

**AGENDA
CITY COUNCIL MEETING
June 15, 2010**

5:30 Call to Order

1. Approval of Minutes – June 1, 2010

2. Approval of Claims

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the City Council Chambers.

Anyone desiring to speak on an agenda item is invited to do so, and should limit themselves to three minutes. After being recognized by the Chair, proceed to the rostrum and state your name and address for the record.

The City Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

- 3. Action on Request for Street Closing for Veterans Memorial Dedication – 5th Street from Pearl to Lincoln from 12:00 noon to 2:00 p.m. on Sunday, July 11th – Dennis Otte**

Background: The Wayne Vets are planning a regional event at this time and want to reserve the entire block of Pearl Street for parking and attendance space with no traffic during the event.

Recommendation: The recommendation of the City Administrator is to approve the closing since the authority for the Police Chief to authorize street closings is limited to parade activities.

- 4. Ordinance 2010-10: Amending Wayne Municipal Code Section 90-10 Definitions – Non-Farm Buildings and Vehicle Towing Service (Third and Final Reading)**

- 5. Ordinance 2010-11: Amending Wayne Municipal Code Section 90-882 Building Permits Required (Third and Final Reading)**

- 6. Ordinance 2010-12: Amending Wayne Municipal Code Chapter 2, Article IV by Adding Division 8 Board of Appeals by expanding the Board from Three Members with Two Alternates to Six Members with Two Alternates, with this Board Serving as the Board of Appeals for the Property Maintenance Code and all City Building Codes, plus the Flood Plain Enforcement Ordinance**

- 7. Resolution 2010-33: Adopting City Administrator's Employment Agreement**

- 8. Resolution 2010-34: Accepting Bid and Awarding Contract on Purchase of Police Department Vehicle**

Background: \$35,000 in funding for this vehicle and required equipment is provided in the Police Department Budget for this fiscal year. This will replace Unit No. 11, and a newer police unit will be made available for staff travel.

Recommendation: The recommendation of the Chief of Police is to accept the low bid of \$20,040 from Cornhusker Auto.

9. Resolution 2010-35: Approving Plans, Specifications and Estimate of Cost for the Street Improvement District No. 2010-1

Background: This Resolution and the following three thereafter represent the next step in the sidewalk replacement project. The project will be bid out as one project for all the districts and a unified assessment per foot of frontage to the building owners. Only one side of any street will be allowed to be closed at any time and the completion date is set at November 1 2010.

10. Resolution 2010-36: Approving Plans, Specifications and Estimate of Cost for the Street (Sidewalk) Improvement District No. 2010-2

11. Resolution 2010-37: Approving Plans, Specifications and Estimate of Cost for the Street (Sidewalk) Improvement District No. 2010-3

12. Resolution 2010-38: Approving Plans, Specifications and Estimate of Cost for the Street (Sidewalk) Improvement District No. 2010-4

13. Resolution 2010-39: Amending Wage and Salary Schedule (Changing Recreation-Leisure Services Asst. II Position from Labor Grade 9 to Labor Grade 16)

Background: The CAC opened in November 2002, with Justin Thede hired as a 34-hour per week part-time CAC Director at \$14.66 per hour in Labor Grade 15. The Council later approved a full-time CAC Director position for Justin beginning in 2003. However, in that budget year, a state recession ensued and state funding programs for cities were substantially reduced. Wayne's state funding was about \$50,000, the Legislature forced the \$65,000 annual airport operating budget into the city budget, we lost about \$250,000 in annual interest rate revenues because of the recession, and the annual operating shortfall of the CAC was about \$80,000. The full-time and part-time CAC Director positions were eliminated and Jeff Zeiss was made Director of both the CAC and all City rec. programs. In 2005, we increased Chad Metzler to 34 hours per week with a raise, and he operated as Assistant CAC Director. Chad took the AD and teaching job at Wakefield, and we have operated since that time with Jeff and numerous minimum wage part-time staff picking up the work as a cost cutting measure.

My notes from our 2010 strategic planning retreat and the past three retreats show that the Council has felt that this has been a lot of ground to cover for Jeff and while we have been able to attract quality part-time minimum wage staff, we have lacked the management stability of long-term assistant staff, long-term membership marketing and planning, control over staff training and performance at the front desk, equipment cleanliness, unused revenue opportunities such as concessions, and membership services for fees.

At the end of this year's retreat, I was asked to improve our performance in the specific aforementioned areas. After consulting with Jeff and Lois, we believe the best solution is to concentrate on existing staff, restore the original part-time assistant position, and upgrade one of our existing part-time CAC staff as an assistant to Jeff. Working the front desk, marketing of CAC membership and activities, training and control of CAC staff and managing building conditions would drive this position.

We propose to restore this position at a Labor Grade 16, with a starting wage of \$15.60/hour, 34 hours per week, with no benefits beginning in October for the next fiscal year budget. A minimum of twenty hours per week would be working at the front desk in the place of new staff to be hired for the fall. The balance of hours would be for outside marketing and membership services that in the past have generated more revenue than the cost of the hours.

14. Action on Change Order No. 2 – To Extend Project Completion Date to July 23, 2010, for the Well House and Municipal Well 2009-1 Project

Background: This contractor has been working for us on other projects, and we have agreed to extend the completion date on this project.

Recommendation: To approve the extension of the completion date to July 23, 2010.

15. Action on Pay Application No. 6 for the Well House and Municipal Well 2009-1 Project in the amount of \$17,075.20 to Layne Christensen Company

Recommendation: Recommendation of the Project Engineer is to approve payment for the work that has been completed and approved.

16. Action on Certificate of Payment No. 5 for the Kardell Subdivision Paving, Drainage & Water Improvement Project in the amount of \$22,358.44 to Steve Harris Construction

Recommendation: Recommendation of the Project Engineer is to approve payment for the work that has been completed and approved.

17. Action on Certificate of Payment No. 2 for the Muhs Acres Water Main Extension Project in the amount of \$20,944.95 to Robert Woehler & Sons Construction, Inc.

Recommendation: Recommendation of the Project Engineer is to approve payment for the work that has been completed and approved.

18. Action on Change Order No. 1 — To Extend Final Completion Date from May 15, 2010, to September 15, 2010 for the Muhs Acres Water Main Extension Project

Background: This contractor has been working for us on other projects, and we have agreed to extend the completion date on this project.

Recommendation: To approve the extension of the completion date to September 15, 2010.

19. Action to Approve Mutual Finance Interlocal Agreement with Winside, Wisner, Ponca and Ponca Rural Fire

20. Report/Update on Power Plant Energy Grant and New EPA Emission Requirements and Estimated Costs of Catalytic Control Systems for the Exhaust from Stationary Power Plants like ours beginning in 2013 — Gene Hansen, Electric Production Supt.

The Wayne Power plant is currently licensed to emit up to the following limits of the following substances per year during operation.

Particulate Matter:	6.07 Tons
Particulate matter smaller than 10 microns:	5.20 Tons
Sulfur Dioxide	18.37 Tons
Oxides of Nitrogen (NOx)	388.75 Tons
Carbon Monoxide	44.55 Tons
Volatile Organic Compounds	7.39 Tons
Total Hazardous Air Pollutants	0.16 Tons

The Wayne power plant annual output is calculated by using the proven amount of emissions generated per gallon of diesel fuel burned and per hour of engine operation for each brand and model of engine used in our plant.

21. Adjourn

APPROVED AS TO FORM AND CONTENT:

Mayor

City Administrator

Library Board Meeting Minutes (May 4, 2010)

June 1, 2010

The Wayne City Council met in regular session at City Hall on Tuesday, June 1, 2010, at 5:30 o'clock P.M. Mayor Lois Shelton called the meeting to order with the following in attendance: Councilmembers Jim Van Delden, Jon Haase, Dale Alexander, Kaki Ley, and Ken Chamberlain; City Attorney Mike Pieper; City Administrator Lowell Johnson; and City Clerk Betty McGuire. Absent: Councilmembers Brian Frevert, Doug Sturm and Kathy Berry.

Notice of the convening meeting was given in advance by advertising in the Wayne Herald on May 20, 2010, and a copy of the meeting notice and agenda were simultaneously given to the Mayor and all members of the City Council. All proceedings hereafter shown were taken while the Council convened in open session.

Councilmember Alexander made a motion and seconded by Councilmember Chamberlain, whereas the Clerk has prepared copies of the Minutes of the meeting of May June 1, 2010, and that each Councilmember has had an opportunity to read and study the same, and that the reading of the Minutes be waived and declared approved.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved, as corrected.

The following claims were presented to Council for their approval:

ADDITIONS AND/OR CORRECTIONS TO CLAIMS LIST: Delete from previous year claims listings: Uncashed claim checks - 2654.81

VARIOUS FUNDS: ALARM PROS, SE, 79.13; AMAZON, SU, 188.25; AMERITAS, RE, 2168.66; APPEARA, SE, 135.19; AQUATIC ACCESS, SU, 5300.00; BANK FIRST, FE, 210.00; CITY EMPLOYEE, RE, 72.93; BLACK HILLS ENERGY, SE, 151.91; BOMGAARS, SU, 16.99; BOMGAARS, SU, 962.27; CITY EMPLOYEE, RE, 127.21; CALIFORNIA CONTRACTORS, SU, 111.12; CEDAR CO SHERIFF'S OFFICE, SE, 45.00; CITY OF WAYNE, RE, 600.00; CITY OF WAYNE, RE, 250.00; CITY OF WAYNE, RE, 560.00; CITY OF WAYNE, PY, 62042.73; CITY OF WAYNE, RE, 50.00; COMMUNITY HEALTH, RE, 4.00; DAKOTA BUSINESS SYSTEMS, SE,

