

**AGENDA
CITY COUNCIL MEETING
COUNCIL CHAMBERS – CITY HALL
306 PEARL STREET
January 3, 2023**

1. [Call the Meeting to Order – 5:30 p.m.](#)
2. [Pledge of Allegiance](#)

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the southwest wall of the Council Chambers as well as on the City of Wayne website.

The City Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

3. [Approval of Minutes – December 20, 2022](#)
4. [Approval of Claims](#)
5. [Presentation by Northeast Nebraska Insurance Agency on the 2023 Property & Casualty Insurance Package and action to approve the same – Cap Peterson](#)

Background: Cap has provided an option which would reduce the increased premium by \$9,048. This would require the City to increase the property deductible from \$10,000 to \$25,000. He will go into more detail at meeting time.

6. [Resolution 2023-1: Approving a Memorandum of Understanding between the City of Wayne and Wayne Community School District #90-0017](#)

Background: This MOU would be the initial formal step in selling the property west of the Wayne Community Activity Center to the School if the school bond measure passes (likely an election in March). This property being considered for sale was once School property that was given to the City in the early 2000's to construct the CAC. If the bond measure passes, then the City would replat the property, go through the statutory requirements for selling property, and enter into a purchase agreement with the School. This possible sale would also give a small portion of School property to the City where there is an existing City trail (currently an easement).

7. [Resolution 2023-2: Approving Chief Elected Official to sign an application for a Civic and Community Center Financing Fund Grant](#)

Background: This would be the first action required to submit a final application to the CCCFF in February for Prairie Park developments. The maximum grant is \$562,500. This requires a \$1 for \$1 match. We would plan to apply for the full amount.

8. [Action on the “Letter of Intent” for the 2023 Civic and Community Center Financing Fund Grant for the “Prairie Park Project”](#)

9. [Street and Planning Report – Joel Hansen, Street and Planning Director](#)

Background: This will be the first of department reports throughout the winter/spring at Council meetings. These reports get the departments in direct communication with the Council where FY24 budget items can start being considered.

10. [Discussion/Update on the proposed acquisition of Part of Lots 1, 2, and 3, Block 5, North Addition from First Methodist Church of Wayne](#)
11. [Discussion/Update on the purchase of property from Ameritas Life Insurance Corporation](#)

Parcel 1:

513 Main Street - Part of Lots 4 and 5, and all of Lots 6, 7, 8, and 9, and 16' of the vacated alley, Block 5, North Addition to the City of Wayne, Wayne County, Nebraska (Ameritas Life Insurance Corporation Building)

Parcel 2:

517 Logan Street - Lots 1, 2, 3 and 8' of the vacated alley, Block 6, North Addition to the City of Wayne, Wayne County, Nebraska (Ameritas Life Insurance Corporation Parking Lot)

12. [Adjourn](#)

**MINUTES
CITY COUNCIL MEETING
December 20, 2022**

The Wayne City Council met in regular session at City Hall on December 20, 2022, at 5:30 o'clock P.M.

Mayor Cale Giese called the meeting to order, followed by the Pledge of Allegiance, with the following in attendance: Councilmembers Brendon Pick, Terri Buck, Nick Muir, Brittany Webber, Clayton Bratcher, Jason Karsky, Matt Eischeid and Jill Brodersen; City Administrator Wes Blecke; City Clerk Betty McGuire; and Attorney Amy Miller.

Notice of the convening meeting was given in advance thereof by publication in the Wayne Herald, Wayne, Nebraska, the designated method of giving notice, as shown by Affidavit of Publication. In addition, notice was given to the Mayor and all members of the City Council, and a copy of their acknowledgement of receipt of notice and agenda is on file with the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the Council convened in open session.

Mayor Giese advised the public that a copy of the Open Meetings Act was located on the southwest wall of Council Chambers, as well as on the City of Wayne website and was available for public inspection. In addition, he advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Councilmember Eischeid made a motion, which was seconded by Councilmember Brodersen, to approve the minutes of the meeting of December 6, 2022, and to waive the reading thereof. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

PREVIOUS CLAIM NOT LISTED ON 12/1/22: T & S TRUCKING, SE, 846.90

VARIOUS FUNDS: APPEARA, SE, 60.37; APPEARA, SE, 62.85; BATTERY SOLUTIONS, SU, 102.00; BATTERY SOLUTIONS, SU, 102.00; BIG RIVERS ELECTRIC CORPORATION, SE, 173949.69;

