

**AGENDA  
CITY COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
306 PEARL STREET  
January 2, 2024**

1. [Call the Meeting to Order – 5:30 p.m.](#)

2. [Pledge of Allegiance](#)

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the southwest wall of the Council Chambers as well as on the City of Wayne website.

The City Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

3. [Approval of Minutes – December 19, 2023](#)

4. [Approval of Claims](#)

5. [Action to accept the resignation of Councilmember Brent Pick effective immediately and action declaring a “Notice of Vacancy” in Ward 2 and authorizing the City Clerk to publish notice](#)

6. [Presentation by Northeast Nebraska Insurance Agency on the 2024 Property & Casualty Insurance Package and action to approve the same – Cap Peterson](#)

7. [Resolution 2023-90: Approving Task Order Amendment No. 5 with DGR Engineering for the “Proposed Generation Plant Project”](#)

**Background: Northeast Power has agreed to pay \$4,500 for their share of this agreement. This Resolution was tabled from the last meeting.**

8. [Committee update on the Community Activity Center Relocation Project](#)

9. [Action to appoint Brent Pick to the Community Activity Center Relocation Project Committee](#)

10. [Action to set Council Retreat Date – January 30, 2024, at 5:30 p.m. at the Wayne Fire Hall](#)

11. [Adjourn](#)

[Back to Top](#)

**MINUTES  
CITY COUNCIL MEETING  
December 19, 2023**

The Wayne City Council met in regular session at City Hall on December 19, 2023, at 5:30 o'clock P.M.

Mayor Cale Giese called the meeting to order, followed by the Pledge of Allegiance, with the following in attendance: Councilmembers Brent Pick, Terri Buck, Nick Muir, Brittany Webber, Clayton Bratcher, Jason Karsky, Matt Eischeid and Jill Brodersen; City Administrator Wes Blecke; City Clerk Betty McGuire; and City Attorney Amy Miller.

Notice of the convening meeting was given in advance thereof by publication in the Wayne Herald, Wayne, Nebraska, the designated method of giving notice, as shown by Affidavit of Publication. In addition, notice was given to the Mayor and all members of the City Council, and a copy of their acknowledgement of receipt of notice and agenda is on file with the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the Council convened in open session.

Mayor Giese advised the public that a copy of the Open Meetings Act was located on the southwest wall of Council Chambers, as well as on the City of Wayne website and was available for public inspection. In addition, he advised the public that the Council may go into closed session to discuss certain agenda items to protect the public interest or to prevent the needless injury to the reputation of an individual and if such individual has not requested a public hearing.

Councilmember Buck made a motion, which was seconded by Councilmember Webber, to approve the minutes of the meeting of December 5, 2023, and to waive the reading thereof. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried and the Minutes approved.

The following claims were presented to Council for their approval:

**CORRECTION TO CLAIMS LIST OF 11/29/23:** Penro Construction from \$22,560.16 to \$222,560.16; Otte Construction approved 12/6/23 – 99791.00