101.50; DEMCO, SU, 160.32; CITY EMPLOYEE, RE, 68.30; DUTTON-LAINSON, SU, 133.81; ECCON HEATING, SU, 602.59; ECHO GROUP, SU, 79.22; ELECTRIC FIXTURE, SU, 119.34; ELECTRIC INNOVATIONS, SU, 403.90; ELECTRONIC ENGINEERING, SU, 88.24; FIRST CONCORD GROUP, SE, 3824.78; FLOOR MAINTENANCE, SU, 97.49; FORT DEARBORN LIFE, SE, 106.64; GERHOLD CONCRETE, SU, 216.13; HAWKINS, SU, 1337.67; HOLIDAY INN OF KEARNEY, SE, 279.80; ICMA, RE, 5635.76; IRS, TX, 19126.33; JACK'S UNIFORMS, SU, 40.95; JEO CONSULTING GROUP, SE, 6909.50; KOENIG ENTERPRISES, RE, 825.00; KRIZ-DAVIS, SU, 61.35; LANCASTER CO SHERIFF, SE, 25.00; LAYNE CHRISTENSEN, SE, 36785.33; LINWELD, SU, 18.36; MICHAEL TODD & CO, SU, 171.77; MIDWEST OFFICE AUTOMATION, SE, 138.96; MSC INDUSTRIAL, SU, 337.71; MTCS, SU, 150.00; NASB, FE, 120.00; NE DEPT OF REVENUE, TX, 2730.63; NE NEB INS AGENCY, SE, 89.00; NE PUBLIC HEALTH, SE, 168.00; NETWORKING PLUS, SE, 60.00; NNPPD, SE, 1999.65; OLSSON ASSOCIATES, SE, 3864.19; PAMIDA, SU, 6.70; CITY EMPLOYEE, RE, 725.49; CITY EMPLOYEE, RE, 88.40; QUALITY TRANSMISSION, SE, 170.03; QUILL, SU, 10.79; QWEST, SE, 427.95; RANDOM HOUSE, SU, 143.91; RANDY ROGERS, RE, 500.00; RUTJENS CONSTRUCTION, SE, 144008.70; SCOTT HASEMANN, RE, 500.00; STATE NATIONAL BANK, RE, 89603.75; STEVE HARRIS CONSTRUCTION, SE, 27919.61; VAN DIEST SUPPLY, SE, 1800.00; VERIZON, SE, 261.57; VIAERO, SE, 136.23; WAYNE STATE COLLEGE, RE, 1000.00; ZIMCO, SU, 4981.30; ARNIE'S FORD-MERCURY, SE, 1038.88; AS CENTRAL SERVICES, SE, 448.00; ATCO INTERNATIONAL, SU, 52.80; BLACK HILLS ENERGY, SE, 112.59; CITY OF NORFOLK, SE, 233.85; CITY OF WAYNE, RE, 20.00; CITY OF WAYNE, RE, 51.00; CITY OF WAYNE, RE, 948.00; CITY OF WAYNE, RE, 4044.71; COPY WRITE, SE, 120.14; DE LAGE LANDEN FINANCIAL, SE, 77.00; HAWKINS, SU, 253.25; KELLY SUPPLY, SU, 125.80; LARRY MITCHELL, SU, 150.00; NNEDD, SE, 703.00; NE PUBLIC HEALTH, SU, 603.00; NORTHEAST NE RESOURCE, RE, 2750.00; PETERSON INDUSTRIAL ENGINE, SE, 7771.00; PIEPER, MILLER & DAHL, SE, 2590.26; CITY EMPLOYEE, RE, 219.40; STADIUM SPORTING GOODS, SU, 96.00; STATE NATIONAL BANK, RE, 458.21; VAN DIEST SUPPLY, SU, 119.80; VERIZON, SE, 317.37; WASTE CONNECTIONS, SE, 95.61; WAED, RE, 10000.00; WAED, RE, 6383.33; WAED, RE, 70.00; WAYNE STATE COLLEGE, RE, 800.00; CITY EMPLOYEE, RE, 561.88; WHELEN ENGINEERING, SE, 25.05

Councilmember Chamberlain made a motion and seconded by Councilmember Ley to approve the claims. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Shelton advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection. In addition, she advised the public that the Council may go into closed

session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Sandy Bartling, who sits on the Board of Directors of Heritage Nebraska Main Street, presented the City with a plaque on behalf of said organization, for being an "Outstanding Public Partner."

Darin Greunke, Leader of the Sharp Shooters 4-H Club, was present requesting Council consideration to allowing them to operate a shooting gallery style air gun trailer at the Henoween and Chicken Show activities in July.

Councilmember Ley made a motion and seconded by Councilmember Alexander approving the request made by Darin Greunke, Leader of the Sharp Shooters 4-H Club, to operate a shooting gallery style air gun trailer at the Henoween and Chicken Show activities in July. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Alexander made a motion and seconded by Councilmember Ley to recess as Council and convene as the Community Development Agency. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Chair Chamberlain called the meeting of the Community Development Agency to order. Those in attendance were: Members Jim Van Delden, Jon Haase, Dale Alexander, Lois Shelton, and Kaki Ley; City Attorney Mike Pieper; City Administrator Lowell Johnson; and City Clerk Betty McGuire. Absent: Members Brian Frevert, Doug Sturm and Kathy Berry.

Chair Chamberlain advised the public that a copy of the Open Meetings Act was located on the south wall of the Council Chambers and was available for public inspection.

The next item on the CDA agenda was to approve the minutes of the May 18, 2010, meeting.

Member Alexander made a motion and seconded by Member Shelton approving the minutes of the May 18, 2010, meeting. Chair Chamberlain stated the motion, and the result of roll call being all Yeas, the Chair declared the motion carried.

Chair Chamberlain stated the following Resolution would amend the Redevelopment Plan for Western Ridge by adding Lot 15 thereto, which is owned by Habitat for Humanity.

Member Shelton introduced CDA Resolution No. 2010-1 titled as follows and moved its passage and approval by the Agency:

CDA RESOLUTION NO. 2010-1

A RESOLUTION RECOMMENDING APPROVAL OF A REDEVELOPMENT PLAN AMENDMENT FOR THE WESTERN RIDGE SINGLE-FAMILY RESIDENTIAL PLANNED UNIT DEVELOPMENT PROJECT IN THE CITY OF WAYNE, NEBRASKA; AND APPROVAL OF RELATED ACTIONS.

Member Ley seconded the motion. On roll call vote, the following Agency Members voted in favor of the motion: Van Delden, Haase, Alexander, Shelton, Ley, and Chamberlain. The following Members were absent or did not vote: Frevert, Sturm and Berry.

The passage of CDA Resolution No. 2010-1, having been agreed upon by a majority of the Agency, the Chair declared CDA Resolution No. 2010-1 passed and, in the presence of the Agency, signed and approved CDA Resolution No. 2010-1, and the

Clerk attested to its passage by affixing her signature thereto. A true and complete copy of CDA Resolution No. 2010-1 is attached hereto as Exhibit C.

Member Ley made a motion and seconded by Member Alexander to adjourn as the Community Development Agency and reconvene as Council. Chair Chamberlain stated the motion, and the result of roll call being all Yeas, the Chair declared the motion carried.

The Mayor stated that it was now past 5:30 p.m., at which time a public hearing was to be held to obtain public comment prior to the consideration of a resolution approving a redevelopment plan amendment, for an area of the City previously declared blighted and substandard and in need of redevelopment pursuant to the Community Development Law, Chapter 18, Article 21, Reissue Revised Statutes of Nebraska, as amended (the “Act”). The Clerk reported that notice of the public hearing had been published in the Wayne Herald on May 13, 2010, and May 20, 2010, as indicated on **Exhibit C** attached hereto. The Clerk further reported that notice of the public hearing had been mailed by United States Certified Mail, return receipt requested, sufficient postage affixed, to all parties required by Section 18-2115 of the Act, as indicated on **Exhibit D** attached hereto. The Mayor opened the public hearing and invited all interested persons to be heard.

The following appeared in person or by agent or attorney and were heard: None.

All persons desiring to be heard having been heard, the Mayor closed the public hearing.

Councilmember Chamberlain then introduced Resolution No. 2010-27 and moved its passage and approval:

RESOLUTION NO. 2010-27

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WAYNE, NEBRASKA APPROVING A REDEVELOPMENT PLAN AMENDMENT; AND RELATED MATTERS

Councilmember Alexander seconded the motion. On roll call vote, the following Council Members voted in favor of the motion: Van Delden, Haase, Alexander, Ley, and Chamberlain. The following Councilmembers were absent or did not vote: Frevert, Sturm and Berry.

The passage of Resolution No. 2010-27 having been agreed upon by a majority of the Council, the Mayor declared Resolution No. 2010-27 passed and, in the presence of the Council, signed and approved Resolution No. 2010-27. The Clerk attested to the passage of Resolution No. 2010-27 by signing the same and affixing the seal of the City to Resolution No. 2010-27. A true and complete copy of Resolution No. 2010-27 is attached hereto as **Exhibit E**.

Mayor Shelton declared the time was at hand for the public hearing on the Wayne Revolving Loan Fund (WRLF) application of Jeff and Jill Ellis for \$75,000 which will be used to purchase a building and relocate their existing business to Wayne.

Jeff Ellis was present to answer questions. The building being purchased is the old Heartland Stainless building, which is about 4 times the size of what he has at this time.

Wes Blecke, Executive Director of Wayne Area Economic Development, advised the Council that they have reviewed the application and unanimously recommended approval thereof.

This loan has an interest rate of 4%, with a balloon payment in seven years.

City Clerk McGuire had not received any comments for or against this public hearing.

There being no further public comments, Mayor Shelton closed the public hearing.

Councilmember Berry arrived at 5:44 p.m.

Councilmember Chamberlain introduced Resolution No. 2010-28 and moved for its approval; Councilmember Van Delden seconded.

RESOLUTION NO. 2010-28

A RESOLUTION CONFIRMING THE APPLICATION FOR AND APPROVING THE USE OF NOT TO EXCEED \$75,000 FROM THE WAYNE REVOLVING LOAN FUND.

It was noted that approval of this loan is dependent upon the applicants receiving financing from both First National Bank (SBA) and Northeast Nebraska Economic Development District.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Alexander introduced Ordinance 2010-10, and moved for approval of the second reading thereof; Councilmember Chamberlain seconded.

ORDINANCE NO. 2010-10

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE I. IN GENERAL, BY AMENDING SECTION 90-10 DEFINITIONS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

Councilmember Chamberlain introduced Ordinance 2010-11, and moved for approval of the second reading thereof; Councilmember Alexander seconded.

ORDINANCE NO. 2010-11

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE XII ADMINISTRATIVE PROCEDURE AND ENFORCEMENT BY AMENDING SECTION 90-882 BUILDING PERMITS REQUIRED; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried. The third and final reading will take place at the next meeting.

City Clerk McGuire advised the Council that two written objections were received concerning Street Improvement District No. 2010-1 (First Street from Main Street to Pearl Street). Those objections represent 200' of front footage of abutting property, which is less than a majority of the total 600' of front footage of abutting properties within said District. Therefore, the project moves forward as planned.

Councilmember Chamberlain introduced Resolution No. 2010-29 and moved for its approval; Councilmember Alexander seconded.

RESOLUTION NO. 2010-29

A RESOLUTION MAKING A DETERMINATION OF SUFFICIENCY OF OBJECTIONS FILED TO THE CREATION OF STREET IMPROVEMENT DISTRICT NO. 2010-1.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

City Clerk McGuire advised the Council that two written objections were received concerning Street (Sidewalk) Improvement District No. 2010-2 (Second Street

from Logan Street to Pearl Street). Those objections represent 125' of front footage of abutting property, which is less than a majority of the total 1200' of front footage of abutting properties within said District. Therefore, the project moves forward as planned.

Councilmember Alexander introduced Resolution No. 2010-30 and moved for its approval; Councilmember Chamberlain seconded.

RESOLUTION NO. 2010-30

A RESOLUTION MAKING A DETERMINATION OF SUFFICIENCY OF OBJECTIONS FILED TO THE CREATION OF STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-2.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

City Clerk McGuire advised the Council that two written objections were received concerning Street (Sidewalk) Improvement District No. 2010-3 (Third Street from Logan Street to Pearl Street). Those objections represent 150' of front footage of abutting property, which is less than a majority of the total 1200' of front footage of abutting properties within said District. Therefore, the project moves forward as planned.

Councilmember Alexander introduced Resolution No. 2010-31 and moved for its approval; Councilmember Ley seconded.

RESOLUTION NO. 2010-31

A RESOLUTION MAKING A DETERMINATION OF SUFFICIENCY OF OBJECTIONS FILED TO THE CREATION OF STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-3.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

City Clerk McGuire advised the Council that one written objection was received concerning Street (Sidewalk) Improvement District No. 2010-4 (Pearl Street from First Street to Third Street). This objection represents 50' of front footage of abutting property, which is less than a majority of the total 1200' of front footage of abutting properties within said District. Therefore, the project moves forward as planned.