BINSWANGER GLASS, SE, 2942.00; BLUE 360 MEDIA, SU, 519.06; BMI, FE, 351.90; BORDER STATES INDUSTRIES, SU, 1987.44; CARLSON, AMY, RE, 250.00; CARPENTER PAPER COMPANY, SU, 672.00; CITY EMPLOYEE, RE, 171.43; CITY EMPLOYEE, RE, 92.46; CITY EMPLOYEE, RE, 4207.12; CITY EMPLOYEE, RE, 463.55; CITY EMPLOYEE, RE, 220.78; CITY EMPLOYEE, RE, 250.87; CITY OF WAYNE, RE, 2068.04; CITY OF WAYNE, RE, 463.55; COTTONWOOD WIND PROJECT, SE, 19375.56; DAS STATE ACCTG-CENTRAL FINANCE, SE, 62.36; EAKES OFFICE PLUS, SE, 186.32; ED M. FELD EQUIPMENT, SE, 1327.50; ED M. FELD EQUIPMENT, RE, 125701.00; EISCHEID, MATT, SE, 125.00; ELECTRO-TEST AND MAINTENANCE, SU, 60251.59; FAITH REGIONAL PHYSICIAN SERV, SE, 129.50; FASTENAL, SU, 35.73; FREDRICKSON OIL, SU, 10535.25; HEIKES AUTOMOTIVE, SE, 135.00; HILAND DAIRY, SE, 169.38; HILAND DAIRY, SE, 239.43; HYDRO OPTIMIZATION, SE, 2120.09; INGRAM LIBRARY SERVICES, SU, 1257.05; JACK'S UNIFORMS, SU, 67.95; JOHNSON SERVICE, SE, 2736.70; MEYER, BRYCE, RE, 500.00; MUNICIPAL SUPPLY, SU, 66.17; NNEDD, SE, 225.00; OCC BUILDERS, SE, 18621.00; OLSSON, SE, 9000.00; OPTK NETWORKS, SE, 408.54; O'REILLY AUTOMOTIVE STORES, SU, 59.15; O'REILLY AUTOMOTIVE STORES, SU, 3.59; PITKIN, CHAD, SE, 125.00; POLICE OFFICERS' ASSOCIATION OF NE, FE, 140.00; QUADIENT FINANCE, SU, 1048.43; RR DONNELLEY, SU, 397.37; SKARSHAUG TESTING LAB, SE, 249.55; STAPLES, SU, 318.39; TRUCK CENTER COMPANIES, SU, 55.73; TUCKER, DARYLE, SE, 60.00; US FOODSERVICE, SU, 1934.05; USA BLUE BOOK, SU, 104.02; VERIZON, SE, 584.33; WAYNE COUNTY CLERK, SE, 10.00; WAYNE COUNTY CLERK, SE, 1105.07; WAYNE DANCE COMPANY, RE, 200.00; WAYNE HERALD, SE, 557.27; WAYNE HERALD, SE, 54.00; WAYNE VETERINARY CLINIC, SE, 182.00; WESCO, SU, 231.66; WISNER WEST, SU, 57.07; ALARCON-FLORY,PERLA, SE, 25.00; AMERITAS, SE, 161.94; AMERITAS, SE, 35.00; AMERITAS, SE, 3037.84; AMERITAS, SE, 72.00; AMERITAS, SE, 94.18; APPEARA, SE, 88.10; AUTO ANATOMY ALTERNATIVES, SU, 750.00; BEIERMANN ELECTRIC, SE, 2368.52; CITY EMPLOYEE, RE, 323.20; CITY EMPLOYEE, RE, 392.00; EAKES OFFICE PLUS, SE, 339.67; EXHAUST PROS TOTAL CAR CARE, SE, 240.75; FASTENAL, SU, 25.00; FLOOR MAINTENANCE, SU, 556.93; GROSSENBURG IMPLEMENT, SU, 123.94; HAWKINS, SU, 9159.51; HERITAGE HOMES, RE, 200.00; HYDRO OPTIMIZATION, SU, 1478.66; ICMA, SE, 132.14; ICMA, SE, 387.46; ICMA, SE, 1253.86; ICMA, SE, 8866.24; ICMA, SE, 105.79; ICMA, SE, 339.92; ICMA, SE, 154.18; ICMA, SE, 174.75; ICMA, SE, 35.42; ICMA, SE, 119.12; ICMA, SE, 65.00; INTERSTATE BATTERY SYSTEM, SU, 146.95; IRS, TX, 15593.02; IRS, TX, 11623.38; IRS, TX, 3646.74; KAUP FORAGE & TURF, SU, -2,850.00; KTCH, SE, 155.00; LOVE SIGNS, SU, 162.50; LUTT OIL, SU, 24960.00; MEYER, BRYCE, SE, 30.00; MUNICIPAL SUPPLY, SU, 110.56; NE DEPT OF REVENUE, TX, 5036.21; NE PUBLIC HEALTH ENVIRONMENTAL LAB, SE, 203.00; NORTHEAST POWER, SE, 18978.90; NOVA FITNESS EQUIPMENT, SU, 24897.31; OLSSON, SE, 9498.38; SPORTS FACILITY MAINTENANCE, SE, 3532.00; STANTON CO COURT, RE, 500.00; STAPLES, SU, 321.22; SUN RIDGE SYSTEMS, SE, 3261.00; THE RADAR SHOP, SE, 301.50; TOMCAT, JACOB, SE, 30.00; TUCKER, DARYLE, SE, 20.00; WESCO, SU, 293.18

Councilmember Brodersen made a motion, which was seconded by Councilmember Webber, to approve the claims. Mayor Giese stated the motion, and the result of roll call being all Yeas, with the exception of Councilmember Eischeid who abstained on his claim only, the Mayor declared the motion carried.

