

**MINUTES
CITY COUNCIL MEETING
December 15, 2020**

The Wayne City Council met in regular session in the Community Room of the Wayne Community Activity Center on December 15, 2020, at 5:30 o'clock P.M.

Mayor Cale Giese called the meeting to order with the following in attendance: Councilmembers Dwaine Spieker, Terri Buck, Nick Muir, Yasuko Taoka, Chris Woehler, Jason Karsky, Matt Eischeid, and Jill Brodersen; Attorney Amy Miller; City Administrator Wes Blecke; and City Clerk Betty McGuire.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on December 3, 2020, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Mayor Giese advised the public that a copy of the Open Meetings Act was located on the southwest wall of the Community Room of the Wayne Community Activity Center, as well as on the City of Wayne website at cityofwayne.org/8/Government, and was available for public inspection. In addition, he advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, to approve the minutes of the meeting of December 1, 2020, and to waive the reading thereof. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

VARIOUS FUNDS: AMERITAS, SE, 238.03; AMERITAS, SE, 2568.30; AMERITAS, SE, 72.00; AMERITAS, SE, 89.61; APPEARA, SE, 49.89; ARC-HEALTH & SAFETY, FE, 539.00; BAKER & TAYLOR BOOKS, SU, 1095.63; BORDER STATES INDUSTRIES, SU, 747.37; BROWN SUPPLY, SU, 573.79; CHEMQUEST, SE, 695.00; CITY EMPLOYEE, RE, 95.60; CITY EMPLOYEE, RE, 95.60; CITY EMPLOYEE, RE, 5.07; CITY EMPLOYEE, RE, 162.62; CITY EMPLOYEE, RE, 84.51; CITY EMPLOYEE, RE, 5248.02; CITY EMPLOYEE, RE, 6.16; CITY EMPLOYEE, RE, 29.97; CITY OF WAYNE, PY, 80869.36; CITY OF WAYNE, RE, 598.74; COPY WRITE PUBLISHING, SE, 281.64;