**VARIOUS FUNDS:** ACE HARDWARE & HOME, SU, 292.19; APPEARA, SE, 125.01; ARNIE'S FORD, SE, 654.67; BEIERMANN ELECTRIC, SE, 120.00; BMI, FE, 378.90; BRAUN, TESSA, SE, 20.00; BSN SPORTS, SU, 2433.50; CARGILL, TREVOR, SE, 40.00; CINTAS, SU, 395.43; CIRBA SOLUTIONS SERVICES, SU, 204.00; CITY EMPLOYEE, RE, 117.68; CITY EMPLOYEE, RE, 63.28; CITY EMPLOYEE, RE, 57.02; CITY EMPLOYEE, RE, 106.76; CITY EMPLOYEE, RE, 44.54; CITY EMPLOYEE, RE, 60.00; CITY EMPLOYEE, RE, 465.33; CITY EMPLOYEE, RE, 2669.70; CITY OF WAYNE, RE, 261.57; CJH TECHNOLOGIES, SE, 500.00; COMMUNITY REDEVELOPMENT AUTHORITY, RE, 22500.00; COMMUNITY REDEVELOPMENT AUTHORITY, RE, 5000.00; COPY WRITE PUBLISHING, SE, 370.03; COPY WRITE PUBLISHING, SE, 15.57; DAS STATE ACCTG-CENTRAL FINANCE, SE, 69.73; DEARBORN LIFE INSURANCE COMPANY, SE, 3296.33; EAKES OFFICE PLUS, SE, 220.00; EXHAUST PROS TOTAL CAR CARE, SE, 319.21; FAITH REGIONAL PHYSICIAN SERV, SE, 30.00; FLOOR MAINTENANCE, SU, 344.80; GREENFIELD, BRETT, SE, 40.00; HAWKINS, SU, 792.69; HAWKINS, SU, 154.21; HERITAGE INDUSTRIES, SU, 109.58; HILAND DAIRY, SE, 379.59; HYPERION, SE, 84.24; INTERSTATE ALL BATTERY, SU, 249.50; IRS, TX, 4.07; IRS, TX, 4.39; IRS, TX, 1.98; JACK'S UNIFORMS, SU, 5100.00; KASER, WHITNEY, RE, 200.00; KENNY, JOE, RE, 500.00; KTCH, SE, 160.00; LIBERAL GASKET, SU, 113.98; LUTT OIL, SU, 9180.00; MAIN STREET GARAGE, SE, 100.00; MIDWEST ADVENTURE PARK, SU, 1920.00; MIDWEST LABORATORIES, SE, 206.57; MUNICIPAL SUPPLY, SU, 214.83; NAPIER, KYLE, SE, 80.00; NPPD, SE, 8643.44; NEW PIG CORPORATION, SU, 367.34; NORTHEAST TIRE SERVICE, SE, 230.00; O'REILLY AUTOMOTIVE STORES, SU, 19.37; PCAN, FE, 100.00; POLICE OFFICERS' ASSOCIATION OF NE, FE, 140.00; QUADIENT FINANCE USA, SU, 195.56; QUALITY DRY CLEANERS, SE, 34.00; QUALITY FOOD CENTER, SU, 23.77; ROSE EQUIPMENT, SU, 3971.70; SANFORD STEVEN'S CENTER, FE, 96.00; SAPP BROS., INC –OMAHA, SU, 3551.59; STAPLES, SU, 777.34; STATE NEBRASKA BANK-PETTY CASH, RE, 103.09; THE RADAR SHOP, SE, 448.00; TUCKER, DARYLE, SE, 40.00; ULINE, SU, 396.14; US BANK, SU, 14684.94; US FOODSERVICE, SU, 3310.82; VERIZON, SE, 537.12; WAYNE COUNTRY CLUB, SU, 200.00; WAYNE HERALD, SE, 99.00; WESCO, SU, 179.76; WAPA, SE, 23362.55; WISNER WEST, SU, 190.63; AMERITAS, SE, 168.44; AMERITAS, SE, 35.00; AMERITAS, SE, 128.07; AMERITAS, SE, 72.00; AMERITAS, SE, 3513.74; ARNIE'S FORD, SU, 257.08; BAKER & TAYLOR BOOKS, SU, 721.60; BIG RIVERS ELECTRIC CORPORATION, SE, 96860.63; BLACK HILLS ENERGY, SE, 1584.88; BRODART, SU, 46.63; CARROLL DISTRIBUTING, SU, 39.97; CITY EMPLOYEE, RE, 20.00; CITY EMPLOYEE, RE, 265.85; CITY EMPLOYEE, RE, 625.23; CITY EMPLOYEE, RE, 150.00; CITY EMPLOYEE, RE, 175.00; CITY OF WAYNE, PY, 112697.48; CIVICPLUS, FE, 9018.74; COLONIAL RESEARCH, SU, 392.90; COMMUNITY REDEVELOPMENT AUTHORITY, RE, 10000.00; COTTONWOOD WIND PROJECT, SE, 17669.09; DEARBORN LIFE INSURANCE, SE, -3119.10; DEARBORN LIFE INSURANCE, SE, 3119.10; DUTTON-LAINSON, SU, 5022.24; FLOOR MAINTENANCE, SU, 566.07; GALE/CENGAGE LEARNING, SU, 128.65; HILAND DAIRY, SE, 46.51; HORIZON CONSTRUCTION, RE, 500.00; ICMA, SE, 1048.60; ICMA, SE, 205.20; ICMA, SE, 166.28; ICMA, SE, 495.46; ICMA, SE, 127.36; ICMA, SE, 70.00; ICMA, SE, 190.37; ICMA, SE, 144.86; ICMA, SE, 413.68; ICMA, SE, 38.28; ICMA, SE, 8837.79; IRS, TX, 18572.42; IRS, TX, 4343.50; IRS, TX, 11866.36; MURPHY TRACTOR & EQUIPMENT, SU, 1437.11; NATIONAL PEN CO, SU, 847.34; NE DEPT OF REVENUE, TX, 6008.91; NE PUBLIC HEALTH ENVIRONMENTAL LAB, SE, 438.00; O'REILLY AUTOMOTIVE STORES, SU, 53.99; OVERDRIVE, SU, 595.67; PREMIER BIOTECH, SE, 72.18; STAPLES, SU, 298.85; VEL'S BAKERY, SU, 84.00; WAYNE AUTO PARTS, SU, 685.05; WESCO, SU, 858.68; WHITE REALTY & APPRAISAL, SE, 3500.00

