

Wayne Public Library Board of Trustees  
Tuesday, May 2, 2017 / 5 p.m., Conference Room

MINUTES

CALL TO ORDER Ankeny called to order 5:03 pm.

ROLL CALL: Ankeny, Carrollo, Costa, Quance, Lofgren

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES: Costa made motion to approve April minutes, Carollo 2<sup>nd</sup>. Motion passed

FINANCIAL REPORT: Quance made motion to approve April financial report, Corollo 2<sup>nd</sup>. Motion passed.

DIRECTOR'S REPORT

- Statistics – good month
- Activities – busy month
  - Community service worker for 4 hours – did a great job with dusting
  - Easter Egg hunt largest yet – 105 adults and 135 children. A big thank you to Maureen Carrig, Hasemann Funeral Home and FM Bank for their donations of time and supplies.
  - LKL attended the Wayne Library Foundation annual meeting
  - FOL annual book sale was a success, with a reported \$1600 in earnings and membership renewals
  - Low key activities for National Library Week included a movie, cookies, coloring, seed planting and open house. There was a fun stuffed animal sleepover and the library hosted the weekly Chamber Coffee. Throughout the week about 150 people participated in one way or another.
  - JOsnes visited the schools in town to promote the summer reading program. She met with individual classes which appears to be more effective in raising the initial signup.
  - JOsnes manned the SRP signup table at the CAC with 214 children signing up for the program in the first 3 days. Liesel Powicki assisted with Thursday registration. Signup at the library continues.
  - RMcLean and Ryan Lueders manned a table at Boomerfest, demonstrating our electronic services. Approximately 100 people stopped by our table.
  - The Wayne Library Foundation and Friends of the Library each contributed \$500 towards funding a library intern. Hopefully these will be matching funds for the library intern grant we were awarded from the Nebraska Library Commission. The NLC hopes to know within the next week to 10 days if the federal government will release the monies that are intended to fund these grants.

Tahlia Reynolds has been hired as our intern – currently for 100 hours at \$9.29 per hour. If the federal money becomes a reality we will extend her internship by another 100 hours at the same wage.

- The Wayne Library Foundation approved use of the Donna Liska memorial gifts to purchase and install two benches outside the front door of the library/senior center. The family has been contacted about this use of the funds. City staff has also been contacted and we hope to have the cement work done and benches installed in the fall.
- RMcLean held the April book club with 13 attending. Dwaine Spieker, local author, spoke about his writing process and read from his books of poetry.
- The library held an Open House for the 55 volunteers who have contributed their time to the library in the last 12 months.
- The first Junque in the Trunk parking lot sale was held. We only had 2 vendors signed up, but approximately 30 people stopped to shop. Interest has already been expressed to participate in the next sale on May 20.
- The library was forced to close early on April 27 when a problem developed with the fire sensor system. Barone came out after hours Thursday evening and worked to get the problem fixed to the point that the building could reopen on Friday. We will be billed at the after hours rate, but the alternative was remaining closed through the weekend until Barone could get here Monday (per the Fire Chief).

#### OLD BUSINESS

- Update on hiring process – second round of advertising? Quance made motion to continue advertising, Costa 2<sup>nd</sup>. Motion passed.
  - 4 applicants to date. Recommend second round of advertising.
- Library policy review A & B – any additional changes? Discussion of Interview Questions and selection process. Board selected about 15 questions to be asked at the interviews, plus candidates will do presentation on fund raiser, or grant, major project they have done.

#### NEW BUSINESS

- Library policy review C (final third of policies) LKL will check out section under gifts, request.etc. LKL will make suggested revisions and send entire document out to board members. REVIEW so can vote on in June meeting.
- 2017-2018 budget discussion. LKL will have proposed budget ready for June meeting. Board will vote on at June meeting.
- Note made that July meeting will be on the 11<sup>th</sup>.

ADJOURN: Quance made motion to adjourn and Costa 2<sup>nd</sup>. Meeting adjourned at 6:18 pm.