COTTONWOOD WIND PROJECT, SE, 19930.69; DEARBORN LIFE INSURANCE COMPANY, SE, 2,543.59; DEICHMANN, ISAAC, RE, 23.83; DEMCO, SU, 442.23; DGR & ASSOCIATES, SE, 185.00; ECHO GROUP INC JESCO, SU, 218.30; ED M. FELD EQUIPMENT, SU, 389.00; ED M. FELD EQUIPMENT, SU, 807.84; FAITH REGIONAL PHYSICIAN SERV, SE, 223.00; FLOOR MAINTENANCE, SU, 93.13; FLOOR MAINTENANCE, SU, 56.15; FREDRICKSON OIL, SU, 530.00; GILL HAULING, SE, 261.25; GLOBAL PAYMENTS INTEGRATED, SE, 40.75; GOVERNMENTAL ACCOUNTING, SU, 307.00; GROSSENBURG IMPLEMENT, SU, 14.69; GUBBELS, LEANNA, RE, 22.00; HAWKINS, SU, 645.91; HEITHOLD, MARY, RE, 250.00; HERITAGE HOMES, RE, 150.00; HILAND DAIRY, SE, 199.27; HILAND DAIRY, SE, 128.77; ICMA, SE, 8010.19; INGRAM LIBRARY SERVICES, SU, 790.04; INTERSTATE BATTERY SYSTEM, SU, 46.50; IOWA PUMP WORKS, SU, 350.00; IRS, TX, 10773.88; IRS, TX, 3215.54; IRS, TX, 13749.34; JACOBSON, TODD, RE, 500.00; JOHN'S WELDING AND TOOL, SE, 14.96; KELLY SUPPLY COMPANY, SU, 748.22; LIBRARY IDEAS, SU, 483.40; LUTT OIL, SU, 3315.34; MATHESON-LINWELD, SU, 34.25; MERCHANT SERVICES, SE, 27.45; MERCHANT SERVICES, SE, 1009.52; MERCHANT SERVICES, SE, 2013.67; MIDWEST LABORATORIES, SE, 182.00; NE DEPT OF REVENUE, TX, 4561.30; NE ECONOMIC DEVELOPERS ASSN, FE, 300.00; NPPD, SE, 26001.91; NORTHEAST POWER, SE, 4948.00; ONE CALL CONCEPTS, SE, 79.18; O'REILLY AUTOMOTIVE STORES, SU, 47.17; OVERDRIVE, SU, 2079.34; PAC N SAVE, SU, 61.98; PAC N SAVE, SU, 735.59; PLUNKETT'S PEST CONTROL, SE, 43.26; QHA CLEANING, SE, 1375.00; QUADIENT LEASING USA, SE, 655.38; QUALITY 1 GRAPHIC, SU, 75.00; QUALITY FOOD CENTER, SU, 32.82; QUALITY FOOD CENTER, SU, 12.28; RON'S RADIO, SU, 67.20; SILVER STATE CONSULTING GROUP, SE, 175.00; STATE NEBRASKA BANK & TRUST, SE, 61.28; STATE NEBRASKA BANK & TRUST, RE, 7023.75; STATE NEBRASKA BANK-PETTY CASH, RE, 96.31; TOM'S BODY & PAINT SHOP, SE, 116.00; TOM'S BODY & PAINT SHOP, SE, 106.48; TOTAL GRAPHICS, SU, 20.00; TR HARRIS CONSTRUCTION, SE, 1575.00; TYLER TECHNOLOGIES, SE, 200.00; US FOODSERVICE, SU, 1534.22; VERIZON, SE, 416.68; WAYNE AUTO PARTS, SU, 1170.27; WAYNE COUNTY CLERK, SE, 20.00; WAYNE COUNTY COURT, RE, 400.00; WAYNE HERALD, SE, 88.13; WAYNE HERALD, SE, 593.15; WAYNE HERALD, SE, 35.00; WAYNE HERALD, SE, 483.50; WAYNE SENIOR CENTER, RE, 300.00; WAYNE VETERINARY CLINIC, SE, 154.00; WAPA, SE, 19224.90; WINNER'S CIRCLE, SU, 126.24; WISNER WEST, SU, 117.78; WORLDPAY INTERGRATES PAYMENTS, SU, 303.66; ACE HARDWARE & HOME, SU, 362.28; ACE HARDWARE & HOME, SU, -362.28; ACE HARDWARE & HOME, SU, 362.27; ARC-HEALTH & SAFETY, SE, 480.00; BENSCOTER, LOUIS, RE, 22962.33; BIG RIVERS ELECTRIC CORPORATION, SE, 120862.72; BMI, FE, 327.60; CITY OF WAYNE, RE, 513.49; DAS STATE ACCTG-CENTRAL FINANCE, SE, 61.04; DAVE'S DRY CLEANING, SE, 33.00; DEMCO, SU, 195.39; DUTTON-LAINSON, SU, 842.31; EAKES OFFICE PLUS, SE, 157.38; FLOOR MAINTENANCE, SU, 329.12; GALE/CENGAGE LEARNING, SU, 125.40; GROSSENBURG IMPLEMENT, SU, 8.31; JOHN'S WELDING AND TOOL, SE, 412.89; LINCOLN WINWATER WORKS, SU, 262.18; MARCO TECHNOLOGIES, SE, 191.17; MIDWEST SERVICE & SALES, SU, 15950.00; NE HARVESTORE, SU, 19.10; NORTHEAST TIRE SERVICE, SU, 140.00; PING TREE SERVICE, SE, 186.00; QUADIENT LEASING USA, SE, 2691.00; SKARSHAUG TESTING LAB, SE, 218.01; SOOLAND BOBCAT, SU, 1418.88; STAPLES, SU, 27.09; SUN RIDGE SYSTEMS, SE, 3075.00; TOTAL GRAPHICS, SU, 414.25; WINDOM RIDGE, RE, 8719.11

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, to approve the claims. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Cap Peterson with Northeast Nebraska Insurance Agency presented and reviewed the 2021 Property and Casualty Insurance Package. In an effort to decrease the premium, staff is recommending

the deductible go from \$1,000 to \$10,000 per occurrence on the property portion thereof. The total package is \$374,266; an increase of \$17,572 over last year's package (\$356,694).