Phil Monahan, Fire Chief, requested Council consideration to approving the membership application of Megan Archart to the Wayne Volunteer Fire Department. Ms. Archart could not be in attendance at this meeting.

Councilmember Karsky made a motion, which was seconded by Councilmember Bratcher, approving the membership application of Megan Archart to the Wayne Volunteer Fire Department. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Phil Monahan, Fire Chief, requested Council consideration to approving the membership application of Danielle Witt to the Wayne Volunteer Fire Department. Ms. Witt could not be in attendance at this meeting either.

Councilmember Brodersen made a motion, which was seconded by Councilmember Muir, approving the membership application of Danielle Witt to the Wayne Volunteer Fire Department. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Jill Brodersen, Architect, presented Application for Payment No. 3 in the amount of \$18,621.00 to OCC Builders, LLC, for the "Freedom Park Trailhead Project." Ms. Brodersen updated the Council on the project.

Councilmember Eischeid made a motion, which was seconded by Councilmember Karsky, approving Application for Payment No. 3 for \$18,621.00 to OCC Builders, LLC, for the "Freedom Park Trailhead Project." Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Taylor Kube, representing Olsson, presented Change Order No. 3 in the amount of \$6,970.00 to Robert Woehler & Sons Construction, Inc., for the "Chicago Street Improvement Project." This change order is for quantity adjustments and to increase the final completion date by four weeks from October 15, 2022, to November 18, 2022.

Councilmember Eischeid made a motion, which was seconded by Councilmember Buck, approving Change Order No. 3 in the amount of \$6,970.00, to Robert Woehler & Sons Construction, Inc., for the "Chicago Street Improvement Project." Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Taylor Kube, Engineer with Olsson, presented Certificate of Payment No. 7 (Final) on the “Chicago Street Improvement Project” for \$45,426.98 to Robert Woehler & Sons Construction, Inc. Mr. Kube stated this final payment represents the retainage.

Councilmember Eischeid made a motion, which was seconded by Councilmember Buck, approving Certificate of Payment No. 7 for \$45,426.98 to Robert Woehler & Sons Construction, Inc., for the “Chicago Street Improvement Project.” Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Taylor Kube, representing Olsson, presented Change Order No. 2 in the amount of \$3,050.00, to Robert Woehler & Sons Construction, Inc., for the “Lincoln Street Improvement Project.” This change order is for quantity adjustments and to increase the final completion date by 3 weeks from November 1, 2022, to November 18, 2022.

Councilmember Brodersen made a motion, which was seconded by Councilmember Bratcher, approving Change Order No. 2 in the amount of \$3,050.00, to Robert Woehler & Sons Construction, Inc., for the “Lincoln Street Improvement Project.” Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Taylor Kube, Engineer with Olsson, presented Certificate of Payment No. 4 (Final) on the “Lincoln Street Improvement Project” for \$17,002.95 to Robert Woehler & Sons Construction, Inc.

Councilmember Eischeid made a motion, which was seconded by Councilmember Karsky, approving Certificate of Payment No. 4 (Final) for \$17,002.95 to Robert Woehler & Sons Construction, Inc., for the “Lincoln Street Improvement Project.” Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would approve the appointment of Amy K. Miller as City Attorney and also approve the Retainer Agreement for her services. There were no changes to said agreement.

Councilmember Karsky introduced Resolution 2022-76 and moved for its approval; Councilmember Brodersen seconded.

RESOLUTION NO. 2022-76

A RESOLUTION APPROVING THE APPOINTMENT OF AMY K. MILLER AS CITY ATTORNEY AND RETAINER AGREEMENT FOR 2023.

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Roger Protzman, engineer with JEO Consulting Group, Inc., was present to review the plans and specifications for the “2023 Wastewater Treatment Facility Ultraviolet Light Improvement Project.” The engineer’s estimate, which includes material and labor, was \$350,000.

This project is basically a remodel of an existing treatment process. There is a piece of equipment that the City can no longer get parts for, and therefore, staff is looking to replace it with something more standard, which is a Trojan UV system. Most of this project is material cost.

Councilmember Eischeid introduced Resolution 2022-78, and moved for its approval; Councilmember Buck seconded.

RESOLUTION NO. 2022-78

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS FOR THE “2023 WASTEWATER TREATMENT FACILITY ULTRAVIOLET LIGHT IMPROVEMENT PROJECT” AND AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS.