Councilmember Brodersen made a motion, which was seconded by Councilmember Buck, to approve the claims. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Roger Protzman, JEO Consulting Group, Inc., via zoom, presented Contractor's Application for Payment No. 2 in the amount of \$74,456.46 to Philip Carkoski Construction and Trenching, Inc., for the "2023 Wastewater Treatment Facility Ultraviolet Light Improvements Project." He also updated the Council on the progress of the project.

Councilmember Karsky made a motion, which was seconded by Councilmember Bratcher, approving Contractor's Application for Payment No. 2 in the amount of \$74,456.46 to Philip Carkoski Construction and Trenching, Inc., for the "2023 Wastewater Treatment Facility Ultraviolet Light Improvements Project." Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Matthew Smith of Olsson presented Certificate of Payment No. 3 in the amount of \$117,428.59 to Penro Construction Co., Inc., for the "Wayne Prairie Park Phase II Utilities Project." He also updated the Council on the progress of the project.

Councilmember Brodersen made a motion, which was seconded by Councilmember Webber, approving Certificate of Payment No. 3 for \$117,428.59 to Penro Construction Co., Inc., for the "Wayne Prairie Park Phase II Utilities Project." Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Bob Soukup of Carlson West Povondra Architects was present via zoom to go over Change Estimate Proposal No. 1 and Change Estimate Proposal No. 2 regarding the "City Hall and Police Relocation Project."

Estimate Proposal No. 1 will add a window and shade in the office on the south side of the building – additional cost of \$6,333.00 (fire rated window). There are 5 offices on that south side, 4 of which had windows. He noted that this does not include upsizing the HVAC duct serving that room to accommodate the increased heat load from adding that south facing window. Their mechanical engineer estimated that cost could be around \$750 to go from a 6" to 8" duct and diffuser.

Councilmember Eischeid made a motion, which was seconded by Councilmember Webber, approving Change Estimate Proposal No. 1 for \$6,333.00 to Otte Construction for the "City Hall and Police

Relocation Project.” Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mr. Soukup then went over Change Estimate Proposal No. 2 regarding the “City Hall and Police Relocation Project.” No. 2 is a combination of three different components.

1. Leave the carpet in place for most locations in the lower level, sealed concrete in the IT room in lieu of vinyl tile – this would be a DEDUCT of \$6,534.00;
2. Change the Administration Workroom (main City Office) from re-used Carpet Tile to new vinyl tile - ADD \$2,557.00; and
3. New carpet tile in lieu of re-used carpet tile (except the Police Chief’s office) - ADD \$17,760.00

After discussion, Councilmember Eischeid made a motion, which was seconded by Councilmember Webber, to approve Change Estimate Proposal 2 (components 1 and 2 only) to Otte Construction for a deduct of -\$3,977.00. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

Mayor Giese declared the time was at hand for the second public hearing to obtain public input on the application for Community Development Block Grant No. 21-PW-022 — Freedom Park Trailhead Project.