Councilmember Spieker made a motion, which was seconded by Councilmember Woehler, approving the 2021 Property & Casualty Insurance Package as presented by Northeast Nebraska Insurance Agency. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Phill Monahan, Fire Chief, introduced Alexis Heaton and requested Council consideration to approving her membership application to the Wayne Volunteer Fire Department.

Councilmember Brodersen made a motion, which was seconded by Councilmember Spieker, approving the membership application of Alexis Heaton to the Wayne Volunteer Fire Department. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The City has received the Annual Renewal Maintenance Agreement from the State of Nebraska Department of Transportation (NDOT). This is their standard form of renewal agreement, and is the same as last year. The City will pay the NDOT \$2,100.00 per lane mile or \$4,935.00 in 2021 for the surface maintenance on 2.35 lane miles of highway through Wayne.

Councilmember Spieker made a motion, which was seconded by Councilmember Brodersen, approving the Annual Renewal Maintenance Agreement (2021) with the State of Nebraska Department of Transportation. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Joel Hansen, Street and Planning Director, gave the annual report of the Street Department.

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, certifying the 2020 appointment of Joel Hansen, Class B License number S-1155, as the City Street Superintendent during January 1 thru December 31, 2020, for the purpose of the 2020 calendar year Highway Incentive payment, to be issued to the City by the Nebraska Department of Transportation, in February 2021. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Spieker made a motion, which was seconded by Councilmember Brodersen appointing Joel Hansen, Class B License number S-1155, as the City Street Superintendent for calendar year 2021, January 1 thru December 31, 2021, for the purpose of the 2021 calendar year Highway Incentive payment, to be issued to the City, by the Nebraska Department of Transportation, in February 2022. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese requested Council consideration to appointing Marlon Brink to the Library Board. He will replace Tony Carollo. This an internal recommendation.

Councilmember Spieker made a motion, which was seconded by Councilmember Buck, approving the appointment of Marlon Brink to the Library Board (replaces Tony Carollo). Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese requested Council consideration to approving the following staff appointments:

Betty McGuire as City Clerk
Beth Porter as Finance Director
Joel Hansen as Street and Planning Director
Marlen Chinn as Police Chief
Lowell Heggemeyer, Park and Recreation Director
Diane Bertrand as Senior Center Coordinator
Heather Headley as Library Director
Jeff Triggs as Electric Production Superintendent
Tim Sutton as Electric Distribution Superintendent
Casey Junk as Water/Wastewater Superintendent

Councilmember Spieker made a motion, which was seconded by Councilmember Brodersen, approving the following staff appointments:

Betty McGuire as City Clerk
Beth Porter as Finance Director
Joel Hansen as Street and Planning Director
Marlen Chinn as Police Chief
Lowell Heggemeyer, Park and Recreation Director
Diane Bertrand as Senior Center Coordinator
Heather Headley as Library Director
Jeff Triggs as Electric Production Superintendent
Tim Sutton as Electric Distribution Superintendent
Casey Junk as Water/Wastewater Superintendent

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese requested Council consideration to approving Greg Ptacek and Mike Powicki to the Community Redevelopment Authority.

Councilmember Eischeid made a motion, which was seconded by Councilmember Spieker, approving the appointment of Greg Ptacek and Mike Powicki to the Community Redevelopment Authority. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese requested Council consideration to approving Brad Wieland to the Problem Resolution Team.

Councilmember Eischeid made a motion, which was seconded by Councilmember Spieker, approving the appointment of Brad Wieland to the Problem Resolution Team. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would amend the Wage and Salary Schedule by including a 2% cost of living increase that was approved in the budget. In addition, some job titles were moved around due to comparability, some were deleted, and some were added. This would be effective with the first payroll period in January, 2021.

Councilmember Eischeid introduced Resolution No. 2020-59 and moved for its approval; Councilmember Buck seconded the motion.