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would approve the plans and specifications and authorize the purchase of a new sewer cleaner/sewer jet from Sewer Equipment in the amount of \$96,021.27. Casey Junck, Water/Wastewater Superintendent, solicited proposals from two vendors for the purchase of a new sewer jet. His recommendation is to award the contract to Sewer Equipment for \$96,021.27. The other proposal was from MacQueen Equipment for \$97,450.78. The sewer jet they now have is a 1994 model.

Councilmember Brodersen introduced Resolution No. 2022-79 and moved for its approval; Councilmember Karsky seconded the motion.

RESOLUTION NO. 2022-79

A RESOLUTION APPROVING THE SPECIFICATIONS AND AUTHORIZING THE PURCHASE OF A SEWER CLEANER/SEWER JET AND RELATED EQUIPMENT RECEIVED FROM SEWER EQUIPMENT (\$96,021.27).

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would amend the Wage and Salary Schedule by including a 4% cost of living increase that was approved in the budget. This would be effective with the first payroll period in January, 2023. "Senior Center Activities/Kitchen Aide" was put in its own line item. In the next month or so, staff will be bringing forward another Wage Resolution which will take into consideration the increases in minimum wage for the next few years and also comparability.

Councilmember Brodersen introduced Resolution No. 2022-80 and moved for its approval; Councilmember Bratcher seconded the motion.

RESOLUTION NO. 2022-80

A RESOLUTION AMENDING THE WAGE AND SALARY SCHEDULE.

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese requested Council consideration to approving the following appointments:

- Dusty Baker to the Civil Service Commission
- Abby Schademann to the Planning Commission
- Angie Fredrickson, Galen Wisner, and Brandon Mainquist to the LB840 Revolving Loan Fund Committee
- Angie Fredrickson, Galen Wisner, Brandon Mainquist, Mike Varley, Gary Boehle, Megan Finn and Kirby Hall to the LB840 Sales Tax Advisory Committee

Councilmember Eischeid made a motion, which was seconded by Councilmember Webber, approving the following appointments:

- Dusty Baker to the Civil Service Commission
- Abby Schademann to the Planning Commission

- Angie Fredrickson, Galen Wisner, and Brandon Mainquist to the LB840 Revolving Loan Fund Committee
- Angie Fredrickson, Galen Wisner, Brandon Mainquist, Mike Varley, Gary Boehle, Megan Finn and Kirby Hall to the LB840 Sales Tax Advisory Committee

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Administrator Blecke updated the Council on the recent meeting that took place with Wayne Community Schools on the future of the Community Activity Center. The School would like a Memorandum of Understanding with the City of Wayne that would be approved at the January 3rd Council meeting, which would give them some assurance that the City is willing to sell the property west of the Community Activity Center to them. At their next School Board meeting, the School Board would likely approve the measure to be placed on the ballot for voter approval for the bond issue.

There was no update on the proposed purchase of Part of Lots 1, 2, and 3, Block 5, North Addition, from the First Methodist Church of Wayne.

Discussion took place on the purchase of property from the Ameritas Life Insurance Corporation.

Roger Protzman, Engineer with JEO Consulting Group, Inc., and Administrator Blecke reviewed the estimate that JEO's architects put together for the Ameritas property. They are putting together another estimate for a garage. The cost for construction was \$1.3 million, and there was a 15% general conditions overhead profit, and a design contingency. The overall construction cost was \$1.8 million, which worked out to be about \$158 sq. ft. It was noted that this is a conceptual design and an estimate.

Councilmember Brodersen made a motion, which was seconded by Councilmember Bratcher, to enter into executive/closed session for the purpose of protecting the financial interest of the City to discuss the acquisition of real estate from the Ameritas Life Insurance Corporation and to allow Administrator Blecke, City Clerk McGuire and Attorney Miller to be in attendance. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried, and executive/closed session began at 6:08 p.m.

Mayor Giese again stated the matter to be discussed in executive/closed session relates to the acquisition of real estate from the Ameritas Life Insurance Corporation.

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, to resume open session. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried, and open session resumed at 6:32 p.m.

Councilmember Muir made a motion, which was seconded by Councilmember Webber, to authorize City Administrator Blecke to negotiate terms with Ameritas Life Insurance Corporation for the purchase of said property for the amount discussed in executive/closed session. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

There being no further business to come before the meeting, Mayor Giese declared the meeting adjourned at 6:33 p.m.