A second public hearing is required for each CDBG funded project to obtain citizen input, comments, or opinions with regard to the program performance. The City of Wayne was awarded CDBG Public Works funds of \$303,000 of which \$268,000 were used to repurpose the shower house which is used by the community as a four-season recreational facility and will become the trailhead for the City’s trail system; the project also included a pathway that is in compliance with Americans with Disabilities Act (ADA) that connects the facility with the trail. \$25,000 was awarded for grant administration, and \$10,000 was awarded for construction management. The City of Wayne has provided the required match of \$80,400 for the PW project activities. To date, \$268,000 has been used for park improvements, \$120,276 of match has been provided by the City, \$9,737.50 has been used for Construction Management, and \$17,667.37 has been used for General Administration of the grant. No persons, businesses, or farms were displaced as a result of CDBG activities.

There being no one from the public to speak during this public hearing, Mayor Giese closed the public hearing.

No action was needed on the matter.

The Nebraska Department of Transportation has notified Diane Bertrand, Senior Center Coordinator, that the Federal Drug and Alcohol Regulations have recently changed and that their policy is now outdated. The NDOT provided template policies for both Zero Tolerance and Second Chance. The NDOT does not recommend the Second Chance Policy. Therefore, the policy in the packet, as recommended, is for Zero Tolerance, as what was approved back in 2022. The same needs to be approved by the Council and returned to the NDOT no later than January 12, 2024.

Councilmember Karsky introduced Resolution No. 2023-85 and moved for its approval; Councilmember Bratcher seconded.

#### RESOLUTION NO. 2023-85

A RESOLUTION ADOPTING THE DRUG AND ALCOHOL TESTING POLICY - ZERO TOLERANCE AS RECOMMENDED BY THE NEBRASKA DEPARTMENT OF TRANSPORTATION.

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

The following Resolution would adopt the Rural Economic Development Loan and Grant Revolving Loan Fund Plan. This document is very similar to the LB840 Plan. This is a template from the USDA that staff worked on. Some of the differences are that you have to charge an interest rate. In addition, staff is suggesting a ten year minimum loan. This is not negotiable. The minimum amount will be \$25,000, and the maximum amount will be whatever is available in the fund. You can have a committee of 3-7 people, and staff has named the 3 current LB840 Loan Committee Members. Their terms would run concurrent with LB840.

These funds have been available for quite some time. Staff always thought we had to go through Northeast Power to do this, and they had told us in the past that they did not want any part of it. The risk you run on this is the \$60,000 that we will put into the fund. If no payments are made, we are jeopardizing

attendance. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried, and executive/closed session began at 6:32 p.m.

Mayor Giese again stated the matter to be discussed in executive/closed session relates to the retainer agreement of City Attorney Amy Miller.

Councilmember Webber made a motion, which was seconded by Councilmember Pick, to resume open session. Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried, and open session resumed at 7:04 p.m.

The following Resolution would approve the appointment of Amy K. Miller as City Attorney and also approve the Retainer Agreement for her services. The only change to the agreement was the increase in salary to \$6,250 per month.

Councilmember Brodersen introduced Resolution 2022-89 and moved for its approval; Councilmember Webber seconded.

#### RESOLUTION NO. 2022-89

A RESOLUTION APPROVING THE APPOINTMENT OF AMY K. MILLER AS CITY ATTORNEY AND RETAINER AGREEMENT FOR 2024 – MONTHLY FEE INCREASED TO \$6,250 (TOTAL - \$75,000.00)

Mayor Giese stated the motion, and the result of roll call being all Yeas, the Mayor declared the motion carried.

There being no further business to come before the meeting, Mayor Giese declared the meeting adjourned at 7:06 p.m.