Councilmember Ley introduced Resolution No. 2010-32 and moved for its approval; Councilmember Alexander seconded.

RESOLUTION NO. 2010-32

A RESOLUTION MAKING A DETERMINATION OF SUFFICIENCY OF OBJECTIONS FILED TO THE CREATION OF STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-4.

Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Johnson stated the Sales Tax Capital Projects Plan needs to be amended to include \$250,000 for the Downtown Sidewalk Improvement Project, which is the City's estimated cost of one-half of the project.

Councilmember Chamberlain made a motion and seconded by Councilmember Alexander to amend the Sales Tax Capital Projects Plan to add \$250,000 for the Downtown Sidewalk Plan. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Johnson presented the specifications for a new heating/air conditioning system for the billing office and police department at City Hall. NPPD conducted an energy audit for City Hall. The heating and cooling system for the main floor is about 50 years old, and they have suggested/recommended that it be replaced.

This will provide a unit for the south side of the building and also one for the north side of the building so that each can be controlled separately.

Councilmember Ley made a motion and seconded by Councilmember Chamberlain authorizing staff to seek bids regarding a heating/air conditioning system for the billing office and police department in City Hall. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Garry Poutre, Supt. of Public Works & Utilities, presented the bid specs for a commercial front deck mower with 72" deck for the water/wastewater and parks departments. This mower will be used for the lagoon area, wells areas north of Wayne, tower areas, etc., and also be a backup mower for the softball and baseball fields. This has been in the budget for a couple of years. The approximate cost will be \$15,000, which will be cost-shared by both departments. Investigation has been done regarding contracting mowing. The city of Blair contracts out all of their mowing (except ball fields) and they receive great contract prices from the big mowing contractors out of Omaha. He solicited bids on contract mowing, and the lowest bids were three times what Blair was paying. When they put together the cost of equipment, fuel, labor, maintenance, etc., and compared it with the contract mowing bids, in their opinion, they can do it for about 1/3 of the cost, which is primarily because of what is paid for labor. The 1999 Ranson mower with 1600 hours will be sold, and it should bring \$7,000 or \$8,000.

Councilmember Chamberlain made a motion and seconded by Councilmember Alexander approving the bid specs for a commercial front deck lawn mower and

authorizing staff to seek bids for the same. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Councilmember Alexander made a motion and seconded by Councilmember Chamberlain approving WAPA Revision 3 of Exhibit C to Contract No. 90-BAO-500. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Action on Change Order No. 2 regarding the Well House and Municipal Well 2009-1 Project was postponed until the next meeting.

Councilmember Ley made a motion and seconded by Councilmember Alexander to adjourn the meeting. Mayor Shelton stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the meeting adjourned at 6:08 p.m.

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CLAIMS LISTING JUNE 15, 2010

FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	167.00
AMERITAS LIFE INSURANCE	POLICE RETIREMENT	2,174.48
APPEARA	LINEN & MAT SERVICE	98.72
BANK FIRST	FRATERNAL ORDER OF POLICE DUES	210.00
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	200.00
CITY EMPLOYEE	HEALTH REIMBURSEMENT	60.42
CHARTWELLS	CONGREGATE MEALS	4,860.10
CITY OF WAYNE	CAC REIMBURSEMENT	99.95
CITY OF WAYNE	PAYROLL	56,218.07
CITY OF WAYNE	CLOTHING REIMBURSEMENT	100.00
CITY OF WAYNE	TREE REFUND	225.55
CITY OF WAYNE	UTILITY REFUNDS	1,520.20
COMMUNITY HEALTH	HEALTH CHARITIES	4.00
COMPRESSION SYSTEMS	TURBO INSPECTION/REMOVAL	2,921.93
COPY WRITE PUBLISHING	LIBRARY SUPPLIES	139.07
D.L. RICCI CORP	HYDRAULIC RATCHET	4,712.89
DAVE'S DRY CLEANING	POLICE UNIFORM CLEANING	135.00
CITY EMPLOYEE	HEALTH REIMBURSEMENT	195.82
EASYPERMIT POSTAGE	POSTAGE/UTILITY BILL POSTAGE	1,117.26
ECHO GROUP INC JESCO	STRAPS	14.86
CITY EMPLOYEE	HEALTH REIMBURSEMENT	604.76
ED M FELD EQUIPMENT INC	WAND	83.10
ELLIS PLUMBING & HEATING	W/WW-AC REPAIRS	75.00
FREDRICKSON OIL CO	MOWER TIRE/PAPER TRAILER TIRES	98.00
GALE GROUP	BOOKS	190.00
GERHOLD CONCRETE CO INC.	WASH ROCK/GRAVEL	1,117.75
GILL HAULING, INC	SANITATION SERVICE/HAULING FEE	3,203.30
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	200.00
GREAT PLAINS ONE-CALL	DIGGERS HOTLINE	86.14
GUARANTEE ROOFING	CH ROOF REPAIRS	465.00
GUILDCRAFT	COMPASS-LIBRARY	31.55
CITY EMPLOYEE	HEALTH REIMBURSEMENT	68.30
HAUFF MID-AMERICAN SPORTS	VOLLEYBALL WINCH/TENNIS RACKET & BALLS	599.20
HAWKINS, INC	POOL PUMP TUBE	34.97
HEARTLAND STAINLESS INC.	STEEL	104.88
CITY EMPLOYEE	CLOTHING REIMBURSEMENT	42.78
ICMA RETIREMENT TRUST	ICMA RETIREMENT	5,638.50
INGRAM BOOK COMPANY	BOOKS	190.03
IRS	FEDERAL WITHHOLDING	18,058.77
JACOB'S ROOM	BOARD GAME/PUZZLES	34.38
JASON CAROLLO	LAWN MOWING	210.00
JAY SNELL	ENERGY INCENTIVE	500.00
JOHN'S WELDING AND TOOL	POOL GUTTER REPAIR	330.00
CITY EMPLOYEE	HEALTH REIMBURSEMENT	650.55

FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	200.00
KATHY MAGNUSON	ENERGY INCENTIVE	500.00
KIRKHAM MICHAEL	BANK STABILIZATION	1,390.00
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	286.00
CITY OF WAYNE	DRIVEWAY DEPOSIT REFUND	500.00
KTCH AM/FM RADIO	REC RADIO ADS	605.00
LAW ENFORCEMENT SYSTEMS	DOOR HANGERS	180.99
LAYNE CHRISTENSEN	WELL HOUSE	17,075.20
LENA ROBERTS	COOLING SYSTEM	30.00
LP GILL INC	LAND FILL FEES	7,982.78
MAGGIE GUBBLES	COOLING SYSTEM	30.00
MICROFILM IMAGING SYSTEMS	DOCUMENT SCANNING	1,016.12
MIDLAND EQUIPMENT INC	YOKE/AXLE	182.04
MIDWEST LABORATORIES, INC	BOD TESTING	247.95
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	253.00
NE DEPT OF ENVIRONMENTAL	2009 AIR EMISSION FEE	734.30
NE DEPT OF REVENUE	STATE WITHHOLDING	2,656.11
NEBR PUBLIC POWER DIST	ELECTRICITY	194,093.03
NEBRASKALAND	SUBSCRIPTION	44.00
NORFOLK TRUCK CENTER	O-RINGS/SPRINGS	64.98
NORTHEAST EQUIPMENT	GREEN PAINT/TREE SPADE/BLADE/KEY ETC	309.71
N.E. NE AMERICAN RED CROSS	PAYROLL DEDUCTIONS	59.24
NeFSMA	REG- J HANSEN/L JOHNSON	80.00
OVERHEAD DOOR COMPANY	TS DOOR REPAIR	92.75
CITY EMPLOYEE	CLOTHING REIMBURSEMENT	34.06
PRESTO X COMPANY	PEST CONTROL	112.20
QWEST	TELEPHONE CHARGES	1,323.06
QWEST BUSINESS SERVICES	LONG DISTANCE	190.36
RAD, INC.	BATTERY	87.45
RIEKES EQUIPMENT CO	WIRE CONTAINER	233.95
SHEAR FAMILY COMPOUND	ENERGY INCENTIVE	800.00
STATE NATIONAL BANK	ELECTRIC REVENUE BONDS	253,303.75
STATE NATIONAL BANK	ACH FEES	47.46
SUPER 8 MOTEL	LODGING-FIRE SCHOOL	1,035.00
CITY EMPLOYEE	HEALTH REIMBURSEMENT	235.82
TACO'S & MORE	LIGHTING EFFICIENCY	100.00
T & S TRUCKING	HAUL ROCK FROM SIOUX CITY	232.92
UNITED RENTALS	CORE DRILL FOR CHAIR LIFT	119.00
UNITED WAY	PAYROLL DEDUCTION	32.32
US BANK	POSTAGE/LODGING/MEALS/SHAFT/REEL ETC	4,717.98
UTILITIES SECTION	LINEWORKERS SAFETY TRAINING	1,847.50
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	200.00
WAKEFIELD BASEBALL	10 & UNDER ENTRY FEE	75.00
WAYNE AUTO PARTS	BRAKE ROTOR/SEALS/FILTERS ETC	1,414.74
WAYNE COUNTY CLERK	FILING FEES	11.50
WAYNE COUNTY COURT	BOND	300.00
WAYNE GRAIN & FEED INC	SCALE CHARGES	138.80

WAYNE HERALD	ADS AND NOTICES	2,453.54
WAYNE STATE COLLEGE	LIGHTING EFFICIENCY	800.00
WAYNE VETERINARY CLINIC	DOG & CAT IMPOUNDS	231.00
WESCO DISTRIBUTION INC	SECONDARY CONNECTORS	260.07
WESTERN AREA POWER ADMIN	ELECTRICITY	27,180.79
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	372.00
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	372.00
ZACH HEATING & COOLING	TS FREON RECLAIM	200.00
ZACH OIL COMPANY	GASOLINE	4,006.59
CITY EMPLOYEE	HEALTH REIMBURSEMENT	16.00
FIREFIGHTER	FIRE SCHOOL REIMBURSEMENT	200.00
ZEE MEDICAL SERVICE CO	FIRST AID SUPPLIES	83.55

ORDINANCE NO. 2010-10

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE I. IN GENERAL, BY AMENDING SECTION 90-10 DEFINITIONS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. The Planning Commission held a public hearing on May 3, 2010, and recommended amending Section 90-10 Definitions of the Wayne Municipal Code, with the "Findings of Fact" being that it will provide consistency in the Municipal Code and it is staff's recommendation.

Section 2. That Chapter 90, Article I, Section 90-10 of the Wayne Municipal Code is amended by adding the following definitions:

Sec. 90-10. Definitions.

Non-farm Buildings are all buildings except those buildings utilized for agricultural purposes on a farmstead of twenty acres or more which produces one thousand dollars or more of farm products each year.

Vehicle Towing Service is any person or business offering the services of a vehicle wrecker or towing service to the general public, whereby motor vehicles are towed or otherwise removed from the place where they are located, by use of a wrecker so designed for that purpose, or by a truck, or other equipment so adapted to that purpose, or in the business of storing towed vehicles.

Section 3. All Ordinances or parts of Ordinances in conflict herewith are repealed.