**Council Approved 12/20/22**

Robert Woehler & Sons

Robert Woehler & Sons

Vendor

	Payable Description	Payment Total
	Lincoln Street	17,002.95
	Chicago Street	45,426.98
	Payable Description	Payment Total
ACES	ACES WIND ENERGY SERVICE AGREEMENT	1,093.66
AMAZON.COM, LLC	BOOKS/DVD'S LOCKS/CLUB SUPPLIES	1,163.12
APPEARA	LINEN & MAT SERVICE	78.87
BLACK HILLS ENERGY	GAS BILLS	3,808.99
CARHART LUMBER COMPANY	PLYWOOD/FITTINGS/STAIN/BITS/GLASS SCRAPER	415.12
CENTURYLINK	TELEPHONE CHARGES	398.72
CITY EMPLOYEE	HEALTH REIMBURSEMENT	9.12
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	414.10
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	98.65
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	52.70
CITY EMPLOYEE	VISION REIMBURSEMENT	267.81
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	979.35
CITY EMPLOYEE	VISION REIMBURSEMENT	149.74
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	456.21
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	206.49
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	1,523.67
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	392.24
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	1,097.90
CITY OF WAYNE	PAYROLL	91,942.71
CITY OF WAYNE	UTILITY REFUNDS	780.65
COMMUNITY REDEVELOPMENT AUTHORITY	LINE OF CREDIT DRAW	30,000.00
DANKO EMERGENCY EQUIPMENT	FLARES	740.00
DAS STATE ACCTG-CENTRAL FINANCE	TELECOMMUNICATION CHARGES	448.00
DGR & ASSOCIATES CO	NORTHEAST SUBSTATION	3,762.50
DUTTON-LAINSON COMPANY	AMP SOCKET METERS	870.66
EAKES OFFICE PLUS	COPY CHARGES	2,134.78
FLOOR MAINTENANCE	JANITORIAL SUPPLIES	325.36
GALE/CENGAGE LEARNING	BOOKS	124.10
GERHOLD CONCRETE CO INC.	CINDER BLOCKS	36.30
GROSSENBURG IMPLEMENT INC	JOHN DEERE 310SE OIL COOLER/GASKETS	850.87
GROSSENBURG IMPLEMENT INC	V BELT	50.29
HAWKINS, INC	CHLORINATION PUMP/FITTINGS/CHLORINE	2,846.55
HEIKES AUTOMOTIVE LLC	TOWING CHARGES	135.00
HILAND DAIRY	SENIOR CENTER FOOD SERVICE	149.38
HILAND DAIRY	SENIOR CENTER FOOD SERVICE	110.51
JEO CONSULTING GROUP	UV SYSTEM REPLACEMENT/MASTER AGREEMENT	11,418.12
KAUP FORAGE & TURF	CHICAGO ST GRASS SEED	2,850.00
KELLY SUPPLY COMPANY	FITTINGS	691.51
LONGE, KAREN	MEMBERSHIP OVERPAYMENT	110.00
LUTT OIL	POWER PLANT DIESEL FUEL	49,676.88

MATT PARROTT	W-2 ENVELOPES	74.07
MIDWEST TAPE LL	AUDIO BOOK	47.99
MOTION INDUSTRIES	DISC FOR FLEX COUPLING	148.92
MOTION INDUSTRIES	DISC FOR FLEX COUPLING	-148.92
NATIONAL PEN CO.	LIBRARY ENGRAVED PENS	559.51
NE STATE FIRE MARSHAL	CAC BOILER CERTIFICATE	36.00
NORTHEAST NE ECONOMIC DEV DIST	21-HO-35041 NOV SERVICES	1,960.09
QUALITY 1 GRAPHIC	MAGNETS	120.00
SALT CREEK SOFTWARE, INC.	LOAD MANAGEMENT SUPPORT	2,300.50
ULINE	NITRILE GLOVES	335.62
VAN WALL EQUIPMENT	REAR MOUNT FIELD FINISHER	593.92
VIAERO WIRELESS	CELL PHONE	67.90
WESCO DISTRIBUTION INC	SEALS	197.95
WISNER WEST	FD GASOLINE	167.99
	Grand Total:	281,552.10

CITY OF WAYNE			Option 1
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
PROPERTY PREMIUM	\$ 130,711.00	\$ 147,258.00	\$ 162,293.00
Co-Ins 100% Values	\$ 43,430,387.00	\$ 45,006,297.00	\$ 56,550,821.00
Extra Expense	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
Add Park Equipment	\$10,000 deductible	\$10,000 deductible	\$10,000 deductible
Add coverages for Carroll & WSC net tower			\$25,000 W+H ded
COMMERCIAL OUTPUT	\$ 64,079.00	\$ 68,794.00	\$ 70,870.00
Power Plant			
Building - Stated Value	\$ 40,316,900.00	\$ 41,526,407.00	\$ 42,772,199.00
Contents - Rep. Cost	\$ 164,000.00	\$ 168,817.00	\$ 178,946.00
			\$50,000 deductible
AUTO	\$ 34,369.00	\$ 38,583.00	\$ 37,413.00
INLAND MARINE	\$ 9,610.00	\$ 9,610.00	\$ 10,697.00
UMBRELLA	\$ 26,451.00	\$ 26,443.00	\$ 27,271.00
Additional Insured Wayne Rural Fire District			
LINEBACKER	\$ 5,087.00	\$ 5,087.00	\$ 5,087.00
Law Enforcement Liability	\$ 3,854.00	\$ 3,854.00	\$ 3,854.00
CRIME	\$ 511.00	\$ 511.00	\$ 511.00
LIABILITY	\$ 18,552.00	\$ 19,494.00	\$ 19,896.00
Additional Insured Wayne Rural Fire District			
WORKERS COMPENSATIONS	\$ 81,042.00	\$ 100,171.00	\$ 109,394.00
Exp Mod	1.01	1.32	1.21
TERRORISM	INCLUDED	INCLUDED	INCLUDED
	\$ 2,488.00	\$ 2,488.00	\$ 2,958.00
TOTAL	\$ 374,266.00	\$ 419,805.00	\$ 447,286.00

