

AUTHORIZATION FOR AUTOMATIC PAYMENT

I authorize The City of Wayne and the financial institution named below to initiate entries to my (our) checking or savings account for utility payments. This authority will remain in effect until I notify you in writing to cancel notification to be submitted by the 15th of the month to afford a reasonable opportunity to act on it. Any automatic payments not honored by the bank will be charged a return check fee.

Name: _____

City: _____ **State:** _____ **Zip:** _____

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

Checking: _____ **Savings:** _____

Utility Account Number: _____

Signature: _____

Print Name: _____

Address: _____

Attach a voided check or deposit slip to this form. Authorizations received prior to the 15th of the month will be set up for automatic payment for the bill due by the 10th of the following month.

Office Use Only

Date Received: _____ By: _____

Date Entered: _____