Section 4. This Ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk

ORDINANCE NO. 2010-11

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 90, ARTICLE XII ADMINISTRATIVE PROCEDURE AND ENFORCEMENT BY AMENDING SECTION 90-882 BUILDING PERMITS REQUIRED; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. The Planning Commission held a public hearing on May 3, 2010, and recommended amending Section 90-882 Building Permits Required of the Wayne Municipal Code, with the "Finding of Fact" being that it is staff's recommendation.

Section 2. That Chapter 90, Article XII, Section 90-882 of the Wayne Municipal Code is amended by adding the following definitions:

Sec. 90-882. Building Permits Required.

(a) No building or other structure shall be erected, moved, added to or structurally altered without a permit issued by the administrative official. No permit shall be issued by the administrative official except in conformity with the provisions of this chapter, unless he receives a written order from the board of adjustment in the form of an administrative review or variance as provided by this chapter.

(b) No building permit or city construction over-site shall be required for farm buildings erected within the city's extraterritorial zoning jurisdiction. Any farm buildings being erected will however require a Certificate of Zoning Compliance and an Occupancy Certificate once the structure is complete. A building permit, inspections, and occupancy certificate are still required for all non-farm buildings erected within the city's extraterritorial zoning jurisdiction.

Section 3. All Ordinances or parts of Ordinances in conflict herewith are repealed.

Section 4. This Ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS 15th day of June, 2010

THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk

ORDINANCE NO. 2010-12

AN ORDINANCE AMENDING WAYNE MUNICIPAL CODE CHAPTER 2, ARTICLE IV, BY ADDING DIVISION 8 BOARD OF APPEALS; TO PROVIDE FOR THE REPEAL OF CONFLICTING SECTIONS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and Council of the City of Wayne, Nebraska:

Section 1. There shall be created a Board of Appeals to serve as the Board of Appeals for the currently adopted International Property Maintenance Code, International Building Code, International Residential, Plumbing, Mechanical, and Energy Conservation Codes and Flood Plain Regulations.

Section 2. That Chapter 2, Article IV, of the Wayne Municipal Code is hereby amended by adding Division 8 which shall read as follows:

Section 2-481 Application for Appeal. Any person directly affected by a decision of the code official or a notice or order issued under the International Property Maintenance Code, the International Building Code, International Residential, Plumbing, Mechanical, and Energy Conservation Codes and Flood Plain Regulation Code shall have the right to appeal to the Board of Appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

- 1. Membership of Board.** The Board of Appeals shall consist of a minimum of six members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The code official shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.

Alternate Members. The chief appointing authority shall appoint two or more alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualifications required for board membership.

Chairman. The board shall annually select one of its members to serve as chairman.

Disqualification of Member. A member shall not hear an appeal in which that member has a personal, professional or financial interest.

Secretary. The chief administrative officer shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.

Compensation of Members. Compensation of members shall be determined by law.

2. **Notice of Meeting.** The board shall meet upon notice from the chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.

3. **Open Hearing.** All hearings before the board shall be open to the public. The appellant, the appellant's representative, the code official and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of not less than two-thirds of the board membership.

a. **Procedure.** The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

4. **Postponed Hearing.** When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

5. **Board Decision.** The board shall modify or reverse the decision of the code official only by a concurring vote of a majority of the total number of appointed board members.

Records and Copies. The decision of the board shall be recorded. Copies shall be furnished to the appellant and to the code official.

Administration. The code official shall take immediate action in accordance with the decision of the board.

6. **Court Review.** Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

7. **Stays of Enforcement.** Appeals of notice and orders (other than Imminent Danger notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

Section 3. All Ordinances or parts of Ordinances in conflict herewith are repealed.

Section 4. This Ordinance shall be in full force and effect after the passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2010.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2010-33

A RESOLUTION TO ADOPT EMPLOYMENT AGREEMENT.

WHEREAS, the City of Wayne, Nebraska, and Lowell D. Johnson, City Administrator, have entered into an employment agreement.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Wayne, Nebraska, as follows:

1. The attached Employment Agreement is approved and adopted.
2. The parties are directed to execute said Employment Agreement.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT

City Attorney

WAYNE CITY ADMINISTRATOR
EMPLOYMENT AGREEMENT

This agreement entered into this 2 day of June, 2010, between the City of Wayne, Nebraska, a municipal corporation, hereinafter referred to as "City", and Lowell Johnson, hereinafter referred to as "Employee".

WHEREAS, the City desires to employ the services of Lowell Johnson as City Administrator of the City of Wayne, Nebraska, as provided by the Wayne Municipal Code, and

WHEREAS, Employee desires to obtain employment as the City Administrator of the City under the terms and conditions as hereinafter set forth, and

WHEREAS, it is the desire of the City to provided certain benefits to establish certain conditions of employment, and to set working conditions of the Employee.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

SECTION I.
DUTIES

1.1. The Employee agrees to perform and have the following duties and responsibilities as an integral part of the position of City Administrator as follows:

- A. Enforce and observe all laws of the State of Nebraska applicable to city administrators and municipalities, and ordinances of the City, as are required to maintain the public health, safety, and welfare of inhabitants of the City.
- B. Attend all meetings of the governing body and recommend necessary and immediate measures.
- C. Perform all duties required by the administrator's office as directed by the City.
- D. Prepare and submit to the governing body all reports required by it and that the Employee may consider advisable and appropriate.
- E. Keep the governing body fully advised of the City's financial condition.
- F. Keep the governing body of the City advised of the City's future needs, based upon the goals of the City.
- G. Prepare and submit to the City an annual budget.
- H. Serve as City's purchasing agent.
- I. Serve as City's general manager of utilities.

J. Recommend rules and regulations for the governing body and departments of the City that may be necessary for efficient, economic conduct of the business of the City.

K. Keep the City advised and informed of the needs and conditions of all agencies and employees under the Employee's direction and maintain continuous liaison with appropriate community groups, organizations, and individuals.

L. Perform all duties and obligations specified in the City Municipal Code and applicable Nebraska statutes and perform such other legally permissible and proper duties and functions as the governing body may from time to time assign.

1.2. Employee shall be fully informed on local government and management and utility management, and all new conditions related thereto, and except as otherwise set forth herein devote the Employee's full time to the services, employment, and requirements of the City.

1.3. The job description may be adjusted from time to time by the mutual agreement of the parties hereto, although at all times such job description shall be consistent with and not contrary to the lawful authority given to city administrators by statute and by local ordinances.

SECTION II. BASE SALARY

2.1. The City agrees to pay Employee for his services rendered hereto based upon an annual base salary of \$72,675.00. Said annual base salary shall be payable in installments at the same time as other employees of the City are paid. After the first six months of employment, the governing body shall conduct a performance and salary review, and shall consider adjustments to the base salary of the Employee. Subsequent performance and salary reviews shall be conducted on an annual basis, in approximately April of each year, or at such other times as the governing body shall deem necessary or advisable. Adjustments in salary are subject to a satisfactory performance evaluation and will be equal to or greater than those given to other management employees.

SECTION III. BENEFITS

3.1. The City agrees to provide Employee with professional liability insurance for the actions of the Employee conducted within the scope of his employment with the City in an amount of not less than \$1,000,000.00 if said insurance can be reasonably obtained.

3.2. The City agrees to provide Employee, his spouse, and dependents, hospitalization, surgical, and comprehensive medical insurance, and to pay or contribute to the premiums thereon in a manner equal to and upon the same terms and conditions as provided from time to time for other City employees.

3.3. The City agrees to provide Employee with a term life insurance policy in an amount not less than Employee's annual salary. Employee shall have the right to name the beneficiaries, the right of conversion and continuation, and any face value shall belong to the Employee.

3.4. The City agrees to provide Employee with disability leave on the same basis as is provided to other City employees pursuant to the City personnel manual.

3.5. The City agrees to provide Employee with long term disability insurance coverage equal to that provided to other City employees.

3.6. The Employee shall be entitled to four weeks paid vacation leave. The Employee may carry over vacation leave up to a maximum of four weeks. At least once per year, the Employee shall take not less than five consecutive days vacation. After being employed by the City for a total of ten years, vacation shall be adjusted proportionately thereafter in compliance with the City's vacation schedule.

3.7. The City shall provide Employee with time off for all federal, state and local holidays as from time to time established for all City employees by the governing body.

3.8. The City, being a member of the ICMA Retirement Corporation Deferred Compensation Program, will match the Employee's contribution up to 6% of the employee's monthly salary or in an amount not less than that provided to other city employees.

3.9. Within budget considerations, the City will pay for professional dues and subscriptions of the employee necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the City. These include such organizations as the International City Managers Association, Nebraska City Managers Association, American Public Works Association, and related subdivisions of these organizations. Conference attendance will be paid by the City, subject to budget consideration and council approval, to the Nebraska conference every year and ICMA conference every other year.

3.10. The City agrees to pay Employee a monthly vehicle allowance of the amount of \$200.00 for the use of personal vehicle for City business, and in addition, to reimburse the Employee at the latest maximum IRS approved rate per mile for all use of his personal vehicle for travel on City business outside of the City. The Employee shall record and supply in support of all reimburses mileage, suitable records sufficient to establish the dates, details, and purposes of such travel. The Employee shall also maintain such other record keeping as to the use of his personal vehicle for City business as shall be necessary in order for the City to prepare such reports or maintain such records as may from time to time be necessary or required for federal or state income tax reporting purposes.

3.11. The City hereby agrees to budget and to pay travel and subsistence expenses of the Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of the Employee, and adequately to pursue necessary official and other functions for the City, and for short courses, institutes, and seminars that are necessary for professional development and for the good of the City when deemed appropriate by the Employee and approved by the City.

3.12. The City recognizes the desirability of representation in and before local, civic, and other organizations, and the Employee is authorized to become a member of such civic clubs or

organizations as he may deem appropriate, provided that City will pay membership dues for one such club selected by the Employee.

3.13. All provisions of City ordinances, regulations, and personnel rules of the City relating to vacation and sick leave, retirement and pension system contributions, holidays, and other employment benefits, as they now exist or hereafter may be amended, shall also apply to the Employee as they would other employees of the City in addition to other benefits enumerated specifically herein for the benefit of the Employee, except if they are in conflict with the express provisions of this agreement, in which case this agreement shall supersede any conflicting provision.

SECTION IV. HOURS OF WORK

4.1 It is contemplated that the Employee's duties compensated by the salary and benefits herein established may and will require the commitment of time above and beyond normal business hours, including evening and weekend hours, and that the Employee will be expected to devote more than a basic forty hour work week to perform those duties. However, in relation to unusual demands upon the Employee's time, the Employee will be allowed to take a reasonable amount of compensatory time off as he shall deem appropriate, although not to the prejudice of his responsibilities as City Administrator.

SECTION V. TERM OF AGREEMENT

5.1. The term of this agreement shall commence on the 1st day of April, 2010, and shall remain in effect for a period of one year from the date of execution hereof and may be terminated immediately by either party upon written notice to the other party. This agreement and any termination hereunder shall comply with all applicable federal, state and local laws, codes and regulations, and rules.

5.2. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the services of the Employee at any time, with or without cause, and the parties acknowledge Employee will serve at the will of the City.

5.3. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with the City, subject only to the provisions set forth in Section 6.2 of this agreement.