CITY OF WAYNE			Option 2
	2021-2022	2022-2023	2023-2024
PROPERTY PREMIUM	\$ 130,711.00	\$ 147,258.00	\$ 153,245.00
Co-Ins 100% Values	\$ 43,430,387.00	\$ 45,006,297.00	\$ 56,550,821.00
Extra Expense	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
Add Park Equipment	\$10,000 deductible	\$10,000 deductible	\$25,000 deductible
Add coverages for Carroll & WSC net tower			
COMMERCIAL OUTPUT	\$ 64,079.00	\$ 68,794.00	\$ 70,870.00
Power Plant			
Building - Stated Value	\$ 40,316,900.00	\$ 41,526,407.00	\$ 42,772,199.00
Contents - Rep. Cost	\$ 164,000.00	\$ 168,817.00	\$ 178,946.00
			\$50,000 deductible
AUTO	\$ 34,369.00	\$ 38,583.00	\$ 37,413.00
INLAND MARINE	\$ 9,610.00	\$ 9,610.00	\$ 10,697.00
UMBRELLA	\$ 26,451.00	\$ 26,443.00	\$ 27,271.00
Additional Insured Wayne Rural Fire District			
LINEBACKER	\$ 5,087.00	\$ 5,087.00	\$ 5,087.00
Law Enforcement Liability	\$ 3,854.00	\$ 3,854.00	\$ 3,854.00
CRIME	\$ 511.00	\$ 511.00	\$ 511.00
LIABILITY	\$ 18,552.00	\$ 19,494.00	\$ 19,896.00
Additional Insured Wayne Rural Fire District			
WORKERS COMPENSATIONS	\$ 81,042.00	\$ 100,171.00	\$ 109,394.00
Exp Mod	1.01	1.32	1.21
TERRORISM	INCLUDED	INCLUDED	INCLUDED
	\$ 2,488.00	\$ 2,488.00	\$ 2,958.00
TOTAL	\$ 374,266.00	\$ 419,805.00	\$ 438,238.00

RESOLUTION NO. 2023-1

A RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAYNE AND WAYNE COMMUNITY SCHOOL DISTRICT #90-0017.

WHEREAS, the City of Wayne (“City”) is desirous of entering into a Memorandum of Understanding with Wayne Community School District #90-0017 (“School District”), which describes/outlines and constitutes a general agreement amongst the parties to cooperate to sell, purchase and transfer certain real estate for the construction of future school buildings; and

WHEREAS, a copy of said Memorandum of Understanding is attached hereto and incorporated herein by reference.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska, that the Memorandum of Understanding between the City and the School District is hereby approved, and the Mayor is hereby authorized to execute the same on behalf of the City.

PASSED AND APPROVED this 3rd day of January, 2023.

THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

MEMORANDUM OF UNDERSTANDING

This Agreement is made by and between Wayne Community School District #90-0017, a Nebraska Political Subdivision ("School District") and the City of Wayne, Nebraska, a Nebraska Political Subdivision ("City"), as of the date of the last party to sign this Agreement.

WHEREAS, the School District may schedule a bond election for the future construction of school buildings; if scheduled, said election would take place in 2023; and

WHEREAS, in 2001, the School District gifted real property to the City to allow the City to construct its Community Activity Center; and

WHEREAS, the City has real estate available to sell the School District for the purpose of future construction of school buildings; and

WHEREAS, the School District desires to purchase real estate for future construction of school buildings, pending the successful result of a bond election in 2023; and

WHEREAS, the School District owns a small parcel of real estate which the City desires to own; and

WHEREAS, the parties desire to outline the details of a future real estate transaction and other agreements related to this real estate if the 2023 bond election passes.