Vendor	Payable Description	Payment Total
<b>COUNCIL APPROVED 12/19/23</b>	<b>PENRO-PRAIRIE PARK PHASE II UTILITIES</b>	<b>117,428.59</b>
	<b>PHILIP CARKOSKI CONST-UV LIGHT IMPROVEMENTS</b>	<b>74,456.46</b>
<b>Vendor</b>	<b>Payable Description</b>	<b>Payment Total</b>
ACES	WIND ENERGY SERVICE AGREEMENT	1,127.56
AMERITAS LIFE INSURANCE	AMERITAS ROTH	168.44
AMERITAS LIFE INSURANCE	AMERITAS ROTH	35.00
AMERITAS LIFE INSURANCE	POLICE RETIREMENT 457 PERCENTAGE	130.87
AMERITAS LIFE INSURANCE	POLICE RETIREMENT 457 AMOUNT	72.00
AMERITAS LIFE INSURANCE	POLICE RETIREMENT	3,557.84
ARNIE'S FORD INC	BRAKES & ROTORS	645.98
CARLSON WEST POVONDRA ARCHITECTS	CITY HALL/ACTIVITY CENTER RELOCATIONS	3,786.83
CASILLAS, GRICELDA	AUDITORIUM DEPOSIT REFUND	200.00
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	-2,669.70
CITY EMPLOYEE	SAFETY BOOTS	175.00
CITY EMPLOYEE	VISION REIMBURSEMENT	412.30
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	-265.85
CITY EMPLOYEE	MEDICAL REIMBURSEMENT	772.10
CITY EMPLOYEE	MEDICAL REIMBURSEMENT-REISSUE	265.85
CITY EMPLOYEE	MEDICAL REIMBURSEMENT-REISSUE	2,669.70
CITY EMPLOYEE	CLOTHING REIMBURSEMENT	74.82
CITY EMPLOYEE	VISION REIMBURSEMENT	293.40
CITY OF WAYNE	PAYROLL	121,958.71
CITY OF WAYNE	UTILITY REFUNDS	892.44
COMMUNITY REDEVELOPMENT AUTHORITY	LINE OF CREDIT DRAW	10,000.00
DAS STATE ACCTG-CENTRAL FINANCE	TELECOMMUNICATION CHARGES	537.60
DEARBORN LIFE INSURANCE COMPANY	VFD INSURANCE	110.08
DEMCO INC	BOOKMARKS/LABEL PROTECTORS	135.63
DYER, ROBERT	BUILDING PERMIT DEPOSIT REFUND	500.00
DYER, ROBERT	ENERGY INCENTIVE	500.00
EAKES OFFICE PLUS	COPY CHARGES	3,025.54
ELLIS HOME SERVICES	CAC WATER HEATER/DRAIN CLEAN OUT	4,105.71
HEITHOLD, MARY	FREEDOM PARK DEPOSIT REFUND	150.00
HERITAGE HOMES	AUDITORIUM DEPOSIT REFUND	200.00
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ICMA RETIREMENT	1,048.60
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ROTH ICMA	557.32
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	17,168.46
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ROTH ICMA	144.86
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ROTH IRA - ICMA	70.00
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ROTH IRA -ICMA	127.36
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	38.28
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	ROTH IRA-ICMA	69.25
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	190.37
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	9,272.41
ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	495.46

ICMA RETIREMENT-FIRST NATL BANK -MARYLAND	PAYROLL RETIREMENT	69.25
IRS	MEDICARE WITHHOLDING	4,305.56
IRS	FICA WITHHOLDING	18,409.82
IRS	MEDICARE WITHHOLDING	954.50
IRS	FEDERAL WITHHOLDING	3,959.81
IRS	FICA WITHHOLDING	4,081.28
IRS	FEDERAL WITHHOLDING	11,881.76
JEO CONSULTING GROUP	UV SYSTEM REPLACEMENT/MASTER AGREEMENT	1,757.49
LIBRARY IDEAS	BOOKS	1,138.54
MAIN STREET GARAGE, LLC	TOWING CHARGES	700.00
MARCO INC	COPIER LEASE	175.92
MARCO TECHNOLOGIES LLC	COPIER LEASE/PROPERTY TAX	323.28
NE DEPT OF REVENUE	STATE WITHHOLDING	5,989.38
NE DEPT OF REVENUE	STATE WITHHOLDING	1,170.63
NORTHEAST POWER	WHEELING CHARGES	23,826.18
OLSSON	FAIRGROUNDS AVE REC DEVELOPMENT	8,867.20
POSTMASTER	LIBRARY POSTAGE	94.38
POSTMASTER	POSTAGE ON UTILITY BILLS	1,096.76
VIAERO WIRELESS	CELL PHONE	70.42
	<b>Grand Total:</b>	<b>463,507.43</b>

