

Wayne Public Library Board of Trustees

Tuesday, January 9, 2012 / 5 p.m., Conference Room

Minutes

The meeting was called to order at 5 PM.

In attendance: Joel Ankeny, Spring Dahl, Dennis Lipp and Jenny Hammer. Absent: Mollie Spieker. Also in attendance was Lauran Lofgren, Library Director.

Anyone desiring to view the Open Meetings Act may do so. The document is available for public inspection and is located on the south wall of the Library/Senior Center Conference Room.

D. Lipp moved to approve the minutes as written, S. Dahl seconded. Minutes approved.

J. Hammer moved to approve the financial report as written, D. Lipp seconded. Financial report approved.

DIRECTOR'S REPORT 25% of year

Statistics	NOV 11	DEC 11	DEC 10	% of Previous Year Total
Circulation	4513	4415	3894	22
Patrons	3620	3783	3515	21
Meeting Room	7	6	5	33
Reference ?s	163	154	180	19
Computer ?s	58	89	143	11
Phone Calls	409	361	446	22
OPACS	205	214	168	22
CD-ROMs	610	324	1275	16
Internet	761	775	739	21
New Patron Cards	9	9	14	15
Items Added	153	180	150	24
Items Deleted	97	12	2	11

- Staff projects and concerns
 - LKL attended two meetings at WSC regarding the selection of an architectural firm for Conn Library renovations
 - Santa Story time was a great success with 63 children attending and closed to 130 including parents and grandparents
 - JOsnes received the 4th quarter Congeniality Award from the Chamber of Commerce. Well deserved!

- Twelve Days of Christmas at the Library began with a movie day, origami, resolutions, Christmas sing-along, and a New Year's Around the World party. Lots of people stopped in for the various events. Several people made origami cranes for the Cranestorm project launched by the Brain Injury Association of Nebraska (BIA-NE). The goal of this project is to **fold and collect 36,000 origami cranes**, one for every Nebraskan living with a disability due to brain injury. Thirty cranes were sent from Wayne Public Library.
- LKL took some vacation time for her daughter's graduation from Wayne State College.
- Staff evaluations have been completed.
- Final paperwork has been submitted for the Library Improvement Grant (purchase of the electric screen in the Senior Center).

OLD BUSINESS

- Library Long Range Planning (wish list, city long range planning)
 - LKL & staff have come up with a wish list. Now trying to decide how to implement. It is possible to set up a wish list on Amazon for WPL.
 - LKL attended a Department Head retreat for city employees. Of the eight priorities for the city's five year plan, two of these items pertain to the library. 1.) Transition to on-line services including bill paying. 2.) Transition Plan to ADA accessibility for services and facilities. ADA will require everyone to follow the 2004 updates. We will have to look for ways to become more accessible.

NEW BUSINESS

- Officer elections – LKL recommends tabling elections until this summer.

Other:

Two staff members will be resigning this summer. This will require the hiring and training of two new employees in the middle of the Summer Reading Program.

D. Lipp moved to adjourn the meeting, S. Dahl seconded. Meeting adjourned.

Respectfully submitted,

Jennifer Hammer

Board Member