NOW, THEREFORE, the parties acknowledge and agree on the following:

1. **COOPERATION**: The parties generally agree and understand that each of the parties has something of value to offer in the construction of future school buildings. The parties generally agree the offers in the above-described recitals will remain open and active for a reasonable length of time or until final decisions have been made regarding the construction of future school buildings.
2. **CITY**: The City hereby agrees to make available for sale to the School District up to four acres of real estate on land owned by the City on the west side of the Wayne Community Activity Center. A more precise legal description shall be subject to a future survey.
3. **SCHOOL DISTRICT**: The School District agrees to accept and purchase from the City the aforementioned four acres for the construction of a school building.

4. **CONSIDERATION:** The parties hereto agree the consideration for the aforementioned four acres shall be \$1.00, as well as the transfer of approximately 0.2 acres of School District-owned property near the practice football fields to the city. A more precise legal description of this 0.2 acres shall be more accurately described in a future survey.
5. **PARKING LOT:** In addition to the sale and purchase of real estate, the parties have generally agreed to the following:
 - The aforementioned four acres includes the westernmost (or lower) section of a current parking lot for the Wayne Community Activity Center. Although the School District would be the new owners of this property, the City agrees it would continue to remove snow from this portion of the real estate at no additional cost to the School District until further agreement between the parties.
 - The School District would be responsible for all other upgrades and/or maintenance for this westernmost portion of the parking lot.
 - Both Parties would be able to use and access the entire parking lot (the westernmost section and easternmost section). The Parties shall work together to establish rules pertaining to the use of the parking lot.
6. **CONTINGENT UPON BOND ELECTION.** The above-described sale and purchase of real estate shall be contingent upon the public approving a school bond via an election to be held in 2023. If the election does not take place, or if the bond does not pass, this Agreement shall be null and void.
7. **SUBSEQUENT AGREEMENT:** This Memorandum of Understanding constitutes a general agreement amongst the parties to cooperate to sale, purchase, and transfer real estate. Nothing herein shall be construed as meaning that the items contained herein are not negotiable or that each of the parties are permanently bound to the contributions stated herein. The purpose of the Memorandum is to agree on certain general concepts so as to facilitate further agreements and transactions.

-- Signature page to follow --

WAYNE COMMUNITY SCHOOL DISTRICT #90-0017

By: _____
School Board President

Date: _____

ATTEST:

Secretary

CITY OF WAYNE

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

RESOLUTION NO. 2023-2

A RESOLUTION AUTHORIZING CHIEF ELECTED OFFICIAL TO SIGN AN APPLICATION FOR CIVIC AND COMMUNITY CENTER FINANCING FUND GRANT.

WHEREAS, the City of Wayne, Nebraska, has conducted public hearings to obtain public comment on a Community and Civic Center Financing Fund (CCCFF) program application which the City is requesting \$562,500 of CCCFF funds for recreation development.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Wayne, Nebraska, that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between City of Wayne and the Nebraska Department of Economic Development so as to effect acceptance of the grant application.

PASSED AND APPROVED this 3rd day of January, 2023.

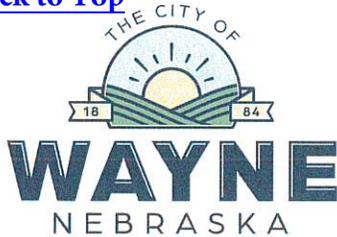
THE CITY OF WAYNE, NEBRASKA,

By _____
Mayor

ATTEST:

City Clerk

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January 3, 2023

Jenny B. Mason, CCCFF Coordinator
Nebraska Department of Economic Development
301 Centennial Mall South
PO Box 94666
Lincoln, NE 68509-4666

Re: Letter of Intent for the City of Wayne CCCFF Planning Grant Application

Dear Ms. Mason:

This letter is official notice to the Department of Economic Development that the City of Wayne intends to apply for an award through the Community and Civic Center Financing Fund program. The city is in the process of completing the application for the 2023 program year.

City staff is working with Riah Deane with Northeast Nebraska Economic Development District on a planning application for recreation development. The estimated total project budget is \$1,874,246. The City has reviewed the grant maximum schedule and will apply for \$562,500. The City is aware that, if awarded, CCCFF monies cannot account for more than fifty percent of total project costs and has a general accounting system in place to track project costs.

The City's local contact for this application is Wes Blecke, City Administrator, 402-375-1733, wblecke@cityofwayne.org, City of Wayne, 306 Pearl Street, Wayne, NE 68787.