SECTION VI. TERMINATION AND SEVERANCE PAY

6.1. In the event the Employee is terminated without cause at any time during employment, and in that event, the City agrees to provide three months of notice or severance pay. The City will have unreviewable discretion as to whether to provide advance notice or to provide severance pay. The obligation to pay any severance will terminate when employee is successful in obtaining a position of comparable responsibility and compensation. The City shall

not have obligation to provide three months of notice or severance pay in the event the employee is terminated with cause. Any of the following will constitute termination with cause:

1. Willful neglect of duty.
2. Immoral conduct effecting the performance of employee duties or conviction of a felony.
3. Gross inefficiency or incompetence in office which employee has failed to correct after a reasonable written notice.
4. Malfeasance in office.

6.2. In the event the Employee voluntarily resigns his position with the City, the Employee shall give the City thirty days written notice in advance. The City shall not be obligated to provide any termination or severance pay upon the Employee's resignation.

SECTION VII.
EMPLOYEE EVALUATION

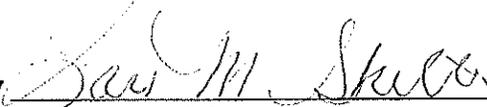
7.1. The governing body and Employee shall establish a mutually acceptable procedure for evaluating the Employee's performance.

SECTION VIII.
INDEMNIFICATION

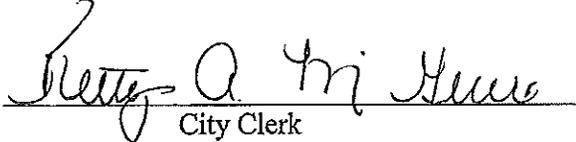
8.1. The City shall defend, hold harmless, and indemnify the Employee against any tort or professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as City Administrator. The City, or its insurance carriers, may compromise or settle any such claim or suite, and the City shall pay the amount of any settlement or judgment rendered thereon.

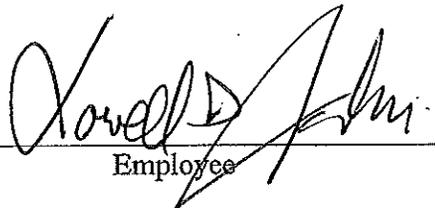
Executed in duplicate.

THE CITY OF WAYNE, NEBRASKA,

By 
Mayor

Attest:


City Clerk


Employee

[Back to Top](#)

Wayne Police Department
Attn: Chief Lance Webster
306 Pearl Street
Wayne, NE 68787
(402) 375-2626

June 2, 2010

Dear Chief Lance Webster,

Cornhusker Auto is pleased to submit the following bid for your Consideration:

2010 Dodge Charger w/ Police Package Equipped as per State Bid	
Base Price w/ 3.5 Liter _____	\$19,755
Cloth Bucket Seats/Rear Vinyl _____	\$ 107
Dual Spotlight _____	\$ 178
 TOTAL PRICE _____	 \$20,040

Delivery to be 10 weeks after bid acceptance.

We look forward to serving you.

Thank you,



Brian Frevert
Five Star Sales Consultant
Cornhusker Auto

ARNIE'S FORD MERCURY

119 East 3rd St. P.O. Box 390 Wayne, NE 68787
402-375-3780 • Fax 402-375-1212 • 800-467-3780

Bid Proposal

TO BETTY MCGUIRE, CITY CLERK

CITY OF WAYNE, NEBRASKA

The Arnie's Ford Mercury of Wayne, NE, states that we are a franchise dealer and distributor for the FORD MOTOR Company, manufacturer of Sport Utility Vehicles. We further affirm that we have read the specifications and conditions pertaining to a SUV for the City of Wayne, Nebraska

We propose to offer to the City of Wayne Nebraska one (1) 2011 Ford Escape AWD for the sum of Twenty-Two Thousand, Two Hundred – Fifty Two Dollars (\$22,252.00), which is considered the base bid and includes all the items called for in the specifications, unless otherwise noted.

Delivery Date

Proposed delivery date: Approximately ASAP

Exception, if any:

This vehicle does not have a Special Service Package (SSP) available from the factory as does the Expedition or Explorer. The Escape is a light duty unit and may not meet the application or durability of Law Enforcement normal operations. This opinion comes from the State Bid supplier of the Crown Vic and Escape.

Sincerely,



Ken Kwapnioski
Arnie's Ford Mercury

ARNIE'S FORD MERCURY

119 East 3rd St. P.O. Box 390 Wayne, NE 68787
402-375-3780 • Fax 402-375-1212 • 800-467-3780

Bid Proposal

TO BETTY MCGUIRE, CITY CLERK

CITY OF WAYNE, NEBRASKA

The Arnie's Ford Mercury of Wayne, NE, states that we are a franchise dealer and distributor for the FORD MOTOR Company, manufacturer of Police Sedans. We further affirm that we have read the specifications and conditions pertaining to a Police Sedan for the City of Wayne, Nebraska

We propose to offer to the City of Wayne Nebraska one (1) 2010 Crown Victoria Police Sedan for the sum of Twenty-Three Thousand, One Hundred Twenty Eight Dollars (\$23,128.00), which is considered the base bid and includes all the items called for in the specifications, unless otherwise noted.

Delivery Date

Proposed delivery date: Approximately Five Weeks

Exception, if any:

Vehicle has Traction Control, Heated Mirrors, Door Moldings Installed, and Rear Vinyl Seat.

Sincerely,



Ken Kwapnioski
Arnie's Ford Mercury

RESOLUTION NO. 2010-34

A RESOLUTION ACCEPTING BID AND AUTHORIZING PURCHASE OF POLICE VEHICLE.

BE IT RESOLVED by the Mayor and the City Council of the City of Wayne, Nebraska:

That three bids were received for the procurement of a police vehicle; two for a Full-Size Rear Wheel Drive Police Sedan and one for a Compact 4WD SUV; and

WHEREAS, staff has reviewed the bids and recommends that the vehicle, as submitted by the following bidder/vendor, is the lowest, responsive and best bid/price received:

<u>Name and Address</u>	<u>Amount of Base Bid</u>
Cornhusker Auto Norfolk, Nebraska	\$20,040 – 2010 Dodge Charger

BE IT RESOLVED that the bid, as above set forth, filed with the City Clerk in accordance with the terms of the published notice calling for the proposal of a Full-Size Rear Wheel Drive Police Sedan, be and the same is hereby accepted.

BE IT FURTHER RESOLVED that documents by and between the City and the bidder/vendor necessary to order and procure the said vehicle be executed within fifteen (15) days of the Notice of Award.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

RESOLUTION NO. 2010-35

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST FOR STREET IMPROVEMENT DISTRICT NO. 2010-1 AS PREPARED BY THE CITY'S ENGINEER, JEO CONSULTING GROUP, AND DIRECTING ADVERTISEMENT FOR BIDS.

BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska:

That the plans, specifications, and estimate of cost prepared by the City's Engineer, JEO Consulting Group, and filed in the office of the City Clerk for the construction of improvements for Street Improvement District No. 2010-1 of the City of Wayne, Nebraska, be and the same are hereby approved, and the City Clerk is directed to advertise for bids in the form of the notice prepared by the City's Engineer.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

BY _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

RESOLUTION NO. 2010-36

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST FOR STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-2 AS PREPARED BY THE CITY'S ENGINEER, JEO CONSULTING GROUP, AND DIRECTING ADVERTISEMENT FOR BIDS.

BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska:

That the plans, specifications, and estimate of cost prepared by the City's Engineer, JEO Consulting Group, and filed in the office of the City Clerk for the construction of improvements for Street (Sidewalk) Improvement District No. 2010-2 of the City of Wayne, Nebraska, be and the same are hereby approved, and the City Clerk is directed to advertise for bids in the form of the notice prepared by the City's Engineer.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

BY _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

RESOLUTION NO. 2010-37

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST FOR STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-3 AS PREPARED BY THE CITY'S ENGINEER, JEO CONSULTING GROUP, AND DIRECTING ADVERTISEMENT FOR BIDS.

BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska:

That the plans, specifications, and estimate of cost prepared by the City's Engineer, JEO Consulting Group, and filed in the office of the City Clerk for the construction of improvements for Street (Sidewalk) Improvement District No. 2010-3 of the City of Wayne, Nebraska, be and the same are hereby approved, and the City Clerk is directed to advertise for bids in the form of the notice prepared by the City's Engineer.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

BY _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

RESOLUTION NO. 2010-38

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST FOR STREET (SIDEWALK) IMPROVEMENT DISTRICT NO. 2010-4 AS PREPARED BY THE CITY'S ENGINEER, JEO CONSULTING GROUP, AND DIRECTING ADVERTISEMENT FOR BIDS.

BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska:

That the plans, specifications, and estimate of cost prepared by the City's Engineer, JEO Consulting Group, and filed in the office of the City Clerk for the construction of improvements for Street (Sidewalk) Improvement District No. 2010-4 of the City of Wayne, Nebraska, be and the same are hereby approved, and the City Clerk is directed to advertise for bids in the form of the notice prepared by the City's Engineer.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

BY _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

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RESOLUTION NO. 2010-39

WHEREAS, the City of Wayne desires to amend Resolution No. 2009-113, a standard wage and salary schedule which was effective January 1, 2010;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wayne, Nebraska, that the City of Wayne Wage & Salary Schedule shall be as follows:

CITY OF WAYNE
NON-EXEMPT WAGE AND EXEMPT SALARY SCHEDULES
Effective June 15, 2010

NON-EXEMPT WAGE SCHEDULE

<u>LABOR GRADE</u>	<u>HOURLY RATE RANGE</u>	<u>JOB CLASSIFICATION(S)</u>
5	7.25 - 9.51	Community Activity Center/Recreation Program Aide Part-Time General Help Life Guard Laborer -- PW / PU Library Aide Senior Center Activities Assistant
6	7.53 - 9.88	Clerk/Secretary
7	7.97 - 10.45	Assistant Librarian I Custodian Recreation-Leisure Services Asst-I Senior Center Operations Assistant
8	8.37 - 10.99	Transfer Station Operator
9	8.79 - 11.54	Account Clerk-I Assistant Librarian II Recreation-Leisure Services Asst-II
10	9.23 - 12.11	
11	9.70 - 12.73	Accountant Apprentice Light Plant Oper. Handi-Van Driver Line Groundsman
12	10.18 - 13.36	Building Inspector/Planner-I Librarian I
13	10.69 - 14.03	Chief Custodian Executive Secretary

14	11.21 - 14.71	Heavy Equipment Operator-I Light Plant Operator-I Public Works Operations Tech.-I Water/Sewer Operator-I
15	11.79 - 15.47	Apprentice Lineman Mechanic I Staff Assistant
16	12.37 - 16.24	Account Clerk-II Accountant/Asst. Treasurer Administrative Assistant Building Manager/Custodian Heavy Equipment Operator-II Water/Wastewater Operator-II Recreation-Leisure Services Asst-II
17	13.02 - 17.08	Light Plant Operator-II Lineman-I Public Works Operations Tech.-II
18	13.62 - 17.87	
19	14.31 - 18.78	Assistant Street Foreman Class A Licensed Electrician Mechanic II
20	14.98 - 19.66	Certified Street Superintendent Street Foreman
21	15.77 - 20.69	Power Plant Foreman Water/Wastewater Operator III
22	16.52 - 21.68	Building Inspector/Planner II Lineman-II Technology Support Specialist
23	17.35 - 22.77	Water/Wastewater Foreman Chief of Electric Production
24	18.72 - 24.56	
25	20.20 - 26.50	Line Foreman/Asst. Supt.
26	21.00 - 27.56	

EXEMPT SALARY SCHEDULE

<u>JOB CLASSIFICATION</u>	<u>Hourly</u>	<u>MONTHLY SALARY RANGE</u>	<u>Hourly</u>
Recreation-Leisure Services Director		\$2,142 - \$3,254	(\$18.77)
Sr. Citizens Center Coordinator		\$2,142 - \$3,254	(\$18.77)
Library Director		\$2,142 - \$3,800	(\$21.92)
Police Lieutenant		\$2,550 - \$4,439	(\$25.61)
City Clerk		\$2,550 - \$4,612	(\$26.61)
Finance Director		\$2,550 - \$4,638	(\$26.76)
Electric Superintendent- Production		\$3,060 - \$4,584	(\$26.45)
Police Chief		\$3,060 - \$5,498	(\$31.72)
Supt. of Public Works & Utilities		\$3,213 - \$5,862	(\$33.82)
City Administrator		- \$7470	(\$43.10)

BE IT FURTHER RESOLVED that upon satisfactory evaluation, the normal progression between the labor grade steps shall be at least twelve (12) months, unless otherwise deemed warranted and appropriate by the City Administrator.

