

**Wayne Public Library Board of Trustees**  
**Tuesday, September 5, 2017 / 5 p.m., Conference Room**

MINUTES

CALL TO ORDER Ankeny called to order at 5:00 pm

ROLL CALL : Ankeny, Costa, Quance, LKL. Headley and Warner as guests.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room. The Library Board may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

APPROVAL OF MINUTES : Quance made motion to approve minutes as is, Costa second. Motion passed.

FINANCIAL REPORT : Costa made motion to accept report, Quance second. Motion passed.

DIRECTOR'S REPORT

- Statistics
- Activities
  - Received a complaint from a patron upon receiving the 3rd overdue notice (letter from director giving 10 days before turning the account over to the city attorney). Felt it was excessive for a \$2.60 fine (meaning 26 days overdue) on an \$18 book.
  - LKL attended city budget discussion – no changes made to the library request.
  - General procedures manual, youth services procedure manual, and director procedures manual all completed (as much as possible)
  - Adult services procedures manual in process
  - LKL worked on membership materials for the OneLibrary Consortium
  - LKL, KWarner, and BAndersen attended safety meeting on ladder safety
  - New councilperson Terri Buck had a brief tour of the library
  - LKL and TReynolds represented the library at the annual Business and Organization Expo welcoming WSC students to campus
  - Held a Back to School party on August 16. Served root beer floats and used up a lot of “leftover” crafts projects
  - Runza held their Great Books for Great Kids promotion. Did not have sufficient staff to have someone represent us at Runza, but LKL did a couple of brief phone promotions.

- Finalized wording on plaque to place below the Bresslers' portrait. It is being ordered this week.
- LKL reached out to ESU in Wakefield (the contact point for Tower School) to offer the ADA workstation. No response yet.
- Had a good response for the August Junque in the Trunk event with 7 vendors and between 60-70 shoppers. Final JITT for the year will be September 30.

#### OLD BUSINESS

- Innovations Studio update
- Will receive the equipment January 2019 – keep until May 2019 (may be delayed by a couple of months.) Library will be able to keep the equipment for 20 weeks.
- NLC recommended we move from the mini to full lab. They felt we had the space and necessary tables, etc., to house the equipment in its entirety.
- The full setup will be on display and useable at NLA this October
- Youth Services Librarian job search update – Kim Warner of Laurel, NE hired effective August 31

#### NEW BUSINESS

- Dan and Nolan Kruse, Eagle Scout candidate on the Donna Liska memorial seating area. Will include seating on the library side in front, with brick around. Start August 30. Plan to take 1 month to complete.
- Disposition of old AWE children's computers. LKL had suggestion of offering old computers to the preschool. Costa made the motion to donate computers to preschool, Quance second. Motion passed.

ADJOURN: Quance made motion adjourn, Costa second. Adjourned at 5:25 pm