

**MINUTES  
CITY COUNCIL MEETING  
February 20, 2018**

The Wayne City Council met in regular session at City Hall on Tuesday, February 20, 2018, at 5:30 o'clock P.M. Council President Jill Brodersen called the meeting to order with the following in attendance: Councilmembers Cale Giese, Rod Greve, Jon Haase, Jennifer Sievers, and Terri Buck; City Attorney Amy Miller; City Administrator Wes Blecke; and City Clerk Betty McGuire. Absent: Mayor Ken Chamberlain and Councilmembers Jason Karsky and Matt Eischeid.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on February 8, 2018, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Councilmember Haase made a motion, which was seconded by Councilmember Sievers, whereas, the Clerk has prepared copies of the Minutes of the meeting of February 6, 2018, and that each Councilmember has had an opportunity to read and study the same, and that the reading of the Minutes be waived and declared approved. Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

**VARIOUS FUNDS:** AHERN CO, SE, 330.00; ALMQUIST, MALTZAHN, GALLOWAY & LUTH PC, SE, 24650.00; APPEARA, SE, 107.41; BAKER & TAYLOR BOOKS, SU, 276.65; BLACK HILLS ENERGY, SE, 121.69; CITY EMPLOYEE, RE, 251.46; CITY EMPLOYEE, RE, 821.32; CITY EMPLOYEE, RE, 37.80; CITY OF WAYNE, PY, 83278.09; CITY OF YANKTON, FE, 195.00; COMMUNITY REDEVELOPMENT AUTHORITY, RE, 500.00; COPY WRITE PUBLISHING, SE, 67.77; DAS STATE ACCTG-CENTRAL FINANCE, SE, 67.73; DAVE'S DRY CLEANING, SE, 87.00; DEARBORN NATIONAL LIFE, SE, 2410.14; DEMCO INC, SU, 188.96; DUTTON-LAINSON, SU, 3589.86; EAKES OFFICE PLUS, SE, 1166.43; ECHO GROUP INC JESCO, SE, 805.18; EISCHEID, MATT, SE, 90.00; ELLIS HOME SERVICES, SE, 441.75; ENGSTROM, KELSEY, RE, 237.13; EVETOVICH, MARK, SE, 270.00; FAIR MANUFACTURING, SU, 98.32; FLOOR MAINTENANCE, SU, 141.61;

