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby amended and repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this _____ day of _____, 2017.

THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk

PASSED AND APPROVED this _____ day of June, 2017

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

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Job Title: Finance Director

Department: Finance

Supervisor: City Administrator

FLSA Status: Exempt

Approved Date:

Salary Level:

Summary

Plans and directs accounting activities within a finance department or division of an organization by performing the following duties, personally or through subordinate supervisors. Directs the city's financial planning and accounting practices as well as its relationship with lending institutions, and the financial community by performing the following duties personally or through subordinates. Assumes all responsibilities and duties as prescribed by State Statutes, the City Council, and the City Administrator, or as conditions dictate.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Assists in the development and implementation of goals, policies, priorities, and procedures relating to financial management, budget, accounting, and/or payroll.

Supervises and participates in the preparation of various financial statements and reports.

Directs the installation and maintenance of accounting records to show receipts and expenditures.

Directs the maintenance of general and subsidiary ledgers, accounts receivable, revenue distribution, depreciation, cost, property, and operating expenses, and insurance records.

Directs and participates in cost analyses and rate studies.

Prepares statements and reports of estimated future costs and revenues.

Directs internal audits involving review of accounting and administrative controls.

Establishes system controls for new financial systems and develops procedures to improve existing systems.

Coordinates preparation of external audit materials and external financial reporting.

Reviews financial statements with management personnel.

Directs the installation and maintenance of new accounting, timekeeping, payroll, inventory, property, and other related procedures and controls.

Directs Accounting Program - includes supervision and direction of the treasury, budgeting, audit, tax, accounting, long range forecasting, appraisal of the city's financial position, followed by financial reports; analysis, consolidation, and direction of all cost accounting procedures together with other statistical reports; preparation of financial data for grant applications. Tracks all city sales tax revenues

to provide data to the public regarding use of the funds as specified in the ballot language. Specific tasks may include: supervision the annual audit of all municipal funds and account groups, developing/maintaining a cash management program, keeping a daily balance of all bank accounts, reviewing expenses, preparing information for the annual audit, preparing monthly, quarterly, annual or special requested financial statements, investing funds, attending various financial conferences.

Administers the Special Assessments - includes working with City Clerk on establishing districts and filing liens, setting up districts on the computer system, billing assessment, collecting assessments and directing city clerk to release liens when assessments are paid in full.

Fixed Assets - maintains the fixed asset system of the City; including additions, deletions, depreciation, etc.

Debt - responsible for payments on all city debt, may be the designated paying agent for the debt, advises council and Administration about the need to issue new debt, or consider refinance current debt to a lower interest rate. Works with the fiscal agent to size the debt issue, provide needed documentation, including but not limited to reimbursement resolutions, bond ordinances, sources and uses of funds, call resolutions, etc. This includes use of short term borrowing.

Payroll - Oversee the processing and maintenance of the City's payroll system. Prepares and submits all monthly, quarterly and annual tax reports and prepares employee W-2's.

Prepares Budget - includes direction and coordination of the budget process; coordinating budgetary expenses with all department and submission of an annual budget statement for review by the City administrator for presentation to the City Council. Specific tasks may include: coordinating city budget process, file state budget report, departmental budget analysis. Work with the City Administrator on the creation and maintenance of our 10 year budget projections, capital projects budgets, payroll budgets and other special budget requests.

Community Redevelopment Authority (CRA) – serves as the treasurer for the CRA, prepares claims list, processes check, prepares the budget, and ensures all necessary accounting functions are performed on the fund for the CRA.

Administers Wayne Revolving Loan Fund - includes reviewing applications, completing environmental studies, making sure that all federal guidelines for reuse funds are followed, assist attorney in preparing loan documents, prepares amortization schedules for the loans, collect monthly loan payments, call the notes for all reason indicated in the loan documents.

Responsible for Grant Administration - includes working with all grants received by the City, insuring reports are filed in a timely manner, compliance with grant guidelines, engages auditors for a single audit when required. Finance Director will be required to obtain and maintain a certified block grant administrator's status.

Airport - serves as the Treasurer for the Airport Authority, appointed by the authority as their record keeper, prepares meeting notices, agendas, packets, attends the monthly meeting of the Authority, works with the Department of Aeronautics to acquire grants for the airport at the state and federal levels, procures services for the airport, administers grants, prepares leases, prepares management agreements.

Economic Development - works with the Administrator and Wayne Area Economic Development meeting with businesses prospects and or site selectors, providing necessary information, work with developers requesting incentives such as Tax Increment Financing (TIF) promote the economic vitality of the community of Wayne. Attend economic development conferences and meetings that are beneficial to the City.

Computer System – involved in the selection and day to day maintenance of the Incode software system, serves as the backup system administrator, involved in the design and maintenance of the city web site. Make suggestions for system enhancements on the Incode system. Work with Report Writer to develop reports that are not available on the system.

Supervisory Responsibilities

Directly supervises one employees in the Finance Department. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Competencies

To perform the job successfully, an individual should demonstrate the following competencies:

Analytical - Collects and researches data; uses intuition and experience to complement data; designs work flows and procedures.

Continuous Learning - Pursues training and development opportunities; strives to continuously build knowledge and skills; shares expertise with others.

Job Knowledge - Competent in required job skills and knowledge; exhibits ability to learn and apply new skills; keeps abreast of current developments; requires minimal supervision; displays understanding of how job relates to others; uses resources effectively.