<b>CITY OF WAYNE</b>			
	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
<b>PROPERTY PREMIUM</b>	\$ 147,258.00	\$ 153,245.00	\$ 211,012.00
Co-Ins 100% Values	\$ 45,006,297.00	\$ 56,550,821.00	\$ 55,932,877.00
<b>Extra Expense</b>	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
	\$10,000 deductible	\$25,000 deductible	\$25,000 deductible
			1% w/h deductible
<b>COMMERCIAL OUTPUT</b>	\$ 68,794.00	\$ 70,870.00	\$ 111,302.00
Power Plant			
Building - Stated Value	\$ 41,526,407.00	\$ 42,772,199.00	\$ 58,875,772.00
Contents - Rep. Cost	\$ 168,817.00	\$ 178,946.00	\$ 189,683.00
		\$50,000 deductible	\$50,000 deductible
<b>AUTO</b>	\$ 38,583.00	\$ 37,413.00	\$ 45,024.00
			74 units
			\$3,000 ded w/ full glass
<b>INLAND MARINE</b>	\$ 9,610.00	\$ 10,697.00	\$ 13,927.00
<b>UMBRELLA</b>	\$ 26,443.00	\$ 27,271.00	\$ 29,455.00
Additional Insured Wayne Rural Fire District			
<b>LINEBACKER</b>	\$ 5,087.00	\$ 5,087.00	\$ 5,728.00
Law Enforcement Liability	\$ 3,854.00	\$ 3,854.00	\$ 4,800.00
<b>CRIME</b>	\$ 511.00	\$ 511.00	\$ 511.00
<b>LIABILITY</b>	\$ 19,494.00	\$ 19,896.00	\$ 19,614.00
Additional Insured Wayne Rural Fire District			
<b>WORKERS COMPENSATIONS</b>	\$ 100,171.00	\$ 109,394.00	\$ 89,691.00
Exp Mod	1.32	1.21	1.07
<b>TERRORISM</b>	INCLUDED	INCLUDED	INCLUDED
<b>TOTAL</b>	<b>\$ 419,805.00</b>	<b>\$ 438,238.00</b>	<b>\$ 531,064.00</b>
<b>Option 2 (property section): \$5,000 basic deductible/\$25,000 or 1% w&amp;h ded; premium = \$219,448 (+\$8,436)</b>			
<b>2023-2024 Additions/Deletions:</b>			
Added building @ 513 Main Street; Added 2023 Ford Super Duty; Added John Deere Wheel Loader; Deleted 1994 Sewer Jet & added 2023 Sewer Jet with Trailer; Added 2023 Chevy Tahoe; Added 2023 Spartan Fire Truck; Added 2023 Chevy Tahoe; Deleted 1975 Fiat Motor Crader & Added 2023 Bobcat Compact Track Loader; Deleted 1986 GMC Pumper Fire Truck; Added 2023 Chevy Silverado			

**RESOLUTION NO. 2023-90**

**A RESOLUTION APPROVING TASK ORDER AMENDMENT NO. 5 WITH DGR ENGINEERING FOR THE “PROPOSED GENERATION PLANT PROJECT.”**

WHEREAS, the Wayne City Council, on March 1, 2016, appointed DGR Engineering as the special engineer on the City of Wayne Electric Distribution Projects; and

WHEREAS, DGR Engineering has prepared Task Order Amendment No. 5 to the Master Agreement for Professional Services for a project entitled: “Proposed Generation Plant Project:” and

WHEREAS, said additional engineering services for the preliminary services for this project is estimated to be \$13,500.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Wayne, Nebraska, that Task Order Amendment No. 5 between the City of Wayne and DGR Engineering is hereby approved for the “Proposed Generation Plant Project.”