RESOLUTION NO. 2020-59

A RESOLUTION AMENDING THE WAGE AND SALARY SCHEDULE.

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Blecke advised the Council that in order to provide full-time police coverage at this time, we are still unable to grant most requests for vacation leave. Under the City's current policy, employees that have accumulated 280 hours of unused vacation leave can no longer accrue additional vacation leave until they use some of that 280 hours up. Council approved, about three months ago, to temporarily pay out the vacation time the employees are unable to use each pay period until there is enough

staff in place to allow vacation leave when requested, and then to review the matter again at the end of the year.

Mayor Giese stated he had no issue with allowing Administrator Blecke making the decision of when to discontinue the vacation payout.

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, authorizing the City Administrator to continue to pay out police department (officers) vacation leave in the amount over the accrual limit at current wage rates indefinitely. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Police Chief Marlen Chinn stated that Nebraska Regional Interoperability Network (NRIN) is a statewide microwave network for public safety that was built by the State of Nebraska with grant funds over the past 9 or 10 years. Once the equipment is installed and running, it becomes each entity's responsibility to insure the equipment. In most places, the County runs the dispatch centers, so the counties are usually tasked with insuring it. Since the City owns and operates the 911 center, insuring the same will fall upon the City. Three microwave dishes are being installed in Wayne County to complete a ring or circuit in Northeast Nebraska. This system is tentatively being looked at as a backup system for redundancy for our 911 center, as we proceed with connectivity with other 911 centers to share technology, lessening equipment needs for the Northeast Nebraska Region. The following Resolutions would approve the Memorandums of Understanding with NRIN and also Wayne State College.

Councilmember Brodersen introduced Resolution No. 2020-60 and moved for its approval; Councilmember Spieker seconded.

RESOLUTION NO. 2020-60

A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAYNE AND NEBRASKA REGIONAL INTEROPERABILITY NETWORK (NRIN).

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Eischeid introduced Resolution No. 2020-61 and moved for its approval; Councilmember Karsky seconded.

RESOLUTION NO. 2020-61

A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAYNE, THE BOARD OF TRUSTEES OF THE NEBRASKA STATE COLLEGES D/B/A WAYNE STATE COLLEGE (WSC), AND THE NEBRASKA REGIONAL INTEROPERABILITY NETWORK (NRIN).

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Blecke stated the following Change Order is part of the project that Robert Woehler & Sons Construction is doing at the lagoon. This involves removing the aeration pit at the lagoon. This was not put into the original berm cleanup bid; however, since Woehler's were already on site, it made sense to have them do the work. This Change Order is being initiated by the City, and the work would be done on an hourly basis. This must be done before we can start building any type of roadway into the Summer Sports Complex.

Councilmember Eischeid made a motion, which was seconded by Councilmember Buck approving Change Order No. 1 on the "City of Wayne Lagoon Berm Concrete Removal Project" at the request of City of Wayne staff. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Brodersen made a motion, which was seconded by Councilmember Spieker, to adjourn the regular meeting and reconvene as a Committee-of-the-Whole. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Discussion took place regarding the following retreat topics:

- Shovel Ready Projects – Centennial Road to 21st Street to Claycomb Road; S. Sherman Street; 4th Street/Thorman/Tomar; Lagoon area (all in preparation of possible stimulus funding)
- Stub Streets – e.g. Vintage Hills area
- Update on Lagoon – sludge is gone; berm is cleaned up
- Annexation – discuss in more detail at retreat next spring; update annexation spreadsheet to show pros and cons of annexation
- Old Pool House Project – begin to gut and renovate

- Sales Tax – going to 7.5%; must have an election approved by 70% of the governing body; there are certain things it has to be used for; we have to have an interlocal cooperation agreement with a joint public agency or the county in which the municipality is located.
- Update on Mask Mandate
- Appointment of Engineer – Review “Master Services Agreement” with JEO Consulting Group for changes/updates.

There being no further business to come before the meeting, Mayor Giese declared the meeting adjourned at 7:54 p.m.