Sincerely,

Cale Giese, Mayor
City of Wayne

**CITY OF WAYNE
PUBLIC WORKS DEPARTMENT
A Public Service Department

2022 ANNUAL REPORT**

- * The Public Works Department employs 5 full-time employees and one part-time worker. The full-time employees, their titles, and years of service are:

Joel Hansen, Street & Planning Director	28 years
Todd Hoeman, City Inspector	28 years
Jason Jorgensen, Street Supervisor	16 years
Ryan Hensche, Heavy Equipment Operator II	7 years
Steven Sherman, Mechanic	3 years
Jeff Brady, Full-time/Part-time	

- * The Public Works Department maintains 34 miles of streets or 85 lane miles.
- * The Public Works shop provides maintenance on 32 vehicles, 40 pieces of heavy equipment, plus small engines. These units serve many departments including Street, Parks & Recreation, Police, Fire, Sewer, Electric Distribution, Power Plant, and Senior Citizens Center.
- * The Public Works Department provides building maintenance on all City owned buildings.
- * Major Activities in 2022 included:
 1. Shaped and seeded berm around much of the old lagoon.
 2. Received the Tree City USA Award for the 31st consecutive year.
 3. Poured sidewalk on east side of Bressler Park.
 4. Trimmed alley trees across the entire community including over sidewalks.
 5. Placed storm sewer near Chicago Street for new trail alignment.
 6. Oversaw Chicago Street & S. Lincoln project.
 7. Assisted with moving house for CRA with sewer connection and foundation backfill.
 8. Planted 6 trees in parks from tree farm and assisted with planting 11 trees by the bone yard.
 9. Blade and rock alleys in NE, SE, & NW quadrants from Black Hills project.
 10. Clean and shape parts of north ditch along E. 7th Street
 11. Demo of building pad, fence, and rock lot in old impound yard for Chicago Street & S. Lincoln.
- * Training/Schooling
 - Residential Building Code

* General operation information: (Fiscal Year ending September 30th)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Street Sweeper (hours)	64	130	171	86	189
Trucks w/ Plows (miles)	4,577	6,668	11,680	8,687	9,368
Loaders & Motor Grader (hours)	461	915	981	694	910
Ice Control/Street Sander (miles)	0	484	508	684	623
Snow Record Requiring Plowing (inches)	3.5	32	29	28	37

* Routine seasonal work consists of the following:

1. Clear snow and sand streets.
2. Spring street sweeping and fall leaf clean up.
3. Clean storm sewer catch basins.
4. Help with pool preparation (3 weeks).
5. Fill pot holes in streets.
6. Fill and blade alleys.
7. Remove and replace concrete; street repairs.
8. Street sign maintenance.
9. Maintain brush pile/log site.
10. Maintain City tree farm (est. 200 trees).
11. Maintain City softball complex (outside of playing fields).
12. Paint street and parking lot parking stalls and crosswalks.
13. Routine building maintenance as needed.
14. Street crack filling (3-4 days).
15. Mow highway ROW.
16. Terrace tree trimming.
17. Place barricades for 3+ parades.
18. Preparation for Chicken Days and County Fair.
19. Many other odd jobs (Library, Fire Hall, City Hall, Auditorium, etc.).

*Future Planning:

1. Update and Replacement of Public Works High Priority Street Department Equipment as Necessary:

<u>Year</u>	<u>Equipment</u>
1975	Fiat-Ellis Motor Grader
1976	GMC Street Flusher Truck
1992	GMC 4x4 Pickup w/ Plow
1992	JD FWD 5300 Tractor w/ Mower
1998	International Truck Sander
1999	Chevy Flatbed Pickup
2000	Freightliner 4x4 Dump Truck w/ Plow
2002	Chevy Dump Truck w/ Plow
2005	Ford 4x4 F550 Dump Truck w/ Plow
2007	Fair Snowblower
2008	JD 544J Loader
2011	Cimline Magma Joint Sealer
2011	Ford 4x4 Pickup w/ Plow
2012	Freightliner 4x4 Dump Truck w/ Plow
2014	Elgin Street Sweeper
2015	Case 621F Loader
2016	Ford 4x4 F550 Flatbed w/ Plow
2017	Bobcat Mini Excavator w/ Jack Hammer
2017	JD 1550 4WD Mower
2019	Freightliner 4x4 Dump Truck w/ Plow
2019	Ford F350 4x4 Pickup
2020	Sullivan Palatek Air Compressor
2020	Chevy 4x4 Pickup
2022	Bobcat Skidloader with attachments

Much of the departments equipment is available to the public on an hourly rental rate schedule, including loader, trucks compressor etc. The majority of the equipment can only be rented with an employee operating it, so labor is included in the rental fee. The 1975 motor grader blew up this fall so we will likely be doing an emergency replacement this spring using existing budget money for the first half of a payloader.

2. Anticipated Projects for 2022

- Seed Chicago Street project and CRA lots.
- Replace paving on E. 14th by Water Tower.
- Remove sedimentation from ditches along 7th Street.
- Replace sidewalk along north side of East Park.
- Replace intersection at Meadow Lane and Westwood Road.
- Replace various panels on Will Wiseman Trail.
- Replace paving on Thorman Street by the Vet Clinic.
- Replace paving on Providence Road by Hospital.
- Replace paving in parking lot at Fire Hall.
- Blade and rock alleys in SW quadrant from Black Hills project.
- Inspect catch basins to create replacement list.
- Replace sunken brick areas (W. 5th Street).