FREDRICKSON OIL, SU, 558.25; FRENCH, CYLE, RE, 10.99; GROSSENBURG IMPLEMENT, SU, 26.20; HERITAGE HOMES, RE, 200.00; HILAND DAIRY, SE, 62.29; HUEZO, KARLENA, RE, 3.83; ICMA, SE, 9647.50; INGRAM LIBRARY SERVICES, SU, 659.58; JAMES RUSK, SE, 330.00; JODI PEDERSON, RE, 150.00; JOHN'S WELDING AND TOOL, SU, 54.45; JOHNSON HARDWARE, SU, 784.80; JONAH SCHEFFLER, SE, 300.00; KATHLEEN A LAUGHLIN, CHAPTER 13 TRUSTEE, RE, 243.00; KRIZ-DAVIS, SU, 289.25; KTCH, SE, 844.00; MARCO INC, SE, 126.36; MATHESON-LINWELD, SU, 40.30; NATE TEMME, RE, 76.08; NE CODE OFFICIAL ASSOCIATION, FE, 130.00; NE CODE OFFICIAL ASSOCIATION, FE, 200.00; NE DEPT OF TRANSPORTATION, SE, 3717.00; NE HARVESTORE, SU, 758.50; NE RURAL WATER, FE, 311.60; NICK VANHORN, RE, 62.00; PEERLESS WIPING CLOTH, SU, 246.00; PITNEY BOWES, SE, 253.85; QUALITY FOOD CENTER, SU, 552.20; RUSKAMP, CARL, RE, 230.71; S & S WILLERS, SU, 1285.06; STATE FARM INSURANCE, SE, 563.00; STEFFEN INC, SU, 301.41; TYLER PRAUNER, SE, 210.00; VERIZON, SE, 317.98; WAYNE COUNTY COURT, RE, 400.00; WAYNE HERALD, SE, 595.79; WESCO, SU, 5.62; WISNER WEST, SU, 186.74; AMAZON.COM, SU, 339.13; AMERITAS, SE, 58.15; AMERITAS, SE, 2512.74; AMERITAS, SE, 72.00; AMERITAS, SE, 98.46; APPEARA, SE, 60.65; APPEARA, SE, 56.21; AWARDS PLUS, FE-VOID, -88.00; AWARDS PLUS, FE, 88.00; BROWN PLUMBING, SE, 11771.40; BROWN SUPPLY, SU, 180.00; CITY EMPLOYEE, RE, 14.40; CITY EMPLOYEE, RE, 39.72; CITY EMPLOYEE, RE, 24.08; CITY EMPLOYEE, RE, 43.89; CITY EMPLOYEE, RE, 35.02; CORE & MAIN, SU, 1424.50; CORNHUSKER AUTO CENTER, SE, 552.32; DHHS, FE, 40.00; ECHO GROUP, SU, 322.18; ED M. FELD EQUIPMENT, SU, 86.00; FIRST CONCORD GROUP, SE, 3088.86; FLOOR MAINTENANCE, SU, 145.33; GALE/CENGAGE LEARNING, SU, 50.03; GEOCOMM, SU, 3184.00; GROSSENBURG IMPLEMENT, SU, 331.48; HAWKINS, INC, SU, 1600.66; HILAND DAIRY, SU, 85.50; HOLIDAY INN OF KEARNEY, SE, 399.80; IRS, TX, 9713.85; IRS, TX, 14047.52; IRS, TX, 3285.28; LOUIS BENSCOTER, RE, 2586.84; MARCO, SE, 169.61; NAPA OF WAYNE, SU, 113.19; NE DEPT OF REVENUE, TX, 3905.90; NE PUBLIC HEALTH ENVIRONMENTAL LAB, SE, 276.00; NPPD, SE, 349296.77; NORTHEAST NE INS AGENCY, SE, 285.00; NORTHEAST POWER, SE, 12842.38; OVERDRIVE, INC, SU, 372.29; OVERHEAD DOOR, SU, 1241.00; PAULSON, DALE, RE, 100.00; PROVIDENCE MEDICAL CENTER, SE, 325.00; RON'S RADIO, SU, 395.40; SPARKLING KLEAN, SE, 3230.86; STAPLES ADVANTAGE, SU, 195.53; TITAN MACHINERY, SU, 185.49; TOM'S BODY & PAINT SHOP, SE, 160.02; TRI AIR TESTING, SE, 120.40; UNITED HEALTHCARE, SE, 34090.09; WAED, SE, 13.00; WAYNE COUNTY COURT, RE, 150.00; WAYNE COUNTY COURT, RE, 300.00; WAYNE KIWANIS, FE, 141.00; ZEE MEDICAL SERVICE, SU, 10.50

Councilmember Giese made a motion, which was seconded by Councilmember Haase, to approve the claims. Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried.

Council President Brodersen advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection. In addition, she advised the public that the Council may go into closed session to discuss certain

agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Kessy Hanson and Ryden Hanson, who reside at 308 E. 4<sup>th</sup> Street, were present requesting Council consideration to allowing them to keep a rabbit as a pet inside city limits.

City Clerk McGuire had mailed letters to adjoining property owners and tenants, and no comments, either verbal or in writing, were received for or against this animal permit application.

Discussion regarding vaccinations took place. Ms. Hanson stated she had called the vet clinic in Norfolk and was advised that they do not have shots for rabbits. In addition, Council President Brodersen stated that they have shown rabbits at the fair, and the veterinarian said the same thing for 4-H -- that you do not need vaccinations. However, Police Chief Chinn stated State Law in Nebraska requires any domestic animal to be vaccinated for rabies.

Councilmember Giese made a motion, which was seconded by Councilmember Buck, approving the Animal Permit Application of Kessy Hanson and Ryden Hanson to keep a rabbit within city limits, pending the receipt of a letter from the veterinarian stating what, if any, shots are necessary. Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried.

Toni Rasmussen, Agriculture Educator, Wayne Community Schools, was present requesting Council consideration to allowing them to keep a rabbit as a pet inside city limits. Ms. Rasmussen completed the necessary application. Also present were Madison Jenkins and Taryn Sievers.

Councilmember Giese made a motion, which was seconded by Councilmember Sievers, approving the Animal Permit Application of Toni Rasmussen, Agriculture Educator, Wayne Community Schools, to have a rabbit within city limits, pending the receipt of a letter from the veterinarian stating what, if any, shots are necessary within one month. Council President

Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried.