BE IT FURTHER RESOLVED that employees who are serving in a probationary period and/or receiving wage rates less than rates scheduled herein above shall have their wage rates adjusted only upon satisfactory evaluation at their next normal evaluation time.

PASSED AND APPROVED this 15th day of June, 2010.

THE CITY OF WAYNE, NEBRASKA

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM AND CONTENT:

City Attorney

CHANGE ORDER NO. 2

DATE OF ISSUANCE: May 25, 2010 EFFECTIVE DATE: May 25, 2010

OWNER: City of Wayne, Nebraska
CONTRACTOR: Layne Christensen Co.
Project: Well House and Municipal Well 2009-1
JEO Project No.: 617W6
ENGINEER: JEO Consulting Group, Inc.

You are directed to make the following changes in the Contract Documents:

Description:
Extend project completion date.

Reason for Change Order:
Per Contractor's request.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:	
Original Contract Price	
\$	<u>363,651.00</u>
Net Increase (Decrease) from previous Change Orders	
No.: <u>1</u> to <u>1</u> :	
\$	<u>(5,088.00)</u>
Contract Price prior to this Change Order:	
\$	<u>358,563.00</u>
Net increase (decrease) of this Change Order:	
\$	<u>-</u>
Contract Price with all approved Change Orders:	
\$	<u>358,563.00</u>

CHANGE IN CONTRACT TIMES:	
Original Contract Times:	
Ready for final payment:	<u>28-Feb-10</u>
	(days or dates)
Net change from previous Change Orders	
No.: <u>1</u> to <u>1</u> :	
Ready for final payment:	<u>28-Feb-10</u>
	(days)
Contract Times prior to this Change Order:	
Ready for final payment:	<u>28-Feb-10</u>
	(days or dates)
Net increase (decrease) this Change Order:	
Ready for final payment:	<u>145 days</u>
	(days or dates)
Contract Times with all approved Change Orders:	
Ready for final payment:	<u>23-Jul-10</u>
	(days or dates)

RECOMMENDED: JEO Consulting Group, Inc.

By: Dale E. Bohac
ENGINEER (Authorized Signature)

Date: 5-26-2010

APPROVED: City of Wayne

By: _____
OWNER (Authorized Signature)

Date: _____

ACCEPTED: Layne Christensen Co.

By: _____
CONTRACTOR(Authorized Signature)

Date: _____

APPLICATION FOR PAYMENT NO. 6

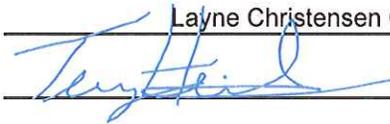
To: City of Wayne, Nebraska
From: Layne Christensen Co.
Contract For: Well House and Municipal Well 2009-1
ENGINEER's Project No. 617W6
For Work accomplished through the date of: May 28, 2010

1. Original Contract Price:	\$	363,651.00
2. Net change by Change Orders and Written Amendments (+ or -):	\$	(5,088.00)
3. Current Contract Price (1 plus 2):	\$	358,563.00
4. Total completed and stored to date:	\$	223,906.91
5. Percent of Project Completed	<u>62%</u>	
6. Retainage (per agreement):		
<u>10%</u> of completed Work and Stored Materials:	\$	22,390.69
(10% of the first 50% of work completed & stored)		
Total Retainage:	\$	22,390.69
7. Total completed and stored to date less retainage (4 minus 6):	\$	201,516.22
8. Less previous Application for Payments:	\$	184,441.02
9. DUE THIS APPLICATION (7 MINUS 8):	\$	17,075.20

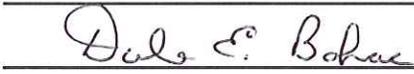
Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 5 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated: May 28, 2009 Layne Christensen Co.
By: 

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 6-2-2010 JEO CONSULTING GROUP, INC.
By: 

APPLICATION APPROVED BY: City of Wayne, Nebraska

By: _____
Title: _____ Date: _____

ATTEST:

By: _____ Title: _____

CONTRACTOR'S PROGRESS ESTIMATE

Owner: City of Wayne, Nebraska

Date: 05/28/10

Project: Well House and Municipal Well 2009-1

Estimate No.: 6

Contractor: Layne Christensen Co.

JEO Project No.: 617W6

ITEM NO.	CONTRACT QTY	UNIT	DESCRIPTION	QTY TO DATE	UNIT PRICE	TOTAL
1	1	LS	Mobilization / Demobilization	0.8	\$18,385.00	\$14,708.00
2	259	VF	Drill Hole	259	\$61.00	\$15,799.00
3	46	VF	18" SS Screen (90 Slot) (16" SS Screen Change)	46	\$160.00	\$7,360.00
4	3	VF	18 SS Screen (0 Slot) (16" SS Screen Change)	3	\$427.00	\$1,281.00
5	216	VF	18" Steel Casing (16" PVC Certa-Lok change)	212	\$106.00	\$22,472.00
6	1	LS	Bentonite, Grout, & Gravel Pack	1	\$15,373.00	\$15,373.00
7	1	LS	Develop & Disinfect Well	1	\$6,267.00	\$6,267.00
8	30	HR	Step Drawdown & Constant Rate Pump Test	25	\$166.00	\$4,150.00
9	1	LS	Plumbness & Alignment Test		\$633.00	\$0.00
10	1	LS	Chemical Analysis	1	\$5,341.00	\$5,341.00
11	1	LS	Pump, Motor, & Column		\$42,584.00	\$0.00
12	1	LS	Fluoride Chemical Feed Equipment		\$14,813.00	\$0.00
13	1	LS	Discharge Piping		\$30,911.00	\$0.00
14	1	LS	Well Building & Site Work	0.4	\$53,105.00	\$21,242.00
15	1	LS	Electrical w/Generator & VFD	0.2	\$104,393.00	\$20,878.60
16	1	LS	Access Drive	0.75	\$6,632.00	\$4,974.00
17	2	EA	10" 90 Bend		\$316.00	\$0.00
18	110	LF	10" DIP Pipe		\$34.00	\$0.00
19	1	EA	10" Gate Valve & Box		\$1,947.00	\$0.00
20	1	EA	Connect to Existing 16' Main w/ 16" x 10" Tapping Sleeve		\$5,526.00	\$0.00
21	1	LS	Seeding		\$1,053.00	\$0.00
	1	LS	Stored Materials	1	\$84,061.31	\$84,061.31
SUBTOTAL GROUP "A"						\$223,906.91



Project: Kardell Subdivision Paving, Drainage & Water Improvements, Wayne, Nebraska - 2009

Contractor: Steve Harris Construction, Inc, PO Box 343, Homer, NE 68030

DETAILED ESTIMATE		
Description	Unit Prices	Extensions
See Attached		

PLEASE REMIT PAYMENT TO: Steve Harris Construction, Inc.

Value of Work Stored & Completed: \$505,649.83

Original Contract Cost:	<u>\$274,669.40</u>
Approved Change Orders:	
No. 1	<u>\$3,168.00</u>
No. 2	<u>\$228,199.20</u>
No. 3	<u>\$15,693.23</u>
No.	<u>\$0.00</u>
No.	<u>\$0.00</u>
Total Contract Cost:	<u>\$521,729.83</u>

Value of completed work and materials stored	<u>\$505,649.83</u>
Less retained percentage (5 %)	<u>\$25,282.49</u>
Net amount due including this estimate	<u>\$480,367.34</u>

Less: Estimates previously approved:

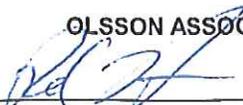
No. 1	<u>\$40,864.50</u>	No. 6	<u>\$0.00</u>
No. 2	<u>\$318,892.45</u>	No. 7	<u>\$0.00</u>
No. 3	<u>\$70,332.34</u>	No. 8	<u>\$0.00</u>
No. 4	<u>\$27,919.61</u>	No. 9	<u>\$0.00</u>
No. 5	<u>\$0.00</u>	No.10	<u>\$0.00</u>

Total Previous Estimates: \$458,008.90

NET AMOUNT DUE THIS ESTIMATE: \$22,358.44

The undersigned hereby certifies that the work done and materials delivered have been checked as to quantity and conformance with the plans and specifications and the Contractor, in accordance with the contract, is entitled to payment as indicated above.