Use of Technology - Demonstrates required skills; adapts to new technologies; troubleshoots technological problems; uses technology to increase productivity.

Problem Solving - Identifies and resolves problems in a timely manner; gathers and analyzes information skillfully; develops alternative solutions; works well in group problem solving situations; uses reason even when dealing with emotional topics.

Project Management - Develops project plans; coordinates projects; communicates changes and progress; completes projects on time and budget; manages project team activities.

Communications - Expresses ideas and thoughts verbally; expresses ideas and thoughts in written form; exhibits good listening and comprehension; keeps others adequately informed; selects and uses appropriate communication methods.

Cooperation - Establishes and maintains effective relations; exhibits tact and consideration; offers assistance and support to co-workers; works cooperatively in group situations; works actively to resolve conflicts.

Oral Communication - Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions; demonstrates group presentation skills; participates in meetings.

Teamwork - Balances team and individual responsibilities; exhibits objectivity and openness to others' views; gives and welcomes feedback; contributes to building a positive team spirit; puts success of team above own interests; able to build morale and group commitments to goals and objectives; supports everyone's efforts to succeed.

Written Communication - Writes clearly and informatively; edits work for spelling and grammar; varies writing style to meet needs; presents numerical data effectively; able to read and interpret written information.

Change Management - Develops workable implementation plans; communicates changes effectively; builds commitment and overcomes resistance; prepares and supports those affected by change; monitors transition and evaluates results.

Performance Coaching - Defines responsibilities and expectations; sets goals and objectives; gives performance feedback; motivates for increased results; recognizes contributions; encourages training and development.

Team Leadership - Fosters team cooperation; defines team roles and responsibilities; supports group problem solving; ensures progress toward goals; acknowledges team accomplishments.

Delegation - Delegates work assignments; matches the responsibility to the person; gives authority to work independently; sets expectations and monitors delegated activities; provides recognition for results.

Leadership - Exhibits confidence in self and others; inspires and motivates others to perform well; effectively influences actions and opinions of others; accepts feedback from others; gives appropriate recognition to others.

Managing People - Includes staff in planning, decision-making, facilitating and process improvement; takes responsibility for subordinates' activities; makes self available to staff; provides regular performance feedback; develops subordinates' skills and encourages growth; solicits and applies customer feedback (internal and external); improves processes, products and services.; continually works to improve supervisory skills.

Quality Management - Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness.

Visionary Leadership - Displays passion and optimism; inspires respect and trust; mobilizes others to fulfill the vision; provides vision and inspiration to peers and subordinates.

Business Acumen - Understands business implications of decisions; displays orientation to profitability.

Conflict Resolution - Encourages open communications; confronts difficult situations; maintains objectivity; keeps emotions under control; uses negotiation skills to resolve conflicts.

Impact & Influence - Pursues and wins support for ideas; displays ability to influence key decision-makers; achieves win-win outcomes; uses authority appropriately to accomplish goals; addresses divergent opinions.

Cost Consciousness - Works within approved budget; develops and implements cost saving measures; contributes to profits and revenue ; conserves organizational resources.

Ethics - Treats people with respect; keeps commitments; inspires the trust of others; works with integrity and principles; upholds organizational values.

Organizational Support - Follows policies and procedures; completes administrative tasks correctly and on time; supports organization's goals and values; benefits organization through outside activities; supports affirmative action and respects diversity.

Strategic Thinking - Develops strategies to achieve organizational goals; understands organization's strengths & weaknesses; analyzes market and competition; identifies external threats and opportunities; adapts strategy to changing conditions.

Adaptability - Adapts to changes in the work environment; manages competing demands; changes approach or method to best fit the situation; able to deal with frequent change, delays, or unexpected events.

Achievement Focus - Sets and achieves challenging goals; demonstrates persistence and overcomes obstacles.

Attendance/Punctuality - Is consistently at work and on time; ensures work responsibilities are covered when absent; arrives at meetings and appointments on time.

Dependability - Follows instructions, responds to management direction; takes responsibility for own actions; keeps commitments; commits to long hours of work when necessary to reach goals.; completes tasks on time or notifies appropriate person with an alternate plan.

Initiative - Volunteers readily; undertakes self-development activities; takes independent actions and calculated risks; looks for and takes advantage of opportunities; asks for and offers help when needed.

Innovation - Displays original thinking and creativity; meets challenges with resourcefulness; generates suggestions for improving work; develops innovative approaches and ideas; presents ideas and information in a manner that gets others' attention.

Judgement - Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process; makes timely decisions.

Planning/Organizing - Prioritizes and plans work activities; uses time efficiently.

Quality - Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; monitors own work to ensure quality.

Quantity - Completes work in timely manner; works quickly.

Safety and Security - Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions ; uses equipment and materials properly.

Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Bachelor's degree from four-year college or university; or one to two years related experience and/or training; or equivalent combination of education and experience.

Language Skills

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

Mathematical Skills

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Word Processing software; Spreadsheet software; Payroll systems; Accounting software and Internet software.

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to talk or hear. The employee is frequently required to use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to stand; walk and sit. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

Work Environment The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Acknowledgements

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

ACKNOWLEDGED: Supervisor / Manager Signature Date

ACKNOWLEDGED: Employee Signature Date

PRINT: Employee Name