PASSED AND APPROVED this 2<sup>nd</sup> day of January, 2024.

THE CITY OF WAYNE, NEBRASKA,

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**EXHIBIT A  
TASK ORDER**

Task Order No. 05 Effective Date: \_\_\_\_\_

**Task Order Amendment to the  
DGR ENGINEERING  
Master Agreement for Professional Services**

DGR Engineering (Consultant) agrees to provide to: City of Wayne, NE (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 29th day of January, 2016.

**TASK ORDER PROJECT NAME:** Proposed Generation Plant

**TASK ORDER PROJECT DESCRIPTION:** The project consists of adding generation to the proposed substation site on the northeast part of Wayne. As part of this potential project, the City of Wayne may pursue a partnership with Northeast Power to own and / or operate the generation assets. Preliminary discussions with the City of Wayne and Northeast Power are leading us to consider a combination of generator units to make up a 20 MW and 40 MW power plant.

This Task Order will be amended by mutual agreement to accommodate the final project scope established in this preliminary phase of the project.

**DGR CONTACT PERSON:** Paul Davis, Project Manager

**CLIENT CONTACT PERSON:** Wes Blecke, City Administrator

**SCOPE OF WORK:**

Preliminary Phase:

- Prepare an electrical one-line diagram for the potential project.
- Prepare generation site layout and grading options, while considering the interconnection into the substation facilities.
- Develop a schedule for the project including major material procurement, air permitting, engineering, construction, equipment installation, and commissioning.
- Assemble and summarize the findings and recommendations, including opinions of probable cost.

Design Phase: TBD and amended

Bidding Phase: TBD and amended

Construction Phase: TBD and amended

Final Phase: TBD and amended

**FEE ARRANGEMENT:**

The fee structure for this project is shown below:

<u>Task</u>	<u>Fee Type</u>	<u>Fee</u>
Preliminary	Estimated Hourly	\$13,500
Design	Lump Sum	TBD
Bidding	Lump Sum	TBD
Construction	Estimated Hourly	TBD
Final	Estimated Hourly	TBD
	Total	<u>\$13,500</u>

The other portions of the contract will be amended after the preliminary portion of the project is complete.

All “Lump Sum” work is inclusive of personnel, subsistence, travel, computer, and other costs, and will not be exceeded.

All “Hourly” work will be billed at the then-current Hourly Fee Schedule. In addition to the amount relating to the personnel grade of the individuals doing the work, the only other expenses expected to be billed directly are travel-related costs (primarily mileage); and subsistence costs if overnight stays are required (food and lodging). The fee amounts shown above include an estimate of these expenses.

The current DGR Engineering 2024 Hourly Fee Schedule is attached as Appendix I.

**SPECIAL TERMS AND CONDITIONS:** None.

**City of Wayne, NE**

(Client)

**DeWild Grant Reckert and Associates Company  
d/b/a DGR Engineering**

(Consultant)

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_  
(Authorized signature and Title)

Title: Vice President  
(Authorized signature and Title)

Address: \_\_\_\_\_

Address: 1302 South Union Street

City: \_\_\_\_\_

City: Rock Rapids, IA 51246

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# DGR ENGINEERING

JANUARY 2024

## HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$126	\$75	\$75
02	\$134	\$80	\$80
03	\$142	\$85	\$85
04	\$152	\$90	\$90
05	\$162	\$95	\$95
06	\$172	\$100	\$102
07	\$182	\$106	\$109
08	\$193	\$113	\$117
09	\$204	\$120	\$125
10	\$216	\$127	\$135
11	\$228	\$135	\$145
12	\$241	\$143	\$155
13	\$254	\$151	\$170
14	\$264	\$161	\$200
15	\$271	\$172	\$249

### Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at IRS standard mileage rate plus \$0.25 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.