cc: Steve Harris Construction, Inc.
Project File

By  OLSSON ASSOCIATES

No.	Unit	Description	Plan Quantity	Unit Price \$	Contract Price \$	Amt Material Stored	Quantities Completed	Total Amount Completed + Stored	95% Due Contractor	5% Retainage	Amt. Paid Prov. Est.	Total Due This Est.
Bid Section "A" - Paving and Drainage												
1	SY	Build 8" Concrete Pavement	8,299	\$34.60	\$285,069.40		7995	\$276,627.00	\$262,795.65	\$13,831.35	\$262,795.65	\$0.00
2	SY	Remove and Replace 8" Concrete Pavement	79	\$45.00	\$3,555.00		335	\$15,075.00	\$14,321.25	\$753.75	\$3,804.75	\$10,516.50
3	SY	Remove and Replace 6" Concrete Driveway	192	\$36.00	\$6,912.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3x	LS	Pacific Coast Temp Driveway	1	\$4,000.00	\$4,000.00		1	\$4,000.00	\$3,800.00	\$200.00	\$3,800.00	\$0.00
4	LF	Build Concrete Header	48	\$8.00	\$384.00		48	\$384.00	\$364.80	\$19.20	\$364.80	\$0.00
5	TN	Gravel Surfacing	488	\$15.00	\$7,320.00		474	\$7,110.00	\$6,754.50	\$355.50	\$6,754.50	\$0.00
6	EA	Adjust Manhole to Grade	1	\$300.00	\$300.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	LS	Earthwork - Excavation	1	\$32,900.00	\$32,900.00		1	\$32,900.00	\$31,255.00	\$1,645.00	\$31,255.00	\$0.00
7A	CY	Earthwork - Ditch Increase	3950	\$1.90	\$7,505.00		3950	\$7,505.00	\$7,129.75	\$375.25	\$7,129.75	\$0.00
7B	LS	Rock Removal South Ditch	1	\$5,000.00	\$5,000.00		1	\$5,000.00	\$4,750.00	\$250.00	\$4,750.00	\$0.00
7x	TN	Subgrade Stabilization w/ Fly Ash	182	\$75.00	\$13,650.00		182	\$13,650.00	\$12,967.50	\$682.50	\$12,967.50	\$0.00
Total Base Bid Section "A"												
					\$66,595.40			\$362,251.00	\$344,138.45	\$18,112.55	\$333,621.95	\$10,516.50
Bid Section "B" - Storm Sewer and Erosion Control												
8	LF	Build 15" Reinforced Concrete Storm Sewer Pipe	0	\$20.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	LF	Build 18" Reinforced Concrete Storm Sewer Pipe	656	\$21.00	\$13,776.00	\$0.00	338	\$7,038.00	\$6,743.10	\$354.90	\$6,398.16	\$346.94
10	LF	Build 24" Reinforced Concrete Storm Sewer Pipe	79	\$32.00	\$2,528.00		140	\$4,480.00	\$4,256.00	\$224.00	\$4,256.00	\$0.00
10x	LF	Build 30" Reinforced Concrete Storm Sewer Pipe	37	\$42.00	\$1,554.00		37	\$1,554.00	\$1,476.30	\$77.70	\$1,476.30	\$0.00
11	LF	Build 36" Reinforced Concrete Storm Sewer Pipe	0	\$52.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	LF	Build 24" Curved Metal Storm Sewer Pipe	0	\$25.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	LF	Build 36" Curved Metal Storm Sewer Pipe	0	\$38.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	EA	Build 18" Concrete Flared End Section	2	\$400.00	\$800.00		2	\$800.00	\$760.00	\$40.00	\$760.00	\$0.00
15	EA	Build 24" Concrete Flared End Section	2	\$600.00	\$1,200.00		2	\$1,200.00	\$1,140.00	\$60.00	\$1,140.00	\$0.00
15x	EA	Build 30" Concrete Flared End Section	1	\$700.00	\$700.00		1	\$700.00	\$665.00	\$35.00	\$1,995.00	-\$1,330.00
16	EA	Build 36" Concrete Flared End Section	0	\$800.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	EA	Build 24" Curved Metal Flared End Section	0	\$250.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	EA	Build 36" Curved Metal Flared End Section	0	\$600.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	EA	Build 24" Curved Metal Pipe Bend	0	\$400.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	EA	Build 36" Curved Metal Pipe Bend	0	\$500.00	\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	EA	Build Curb Inlet	4	\$1,750.00	\$7,000.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	EA	Build Storm Sewer Manhole	2	\$2,000.00	\$4,000.00		3	\$6,000.00	\$5,700.00	\$300.00	\$0.00	\$5,700.00
23	EA	Build Area Inlet	2	\$2,500.00	\$5,000.00		3	\$7,500.00	\$7,125.00	\$375.00	\$0.00	\$7,125.00
24	TN	Build Rock Rip-Rap	30	\$40.00	\$1,200.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	SY	Erosion Control, Type 1F	4,718	\$1.70	\$8,020.60		4718	\$8,020.60	\$7,619.57	\$401.03	\$7,619.57	\$0.00
26	LF	Install Silt Fence	1,503	\$2.00	\$3,006.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	LF	Install Silt Fence, Type Collr	90	\$4.00	\$360.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	EA	Hay Baries	100	\$15.00	\$1,500.00		100	\$1,500.00	\$1,425.00	\$75.00	\$1,425.00	\$0.00
29	AC	Seeding	3.9	\$1,500.00	\$5,850.00		3.9	\$5,850.00	\$5,557.50	\$292.50	\$5,557.50	\$0.00
Total Bid Section "B"					\$56,454.60	\$0.00		\$44,702.60	\$42,467.47	\$2,235.13	\$30,625.63	\$11,841.94

Kardell Subdivision Paving, Drainage & Water Improvements
Wayne, Nebraska
007-1095
Steve Harris Construction, Inc.

No.	Description	Unit	Plan Quantity	Unit Price \$	Contract Price \$	Amt Material Stored	Quantities Completed	Total Amount Completed + Stored	95% Due Contractor	5% Retainage	Amt. Paid Prev. Est.	Total Due This Est.
	Bid Section "C" - Water											
30	8" PVC Water Main, C900	LF	2,193	\$11.20	\$24,561.60		2140	\$23,956.00	\$22,769.60	\$1,186.40	\$22,769.60	\$0.00
31	8" M.J. Tee	EA	1	\$225.00	\$225.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32	8" x 6" M.J. Tee	EA	4	\$225.00	\$900.00		5	\$1,125.00	\$1,068.75	\$56.25	\$1,068.75	\$0.00
33	8" M.J. Sleeve	EA	2	\$100.00	\$200.00		2	\$200.00	\$190.00	\$10.00	\$190.00	\$0.00
34	8" - 22.5" M.J. Bend	EA	3	\$175.00	\$525.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35	8" - 11.25" M.J. Bend	EA	2	\$175.00	\$350.00		3	\$525.00	\$498.75	\$26.25	\$498.75	\$0.00
36	8" M.J. Gate Valve	EA	5	\$1,000.00	\$5,000.00		4	\$4,000.00	\$3,800.00	\$200.00	\$3,800.00	\$0.00
37	1" Water Service Tubing, P.E.	LF	125	\$8.00	\$1,000.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38	1" Water Service Connection	EA	1	\$400.00	\$400.00	\$185.00	0	\$185.00	\$175.75	\$9.25	\$175.75	\$0.00
39	Hydrant Assembly (Type II)	EA	4	\$2,500.00	\$10,000.00		4	\$10,000.00	\$9,500.00	\$500.00	\$9,500.00	\$0.00
40	Remove & Relocate Hydrant & Valve (Type IV)	EA	1	\$500.00	\$500.00		1	\$500.00	\$475.00	\$25.00	\$475.00	\$0.00
41	Wet Cut-in	EA	2	\$350.00	\$700.00		2	\$700.00	\$665.00	\$35.00	\$665.00	\$0.00
	Alternate Bid											
42	8" x 8" Live Tap w/ Gate Valve	EA	1	\$2,000.00	\$2,000.00		0.71	\$1,415.00	\$1,344.25	\$70.75	\$1,344.25	\$0.00
	Total Base Bid Section "C"				\$44,361.60	\$185.00		\$42,618.00	\$40,487.10	\$2,130.90	\$40,487.10	\$0.00
	Bid Section "D" - Sanitary											
43x	8" SDR 35 Sanitary Sewer Main	LF	950	\$27.50	\$26,125.00		1024	\$28,160.00	\$26,752.00	\$1,408.00	\$26,752.00	\$0.00
44x	Build 48" Sanitary Manhole	VF	60	\$275.00	\$16,500.00		59	\$16,225.00	\$15,413.75	\$811.25	\$15,413.75	\$0.00
	Total Base Bid Section "D"				\$42,625.00			\$44,385.00	\$42,165.75	\$2,219.25	\$42,165.75	\$0.00
	Additional Items											
45x	8" PVC Water Main, C900 (Material Only)	LF	30	\$5.19	\$155.76		30	\$155.76	\$147.97	\$7.79	\$147.97	\$0.00
46x	8" - 45" M.J. Bend (Material Only)	EA	4	\$185.74	\$742.94		4	\$742.94	\$705.79	\$37.15	\$705.79	\$0.00
47x	Laborer Hours	HR	14	\$55.00	\$770.00		14	\$770.00	\$731.50	\$38.50	\$731.50	\$0.00
48x	Laborer Hours (Overtime)	HR	30	\$247.50	\$7,425.00		30	\$7,425.00	\$7,051.25	\$373.75	\$7,051.25	\$0.00
49x	Excavator w/ Operator	HR	9	\$148.50	\$1,336.50		9	\$1,336.50	\$1,271.08	\$65.42	\$1,271.08	\$0.00
50x	Excavator w/ Operator (Overtime)	HR	10	\$1,925.00	\$19,250.00		10	\$19,250.00	\$18,287.75	\$962.25	\$18,287.75	\$0.00
51x	Loader w/ Operator	HR	4	\$1,100.00	\$4,400.00		4	\$4,400.00	\$4,180.00	\$220.00	\$4,180.00	\$0.00
52x	Trust Blocks (4)	LS	1	\$1,076.03	\$1,076.03		1	\$1,076.03	\$1,022.23	\$53.80	\$1,022.23	\$0.00
	Total				\$521,729.83	\$185.00		\$505,649.83	\$480,367.33	\$25,282.49	\$459,084.84	\$22,358.44



Project: Muhs Acres Water Main Extension Wayne, Nebraska - 2009

Contractor: Robert Woehler & Sons Construction, Inc., 123 Fairgrounds Ave., Wayne, NE 68787

DETAILED ESTIMATE		
Description	Unit Prices	Extensions
See Attached		
PLEASE REMIT PAYMENT TO: Robert Woehler & Sons Construction, Inc.		

Value of Work Stored & Completed: \$66,079.24

Original Contract Cost:	\$128,442.00
Approved Change Orders:	
No. _____	\$0.00
Total Contract Cost:	\$128,442.00

Value of completed work and materials stored	\$66,079.24
Less retained percentage (10%)	\$6,607.92
Net amount due including this estimate	\$59,471.32

Less: Estimates previously approved:

No. 1 <u>\$38,526.37</u>	No. 6 <u>\$0.00</u>
No. 2 <u>\$0.00</u>	No. 7 <u>\$0.00</u>
No. 3 <u>\$0.00</u>	No. 8 <u>\$0.00</u>
No. 4 <u>\$0.00</u>	No. 9 <u>\$0.00</u>
No. 5 <u>\$0.00</u>	No.10 <u>\$0.00</u>

Total Previous Estimates: \$38,526.37

NET AMOUNT DUE THIS ESTIMATE: \$20,944.95

The undersigned hereby certifies that the work done and materials delivered have been checked as to quantity and conformance with the plans and specifications and the Contractor, in accordance with the contract, is entitled to payment as indicated above.