Terry Galloway of Almquist, Maltzahn, Galloway & Luth, presented the FY16-17 audit.

Mr. Galloway noted that the business type activities (electric, water and sewer) are excellent. Wayne is about 42.52%; anything above 35% is considered excellent. Governmental Activities is at 12.96%, which is low and indicates the need to increase the cash reserves. The recommended is 25%.

The outstanding general obligation debt/valuation is used a lot in the bonding world to see how much taxpayer pressure is going to be needed to meet obligations as you go forward. Wayne is at 2.28%, which is very good. Anything less than 3% is excellent in Nebraska.

In regard to the City's top six revenue sources, it shows in the past three years that Wayne has had nice increases. Sales tax runs at \$215 per capita or per person, and Wayne is at \$186. This takes into account the 1.5% sales tax. Property taxes are good for the taxpayers in Wayne. The per capita basis is \$185 per person. Wayne is asking \$149 per person. Wayne is under what they call best practice for a City its size.

In lieu of tax payments (franchise fees) is \$115 per capita; Wayne is at \$157. State Allocation is at \$135 per capita; Wayne is at \$189. Charges for services are \$110 per capita and Wayne is at \$126. The per capita for grants is \$160; Wayne is at \$65.

Under operating income, the Electric Fund is at .38%; best practice is 15%. The electric rates were increased in May, 2016. The water rates were increased in 2015, and the Water Fund is at 14.17%; best practice is 15%. In addition, the sewer rates were increased in April, 2016. The Sewer Fund is at -25.12%; best practice is 15%.

In regard to the tax levy rates, Wayne is, again, under what the recommended or statewide average is. This is very good for the taxpayers in Wayne. In the general fund, the per capita is \$180 per person; Wayne is at \$133 per person.

In regard to the State Allocations, the Highway Allocation last year was at \$81 per capita; this year it is at \$86. Municipal Equalization went up some from \$76 per capita to \$77 per capita. Normally, cities Wayne's size get \$95 per capita and \$30 per capita respectively. Wayne is getting state revenue back to help the taxpayers of Wayne.

Mr. Galloway then reviewed the per capita costs of departments compared to the statewide average. The administrative costs to run the City of Wayne are very low compared to the other cities. The per capita cost is \$100; Wayne is at \$44.

In Public Buildings, Wayne is about \$24 per capita; the average is \$25. In Public Safety, Wayne is at about \$188 per capita; the average is \$200. Public Works is \$103 per capita; the average is \$70. The Library is about \$45 per capita, with the average being \$55 per capita. Recreation is at \$68 per capita; the average is \$50. The Community Activity Center is at \$51 per capita, with the average being \$30 per capita. Overall, Wayne has done an excellent job in keeping the costs and expenses down in the various departments and still being able to continue the level of service that everyone is used to.

In regard to operating income, Mr. Galloway recommended that staff review the utility rates and implement rate increases in all. Cash Reserves went down from about \$8.2 million to about \$6.5 million.

Mr. Galloway noted that his firm did not encounter any difficulties in performing the audit. He ended his presentation by stating the City has done a very good job at being good stewards with the money that is here and commended City staff on a job well done.

Administrator Blecke updated the Council on workforce housing and on LB 518. Luke Virgil and Meagan Weaver will give a more formal update at the next meeting.

Administrator Blecke stated before Council is a “Deed of Dedication” that will add more right-of-way to the city-owned property at the corner of Main and 10<sup>th</sup> Streets.

Councilmember Giese made a motion, which was seconded by Councilmember Greve, approving the Deed of Dedication for city-owned property at the corner of Main and 10<sup>th</sup> Streets for public right-of-way. Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried.

The following Resolution is needed for the grant funds received by the State of Nebraska for the Senior Center handi-van.

Councilmember Sievers introduced Resolution 2018-12, and moved for its approval; Councilmember Greve seconded.

#### RESOLUTION NO. 2018-12

#### A RESOLUTION SUPPORTING THE APPLICATION FOR NEBRASKA PUBLIC TRANSPORTATION ACT FUNDS AND APPROVING LOCAL MATCH.

Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried.

Councilmember Giese made a motion, which was seconded by Councilmember Sievers, to adjourn the meeting. Council President Brodersen stated the motion, and the result of roll call being all Yeas, with the exception of Councilmembers Karsky and Eischeid who were absent, the Council President declared the motion carried and the meeting adjourned at 6:10 p.m.