cc: Project File

OLSSON ASSOCIATES

By _____

No.	Description	Unit	Plan Quantity	Unit Price \$	Contract Price \$	Total Amount Stored	Quantities Completed	Total Amount Stored + Completed	90% Due Contractor	10% Retainage	Amt. Paid Prev. Est.	Total Due This Est.
Bid Section "A"												
1	Mobilization	LS	1	\$4,000.00	\$4,000.00		0.25	\$1,000.00	\$900.00	\$100.00	\$900.00	\$0.00
2	Traffic Control & Temporary Access	LS	1	\$1,000.00	\$1,000.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	12" PVC Water Main-C909	LF	1075	\$18.00	\$19,350.00	\$9,030.00	0	\$9,030.00	\$8,127.00	\$903.00	\$8,127.00	\$0.00
4	18" PVC Water Main-C909	LF	1275	\$12.50	\$15,937.50	\$5,248.00	0	\$5,248.00	\$4,723.20	\$524.80	\$4,723.20	\$0.00
5	12" M.J. Gate Valve w/ Box	EA	1	\$2,000.00	\$2,000.00	\$1,464.64	0	\$1,464.64	\$1,318.18	\$146.46	\$1,318.18	\$0.00
6	18" M.J. Gate Valve w/ Box	EA	2	\$1,200.00	\$2,400.00	\$1,579.28	0	\$1,579.28	\$1,421.35	\$157.93	\$1,421.35	\$0.00
7	Ductile Iron Fittings	LB	1723	\$2.50	\$4,307.50	\$1,860.84	0	\$1,860.84	\$1,674.76	\$186.08	\$1,674.76	\$1,007.97
8	Fire Hydrant Assembly	EA	5	\$2,750.00	\$13,750.00	\$10,137.85	0	\$10,137.85	\$9,124.07	\$1,013.78	\$5,119.28	\$4,004.79
9	Blow Off Hydrant Assembly	EA	1	\$1,500.00	\$1,500.00	\$211.59	0	\$211.59	\$190.43	\$21.16	\$190.43	\$0.00
10	1" Water Service Connection	EA	21	\$400.00	\$8,400.00	\$4,992.96	0	\$4,992.96	\$4,493.66	\$499.30	\$3,907.76	\$885.90
11	1" Water Service Tubing, P.E. Pipe	LF	904	\$8.00	\$7,232.00	\$334.48	0	\$334.48	\$301.03	\$33.45	\$301.03	\$0.00
12	Remove & Replace 6" Concrete Driveway	SY	149	\$40.00	\$5,960.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	Crushed Rock Surfacing	TON	27	\$30.00	\$810.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	Gravel Surfacing	TON	239	\$15.00	\$3,585.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	Remove & Replace 8" Compugated HDPE Culvert	LF	28	\$20.00	\$560.00	\$121.60	0	\$121.60	\$109.44	\$12.16	\$76.61	\$32.83
16	Erosion Control	LS	1	\$1,000.00	\$1,000.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	Type 'B' Seeding (Residential)	AC	0.4	\$2,000.00	\$800.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Type 'B' Seeding (Rural)	AC	0.1	\$500.00	\$50.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Base Bid Section "A" (Items 1-18)						\$34,981.24		\$35,981.24	\$32,383.12	\$3,598.12	\$26,751.64	\$5,631.48
Bid Section "B"												
1	Mobilization	LS	1	\$2,000.00	\$2,000.00		1	\$2,000.00	\$1,800.00	\$200.00	\$450.00	\$1,350.00
2	Traffic Control & Temporary Access	LS	1	\$1,000.00	\$1,000.00		1	\$1,000.00	\$900.00	\$100.00	\$0.00	\$900.00
3	12" PVC Water Main-C909	LF	1300	\$18.00	\$23,400.00		1300	\$23,400.00	\$21,060.00	\$2,340.00	\$9,828.00	\$11,232.00
4	12" Gate Valve	EA	1	\$2,000.00	\$2,000.00		1	\$2,000.00	\$1,800.00	\$200.00	\$1,318.18	\$481.82
5	Ductile Iron Fittings	LB	628	\$2.50	\$1,570.00	\$128.00	428	\$1,198.00	\$1,078.20	\$119.80	\$178.56	\$999.64
6	Wet Cut-In	EA	2	\$500.00	\$1,000.00		1	\$500.00	\$450.00	\$50.00	\$0.00	\$450.00
7	Crushed Rock Surfacing	TON	30	\$30.00	\$900.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Gravel Surfacing	TON	152	\$15.00	\$2,280.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	Erosion Control	LS	1	\$1,000.00	\$1,000.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	Type 'B' Seeding (Rural)	AC	0.2	\$2,000.00	\$400.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Abandon Meter Pit	EA	1	\$500.00	\$500.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Base Bid Section "B" (Items 1-11)						\$128.00		\$30,998.00	\$27,068.20	\$3,009.80	\$11,774.74	\$15,313.46
Total Base Bid Section "A" & "B"						\$35,109.24		\$66,079.24	\$59,471.32	\$6,607.92	\$38,526.37	\$20,944.95



1707 Dakota Ave., South Sioux City, NE 68776

CHANGE ORDER NO. 1

PROJECT:	Muhs Acres Water Main Extension	DATE OF ISSUANCE:	June 15, 2010
CONTRACTOR:	Robert Woehler & Sons Construction	OA PROJECT NO.:	007-1652
CONTRACT DATE:	September 21, 2009	AMOUNT OF ORIGINAL CONTRACT:	\$128,442.00

You are directed to make the changes noted below in the subject contract:

The changes result in the following adjustments of Contract Price and Contract Time:

Contract Price Prior to This Change Order	\$128,442.00
Net Increase / Decrease Resulting from this Change Order.....	\$0.00
Current Contract Price Including this Change Order	\$128,442.00

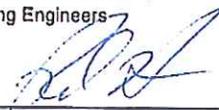
Contract Time Prior to this Change Order/Calendar Days- Final Completion.....	May 15, 2010
Net Increase Resulting from This Change Order/Calendar Days.....	123
Current Contract Time including this Change Order/Calendar Days-Final Completion.....	September 15, 2010

The Above Change Order Accepted:

Robert Woehler & Sons Construction
Contractor

OLSSON ASSOCIATES
Consulting Engineers

By: _____

By: 
Rod Hanson

Date: _____

Date: 6-10-10

The Above Change Order Approved:

City of Wayne
Owner

By: _____

Date: _____

INTERLOCAL COOPERATION AGREEMENT

The parties to this Agreement are all cities, villages, or rural fire protection districts which, by this document, create a Mutual Finance Organization as authorized by L.B. 1120, 1998 Session.

Each party hereby agrees to levy the same property tax levy for jointly funding the operations of the parties during the 1998-1999 fiscal year. To that end the parties agree:

1. The agreed property tax rate shall be in addition to levies for bonded indebtedness and lease-purchase contracts in existence on July 1, 1998.
2. This Agreement shall supplement and not replace or modify the terms or any mutual assistance agreements or interlocal cooperation agreements among the parties or any of them in effect upon the date of this agreement.
3. This Agreement shall terminate on July 1, 2011, unless extended by the mutual agreement of all parties.
4. Except as herein specifically provided otherwise, each party shall maintain its autonomy and independence as a governmental subdivision.
5. _____ shall be the fiscal agent for the mutual finance organization hereby formed. This organization shall be known as the Tri County Mutual Finance Organization.
6. Each party shall designate one representative to a joint board responsible for administration of this cooperative undertaking. That board is authorized and directed to prepare and submit a timely application to the Nebraska Mutual Finance Assistance Fund for the maximum assistance available to The Tri County Mutual Finance Organization for FY 2010-2011. This board is authorized to do all things necessary and proper to obtain such assistance, including signing applications and receiving funds without further or additional

authorization of the individual parties to this agreement. A majority vote of the members of this board is empowered to act for the joint and mutual benefit of the parties in such matters. The board shall distribute all assistance funds to the parties as herein agreed. It shall not acquire or hold any property other than public funds to be distributed to the parties.

7. This Agreement shall not be construed to have created a separate legal entity.
8. This Agreement is entered into pursuant to the Interlocal Cooperation Act (Neb. Rev. Stat., Sections 13-801 to 13-827).
9. All funds obtained from the Mutual Finance Assistance fund shall be distributed to the individual members of the Tri County Mutual Finance Organization (the parties hereto) as follows:

Wisner.....	\$ 5,211.96
Winside.....	\$ 11,045.18
Ponca.....	\$ 34,681.66
Ponce Rural Fire District.....	\$ 8,334.94
Wayne.....	\$ 28,016.91

Each of the signatories hereto covenant that they have been duly authorized by the public entity they represent to enter into this agreement binding that entity to this joint venture agreement.

Dated this _____ day of _____, 2010

CITY OF WISNER, NEBRASKA

BY: _____
MAYOR

VILLAGE OF WINSIDE, NEBRASKA

BY: _____
BOARD CHAIRPERSON

CITY OF WAYNE, NEBRASKA

BY: _____
MAYOR

CITY OF PONCA, NEBRASKA

BY: _____
MAYOR

PONCA RURAL FIRE DISTRICT

BY: _____
PRESIDENT

**Wayne Public Library Board of Trustees
Tuesday, May 4, 2010 / 5 p.m., Conference Room**

MINUTES

The meeting was called to order at 5:00 p.m. by Chair Joel Ankeny.

Those present were Joel Ankeny, Betty Heier, and Director Luran Lofgren. Maureen Kingston arrived at 5:12 p.m. Members absent were Mollie Spieker and Dennis Lipp

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

Director Lofgren introduced Rebecca Agler, Library Intern: Rebecca will be working at the library for the summer, thanks to the Friends of the Library.

The minutes of the April 6, 2010, meeting were approved as presented.

The financial report was approved as printed. Director Lofgren noted that it may be possible to add some hours over the summer.

DIRECTOR'S REPORT for 58% of year was presented as follows.

• Statistics	MAR10	APR10	APR09	% of Previous Year Total
Circulation	4329	3699	4246	53
Patrons	4397	4084	4677	52
Meeting Room	30	23	13	99
Reference ?s	249	199	290	59
Computer ?s	292	227	309	61
Phone Calls	457	459	487	61
OPACS	206	194	248	56
CD-ROMs	153	131	151	57
Internet	1079	1002	1236	52
New Patron Cards	27	26	31	44
Items Added	137	159	127	72
Items Deleted	511	331	531	94

- Meetings attended
 - JOsnes visited all elementary and middle school classes along with St. Mary's school to promote the summer reading program
 - LKL, JOsnes, and RMcLean attended a webinar on Opportunity for All – broadband Internet access through public libraries sponsored by ICMA (International City/County Management Association)
- Staff projects and concerns
 - Friends of the Library book sale was very successful: \$2445 was raised through sales, memberships, and donations.
 - RMcLean manned a table at Elderfest, she felt the numbers were down a little bit

- Held a 3 hour inservice focusing on issues with SIRSI, summer reading, emergency preparedness, and practice on the various databases available through the library
- Expand Your Horizons on Planning for Your Future was one of the most successful in recent years. Thanks to Jennifer Phelps, Scott Hasemann, and Mike Pieper
- April book club met with 15 attending. This program is run by RMcLean.
- Computers classes were taught by RMcLean and KHansen
- Chamber Coffee was hosted with over 40 attending
- Dwayne Spieker provided a poetry reading and book signing during National Library Week with between 15-20 people participating
- Volunteer reception was held on a Monday night, we may go back to Sunday afternoon in the future
- JOsnes worked the summer activities sign up Fri-Sat April 23-24 with RMcLean helping her on the Friday night
- JOsnes challenged area children to break an old record by having at least 175 kids sign up for summer reading during the first week (as of Monday, May 3 we have 203 kids). That number was easily surpassed, and Julie will now be tipping the ends of her hair blue for the summer.
- LKL manned a table at the first "annual?" Green Expo on Apr 24, providing information about green resources at the library and the opportunities we offer for recycling, reducing, and reusing. As part of our contribution, two tables for kids activities were made available..... reusing old craft projects. JOsnes joined the fun during the afternoon after wrapping up SRP sign up at the Activity Center in the morning.
- LKL spent 4 days in Kansas on family matters

In addition, Director Lofgren showed the sample for the new library card that will be ordered.

OLD BUSINESS

- A motion to purchase a new bulletin board for the entry was passed.
- Regarding the 2010-2011 budget, Director Lofgren presented details about the Youth Services Librarian that she will share with City Administrator Lowell Johnson. A motion was passed that the board continue to affirm its strong belief that this position should be moved to a full-time position and that our budget request reflects this desire.

There was no new business.

Director Lofgren reported that she would be gone the last week in May.

The meeting adjourned at 5:40 p.m.

Betty Heier
Secretary pro tem